



# CITY COUNCIL AGENDA REPORT



**DEPARTMENT:** Administrative Services

**MEETING DATE:** June 19, 2018

**PREPARED BY:** Buffy Bullis, Administrative Services Director

**AGENDA LOCATION:** AR-1

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**TITLE:** Fiscal Year 2018-19 Budget and Fiscal Year 2018-19 Schedule of Fees and Charges, Resolution Nos. 2018-35 and 2018-36, and Fiscal Year 2018-2019 Authorized Position Listing and Corresponding Side Letters of Agreement

**OBJECTIVE:** To present the City of Monrovia's budget for Fiscal Year 2018-19, appropriate the funds necessary to manage all operating and capital improvement costs, approve the Fiscal Year 2018-19 Schedule of Fees and Charges, and to authorize the Fiscal Year 2018-19 Authorized Position Listing and corresponding Side Letters of Agreement

**BACKGROUND:** Based on current community priorities, the City has adopted four key strategic goals to support our overall thematic objective of Renewal. Those strategic goals include:

1. Enhance Community Infrastructure
2. Enhance Fiscal Sustainability
3. Enhance Organizational Capacity
4. Enhance Relationships with the Community

Of particular note, a primary focal point of our strategic goals has been the development and implementation of capital infrastructure improvements. These include road upgrades, sidewalk / curb / gutter enhancements, water & sewer line repairs, water system production improvements, and City facility / equipment upgrades.

In an effort to address all of the City objectives, the Fiscal Year 2018-19 Budget is being presented for consideration. The proposed spending plan focuses on the execution of significant capital infrastructure and facility improvements, enhancing public safety initiatives, advancing historic preservation / neighborhood compatibility practices, facilitating appropriate new development activity, and addressing economic development priorities. These goals involve many processes and projects that are aligned with our mission to serve the people of Monrovia to create a community that offers a premier quality of life.

The budget attempts to responsibly fund as many of the identified priorities as fiscally possible, while also maintaining a high level of service to the community. It is important to also emphasize that staff will be coming back to the City Council, periodically, throughout this next budget cycle, with revised financial projections for the budget period, as well as with updates on the accomplishment of our strategic goals.

For the upcoming budget cycle, City Council budget study sessions were held on May 29, 2018, and June 5, 2018. During these two study sessions, the City Council reviewed revenue and expenditure projections for all City funds for the 2018-19 fiscal period. Feedback received from the City Council during the study sessions has been incorporated into the final Fiscal Year 2018-19 spending plan that has been developed for consideration.

# AR-1

Integral to the budget adoption is the calculation of the cost of providing fee-based services to individuals, businesses, or groups. This review was also done at the study sessions. New fees, along with proposed increases in existing fees, have been incorporated in the budget projections.

The FY 2018-19 budget incorporates five key principles of the City's Financial Resiliency Plan, a new plan developed to help proactively address upcoming financial challenges facing the City. The five core principles of the Financial Resiliency Plan include the following:

Financial Resiliency Plan Principles:

1. Protect General Fund dollars and minimize subsidies to any funds that should be self-sustaining. This includes ensuring that user fees cover the cost of providing services.
2. Complete the remaining elements of the City's CalPERS Response (CPR) Plan.
3. Facilitate appropriate new development projects to bolster the City's revenue base.
4. Build up General Fund reserve levels in preparation for a possible future recession.
5. Consider contracting out for services if a significant cost savings has been identified and if appropriate.

In furtherance of the Financial Resiliency Plan Principles, multiple work plan items have been identified to support the five principles, as follows:

Key Work Plan Items:

1. Address subsidies for the current Lighting & Landscape District (LLD) Assessment.
2. Address subsidies for the current Park Maintenance District (PMD) Assessment.
3. Address subsidies for the Development Services Fund.
4. Closely monitor the entitlement process for every major development project and establish Mello-Roos Districts over significant new developments.
5. Deposit at least 75% of the revenues earned from any real estate transaction into General Fund reserves.
6. Until the financial situation improves, do not add any new staffing costs funded by the General Fund.
7. For every staffing vacancy that arises, perform an assessment to determine the need for that vacated role.

**ANALYSIS:** As part of our annual budget preparation process, each department met with the City Manager and reviewed every line item in their operating budgets, discussing the need for every budgeted amount. Adjustments were made to ensure that each department had sufficient appropriations to meet key City strategic goals.

In total, the City's overall budgeted appropriations for FY 2018-19 are projected to be \$134,791,065. The fiscal impact of the FY 2018-19 budget can be highlighted by focusing on the following critical funds:

**General Fund**

FY 2018-19 Proposed Budget:

The proposed FY 2018-19 General Fund budget is structurally balanced and is expected to run a surplus of \$8K at the end of the fiscal year. In total, FY 2018-19 expenditures are projected to be \$39.99M and anticipated revenues are projected to be \$39.99M.

General Fund Revenues

Revenues continue to be strong, but are showing signs of slowing down. Property and sales tax receipts, our two largest revenue sources, constitute nearly 60% of all General Fund revenues. An overview of these two revenues sources is outlined below:

- Property taxes continue to be strong and show growth, year-over-year. Housing demand continues to remain strong, giving way to continued growth in our property tax base. Property tax receipts are expected to be \$12.80M for FY 2018-19. This projection includes a conservative 4% base property tax growth rate over the prior year, as well as a minimal increase for new development revenue.
- Sales tax revenue is projected to also increase during the next budget cycle, although more slowly than in prior years. Consumer goods sales are starting to level out, as more sales shift to online sales. In past years, historical sales tax growth averaged around 3.5% per year. However, currently, we are seeing sales tax growth of 1% to 2%. For FY 2018-19, our sales tax revenue projections anticipate a 2% growth rate, or \$210K, for the fiscal year. Sales tax revenues are projected to be \$10.70M in FY 2018-19.

In addition to property and sales tax revenues, our Hotel Tax/Transient Occupancy Tax (TOT) also represents a significant source of revenue to the General Fund. Our TOT revenue continues to show strong growth, year-over-year, and is projected to bring in \$2.53M in total revenue during FY 2018-19. This projection includes a 3% increase over the base revenues, plus additional new revenue from the recently-approved TOT rate increase of 2% (from 10% to 12%), which was approved by our voters in June 2018. TOT revenues have been included in the Other Taxes line in Exhibit 1 below.

Other Revenues are expected to increase by 19.3% in FY 2018-19, which is mainly due to an increase in several development-related fees, such as our Fire Service Impact Fees and Fire System Permit Fees. In addition, several other revenue line items include nominal increases in FY 2018-19.

Although most General Fund revenues are expected to increase, there are two General Fund revenue categories that are expected to decrease in FY 2018-19, as follows:

- Transfers In:  
A decrease in Transfers In revenue of \$4.53M, or 37.5%, is expected, and is due to a reduction in Retirement Fund transfers needed to support pension costs in the General Fund. This reduction in revenues is offset by a matching reduction in pension expense, which is the result of the recent CalPERS Response (CPR) Plan that the City implemented in December 2017. In short, the reduction in both the transfer in revenue and corresponding pension expense cancel each other, with a net impact of zero to the General Fund for these two items.
- Project Revenues:  
A decrease in Project Revenues of \$.09M, or 25.9%, is expected for FY 2018-19. A one-time grant reimbursement of \$150K for the Canyon Park Entrance Trail project is included in FY 2017-18 budgeted revenues, but is not included in the FY 2018-19 budgeted revenues. This one-time decrease is offset by a \$65K increase in program revenues during FY 2018-19.

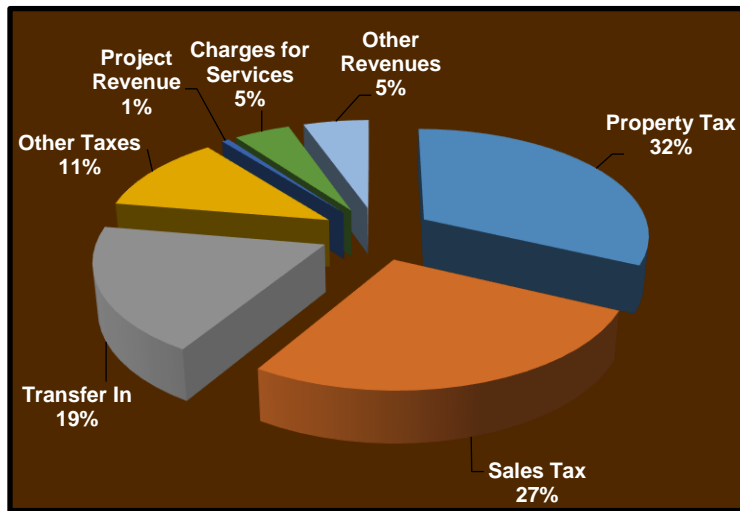
Overall, total General Fund revenues projected during the next budget cycle, as compared to FY 2017-18, are outlined in Exhibit 1 below:

**Exhibit 1  
General Fund Revenues  
FY 2018-19 Budget**

Year-Over-Year Comparison			
Revenue Source	FY 2017-18 Revised Budget	FY 2018-19 Proposed Budget	% Change
Property Tax	\$11.83M	\$12.80M	8.2%
Sales Tax	\$10.49M	\$10.70M	2.0%
Transfers In	\$12.09M	\$ 7.56M	(37.5%)
Other Taxes	\$ 3.99M	\$ 4.66M	16.9%
Program-related Revenue	\$ .19M	\$ .25M	
Project-related Revenue	<u>\$ .15M</u>	<u>\$ .00M</u>	(25.9%)
Total Project Revenue	<u>\$ .34M</u>	<u>\$ .25M</u>	
Charges for Services	\$ 1.73M	\$ 1.86M	7.7%
Other Revenues	<u>\$ 1.82M</u>	<u>\$ 2.17M</u>	19.3%
Total Revenues	<u>\$42.28M</u>	<u>\$39.99M</u>	(5.4%)

Additionally, Exhibit 2, below, illustrates the breakdown of the various General Fund revenue sources represented as percentages of total General Fund revenues.

