

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, APRIL 25, 2000, 7:30 P.M.**

CONVENE: Preceding a Study Session to discuss Old Town Theater Related Public Improvements at 6:00 P.M. in the Monrovia Police Community Room, 140 East Lime Avenue, at which all members of the City Council were in attendance, Mayor Robert T. Bartlett convened the Regular Meeting of the Monrovia City Council of Thursday, April 25, 2000, at 7:37 P.M., at City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

INVOCATION: Pastor David Buckell, Harvest Church, led the Invocation.

PLEDGE OF ALLEGIANCE: At Mayor Bartlett's invitation, Boy Scout Jordan Grant, Troop 418, and Student Liaison Starlin R. Oldaker, III, let the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Lara L. Blakely, Joe Garcia, Rob Hammond, Mayor Pro Tem Tom Adams and Mayor Robert T. Bartlett.

PRESENTATIONS:

1. Recognition of the Sponsors of the Spring "A Bunny Bonanza" Event

The 2000 Spring Event "Bunny Bonanza" held on Saturday, April 22nd was a big success thanks to the generous support of the four main event sponsors: Ferrari Brothers Body Shop, Dootson Driving School, Distinctive Properties, and Monrovia Jewelry & Loan. Kerrie Zessau, Recreation Coordinator, introduced the sponsors and presented certificates on behalf of the Mayor and City Council to acknowledge their donations.

Other event sponsors were also named and were mailed certificates at a later date. They are: Championship Graphics, Peck Road Gravel, Joan Bonholtzer, City Attorney Michael Colantuono, Monrovia Rotary Club, Monrovia McDonald's, Southern California Gas Company, Pacific Bell, Anna H. Jones Club, Grandstand Ergonomics Computer Accessories, and Lawry's Foods.

2. Recognition of the City of Duarte as a Year 2000 "All-America City" Finalist

As an All-America City, Monrovia is keenly aware of the requirements and challenges associated with the National Civic League's arduous All-America City process. Our easterly neighbor, the City of Duarte, is currently engaged in this process. They have made it to the final pool of thirty applicants and that in and of itself is an honor.

Since both cities' Council meetings fall on the same days, a City staffmember will attend their first meeting in May to formally present a proclamation from the Monrovia City Council commending their efforts and their progress in the All-America City competition.

3. Introduction of Newly Hired Senior Librarian for Adult Services Nancy Hoven

April Soash, Director of Community Services, introduced newly-hired Senior Librarian for Adult Services Nancy Hoven to the Mayor, City Council and community.

4. **Monrovia Emergency Preparedness Supply Kit Drawing**

As April is Earthquake Preparedness Month, the Monrovia Fire Department has had a display set up in the lobby at City Hall illustrating many of the necessary supplies to be self sufficient for 72 hours in the event of an emergency. The Home Depot in Monrovia has generously donated all of the items on display.

In addition to the exhibit were entry forms allowing Monrovia residents an opportunity to win the entire display. Fire Chief Peter Bryan and Battalion Chief Sam DiGiovanna presented the entries to Mayor Bartlett who drew the winning ticket. Kevin O'Brien, Senior Project Manager, City of Monrovia, was the lucky Monrovia resident whose name was drawn. He will receive the items made available through the generosity of The Home Depot.

PROCLAMATIONS:

1. **Proclaiming April 30, 2000 as "El Día de Los Niños" Day**

Mayor Bartlett proclaimed April 30, 2000 as "El Día de Los Niños Day" in Monrovia. The National Latino Children's Institute has designated April 30 as El Día de Los Niños (celebrating young Americans) a day to bring together Latinos and other communities nationwide to celebrate and uplift all children and ensure they are first in our lives and have a future in the next millennium.

Yolanda Gallardo, MUSD Board President accepted the proclamation from the Mayor and City Council.

STUDENT GOVERNMENT LIAISON REPORT: Student Representative Starlin Oldaker, III, reported on activities at Monrovia High School.

A. CONSENT CALENDAR: It was moved by Councilmember Hammond, seconded by Councilmember Blakely, to approve the Consent Calendar consisting of Agenda Items *F-1, *I-3, *I-4, *I-5, *I-6, *I-7, *J-5 and *K.

ROLL CALL: Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Pro Tem Adams and Mayor Bartlett
Motion carried: 5-0

***B. MINUTES:** None

C. ORAL COMMUNICATIONS: None

D. PUBLIC HEARINGS: None

CONVENE MONROVIA REDEVELOPMENT AGENCY MEETING WITHOUT ADJOURNING CITY COUNCIL MEETING

CONVENE: Chairman Bartlett convened the Regular Meeting of April 25, 2000 of the Monrovia Redevelopment Agency Board of Directors 7:55 P.M. without adjourning the City Council Meeting.

