



CITY COUNCIL AGENDA REPORT



DEPARTMENT: Administration

MEETING DATE: June 17, 2008

PREPARED BY: Linda B. Proctor, City Clerk

AGENDA LOCATION: CC-1

TITLE: Unadopted Minutes of the June 3, 2008 Regular Meeting of the Monrovia City Council.

OBJECTIVE: To adopt the minutes of the June 3, 2008 Regular Meeting of the Monrovia City Council.

BACKGROUND: Per government code, the City Clerk keeps a correct record of the City Council meetings of the actions taken by the legislative body.

RECOMMENDATION: Staff recommends that the City Council adopt the minutes of the Regular of the Monrovia City Council of June 3, 2008.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to adopt the minutes of the June 3, 2008 Regular Meeting of the Monrovia City Council.

CC-1

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, JU 3, 2008, 7:30 P.M.**

CONVENE: Mayor Rob Hammond convened the Regular Meeting of the Monrovia City Council of Tuesday, June 3, 2008, at 7 40 P M , in honor of Aila Elizabeth Gross, born May 21, 2008, to Parents Heather and Ian Gross, preceded by a Budget Study Session, 5 15 P M to 7 02 P M (at which all members were in attendance) In attendance were City Manager Scott Ochoa, City Attorney Craig A Steele and City Clerk Linda B Proctor

INVOCATION: Father Charles Ramirez led the Invocation

PLEDGE OF ALLEGIANCE Councilmember Joe Garcia led the Flag Salute

ROLL CALL: In attendance were Councilmembers Tom Adams, Joe Garcia, Mary Ann Lutz, Mayor Pro Tem Dan Kirby, and Mayor Rob Hammond

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of the Neighborhood Strategy Team and Monrovia Area Partnership (MAP) Program for Receiving the Second Place Award for the 2008 Best Neighborhood Program, Physical Revitalization Category from Neighborhoods USA and the First Place Award for the 2008 Public Service "Team Accomplishment Award" Category from the Federal Executive Board: Neighborhood Preservation/Business Services Division Manager Bill Skiles, Neighborhood Services Coordinator Dan McConnell, Business Services Officer Sheila Spicer, and Neighborhood Services Specialist Alexis Newell presented the Second Place Award to the Mayor and City Council

Sixty cities/communities submitted their neighborhood improvement programs for national recognition at this year's Neighborhoods USA (NUSA) conference held in Hampton Virginia The Programs were divided into two categories-- Social and Physical Improvements-- and MAP was placed into the latter category, competing against twenty-eight other cities and emerging as one of the top six finalists After the program presentations, the top two finalists were Monrovia and Cincinnati, with MAP receiving the Second place honors in the 2008 Best Neighborhood Program, Physical Revitalization Award category

In addition, The Federal Executive Board in cooperation with Combined Federal Campaigns of Greater Los Angeles and Orange Counties highlighted their weeklong Public Service Recognition with an awards luncheon in Long Beach on Wednesday, May 7, 2007 The purpose of the luncheon was to offer a platform to celebrate, recognize and identify the important contributions of public employees Public Service Recognition Week was the perfect time to emphasize the common bond that connected federal, state, county and local employees The week also provided an opportunity for citizens to become more aware of the way -- both direct and indirect-- in which government services touch and improve the quality of their lives everyday Awards were presented in eight specific categories with a total of 131 nominees The City of Monrovia, Neighborhood Strategy Team/Monrovia Area Partnership Program, received the First place award in the "Team Accomplishment Award" category

PR-2 Recognition of Canyon Oaks and Mountain Park Schools for Receiving a Three-Year Accreditation from WASC (Western Accreditation of Schools and Colleges)

Esther McDonald, Director of Professional Career Development, Alternative Programs, and Adult Education, and Flint Fertig, Principal of Canyon Oaks High School and Mountain Parks School, were presented Certificates of Recognition from the Mayor and City Council for the distinct honor of receiving full three-year accreditations for both schools. This was the first time in forty years that the schools had received accreditation, and only one in 100 schools typically received a full three-year accreditation in the first round as opposed to the normally awarded one-year candidacy accreditation

PR-3 Recognition of Joanne Pelligrino, Retiring Principal of Immaculate Conception School

The Mayor and City Council recognized Joanne Pelligrino, introduced by Father Charles Ramirez, for her many years of service and dedication to the community as the Principal of Immaculate Conception School

PR-4 Recognition of the Monrovia Day Association for the 2008 Monrovia Birthday Celebration

The Mayor and City Council recognized the Monrovia Day Association for its presentation of the 2008 Monrovia Day Parade and other celebration activities. President Donna Baker accepted the Certificate of Recognition and acknowledged the many volunteers who worked on the event.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Rachel Jamieson reported on events at Monrovia High School. The Mayor and City Council presented a plaque to her in recognition of her two years of service as Student Liaison to the City Council.