**Exhibit 2  
General Fund Sources of Revenue  
FY 2018-19 Budget**



**General Fund Expenditures:**

In preparing the FY 2018-19 expenditure budget for the General Fund, a thorough review of operating department line-item budgets was performed, and realistic operating costs were incorporated into the maintenance and operations budgets. The proposed operating budget contemplates expenditures totaling \$39.99M in FY 2018-19.

In developing the proposed budget, several Financial Resiliency Plan work plan items were incorporated, including the following:

1. Staff will closely monitor the entitlement process for every major development project and establish Mello-Roos Districts over significant new developments.
2. There will be no increases in the number of full-time personnel during the fiscal year, and we will hold the line with our existing number of approved positions.
3. Vacancies that arise will be re-evaluated, and an assessment will be performed to determine the need for the vacated roll. We will consider implementing work process efficiencies, first, before filling any vacancies.

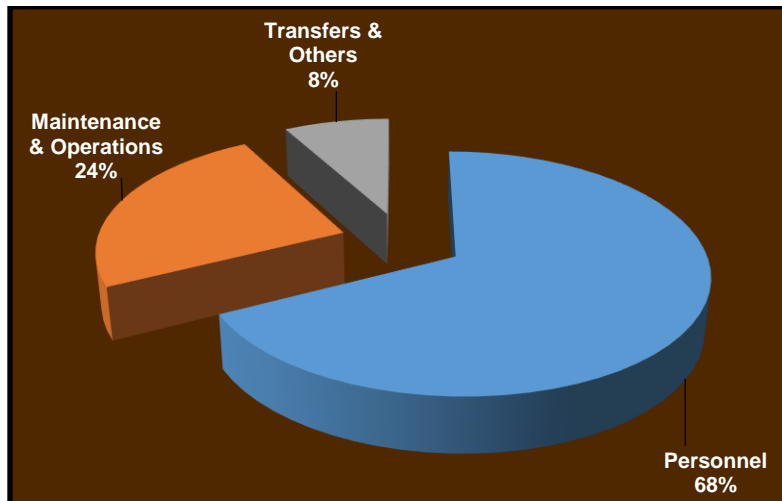
A breakdown of the General Fund expenditures is presented in Exhibit 3 below:

**Exhibit 3  
General Fund Expenditures  
FY 2018-19 Budget**

Proposed Budget	
Expenditure Item	FY 2018-19 Proposed Budget
Personnel Costs	\$27.02M
Maintenance & Operations	\$ 9.76M
Transfers & Other	\$ 3.21M
Total	<u>\$39.99M</u>

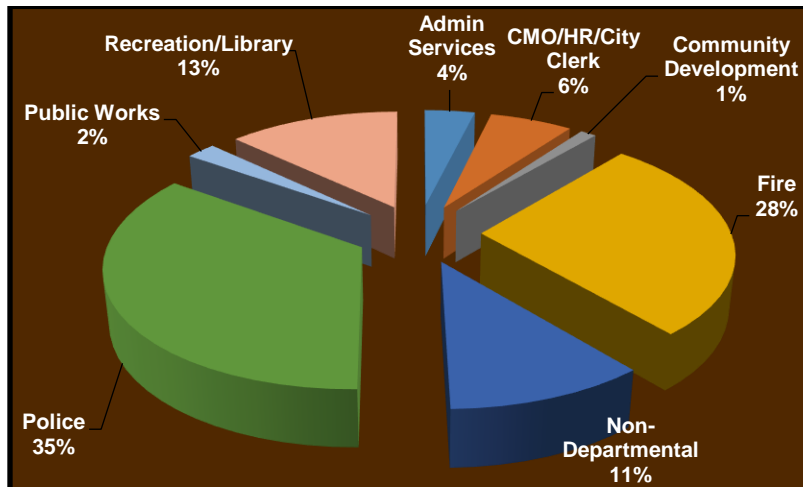
General Fund expenditures for FY 2018-19, as a percentage of total General Fund expenditures, are illustrated in Exhibit 4 below:

**Exhibit 4  
General Fund Expenditures By Type  
FY 2018-19 Budget**



Additionally, General Fund expenditures for FY 2018-19, by category, are illustrated in Exhibit 5 below:

**Exhibit 5**  
**General Fund Expenditures By Category**  
**FY 2018-19 Budget**



As in prior years, public safety continues to be a high priority for our community, with total expenditures making up 63% (e.g., Fire is 28% and Police is 35%) of the total General Fund expenditures. All other expenditures total 37%.

**Other Funds**

In addition to the General Fund, the City also maintains and accounts for 47 other funds, covering all discretionary and restricted revenue sources and expenditures. Each fund is accounted for separately, with a self-balancing set of accounts. The total budgeted expenditures for all other funds (non-General Fund) in FY 2018-19 is \$72.80M, with anticipated revenues totaling \$69.47M. The difference between expenditures and revenues of \$3.33M is mainly due to one-time capital project expenses that are programmed as part of the City's ongoing Capital Improvement Program (CIP). These one-time expenditures will be funded with revenues that were received in a prior year or with one-time revenues received during the current year.

Additionally, for FY 2018-19, Monrovia Renewal project expenditures, totaling \$21.14M, will be included as part of the FY 2018-19 budget.

Overall, each fund has been analyzed from a long-term perspective, and all funds are expected to be in a positive position at the end of the 2018-19 fiscal year or in the subsequent year. In some cases, due to timing, revenues are expected to be received in the subsequent year.

In developing the budget for the City's Other Funds, staff has incorporated several Financial Resiliency work plan items. In the upcoming fiscal year, staff will:

1. Closely monitor the entitlement process for every major development project.
2. For every staffing vacancy that arises, perform an assessment to determine the need for that vacated role.
3. Address subsidies for the current Lighting & Landscape District (LLD) Assessment.
4. Address subsidies for the current Park Maintenance District (PMD) Assessment.
5. Address subsidies for the Development Services Fund.

### Assessment Districts

In evaluating each fund's ability to be self-sustaining, two funds will require additional analysis in the upcoming fiscal year. These funds are the Lighting and Landscape District (LLD) Fund and the Parks Maintenance District (PMD) Fund.

The LLD was first established in 1993 and provides funding for street lighting costs, street signal costs, street tree maintenance, median landscaping, and Gold Hills landscaping. The assessment to property owners has remained essentially unchanged since inception; however, costs have consistently increased each year, especially electricity, contract services, and other maintenance and operations costs. Based on the most recent Engineer's Report for the LLD, the operation is being subsidized by nearly \$500K per year.

The PMD was first established in 1997 and provides funding for maintaining and servicing eight parks located within the City. While the PMD allows for an annual CPI increase, annual increases have not kept up with the cost of providing service. Based on the most recent Engineer's Report, the overall park maintenance operation is being subsidized by nearly \$850K per year.

Staff is proposing to conduct a thorough review of the operations for both assessment districts in the upcoming fiscal year, with the intention of utilizing the Proposition 218 process to establish an appropriate new assessment rate for future years. Staff will return to City Council, in the new fiscal year, with a full report of our analysis, assessment, and recommendation for City Council's consideration.

### Development Services Fund

The Development Services Fund, which is the fund that collects fees associated with our building, planning, and engineering operations, currently has a structural deficit. This fund has relied on General Fund support each year and will receive a subsidy of \$225K during FY 2018-19. Additionally, it should be noted that, due to the timing of certain development revenues, significant revenues will not be received until the subsequent year (FY 2019-20). Staff is currently conducting a cost of service study to identify any significant subsidy areas that can be recovered through modest fee increases. Staff will return to City Council, before the end of the calendar year, with a recommendation for fee adjustments collected in this fund.

### Personnel Adjustments

The proposed FY 2018/19 budget does not include any new staff, and in fact reflects a reduction of 2 FTEs, for a total authorized position listing of 250.75 employees (Attachment G). The reduction in staff is based on a recommendation to eliminate two vacant positions that have been identified as unneeded given recent restructuring efforts in the Public Services Department.

In addition, the overall personnel budget also reflects a positive change given a significant increase in pension costs that will be paid for by employees. As the City Council may recall, beginning in FY 2011-12, the City began working with our staff to have employees begin to pick up a bigger share of the City's overall pension costs. Since that time, employees have been paying a portion of the total annual pension costs.

More recently, with the recent implementation of the CPR Plan Employee Giveback Program, employees will be paying close to the statutory maximum of fifty percent (50%) of the CalPERS normal cost. Based on preliminary projections, it is estimated that the Employee Giveback Program will result in an additional estimated savings of \$270K per year. This savings has been incorporated into the FY 2018-19 budget projections. Below is a listing of the various employee giveback amounts, based on employee group:

- Giveback Level 1 – City Manager  
Start Date: October 1, 2017  
Monthly Giveback Amount: \$325

- Giveback Level 2 – Department Heads  
Start Date: January 1, 2018  
Monthly Giveback Amount: \$225
- Giveback Level 3 – Division Managers  
Start Date: April 1, 2018  
Monthly Giveback Amount: \$125
- Giveback Level 4 – MFA / MPOA / MMEA Employees  
Start Date: July 1, 2018  
Monthly Giveback Amount: \$85

Additionally, in an ongoing effort to control overall personnel costs, in June 2017, City Council approved five-year agreements with each bargaining group. These five-year agreements will help to constrain personnel costs over the next several years. The annual provisions of each agreement have been incorporated into the FY 2018-19 budget.