ROLL CALL: In attendance were Boardmembers Lara L. Blakely, Joe Garcia, Rob Hammond, Vice-Chairman Tom Adams and Chairman Robert T. Bartlett.

CONSENT CALENDAR: It was moved by Councilmember Garcia, seconded by Councilmember Blakely, to approve the Consent Calendar consisting of Agenda Item *MRA-1

ROLL CALL: Ayes: Councilmembers Blakely, Garcia, Hammond, and Mayor Bartlett
Abstain: Mayor Pro Tem Adams
Motion carried: 4-0

***MRA-1.** Set For Hearing on May 9, 2000; Disposition and Development Agreement (DDA) with Vicki Novell and Peter Jacksen, 611 W. Huntington Drive

This matter was approved by order of the Consent Calendar.

On December 30, 1999, the Monrovia Redevelopment Agency completed the acquisition of 611 W. Huntington Drive. Vicki Novell and Peter Jacksen have offered to acquire the property, make substantial architectural and parking improvements, and use the building as office space for a specialty lighting and architectural design business. A Disposition and Development Agreement with Jacksen and Novell will be considered for the proposed sale and reuse of this property.

MRA ADJOURNMENT: The Monrovia Redevelopment Agency Meeting adjourned at 7:58 P.M. and the City Council Meeting continued.

RECONVENE MONROVIA CITY COUNCIL MEETING

E. BIDS:

1. Purchase of Pneumatic Concrete Asphalt Breaker for the Utilities Division from Coastline Equipment Company in the Amount of \$16,475.65

David Fike, Acting Public Works Director, reviewed the Staff Report.

The Public Works Utility Division was using an outdated hydraulic hammer purchased from the City of Arcadia 20 years ago for \$300. The hydraulic hammer was used to break up concrete on streets and sidewalks. This piece of equipment was expensive to maintain, had become obsolete for use in this type of work, and has been sent to auction.

The new hydraulic hammer attaches to the rear of the backhoe and is used for breaking up asphalt and concrete. It is more efficient than the old hydraulic hammer. This new piece of equipment will increase productivity, reduce the risk of industrial injuries, and provide for a safer method of performing this type of work.

Staff has secured a quote from Coastline Equipment Company of Long Beach, which is a sole source for this type of equipment, in the amount of \$16,475.65. This price includes installation. Funds for this equipment are available in the Water Fund. Staff recommends awarding a purchase order to Coastline Equipment Company in the amount of \$16,475.65.

It was moved by Councilmember Garcia, seconded by Councilmember Hammond, to award a purchase order to Coastline Equipment Company in the amount of \$16,475.65 for the purchase of a new NPK H-3XA Hydraulic Hammer Attachment.

4. Councilmember Garcia reported that:

(a) He announced the Monrovia Old House Preservation Group would be holding their annual Mother's Day Old Home Tour on May 14 and tickets were still available.

(b) He also announced that he had attended the recent Baker to Vegas Run to support the members of the Monrovia Police Department by helping to drive a support vehicle. He commented that the men and women of the Department really shined and made him proud to be affiliated with them.

5. Councilmember Hammond reported that:

(a) He announced that he too attended the recent Baker to Vegas Run and thanked Mayor Pro Tem Adams, Councilmember Garcia, Fire Chief Bryan, and Police Chief Santoro for their assistance. He gave special thanks to Detective Don Newton and Officer Patty Newton for their tireless efforts to make this event successful.

I. ADMINISTRATIVE REPORTS**1. 1998-1999 Slurry Seal Program; Acceptance of Work, Notice of Completion, and Final Payment for Doug Martin Contracting**

David Fike, Acting Public Works Director, reviewed the Staff Report.

On October 26, 1999, the City Council awarded a contract in the amount of \$156,430.37 to Doug Martin Contracting, Inc. of La Habra for the 1998-99 Slurry Seal Program. The work for this program began on January 3, 2000 and was completed on February 17, 2000.

This year, the program included forty-four sections of City streets (1,941,000 square feet) that were slurred. The work also included the subsequent painting and marking of pavement traffic legends.