CONSENT CALENDAR It was moved by Councilmember Garcia, seconded by Councilmember Lutz, to approve the Consent Calendar. There were no objections.

The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the Regular Meeting of May 20, 2008 of the Monrovia City Council

CC-2 Payroll No. 11 in the Amount of \$576,480.15 and Voucher Nos. 151264 through 151543 in the Amount of \$771,936.57

CC-3 Historical Museum Roof Replacement; Acceptance of Work, Notice of Completion, and Final Payment and Release of Retention in the Amount of \$10,347.50 to Solar Integrated Technologies, Inc., for the Total Amount of \$103,475.00: The roof at the Historical Museum was identified as a capital project for fiscal year 2007-08 as it had suffered from rain damage for several years. On March 4, 2008, the City Council awarded a contract to Solar Integrated Technologies for the replacement of the roof. The project included the installation of a Title 24 compliant Cool Roof System to the main roof area, including new roof drains, new access doors and complete waterproofing of the back balcony of drains. The new roofing material also improved the energy efficiency of the building. Additionally, the City would receive an incentive rebate from the Southern California Edison "Savings by Design" program which complied with the City's Environmental Accords objectives. The funds were available in the Facilities Capital Improvement Fund.

CC-4 Library Project, Bid Group No. 1, Building Demolition and Grading; Acceptance of Work, Approve Change Orders in the Amount of \$2,481.24, Notice of Completion, and Final Payment to Cal Fran Engineering Incorporated in the Amount of \$3,766.75 for a Total Project Amount of \$309,937.74: Bid Group No. 1 secured the site and initiated construction activities. The project included demolition of existing building, parking lot, selected trees, and playground equipment, all within the grading limits. Grading operations included the removal and re-compaction of the existing dirt material for the new building pad along with rough grading operations in the location of the existing building, as well as fencing the entire park site with green screen material and installation of storm water management devices. On November 20, 2007, the City Council awarded a contract to Cal Fran Engineering in the amount of \$307,456.50. The final construction cost was based upon actual quantities, and change orders for unforeseen conditions in the amount of \$2,481.24, for a total contract amount of \$309,937.74. Funding for the project was provided by the Library Bond proceeds.

CC-5 Fiscal Year 2008-09 Citywide Lighting and Landscaping Assessment Maintenance District; Approve Engineer's Report, Resolution No. 2008-24; and Intention of Public Hearing, July 1, 2008, Resolution No. 2008-25: The Citywide Lighting and Landscaping Maintenance District provided the funding for maintenance of public street lighting and traffic signals, street trees, landscaping of street median and parkway areas (Myrtle Avenue, Huntington Drive, Cypress Avenue and Maple Avenue), and of landscaping of parkway areas for the Gold Hills development.

The recommended assessment for Fiscal Year 2008-2009 for a typical single family dwelling as compared to the previous year's assessments was \$56 35

CC-6 Fiscal Year 2008-09 Park Maintenance Assessment District, Approve Engineer's Report, Resolution No. 2008-26, and Intention of Public Hearing, July 1, 2008, Resolution No. 2008-27: Approve the Engineer's Report for the levy and collection of Fiscal Year 2008-2009 assessments for the City of Monrovia Park Maintenance District and set the date of the Public Hearing for the proposed assessments In accordance with the Landscaping and Lighting Act of 1972 and the provisions of Proposition 218, the City Council approved the establishment of the Park Maintenance District The recommended assessment for Fiscal Year 2008-2009 for a typical single family dwelling was \$10 29, a \$0 39 increase from Fiscal Year 2007-2008

CC-7 Denial of Liability Claim; Kafshi Bennett vs. City of Monrovia: Mr Bennett alleged that on January 15, 2007, he filed a complaint with the Monrovia Police Department and never received any correspondence from them regarding the complaint Monrovia Police personnel reported that they did, in fact, inform Mr Bennett that his complaint was being investigated He was told that the issue he complained about was first a matter for the court to determine. Once the court made its ruling, the Monrovia Police Department would complete its investigation The court case had since been concluded and Mr Kafshi received notification regarding the complaint he filed