Finally, as we have made non-substantive administrative personnel adjustments, we have also needed to develop side letters of agreement with each of our bargaining units to memorialize those changes (Attachment I). To that end, side letters of agreement with each of our bargaining units have been included as an attachment to this report for City Council consideration. The proposed side letters have no cost impact, and reflect the following adjustments:

- Updates and clarification to job titles that have been instituted during the past year.
- Clarifying the procedures related to the provision of floating holiday leave for new employees.

### **Capital Improvement Program (CIP)**

As part of the City's ongoing capital planning process, staff is proposing adjustments to the CIP budget to better align funding with project expenditures. After a thorough review of our current capital initiatives and a comprehensive assessment of all available funding sources, staff has developed a CIP Budget update (Attachment D). The proposed comprehensive FY 2018-19 CIP Budget seeks to close out completed projects, update project funding amounts, reallocate project funding sources, and make other changes to the capital budget based on the most current information available, as follows:

- Close out funding for 11 capital projects that have been completed
- Maintain/update funding for 15 current capital initiatives
- Establish 4 new capital initiatives

Budgeted CIP expenditures, totaling \$6.39M, have been incorporated into the FY 2018-19 Budget.

**ENVIRONMENTAL IMPACT:** There is no environmental impact associated with the approval of Resolutions 2018-35 and 2018-36.

**FISCAL IMPACT:** In developing the Fiscal Year 2018-19 Budget, staff has assessed that the City is in a strong financial position. The Combined Funds Statement (Attachment C) illustrates the total budgeted revenues and expenditures for all City funds for FY 2018-19, with the total City-wide budgeted appropriations for FY 2018-19 is \$134,791,065.

Also included with the staff report is the Revenues by Fund Schedule (Attachment A) and the Appropriations by Fund Schedule (Attachment B). These schedules list out the revenues and appropriations for the fiscal year. Additionally, the Capital Improvement Program (CIP) Budget (Attachment D), which includes a listing of all CIP capital initiatives that have been budgeted for the 2018-19 fiscal year, is attached.

Schedules have also been included for our fees and charges. The Summary of Proposed New Fees/Adjustments for FY 2018-19 (Attachment E) and the comprehensive FY 2018-19 Schedule of Fees and Charges (Attachment F) have been attached to Resolution No. 2018-36.

In addition, also included is an updated Authorized Positions Listing for FY 2018-19 (Attachment G) that outlines the staffing levels authorized by department and an updated FY 2018-19 Compensation Program Overview (Attachment H). The finalized Side Letters of Agreement with MMEA, MPOA, MFA, the Mid-Management Group, and the Management Group, which make non-substantive administrative modifications (Attachment I), are also attached.

**OPTIONS:** The City Council has two options at this time:

1. Adopt the FY 2018-19 Budget, establish the FY 2018-19 Schedule of Fees and Charges, and approve the FY 2018-19 Authorized Position Listing and Side Letters of Agreement. As part of the procedures of the overall annual budget process, staff will come back to the City Council, throughout the year, with updates on the status of revenues and expenditures for all City funds.
2. Direct staff to make changes to the items included in the budget, which may delay the adoption of the budget.

**RECOMMENDATION:** Staff recommends that the City Council select Option 1, adopting the FY 2018-19 Budget, establishing the FY 2018-19 Schedule of Fees and Charges, approving the FY 2018-19 Authorized Position Listing, and authorizing the Side Letters of Agreement.

**COUNCIL ACTION REQUIRED:** If the City Council concurs, the appropriate action would be a motion to approve Resolution Nos. 2018-35 and 2018-36, and approve the attached Fiscal Year 2018-2019 Authorized Position Listing and Side Letters of Agreement.

**RESOLUTION NO. 2018-35**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
MONROVIA, CALIFORNIA, ADOPTING THE 2018-2019  
FISCAL YEAR BUDGET AND APPROPRIATING FUNDS FOR  
THE 2018-2019 FISCAL YEAR**

**RECITALS**

**WHEREAS**, the City Manager and Administrative Services Director have prepared and submitted to the City Council the 2018-2019 Proposed Budget for the fiscal year commencing July 1, 2018, and ending June 30, 2019;

**WHEREAS**, the City Council has reviewed the City Manager's Proposed Budget; and

**WHEREAS**, budget study sessions were held on the Proposed Budget on May 29, 2018, and June 5, 2018, where all interested persons were heard; and

**WHEREAS**, the City Council has considered the budget and comments thereon, and has determined it is necessary for the efficient management of the City that certain sums of revenue be appropriated to the various departments, officers, and agencies and activities of the City as set forth in said budget, and as amended;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROVIA DOES HEREBY FIND, DETERMINE, ORDER AND RESOLVE AS FOLLOWS:**

**SECTION 1.** The budget for the City of Monrovia for the fiscal year July 1, 2018, through June 30, 2019, is hereby adopted totaling appropriations in the sum of \$134,791,065.

**SECTION 2.** Said budget hereby adopted is the aforementioned Proposed Budget prepared by the City Manager and Administrative Services Director, and as amended by the City Council, entitled "City of Monrovia 2018-2019 Budget," incorporated herein as though set forth in full. Said budget is hereby adopted as the budget of the City of Monrovia for the 2018-2019 fiscal year, and shall remain in full force and effect until amended or modified by the City Council.

**SECTION 3.** The sums of money therein set forth are hereby appropriated from the revenues of the City to the departments, functions, and funds therein set forth for expenditure during the 2018-2019 fiscal year.

**SECTION 4.** The City Manager is hereby authorized and directed to arrange for the performance in accordance with the terms and provisions of law, of all specific projects enumerated in said budget, and the Mayor or his/her designee is directed to execute all necessary contracts to carry out the same.

**SECTION 5.** The City Manager is authorized to make transfers of budget appropriations between classifications and activities within a fund.

**SECTION 6.** The City Clerk shall certify to the adoption of this Resolution, and the same shall be effective July 1, 2018.

**PASSED, APPROVED and ADOPTED** this 19th day of June, 2018.

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Tom Adams, Mayor  
City of Monrovia

ATTEST:

APPROVED AS TO FORM:

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Alice D. Atkins, CMC, City Clerk  
City of Monrovia

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Craig A. Steele, City Attorney  
City of Monrovia

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
<b>111</b>	<b>GENERAL FUND</b>			
	<i>PROPERTY TAXES:</i>			
3000	Current Secured Taxes	\$7,414,813		\$7,414,813
3003	Redemption Taxes	\$92,000		\$92,000
3010	Current Unsecured Taxes	\$210,545		\$210,545
3012	Property Tax In Lieu of VLF	\$4,298,622		\$4,298,622
3014	Penalties & Interest	\$29,000		\$29,000
3017	In-Lieu Property Taxes	\$605,379		\$605,379
3514	MR / Other	\$150,000		\$150,000
	<b>Subtotal</b>	<b>\$12,800,359</b>	<b>\$0</b>	<b>\$12,800,359</b>
	<i>SALES TAXES:</i>			
3023	Sales Tax - 1%	\$10,236,635		\$10,236,635
3025	PSAF - 1/2 Cent Sales Tax	\$459,713		\$459,713
	<b>Subtotal</b>	<b>\$10,696,348</b>	<b>\$0</b>	<b>\$10,696,348</b>
	<i>OTHER TAXES:</i>			
3027	Franchises	\$716,000		\$716,000
3030	Property Transfer Tax	\$207,350		\$207,350
3031	Business License Tax	\$777,000		\$777,000
3033	Business License Penalties	\$16,730		\$16,730
3034	Occupancy Taxes	\$2,526,242		\$2,526,242
3036	In-Lieu Franchise Fees	\$419,665		\$419,665
	<b>Subtotal</b>	<b>\$4,662,987</b>	<b>\$0</b>	<b>\$4,662,987</b>
	<i>LICENSES &amp; PERMITS:</i>			
3037	Animal Licenses	\$40,000		\$40,000
3053	Garage Sale Permits	\$3,050		\$3,050
3078	State Mandated Inspection	\$1,000		\$1,000
3079	Fire Service Impact Fee	\$350,000		\$350,000
3081	Fire System Permit Fee	\$100,000		\$100,000
	<b>Subtotal</b>	<b>\$494,050</b>	<b>\$0</b>	<b>\$494,050</b>
	<i>FINES &amp; FORFEITURES:</i>			
3085	Court Fines (Vehicle Code)	\$125,000		\$125,000
3089	Civil Subpoena Fees	\$200		\$200
3091	Library Book Fines	\$15,000		\$15,000
3092-3095	Miscellaneous Fines	\$300		\$300
	<b>Subtotal</b>	<b>\$140,500</b>	<b>\$0</b>	<b>\$140,500</b>
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$20,000		\$20,000
3508	Lease Revenue	\$54,000		\$54,000
	<b>Subtotal</b>	<b>\$74,000</b>	<b>\$0</b>	<b>\$74,000</b>
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3105	Other County Grants	\$25,000		\$25,000
3106	Prop A Maintenance	\$152,950		\$152,950