During construction, two change orders were required. Change Order No. 1 was needed to grind off thermoplastic materials used on traffic legends, stop bars, pedestrian crossings, etc. The original contract called for using a water base paint for repainting, but was upgraded to utilize the thermoplastic material for re-painting of the traffic markings instead of using a water based paint. The cost of Change Order No. 1 was \$18,786.99. Change Order No. 2 was for a credit for the deletion of crack seal and slurry seal work of Ridgeside Reservoir in the amount of <\$4,125.00>. The overall project cost is \$165,305.20.

Public Works Staff inspected the completed work and found that it was completed in accordance with the plans and specifications and recommends acceptance of the completed work.

It was moved by Councilmember Hammond, seconded by Councilmember Garcia, to accept the contract work including approval of the Change Orders as completed by Doug Martin Contracting, Inc. in the total amount of \$165,305.20; direct the City Clerk to file a Notice of Completion with the County of Los Angeles Recorder; and authorize the Director of Public Works to approve payment of the retention thirty-five days after filing of Notice of Completion with the County Recorder.

***4. Administrative Policy No. 2.70.1 Relating to the Enhancement of City Departments' Consideration and Utilization of Local Vendors; Receive and File**

This matter was approved by order of the Consent Calendar.

Again, although administrative policies do not usually come before the City Council, this was an issue that raised discussion at previous meetings. Staff studied different ways to enhance the City's use of local vendors for purchases and contracts. Beginning with a vendor study conducted in 1998, Staff examined what was the best, most responsible, and legally defensible way to increase the City's patronage of Monrovia businesses. The result is Administrative Policy No. 2.70.1, which mandates staff to include local vendors on informal bid requests.

The City's informal bid process requires only that three quotes be solicited. Pursuant to the vendor study, which was updated for FY 2000, the large majority of City procurements are discretionary purchases that fall into the informal bid category. By requiring at least 1/3 of the informal bidder list to consist of local businesses (unless there are no local vendors for a given product or service), the City can make meaningful, yet incremental gains in this area.

Staff recommended that the City Council receive and file Administrative Policy No. 2.70.1.

***5. Set for Public Hearing on May 9, 2000; Amended Tentative Tract Map 52933 and Amended CUP99-15 for Henry Nunez, 108 S. Mountain Avenue; Amend 7-unit PUD to a 9-unit PUD**

This matter was approved by order of the Consent Calendar.

At their meeting of April 12, 2000, the Planning Commission recommended approval of an amendment to the previously approved Tentative Tract Map and CUP. The original map for a 7-unit PUD was approved in July 1999. Since that time, the applicant has acquired adjacent property and is requesting to amend the map to construct two additional units on the site.

***6. Set for Public Hearing on May 9, 2000; Amendment to Title 17 of the Monrovia Municipal Code Regarding Service Station Regulations Pertaining to Car Washes as a Permitted Incidental Use; Introduction and First Reading of Ordinance No. 2000-08**

This matter was approved by order of the Consent Calendar.

At their meeting of April 12, 2000, the Planning Commission recommended approval of Ordinance 2000-08, which would allow self-serve or semi-self serve car washes to be defined as an accessory use subject to a CUP.

***7. Legislative Bulletin**

This matter was approved by order of the Consent Calendar.

This report highlighted and summarized pending State legislation that may be important to Monrovia and provides a brief analysis of the potential impacts to the City. The recommendations made by Staff reflected the City's priorities and programs, as well as the direction taken by the League of California Cities.

Staff recommended that the City Council adopt Resolution No. 2000-39 approving the use of State funds for the Street Resurfacing Program and authorizing the Mayor to execute the Local Program Supplemental Agreement No. 003, Partnership Program Agreement No. SLTPP-5069 with the State.

*K. **PAYROLL AND VOUCHERS:** Payroll No. 8 in the net amount of \$344,830.44; and Voucher Numbers 85836 through 86147 nonsequentially in the amount of \$1,025,361.50 were approved by order of the Consent Calendar.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, May 9 2000, Monrovia City Hall, Council Chambers, 415 South Ivy Avenue, Monrovia, California.

M. **CLOSED SESSION:** At 8:44 P.M., Mayor Bartlett announced that a Conference with Legal Counsel Pursuant to Government Code §54956.9(a), Existing Litigation—Claimant D. R. Schmidt Construction would be discussed in Closed Session. Closed Session, at which all members of the City Council were in attendance, convened at 8:50 P.M., and adjourned at 9:06 P.M.


N. **ADJOURNMENT:.** The Meeting was adjourned at 8:45 P.M.

APPROVED:



Robert T. Bartlett, Mayor

ATTEST:



Linda B. Proctor, CMC/AEE, City Clerk