ORAL COMMUNICATIONS:

- 1 Ray Morford, Monrovia
- 2 Stan Pitts, Monrovia
- 3 Coach Rodney Jefferson, "A" Game Fundamentals Basketball Clinic
- 4 Cyrus Kemp, Monrovia
5. Kathy Reece-McNeil, Monrovia
- 6 Justin Crawford, Monrovia

In response to one of the speaker's concerns, City Manager Ochoa stated that others had complained that the Family Festival encroached upon their businesses with no notification, cutting off their businesses He will talk to the operator about the problem In response to another speaker's concerns, he stated that the Police Chief or designee sat at all DRC meetings and had input to all traffic and safety issues for all development In response to another speaker's concerns, City Attorney Steele reported that In response to another speaker's concerns, City Attorney Steele reported the City Manager's housing agreement contract was approved in open session and included a 2nd mortgage housing loan, when the City Council decided to encourage him to live in the City Terms of the loan were part of his contract and negotiated and tied to funds of the rate that the City would have been earning with surplus cash The 2nd mortgage was secured and approved in open session He noted that it was an extremely common benefit offered to City Managers to relocate in their prospective cities and part of the employment package Councilmember Adams reiterated there was no truth in allegations that he contributed to a blog regarding Monrovia Police Officers

PUBLIC HEARINGS/MEETINGS: None

**CONVENE MONROVIA REDEVELOPMENT AGENCY MEETING
WITHOUT ADJOURNING CITY COUNCIL MEETING**

MRA CONVENE: Chairman Rob Hammond convened the Regular Meeting of June 3, 2008 of the Monrovia Redevelopment Agency Board of Directors at 8.43 P M in City Council Chambers, 415 South Ivy Avenue, without-adjourning the City Council Meeting

MRA ROLL CALL: Those in attendance were Boardmembers Tom Adams, Joe Garcia, Mary Ann Lutz, Vice-Chairman Dan Kirby, and Chairman Rob Hammond.

MRA CONSENT CALENDAR: It was moved by Boardmember Garcia, seconded by Boardmember Lutz, to approve the Consent Calendar. There were no objections The Consent Calendar consisted of the following Agenda item

MRA CC-1 Unadopted Minutes of the May 20, 2008 Regular Meeting of the Monrovia Redevelopment Agency**PUBLIC HEARINGS/MEETINGS** - None**MRA ADMINISTRATIVE REPORTS** - None**MRA ADJOURNMENT:** Chairman Hammond adjourned the Monrovia Redevelopment Agency Meeting at 8 43 P M and the City Council Meeting continued**RECONVENE MONROVIA CITY COUNCIL MEETING****REPORTS OF CITY COUNCILMEMBERS AND SUBCOMMITTEES:****RCC1 Mayor Hammond** reported that

(a) **Monrovia Police Officers' Association (MPOA) Negotiations:** He acknowledged the good faith of leadership of MPOA and stated he was looking forward to further good meetings

(b) School would soon be out and he cautioned everyone to drive carefully He congratulated the promotees and graduates

RCC2 Mayor Pro Tem Kirby reported that.

(a) At the recent Mosquito Vector Control meeting it was reported that some birds had been found who died of the West Nile virus In addition, residents were advised to check for standing water and eliminate it, report green pools, use repellents outdoors, and keep screens closed

(b) At his request, Public Information Officer Dick Singer gave an oral report regarding the companies—Champion, Time Warner, ATT&T, and Verizon—who have state franchises to operate in Monrovia, noting loss of service, control and money due to the transition from our local cable and open video system franchises to state franchises which was anticipated by the City Council when passed by the legislature He further explained that at this time Champion and Time Warner were operating, and that shortly AT&T and in the future Verizon would service Monrovia. He reported that the City had tried desperately to have Time Warner perform up to previous agreements but it had chosen not to perform. As to service for residents, Champion had no changes, Time Warner's franchise lapsed on March 15, 2008, and it then went for the state franchise. It only had to honor its old franchise until the end of year KGEM would loose \$30,000 00 and one person would be eliminated There would be a \$20,000 00 net loss to the City AT&T would require the consumer to go Channel 99 and use a menu to identify Monrovia, clicking in and out in a window based program The quality of the video would be streaming video