**City of Monrovia**  
**Revenues by Fund**  
**Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
3111	Motor Vehicle In-Lieu	\$20,000		\$20,000
3114	St. POST Reimbursements	\$5,000		\$5,000
3128	Homeowners Property Tax Relief	\$44,000		\$44,000
3129	St. Supp. Property Tax	\$183,210		\$183,210
	<b>Subtotal</b>	<b>\$430,160</b>	<b>\$0</b>	<b>\$430,160</b>
	<i>CHARGES FOR SERVICES:</i>			
	<b><u>Plan Check Revenues</u></b>			
3198	Plan Check Fees - Residential	\$33,000		\$33,000
	<b>Subtotal</b>	<b>\$33,000</b>	<b>\$0</b>	<b>\$33,000</b>
	<b><u>Public Safety Services</u></b>			
3228	Filming Services	\$12,500		\$12,500
3230,36	Impounds	\$69,500		\$69,500
3233	Vehicle Equipment Corr. Inspection	\$4,000		\$4,000
3234	Vehicle Accident/Invest Reports	\$10,000		\$10,000
3239-43	Special Services	\$100		\$100
3245	EMS (ALS pass through)	\$150,000		\$150,000
3248	Police and Fire False Alarms	\$15,500		\$15,500
3249-54	Miscellaneous Services	\$2,000		\$2,000
3258	Special Services/ Police and Fire	\$6,750		\$6,750
3261	Paramedic Service	\$525,000		\$525,000
3262	Fire Inspct/Test Fees	\$440,000		\$440,000
3507	Ambulance Dispatch Fee	\$60,000		\$60,000
3515	First Responder Assessment Fee	\$50,000		\$50,000
	<b>Subtotal</b>	<b>\$1,345,350</b>	<b>\$0</b>	<b>\$1,345,350</b>
	<b><u>Recreation &amp; Library Services</u></b>			
3275-76	Racquetball Fees	\$1,560		\$1,560
3278	Youth Comm Rev	\$2,600		\$2,600
3279	Canyon Park Cabin Rental	\$36,000		\$36,000
3282	Taxable Merchandise Revenue	\$1,000		\$1,000
3283	Room Rentals - Comm. Center	\$106,500		\$106,500
3284	Software Cost Recovery	\$4,100		\$4,100
3285	Program Income-CS Program	\$21,000		\$21,000
3287	Youth Contract Classes	\$35,000		\$35,000
3288	Adult Contract Classes	\$30,000		\$30,000
3292	Park Outdoor Ed Program	\$3,600		\$3,600
3293	Outdoor Ed Program- MUSD	\$8,000		\$8,000
3294	Park Facility Reservation	\$4,900		\$4,900
3295	Youth Ball field Rental	\$500		\$500
3297	CS-Equipment Rental	\$350		\$350
3300	Canyon Park Admission Fee	\$135,500		\$135,500
	<b>Subtotal</b>	<b>\$390,610</b>		<b>\$390,610</b>
	<b><u>Miscellaneous Services</u></b>			
3229	Fingerprint	\$100		\$100
3329	Sale of Prints & Publications	\$100		\$100

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
3330	Passport Fees	\$56,000		\$56,000
3331	Document Notification	\$10		\$10
3342	Business License Application Fees	\$62,000		\$62,000
	<b>Subtotal</b>	<b>\$118,210</b>		<b>\$118,210</b>
	<i>OTHER REVENUE:</i>			
3355	Tech Center Sales	\$500		\$500
3356	SB-90 Reimbursement	\$25,000		\$25,000
3357	Reimbursements	\$244,700		\$244,700
3362	Contributions	\$54,440		\$54,440
3363	Park Bench Contributions	\$5,750		\$5,750
3388	Repossession Fees	\$900		\$900
3391	Inmate Worker Program	\$10,000		\$10,000
3397	Other Revenues	\$73,116		\$73,116
3419	Event Staff Recovery Fee	\$15,000		\$15,000
3421	Staff Recovery Fee	\$1,500		\$1,500
3426	AB1290 Reimbursement	\$197,600		\$197,600
3427	Prop 69 DNA ID	\$2,000		\$2,000
3432	Youth sports	\$3,000		\$3,000
3436	Passport Photos	\$32,000		\$32,000
3437	Passport Postage	\$20,000		\$20,000
3451	Notarization Fee	\$200		\$200
3453	Sponsorships	\$31,500		\$31,500
3460	CYNPK Special Activities and Events	\$3,000		\$3,000
3462	SB-1186 Revenues	\$2,400		\$2,400
3476	Administrative Cost Allowance	\$250,000		\$250,000
3480	Arcadia Reimbursement	\$10,000		\$10,000
3485	ELAC Reimbursement	\$15,000		\$15,000
3490	MUSD Reimbursement	\$75,000		\$75,000
3496	Special Duty Reimbursement	\$11,200		\$11,200
3497	Citation - Admin Fine Program	\$45,000		\$45,000
3505	Fountain to the Falls Contributions	\$10,100		\$10,100
3506	Monrovia Days Contributions	\$65,000		\$65,000
3517	Take Back Our Community Member Dues	\$49,500		\$49,500
	<b>Subtotal</b>	<b>\$1,253,406</b>		<b>\$1,253,406</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$7,557,496	\$7,557,496
	<b>Subtotal</b>	<b>\$0</b>	<b>\$7,557,496</b>	<b>\$7,557,496</b>
	<b>TOTAL GENERAL FUND</b>	<b>\$32,438,980</b>	<b>\$7,557,496</b>	<b>\$39,996,476</b>
<b>211</b>	<b>EMERGENCY RESERVE FUND</b>			
	<i>OTHER REVENUE:</i>			
3357	Reimbursement	\$0		\$0
	<b>Subtotal</b>	<b>\$0</b>		<b>\$0</b>

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
	<b>TOTAL EMERGENCY RESERVE FUND</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>212</b>	<b>RETIREMENT FUND</b>			
	<i>PROPERTY TAXES:</i>			
3000	Current Secured	\$6,483,598		\$6,483,598
3003	Redemption Tax	\$49,376		\$49,376
3010	Current Unsecured Taxes	\$128,146		\$128,146
3014	Penalties & Interest	\$12,982		\$12,982
3128	Homeowners Property Tax Relief	\$47,742		\$47,742
3129	State Supplemental Property Tax	\$140,662		\$140,662
	<b>Subtotal</b>	<b>\$6,862,506</b>		<b>\$6,862,506</b>
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$15,000		\$15,000
	<b>Subtotal</b>	<b>\$15,000</b>		<b>\$15,000</b>
3404	Transfer In	\$0	\$2,500,000	\$2,500,000
	<b>Subtotal</b>	<b>\$0</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>
	<b>TOTAL RETIREMENT FUND</b>	<b>\$6,877,506</b>	<b>\$2,500,000</b>	<b>\$9,377,506</b>
<b>213</b>	<b>STREET MAINTENANCE FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$2,000		\$2,000
	<b>Subtotal</b>	<b>\$2,000</b>		<b>\$2,000</b>
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3141	Federal Grant	\$645,576		\$645,576
	<b>Subtotal</b>	<b>\$645,576</b>		<b>\$645,576</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$1,279,913	\$1,279,913
	<b>Subtotal</b>	<b>\$0</b>	<b>\$1,279,913</b>	<b>\$1,279,913</b>
	<b>TOTAL STREET MAINTENANCE FUND</b>	<b>\$647,576</b>	<b>\$1,279,913</b>	<b>\$1,927,489</b>
<b>214</b>	<b>PENSION OBLIGATION BOND DEBT SERVICE</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$6,464,056	\$6,464,056
	<b>Subtotal</b>	<b>\$0</b>	<b>\$6,464,056</b>	<b>\$6,464,056</b>
	<b>TOTAL PENSION OBLIGATION BOND D/S</b>	<b>\$1,000</b>	<b>\$6,464,056</b>	<b>\$6,465,056</b>

**City of Monrovia  
Revenues by Fund  
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ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
<b>221</b>	<b>PROPOSITION A FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$1,500		\$1,500
	<b>Subtotal</b>	<b>\$1,500</b>		<b>\$1,500</b>
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3105	Other County Grants	\$217,150		\$217,150
3108	Incentive Grants	\$87,172		\$87,172
3127	State Sales Tax	\$753,825		\$753,825
3440	Bradbury Reimbursement	\$8,448		\$8,448
	<b>Subtotal</b>	<b>\$1,066,595</b>		<b>\$1,066,595</b>
	<i>CHARGES FOR SERVICES:</i>			
3336	Farebox Revenues	\$86,563		\$86,563
	<b>Subtotal</b>	<b>\$86,563</b>		<b>\$86,563</b>
	<b>TOTAL PROPOSITION A FUND</b>	<b>\$1,154,658</b>	<b>\$0</b>	<b>\$1,154,658</b>
<b>222</b>	<b>PROPOSITION C FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$20,000		\$20,000
	<b>Subtotal</b>	<b>\$20,000</b>		<b>\$20,000</b>
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3104	Proposition C	\$625,278		\$625,278
	<b>Subtotal</b>	<b>\$625,278</b>		<b>\$625,278</b>
	<b>TOTAL PROPOSITION C FUND</b>	<b>\$645,278</b>	<b>\$0</b>	<b>\$645,278</b>
<b>223</b>	<b>AB2766 FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$4,000		\$4,000
	<b>Subtotal</b>	<b>\$4,000</b>		<b>\$4,000</b>
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3102	MTA Bus Passes	\$4,500		\$4,500
3103	Foothill Transit Fares	\$500		\$500
3118	DMV Fee/Air Quality	\$46,000		\$46,000
	<b>Subtotal</b>	<b>\$51,000</b>		<b>\$51,000</b>
	<b>TOTAL AB2766 FUND</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$55,000</b>
<b>224</b>	<b>MEASURE R FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$20,000		\$20,000
	<b>Subtotal</b>	<b>\$20,000</b>		<b>\$20,000</b>
	<i>REVENUE FROM OTHER AGENCIES:</i>			

**City of Monrovia**  
**Revenues by Fund**  
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ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
3435	Measure R	\$468,968		\$468,968
	<b>Subtotal</b>	<b>\$468,968</b>		<b>\$468,968</b>
	<b>TOTAL MEASURE R FUND</b>	<b>\$488,968</b>	<b>\$0</b>	<b>\$488,968</b>
<b>225</b>	<b>PROP C &amp; MEAS R PROJ - MONROVIA RENEWAL</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$50,000		\$50,000
	<b>Subtotal</b>	<b>\$50,000</b>		<b>\$50,000</b>
	<b>TOTAL PROP C &amp; MEASURE R PROJECTS</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$50,000</b>
<b>226</b>	<b>PROP C &amp; MEASURE R DEBT SERVICE</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$2,000		\$2,000
	<b>Subtotal</b>	<b>\$2,000</b>		<b>\$2,000</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$793,980	\$793,980
	<b>Subtotal</b>	<b>\$0</b>	<b>\$793,980</b>	<b>\$793,980</b>
	<b>TOTAL PROP C &amp; MEASURE R DEBT SERVICE</b>	<b>\$2,000</b>	<b>\$793,980</b>	<b>\$795,980</b>
<b>227</b>	<b>MEASURE M</b>			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3513	Measure M	\$531,486		\$531,486
	<b>Subtotal</b>	<b>\$531,486</b>		<b>\$531,486</b>
	<b>TOTAL MEASURE M FUND</b>	<b>\$531,486</b>	<b>\$0</b>	<b>\$531,486</b>
<b>231</b>	<b>TRAFFIC SAFETY FUND</b>			
	<i>FINES &amp; FORFEITURES:</i>			
3083	Non-Sweeping Parking Fines	\$90,000		\$90,000
3084	Street Sweeping Parking Fines	\$285,000		\$285,000
3090	Parking Bail	\$90,000		\$90,000
	<b>Subtotal</b>	<b>\$465,000</b>		<b>\$465,000</b>
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$1,500		\$1,500
	<b>Subtotal</b>	<b>\$1,500</b>		<b>\$1,500</b>
	<i>OTHER REVENUE:</i>			
3493	Parking Permits	\$15,000		\$15,000
	<b>Subtotal</b>	<b>\$15,000</b>		<b>\$15,000</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$9,934	\$9,934
	<b>Subtotal</b>	<b>\$0</b>	<b>\$9,934</b>	<b>\$9,934</b>

**City of Monrovia  
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ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
	<b>TOTAL TRAFFIC SAFETY FUND</b>	<b>\$481,500</b>	<b>\$9,934</b>	<b>\$491,434</b>
<b>232</b>	<b>GAS TAX FUND</b>			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3121	State Gas Tax - 2106	\$135,460		\$135,460
3122	State Gas Tax - 2107	\$279,755		\$279,755
3123	State Gas Tax - 2107.5	\$6,000		\$6,000
3125	State Gas Tax - 2105	\$225,357		\$225,357
3443	Highway Users Tax	\$147,394		\$147,394
	<b>Subtotal</b>	<b>\$793,966</b>		<b>\$793,966</b>
	<i>OTHER REVENUE:</i>			
3509	Road Repair & Account	\$43,784		\$43,784
	<b>Subtotal</b>	<b>\$43,784</b>		<b>\$43,784</b>
	<b>TOTAL GAS TAX FUND</b>	<b>\$837,750</b>	<b>\$0</b>	<b>\$837,750</b>
<b>233</b>	<b>BIKEWAY DEVELOPMENT FUND</b>			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3124	Gas Tax-Bikeways	\$0		\$0
	<b>Subtotal</b>	<b>\$0</b>		<b>\$0</b>
	<b>TOTAL BIKE DEVELOPMENT FUND</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>234</b>	<b>LIBRARY GRANT FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3120	State Grant	\$32,000		\$32,000
3357	Reimbursement	\$27,020		\$27,020
	<b>Subtotal</b>	<b>\$59,020</b>		<b>\$59,020</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$15,894	\$15,894
	<b>Subtotal</b>	<b>\$0</b>	<b>\$15,894</b>	<b>\$15,894</b>
	<b>TOTAL LIBRARY GRANT FUND</b>	<b>\$60,020</b>	<b>\$15,894</b>	<b>\$75,914</b>
<b>235</b>	<b>HAZARDOUS MATERIALS FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$500		\$500
	<b>Subtotal</b>	<b>\$500</b>		<b>\$500</b>
	<i>CHARGES FOR SERVICES:</i>			
3264	Hazmat Inspection Fees	\$190,000		\$190,000
3266	Risk Management Protection Plan	\$6,000		\$6,000

**City of Monrovia  
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ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
	<b>Subtotal</b>	<b>\$196,000</b>		<b>\$196,000</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$9,946	\$9,946
	<b>Subtotal</b>	<b>\$0</b>	<b>\$9,946</b>	<b>\$9,946</b>
	<b>TOTAL HAZARDOUS MATERIALS FUND</b>	<b>\$196,500</b>	<b>\$9,946</b>	<b>\$206,446</b>
<b>236</b>	<b>SB1 RMRA</b>			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3524	SB1 RMRA Revenues	\$644,417		\$644,417
	<b>Subtotal</b>	<b>\$644,417</b>		<b>\$644,417</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$6,023	\$6,023
	<b>Subtotal</b>	<b>\$0</b>	<b>\$6,023</b>	<b>\$6,023</b>
	<b>TOTAL HOUSING DEVELOPMENT FUND</b>	<b>\$644,417</b>	<b>\$6,023</b>	<b>\$650,440</b>
<b>243</b>	<b>HOUSING DEVELOPMENT FUND</b>			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3142	C.D.B.G. Reimbursements	\$227,471		\$227,471
	<b>Subtotal</b>	<b>\$227,471</b>		<b>\$227,471</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$6,569	\$6,569
	<b>Subtotal</b>	<b>\$0</b>	<b>\$6,569</b>	<b>\$6,569</b>
	<b>TOTAL HOUSING DEVELOPMENT FUND</b>	<b>\$227,471</b>	<b>\$6,569</b>	<b>\$234,040</b>
<b>244</b>	<b>FIRE GRANTS</b>			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3405	Homeland Security Grant	\$38,219		\$38,219
	<b>Subtotal</b>	<b>\$38,219</b>		<b>\$38,219</b>
	<b>TOTAL FIRE GRANTS</b>	<b>\$38,219</b>	<b>\$0</b>	<b>\$38,219</b>
<b>245</b>	<b>ASSET FORFEITURE FUND</b>			
	<i>CHARGES FOR SERVICES:</i>			
3232	Impound/Vehicle Release-Misc	\$17,000		\$17,000
3234	DUI Accident /Investigation Report	\$6,000		\$6,000
	<b>Subtotal</b>	<b>\$23,000</b>		<b>\$23,000</b>
	<i>OTHER REVENUE:</i>			
3357	Miscellaneous Reimbursements	\$40,000		\$40,000
	<b>Subtotal</b>	<b>\$40,000</b>		<b>\$40,000</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$177,956	\$177,956

**City of Monrovia  
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ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
	<b>Subtotal</b>	<b>\$0</b>	<b>\$177,956</b>	<b>\$177,956</b>
	<b>TOTAL ASSET FORFEITURE FUND</b>	<b>\$63,000</b>	<b>\$177,956</b>	<b>\$240,956</b>
<b>246</b>	<b>POLICE GRANTS FUND</b>			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3136	Other State Grants	\$169,000		\$169,000
	<b>Subtotal</b>	<b>\$169,000</b>		<b>\$169,000</b>
	<b>TOTAL POLICE GRANTS FUND</b>	<b>\$169,000</b>		<b>\$169,000</b>
<b>247</b>	<b>HIDTA GRANT</b>			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3422	HIDTA Grant	\$8,489,324		\$8,489,324
	<b>Subtotal</b>	<b>\$8,489,324</b>		<b>\$8,489,324</b>
	<b>TOTAL HIDTA GRANT</b>	<b>\$8,489,324</b>	<b>\$0</b>	<b>\$8,489,324</b>
<b>248</b>	<b>OFFICE OF EMERGENCY SERVICES</b>			
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3423	OES Grant	\$0		\$0
	<b>Subtotal</b>	<b>\$0</b>		<b>\$0</b>
	<b>TOTAL OFFICE OF EMERGENCY SERVICES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>249</b>	<b>OTHER FIDUCIARY POLICE GRANTS</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$1,500		\$1,500
	<b>Subtotal</b>	<b>\$1,500</b>		<b>\$1,500</b>
	<b>TOTAL OTHER FIDUCIARY POLICE GRANTS</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$1,500</b>
<b>261</b>	<b>LIGHTING &amp; LAND ASSESSMENT DISTRICT</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$3,500		\$3,500
	<b>Subtotal</b>	<b>\$3,500</b>		<b>\$3,500</b>
	<i>CHARGES FOR SERVICES:</i>			
3269	Street Lighting Assessment (735)	\$487,634		\$487,634
3270	Landscape Assessment (774, 775)	\$80,168		\$80,168
3271	Parkway Assessment	\$492,005		\$492,005
	<b>Subtotal</b>	<b>\$1,059,807</b>	<b>\$0</b>	<b>\$1,059,807</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$392,052	\$392,052
	<b>Subtotal</b>	<b>\$0</b>	<b>\$392,052</b>	<b>\$392,052</b>
	<b>TOTAL LIGHTING &amp; LAND ASSESSMENT DIST</b>	<b>\$1,063,307</b>	<b>\$392,052</b>	<b>\$1,455,359</b>