RCC3 Councilmember Adams had no report**RCC4 Councilmember Garcia** reported that

(a) He and Councilmember Adams would be attending the League of California Cities' Annual Mayors and Councilmembers Forum on June 4, 2008 He anticipated bringing back to the City valuable information, noting that imitation was the best form of flattery

RCC5 Councilmember Lutz reported that

(a) She attended the Adult School Award's Banquet, which was a very moving award ceremony, as always She congratulated those who received awards as well as all the other Adult School graduates She congratulated all of Monrovia's promotees and graduates

(b) She attended the Hand in Heart Awards Banquet on Thursday evening, where the recipient of the award was the most deserving Peter Hoffman

REPORTS OF STAFF MEMBERS: There were none**ADMINISTRATIVE REPORTS:****AR-1 Purchase of Eight Traffic Signal Controller Battery Back-Up Units from Clary Corporation the Amount of \$59,749.67**

Daniel Iwata, Operations Division Manager, reviewed the Staff Report

Huntington Drive was a traffic timing corridor in cooperation with Los Angeles County Department of Public Works in the cities of Monrovia, Arcadia and Duarte. Monrovia's new battery back-up units provided continual signal operations during electrical outages or accidents. It would allow for the synchronized traffic signal timing to be maintained during electrical outages and traffic to flow without delay.

Eight battery back-up units would be installed along the Huntington Drive corridor from Fifth Avenue to Mountain Avenue. Staff developed a multi-year program to install battery back-up units to all of the City-owned traffic signals. As part of any new commercial/sub-division developments, the "project's conditions of approval" would be required to purchase a new controller.

Staff researched manufacturers of battery back-up units and found that the Clary Corporation provided the most reliable units, including technical support and warranty, and they had already provided a battery back-up unit at no cost for the intersection of Myrtle Avenue and Huntington Drive, which had continued to operate through power outages. Funding was available through Proposition C Funds.

Mayor Hammond requested a review of a written policy as to who deployed signs when lights were dark at an intersection, and a review of the E-View's program.

It was moved by Councilmember Adams, seconded by Councilmember Lutz, to approve the purchase of eight Traffic Signal Controller Battery Back-Up Units from Clary Corporation in the amount of \$59,749.67. There were no objections.

AR-2 Purchase of Eight Type-170 Traffic Signal Controller Computers from McCain Traffic Supply in the Amount of \$14,289.00

Daniel Iwata, Operations Division Manager, reviewed the Staff Report

The eight new Traffic Signal Controller Computers would be installed along the Huntington Drive corridor from Fifth Avenue to Mountain Avenue. Staff developed a multi-year program to purchase new Type-170 controller computers for all City-owned traffic signals. As part of any new commercial/sub-division developments the "project's conditions of approval" would be required to purchase a new controller.

Staff researched other manufacturers of traffic signal controller computers and found that McCain Traffic Supply, the City's current provider, continued to meet the needs of the City. Funding was provided through State Proposition 1B Funds.

It was moved by Councilmember Adams, seconded by Mayor Pro Tem Kirby, to approve the purchase of eight Type-170 Traffic Signal Controller Computers from McCain Traffic Supply in the amount of \$14,289.00. There were no objections.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, June 17, 2008, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

PUBLIC INPUT, CONTINUED, IF NEEDED None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED None

ADJOURNMENT TO CLOSED SESSION: At 9:19 P.M., Mayor Hammond announced that the following item would be discussed in Closed Session, and that the City Council would return to Council Chambers to announce the results and close the Meeting in memory of Monrovia Police Chaplain Sylvia Van Doren.

ACS-1 Conference with Labor Negotiator pursuant to Government Code §54957.6, Agency Negotiator Theresa St. Peter, Group Employees All Groups

RECONVENE AND REPORT OF CLOSED SESSION: Closed Session began at 9 25 P M and ended at 10 45 P M City Attorney Steele reported that no reportable action was taken on the following matters

RCS-1 Conference with Labor Negotiator pursuant to Government Code §54957 6, Agency Negotiator Theresa St Peter, Group Employees All Groups

ADJOURNMENT: Mayor Hammond adjourned the Meeting at 10 46 P M

APPROVED

Rob Hammond, Mayor

ATTEST

Linda B Proctor, MMC, City Clerk