**City of Monrovia  
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ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
<b>266 PARK MAINTENANCE ASSESSMENT FUND</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$500		\$500
	<b>Subtotal</b>	<b>\$500</b>		<b>\$500</b>
<i>CHARGES FOR SERVICES:</i>				
3271	Parkway Assessment	\$240,823		\$240,823
	<b>Subtotal</b>	<b>\$240,823</b>		<b>\$240,823</b>
<i>TRANSFER IN</i>				
3404	Transfer In	\$0	\$12,126	\$12,126
	<b>Subtotal</b>	<b>\$0</b>	<b>\$12,126</b>	<b>\$12,126</b>
	<b>TOTAL PARK MAINTENANCE ASSESSMENT FUND</b>	<b>\$241,323</b>	<b>\$12,126</b>	<b>\$253,449</b>
<b>271 BUSINESS IMPROVEMENT DISTRICT FUND</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$500		\$500
	<b>Subtotal</b>	<b>\$500</b>		<b>\$500</b>
<i>CHARGES FOR SERVICES:</i>				
3281	Special Events Revenue	\$28,500		\$28,500
3344	Assessments	\$48,000		\$48,000
	<b>Subtotal</b>	<b>\$76,500</b>		<b>\$76,500</b>
<i>OTHER REVENUE:</i>				
3364	Filming Revenues	\$1,500		\$1,500
3364	Filming Revenues	\$9,000		\$9,000
3397	Other Revenues	\$5,000		\$5,000
	<b>Subtotal</b>	<b>\$15,500</b>		<b>\$15,500</b>
	<b>TOTAL BUSINESS IMPROVEMENT DISTRICT FUND</b>	<b>\$92,500</b>	<b>\$0</b>	<b>\$92,500</b>
<b>281 DEVELOPMENT SERVICES FUND</b>				
<i>LICENSES &amp; PERMITS:</i>				
3046	Film Permit Review	\$20,000		\$20,000
3048	Permanent Encroachment Permits	\$68,625		\$68,625
3049	Public Improvement Inspection- Residential	\$641		\$641
3051	Building Permit Fees	\$854,000		\$854,000
3052	Electrical Permit Fees	\$92,000		\$92,000
3056	Air Condition/Refrigerator/Heating Permits	\$72,000		\$72,000
3061	Grading Inspection Fees- Residential	\$11,966		\$11,966
3064	Grading Inspection Fees- Commercial	\$10,300		\$10,300
3065	Plumbing/Sewer Permits	\$130,000		\$130,000
3066	Building Permit / No Plan Check Fees	\$186,000		\$186,000

**City of Monrovia**  
**Revenues by Fund**  
**Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
3072	Reinspection Fees	\$200		\$200
3482	Solar Permit - Residential	\$18,500		\$18,500
3502	Building Permit - Grading	\$25,000		\$25,000
	<b>Subtotal</b>	<b>\$1,489,232</b>		<b>\$1,489,232</b>
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$11,500		\$11,500
	<b>Subtotal</b>	<b>\$11,500</b>		<b>\$11,500</b>
	<i>CHARGES FOR SERVICES:</i>			
	<b><u>Planning &amp; Zoning</u></b>			
3159	Landscape Plan Check	\$1,575		\$1,575
3160	Hillside Development Permit	\$2,000		\$2,000
3161	Environmental Assessment	\$33,000		\$33,000
3162	Window/Awning Sign Permit	\$45		\$45
3164	Historical Preservation- Mills Act	\$2,363		\$2,363
3165	Historical Preservation- Design Fee	\$1,500		\$1,500
3166	Historical Preservation- Certificate Application	\$2,274		\$2,274
3167	Minor Variance Review	\$9,070		\$9,070
3168	Variance Fees	\$3,000		\$3,000
3169	Certificate of Compliance	\$100		\$100
3170	Time Extension Review	\$270		\$270
3171	Temporary Banner Review	\$189		\$189
3172	Change of Address	\$300		\$300
3177	Minor Conditional Use Permit	\$1,037		\$1,037
3178	Conditional Use Permit	\$32,000		\$32,000
3183	Conditional Use Permit Amendment	\$1,155		\$1,155
3187	Zone Change Fees	\$25,000		\$25,000
3188	Zone Response Letter	\$905		\$905
3189	Property Owner List Preparation	\$3,979		\$3,979
3191	Tract Map Fees	\$1,610		\$1,610
3193	Parcel Map Fees	\$940		\$940
3197	Notice of Publication Fees	\$3,898		\$3,898
3511	Demolition Review	\$2,530		\$2,530
	<b>Subtotal</b>	<b>\$128,740</b>		<b>\$128,740</b>
	<b><u>Plan Check Revenues</u></b>			
3198	Plan Check Fees- Residential	\$855,336		\$855,336
3200	Additional Plan Check Fees	\$15,000		\$15,000
3203	Computerization Cost Recovery	\$30,500		\$30,500
3204	Construction Inspection	\$68,135		\$68,135
3207	General Plan Cost Recovery	\$131,000		\$131,000
3213	DRC- Other	\$5,233		\$5,233
3218	Grading Plan Check- Residential	\$16,103		\$16,103
3219	Grading Plan Check- Commercial	\$18,917		\$18,917
3425	Plan Check-Building Permit Plans	\$125,000		\$125,000
3447	DRC Approval/Encroachment Permit	\$450		\$450
3448	Building Departmental Review Process	\$17,359		\$17,359

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
3449	Encroachment License	\$41		\$41
3456	Wireless Facility	\$17,487		\$17,487
3466	Subdivision Fees	\$141,000		\$141,000
3467	Appeal Fees	\$669		\$669
3470	Design Review (DRC)	\$8,391		\$8,391
3471	Sign Review (DRC)	\$3,886		\$3,886
3473	Historic Preservation-Surcharge	\$3,021		\$3,021
3500	Plan Check - In House	\$60,000		\$60,000
3501	Plan Check - Grading	\$25,000		\$25,000
3486	Wireless Review	\$3,750		\$3,750
	<b>Subtotal</b>	<b>\$1,546,278</b>		<b>\$1,546,278</b>
	<b>Highway and Street Charges</b>			
3267	Route Oversized Vehicle Charges	\$1,813		\$1,813
	<b>Subtotal</b>	<b>\$1,813</b>		<b>\$1,813</b>
	<b>Other</b>			
3329	Sale of Prints & Publications	\$445		\$445
3345	Microfilming/Scanning Fees	\$45,000		\$45,000
	<b>Subtotal</b>	<b>\$45,445</b>		<b>\$45,445</b>
	<i>OTHER REVENUE:</i>			
3357	Miscellaneous Reimbursements	\$2,700		\$2,700
3362	Contributions	\$800		\$800
3397	Other Revenue	\$20,000		\$20,000
3499	Technical Review	\$77,200		\$77,200
	<b>Subtotal</b>	<b>\$100,700</b>		<b>\$100,700</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$776,652	\$776,652
	<b>Subtotal</b>	<b>\$0</b>	<b>\$776,652</b>	<b>\$776,652</b>
	<b>TOTAL DEVELOPMENT SERVICES FUND</b>	<b>\$3,323,708</b>	<b>\$776,652</b>	<b>\$4,100,360</b>
<b>311</b>	<b>CAPITAL IMPROVEMENT FUND</b>			
	<i>OTHER TAXES:</i>			
3032	Construction Tax	\$87,500		\$87,500
	<b>Subtotal</b>	<b>\$87,500</b>		<b>\$87,500</b>
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$500		\$500
	<b>Subtotal</b>	<b>\$500</b>		<b>\$500</b>
	<i>REVENUE FROM OTHER AGENCIES:</i>			
3105	Other County Grant	\$708,567		\$708,567
3141	Federal Grant	\$1,514,530		\$1,514,530
3484	Urban Greening Grant	\$132,363		\$132,363
	<b>Subtotal</b>	<b>\$2,355,460</b>		<b>\$2,355,460</b>

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
	<b>TOTAL CAPITAL IMPROVEMENT FUND</b>	<b>\$2,443,460</b>	<b>\$0</b>	<b>\$2,443,460</b>
<b>411</b>	<b>WATER UTILITY FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$175,000		\$175,000
	<b>Subtotal</b>	<b>\$175,000</b>		<b>\$175,000</b>
	<i>CHARGES FOR SERVICES:</i>			
3305	Water Sales	\$11,963,332		\$11,963,332
3306	Backflow Inspection Charges	\$165,180		\$165,180
3309	Utility Activation Fees	\$17,000		\$17,000
3310	Turn On/Shut Off Charges	\$15,000		\$15,000
3311	Meter Installation Charges	\$15,000		\$15,000
3314	Delinquent Penalty	\$85,000		\$85,000
	<b>Subtotal</b>	<b>\$12,260,512</b>		<b>\$12,260,512</b>
	<i>OTHER REVENUE:</i>			
3397	Other Revenues	\$14,900		\$14,900
	<b>Subtotal</b>	<b>\$14,900</b>		<b>\$14,900</b>
	<b>TOTAL WATER UTILITY FUND</b>	<b>\$12,450,412</b>	<b>\$0</b>	<b>\$12,450,412</b>
<b>421</b>	<b>SANITATION FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$65,000		\$65,000
	<b>Subtotal</b>	<b>\$65,000</b>		<b>\$65,000</b>
	<i>CHARGES FOR SERVICES:</i>			
3318	Sewer Service Charges	\$1,530,561		\$1,530,561
	<b>Subtotal</b>	<b>\$1,530,561</b>		<b>\$1,530,561</b>
	<b>TOTAL SANITATION FUND</b>	<b>\$1,595,561</b>	<b>\$0</b>	<b>\$1,595,561</b>
<b>423</b>	<b>STORM DRAINAGE FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$17,000		\$17,000
	<b>Subtotal</b>	<b>\$17,000</b>		<b>\$17,000</b>
	<i>CHARGES FOR SERVICES:</i>			
3320	Storm Drain Maintenance Fee	\$285,000		\$285,000
	<b>Subtotal</b>	<b>\$285,000</b>		<b>\$285,000</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$50,000	\$50,000
	<b>Subtotal</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$50,000</b>
	<b>TOTAL STORM DRAINAGE FUND</b>	<b>\$302,000</b>	<b>\$50,000</b>	<b>\$352,000</b>
<b>424</b>	<b>STREET SWEEPING FUND</b>			

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$2,500		\$2,500
	<b>Subtotal</b>	<b>\$2,500</b>		<b>\$2,500</b>
	<i>CHARGES FOR SERVICES:</i>			
3321	Street Sweeping Charges	\$210,000		\$210,000
	<b>Subtotal</b>	<b>\$210,000</b>		<b>\$210,000</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0		\$0
	<b>Subtotal</b>	<b>\$0</b>		<b>\$0</b>
	<b>TOTAL STREET SWEEPING FUND</b>	<b>\$212,500</b>	<b>\$0</b>	<b>\$212,500</b>
<b>431</b>	<b>ENVIRONMENTAL SERVICES FUND</b>			
	<i>OTHER TAXES:</i>			
3057	Commercial Franchise Fees	\$515,376		\$515,376
3058	Residential Franchise Fees	\$555,754		\$555,754
3478	Old Town Franchise Fees	\$20,400		\$20,400
3483	Supplemental Franchise Fees	\$685,840		\$685,840
	<b>Subtotal</b>	<b>\$1,777,370</b>		<b>\$1,777,370</b>
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$17,000		\$17,000
	<b>Subtotal</b>	<b>\$17,000</b>		<b>\$17,000</b>
	<i>REVENUES FROM OTHER AGENCIES:</i>			
3136	Other State Grants	\$20,516		\$20,516
3138	Beverage Container Grant	\$9,845		\$9,845
	<b>Subtotal</b>	<b>\$30,361</b>		<b>\$30,361</b>
	<i>CHARGES FOR SERVICES:</i>			
3324	Waste Impact Fees-Residential	\$462,520		\$462,520
3326	Waste Impact Fees-Commercial	\$35,652		\$35,652
	<b>Subtotal</b>	<b>\$498,172</b>		<b>\$498,172</b>
	<b>TOTAL ENVIRONMENTAL SERVICES FUND</b>	<b>\$2,322,903</b>	<b>\$0</b>	<b>\$2,322,903</b>
<b>511</b>	<b>FACILITIES MAINTENANCE FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$6,000		\$6,000
3097	Rents & Concessions	\$25,598		\$25,598
	<b>Subtotal</b>	<b>\$31,598</b>		<b>\$31,598</b>
	<i>CHARGES FOR SERVICES:</i>			
3339	Charges to Other Funds	\$1,800,000		\$1,800,000
	<b>Subtotal</b>	<b>\$1,800,000</b>		<b>\$1,800,000</b>
	<i>TRANSFER IN</i>			

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
3404	Transfer In	\$0	\$14,963	\$14,963
	<b>Subtotal</b>	<b>\$0</b>	<b>\$14,963</b>	<b>\$14,963</b>
	<b>TOTAL FACILITIES MAINT. FUND</b>	<b>\$1,831,598</b>	<b>\$14,963</b>	<b>\$1,846,561</b>
<b>512</b>	<b>EQUIPMENT REPLACEMENT FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$23,000		\$23,000
	<b>Subtotal</b>	<b>\$23,000</b>		<b>\$23,000</b>
	<i>CHARGES FOR SERVICES:</i>			
3337	Sales of Fuel	\$151,410		\$151,410
3339	Charges to Other Funds	\$1,710,742		\$1,710,742
	<b>Subtotal</b>	<b>\$1,862,152</b>		<b>\$1,862,152</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$9,253	\$9,253
	<b>Subtotal</b>	<b>\$0</b>	<b>\$9,253</b>	<b>\$9,253</b>
	<b>TOTAL EQUIPMENT REPLACEMENT FUND</b>	<b>\$1,885,152</b>	<b>\$9,253</b>	<b>\$1,894,405</b>
<b>521</b>	<b>CENTRAL SERVICES FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$3,500		\$3,500
	<b>Subtotal</b>	<b>\$3,500</b>		<b>\$3,500</b>
	<i>CHARGES FOR SERVICES:</i>			
3339	Charges to Other Funds	\$1,486,586		\$1,486,586
	<b>Subtotal</b>	<b>\$1,486,586</b>		<b>\$1,486,586</b>
	<i>OTHER REVENUE:</i>			
3357	Miscellaneous Reimbursements	\$19,980		\$19,980
	<b>Subtotal</b>	<b>\$19,980</b>		<b>\$19,980</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$16,600	\$16,600
	<b>Subtotal</b>	<b>\$0</b>	<b>\$16,600</b>	<b>\$16,600</b>
	<b>TOTAL CENTRAL SERVICES FUND</b>	<b>\$1,510,066</b>	<b>\$16,600</b>	<b>\$1,526,666</b>
<b>531</b>	<b>LIABILITY FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings			\$0
	<b>Subtotal</b>	<b>\$0</b>		<b>\$0</b>
	<i>CHARGES FOR SERVICES:</i>			
3339	Charges to Other Funds	\$1,600,000		\$1,600,000
	<b>Subtotal</b>	<b>\$1,600,000</b>		<b>\$1,600,000</b>
	<b>TOTAL LIABILITY FUND</b>	<b>\$1,600,000</b>	<b>\$0</b>	<b>\$1,600,000</b>

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
<b>532 WORKERS' COMPENSATION FUND</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>
<i>CHARGES FOR SERVICES:</i>				
3339	Charges to Other Funds	\$1,451,210		\$1,451,210
	<b>Subtotal</b>	<b>\$1,451,210</b>		<b>\$1,451,210</b>
<i>TRANSFER IN</i>				
3404	Transfer In	\$0	\$700,000	\$700,000
	<b>Subtotal</b>	<b>\$0</b>	<b>\$700,000</b>	<b>\$700,000</b>
	<b>TOTAL WORKERS' COMP. FUND</b>	<b>\$1,452,210</b>	<b>\$700,000</b>	<b>\$2,152,210</b>
<b>533 UNEMPLOYMENT FUND</b>				
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$2,000		\$2,000
	<b>Subtotal</b>	<b>\$2,000</b>		<b>\$2,000</b>
<i>CHARGES FOR SERVICES:</i>				
3339	Charges to Other Funds	\$52,092		\$52,092
	<b>Subtotal</b>	<b>\$52,092</b>		<b>\$52,092</b>
	<b>TOTAL UNEMPLOYMENT FUND</b>	<b>\$54,092</b>	<b>\$0</b>	<b>\$54,092</b>
<b>713 HILLSIDE ACQUISITION D/S FUND</b>				
<i>PROPERTY TAX REVENUES:</i>				
3006	Open Space	\$650,000		\$650,000
3007	Maintenance Tax	\$84,000		\$84,000
	<b>Subtotal</b>	<b>\$734,000</b>		<b>\$734,000</b>
<i>USE OF MONEY &amp; PROPERTY:</i>				
3096	Interest & Investment Earnings	\$2,500		\$2,500
	<b>Subtotal</b>	<b>\$2,500</b>		<b>\$2,500</b>
	<b>TOTAL HILLSIDE ACQUISITION D/S FUND</b>	<b>\$736,500</b>	<b>\$0</b>	<b>\$736,500</b>
<b>714 HILLSIDE ACQUISITION CAPITAL PROJECT</b>				
<i>TRANSFER IN</i>				
3404	Transfer In	\$0	\$146,000	\$146,000
	<b>Subtotal</b>	<b>\$0</b>	<b>\$146,000</b>	<b>\$146,000</b>
	<b>TOTAL HILLSIDE ACQUISITION CAPITAL PROJ</b>	<b>\$0</b>	<b>\$146,000</b>	<b>\$146,000</b>
<b>715 LIBRARY BOND D/S FUND</b>				
<i>PROPERTY TAXES</i>				
3013	Other Property Taxes	\$1,030,000		\$1,030,000

**City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19**

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
	<b>Subtotal</b>	<b>\$1,030,000</b>		<b>\$1,030,000</b>
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$7,000		\$7,000
	<b>Subtotal</b>	<b>\$7,000</b>		<b>\$7,000</b>
	<b>TOTAL LIBRARY BOND D/S FUND</b>	<b>\$1,037,000</b>	<b>\$0</b>	<b>\$1,037,000</b>
<b>716</b>	<b>LIBRARY BOND CONSTRUCTION FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$3,500		\$3,500
	<b>Subtotal</b>	<b>\$3,500</b>		<b>\$3,500</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$100,000	\$100,000
	<b>Subtotal</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$100,000</b>
	<b>TOTAL LIBRARY CONSTRUCTION FUND</b>	<b>\$3,500</b>	<b>\$100,000</b>	<b>\$103,500</b>
<b>832</b>	<b>MILLER MEMORIAL TRUST FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$1,000		\$1,000
	<b>Subtotal</b>	<b>\$1,000</b>		<b>\$1,000</b>
	<b>TOTAL MILLER MEMORIAL TRUST FUND</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$1,000</b>
<b>833</b>	<b>BARTLE MEMORIAL TRUST FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$1,500		\$1,500
	<b>Subtotal</b>	<b>\$1,500</b>		<b>\$1,500</b>
	<b>TOTAL BARTLE MEMORIAL TRUST FUND</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$1,500</b>
<b>921</b>	<b>MONROVIA HOUSING AUTHORITY FUND</b>			
	<i>USE OF MONEY &amp; PROPERTY:</i>			
3096	Interest & Investment Earnings	\$20,000		\$20,000
	<b>Subtotal</b>	<b>\$20,000</b>		<b>\$20,000</b>
	<i>OTHER REVENUE:</i>			
3362	Contributions	\$4,000		\$4,000
	<b>Subtotal</b>	<b>\$4,000</b>		<b>\$4,000</b>
	<i>TRANSFER IN</i>			
3404	Transfer In	\$0	\$141,889	\$141,889
	<b>Subtotal</b>	<b>\$0</b>	<b>\$141,889</b>	<b>\$141,889</b>
	<b>TOTAL MONROVIA HOUSING AUTHORITY FUND</b>	<b>\$24,000</b>	<b>\$141,889</b>	<b>\$165,889</b>
	<b>TOTAL ALL FUNDS</b>	<b>\$88,285,445</b>	<b>\$21,181,302</b>	<b>\$109,466,747</b>

City of Monrovia  
Revenues by Fund  
Fiscal Year 2018-19

ACCT. NO.	DESCRIPTION	2018-19 ADOPTED REVENUE	2018-19 ADOPTED TRANSFERS IN	2018-19 TOTAL REVENUE
	LESS INTERFUND CHARGES			\$8,100,630
	GRAND TOTAL - ALL FUNDS	\$88,285,445	\$21,181,302	\$101,366,117

City of Monrovia  
 Appropriations By Fund  
 Fiscal Year 2018-19

FUND	DEPT	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/ SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
<b>111 GENERAL</b>											
	110	CITY COUNCIL	\$88,603	\$57,700			\$146,303		\$25,000		\$171,303
	120	CITY MANAGER	\$548,879	\$296,402			\$845,281				\$845,281
	130	CITY CLERK	\$322,636	\$78,397			\$401,033				\$401,033
	140	CITY TREASURER	\$17,196	\$500			\$17,696				\$17,696
	150	CITY ATTORNEY		\$341,400			\$341,400				\$341,400
	210	FINANCE ADMINISTRATION	\$63,364	\$32,227			\$95,591				\$95,591
	221	FINANCE OPERATIONS	\$801,937	\$264,106			\$1,066,043				\$1,066,043
	231	HUMAN RESOURCES	\$600,358	\$486,937			\$1,087,295				\$1,087,295
	251	NON-DEPARTMENTAL	\$150,000	\$1,368,863			\$1,518,863		\$40,000	\$2,785,924	\$4,344,787
	310	POLICE ADMINISTRATION	\$369,676	\$54,760			\$424,436				\$424,436
	320	POLICE SERVICES	\$1,539,917	\$350,830			\$1,890,747				\$1,890,747
	331	POLICE PATROL	\$6,794,884	\$867,122			\$7,662,006		\$9,484	\$150,000	\$7,821,490
	340	DETECTIVES	\$1,475,616	\$219,529			\$1,695,145				\$1,695,145
	342	COMMUNICATION CRIME ANALYSIS	\$1,087,396	\$252,603			\$1,339,999				\$1,339,999
	350	COMMUNITY POLICING	\$554,103	\$75,732			\$629,835				\$629,835
	360	ANIMAL LICENSE		\$206,000			\$206,000				\$206,000
	410	FIRE ADMINISTRATION	\$404,374	\$160,986			\$565,360				\$565,360
	420	FIRE SUPPRESSION	\$8,295,836	\$1,334,834			\$9,630,670		\$25,000		\$9,655,670
	430	PREVENTION	\$118,169	\$161,193			\$279,362				\$279,362
	441	EMERGENCY MEDICAL SERVICES		\$467,870	\$15,600		\$483,470				\$483,470
	442	EMERGENCY PREPAREDNESS		\$42,788			\$42,788				\$42,788
	525	BUSINESS LICENSE	\$135,268	\$31,679			\$166,947		\$500		\$167,447
	529	CODE ENFORCEMENT	\$264,638	\$54,397			\$319,035				\$319,035
	610	COMMUNITY SERVICES ADMIN	\$1,102,699	\$560,550			\$1,663,249		\$73,123		\$1,736,372
	611	PUBLIC RELATIONS		\$94,475			\$94,475				\$94,475
	612	SENIOR PROGRAM		\$39,500			\$39,500				\$39,500
	613	YOUTH CENTER		\$1,000			\$1,000				\$1,000
	614	HISTORICAL MUSEUM		\$17,620			\$17,620				\$17,620
	615	COMM CENTER OPERATIONS		\$69,163			\$69,163				\$69,163
	617	CONCERTS IN THE PARKS		\$54,800			\$54,800				\$54,800
	619	CONTRACT CLASSES		\$42,350			\$42,350				\$42,350
	620	SPECIAL ACTIVITIES		\$205,340			\$205,340		\$6,780		\$212,120
	622	CANYON PARK	\$128,779	\$95,646			\$224,425		\$2,800		\$227,225
	623	URBAN PARK RENTAL PROGRAMS		\$3,700			\$3,700				\$3,700
	625	CS-MONROVIA READS & PLAYS		\$0			\$0				\$0
	626	NEIGHBORHOOD REC PROGM		\$5,000			\$5,000				\$5,000
	627	YOUTH PROGRAMS		\$3,100			\$3,100				\$3,100
	628	WILDERNESS MGMNT PROGRAM	\$213,820	\$26,300			\$240,120				\$240,120
	630	PASSPORT SERVICES	\$64,219	\$17,015			\$81,234				\$81,234
	640	LIBRARY ADMINISTRATION	\$1,405,861	\$491,467			\$1,897,328		\$65,316	\$10,000	\$1,972,644
	642	LIBRARY - ADULT SERVICES		\$228,317			\$228,317				\$228,317

City of Monrovia  
 Appropriations By Fund  
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FUND	DEPT	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
	643	LIBRARY - YOUTH SERVICES		\$134,192			\$134,192				\$134,192
	644	LIBRARY CIRCULATION		\$34,722			\$34,722				\$34,722
	710	PUBLIC WORKS ADMINISTRATION	\$130,537	\$42,321			\$172,858				\$172,858
	771	PARKS MAINTENANCE	\$339,669	\$381,934			\$721,603		\$5,000		\$726,603
	111	Total	\$27,018,434	\$9,755,367	\$15,600	\$0	\$36,789,401	\$0	\$253,003	\$2,945,924	\$39,988,328
<b>212</b>	<b>RETIREMENT</b>										
	252	EMPLOYEE RETIREMENT		\$160,000			\$160,000			\$9,201,946	\$9,361,946
	212	Total	\$0	\$160,000	\$0	\$0	\$160,000	\$0	\$0	\$9,201,946	\$9,361,946
<b>213</b>	<b>STREET MAINTENANCE</b>										
	731	STREET MAINTENANCE	\$624,051	\$264,735			\$888,786	\$645,575		\$252,362	\$1,786,723
	213	Total	\$624,051	\$264,735	\$0	\$0	\$888,786	\$645,575	\$0	\$252,362	\$1,786,723
<b>214</b>	<b>PENSION OBLIGATION BONDS D/S</b>										
	255	RETIREMENT DEBT SERVICE		\$6,464,056			\$6,464,056				\$6,464,056
	214	Total	\$0	\$6,464,056	\$0	\$0	\$6,464,056	\$0	\$0	\$0	\$6,464,056
<b>221</b>	<b>PROPOSITION "A"</b>										
	531	PROPOSITION "A" PROGRAM		\$6,500			\$6,500		\$678,174		\$684,674
	535	DIAL-A-RIDE		\$429,983			\$429,983				\$429,983
	536	RECREATION TRANSPORTATION		\$15,000			\$15,000				\$15,000
	537	BUS STOP IMPROVEMENT		\$25,000			\$25,000				\$25,000
	221	Total	\$0	\$476,483	\$0	\$0	\$476,483	\$0	\$678,174	\$0	\$1,154,657
<b>222</b>	<b>PROPOSITION "C"</b>										
	532	PROPOSITION "C" PROGRAM	\$108,343	\$8,635			\$116,978	\$276,039		\$396,990	\$790,007
	222	Total	\$108,343	\$8,635	\$0	\$0	\$116,978	\$276,039	\$0	\$396,990	\$790,007
<b>223</b>	<b>AB 2766</b>										
	533	REGIONAL AIR QUALITY IMPR		\$4,750			\$4,750	\$165,000	\$15,000		\$184,750
	538	DISCOUNT BUS PROGRAM		\$11,200			\$11,200				\$11,200
	223	Total	\$0	\$15,950	\$0	\$0	\$15,950	\$165,000	\$15,000	\$0	\$195,950
<b>224</b>	<b>MEASURE "R"</b>										
	539	MEASURE "R"		\$0			\$0	\$770,889	\$71,752	\$496,990	\$1,339,631
	224	Total	\$0	\$0	\$0	\$0	\$0	\$770,889	\$71,752	\$496,990	\$1,339,631
<b>225</b>	<b>PROP C &amp; MEAS R PROJ - MONROVIA RENEWAL</b>										
	542	PROP C PROJECTS		\$0			\$0	\$4,211,029			\$4,211,029
	225	Total	\$0	\$0	\$0	\$0	\$0	\$4,211,029	\$0	\$0	\$4,211,029
<b>226</b>	<b>PROP C &amp; MEASURE R DEBTSERVICE</b>										
	543	PROP C & MEASURE R DEBTSERVICE		\$793,981			\$793,981				\$793,981
	226	Total	\$0	\$793,981	\$0	\$0	\$793,981	\$0	\$0	\$0	\$793,981
<b>227</b>	<b>MEASURE "M" FUND</b>										
	540	MEASURE "M"		\$0			\$0		\$131,486	\$400,000	\$531,486
	227	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$131,486	\$400,000	\$531,486
<b>231</b>	<b>TRAFFIC SAFETY</b>										
	333	TRAFFIC SAFETY	\$172,807	\$175,698			\$348,505			\$73,115	\$421,620
	336	CROSSING GUARDS		\$116,928			\$116,928			\$18,007	\$134,935

City of Monrovia  
 Appropriations By Fund  
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FUND	DEPT	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/ SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
		231 Total	\$172,807	\$292,626	\$0	\$0	\$465,433	\$0	\$0	\$91,122	\$556,555
		<b>232 GAS TAX</b>									
		744 GAS TAX		\$0			\$0			\$837,750	\$837,750
		232 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$837,750	\$837,750
		<b>234 PUBLIC LIBRARY</b>									
		641 LIBRARY GRANTS		\$0			\$0		\$69,020		\$69,020
		234 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$69,020	\$0	\$69,020
		<b>235 HAZARDOUS MATERIALS</b>									
		431 HAZARDOUS MATERIALS	\$143,204	\$35,137			\$178,341			\$31,703	\$210,044
		235 Total	\$143,204	\$35,137	\$0	\$0	\$178,341	\$0	\$0	\$31,703	\$210,044
		<b>236 SB1 RMRA</b>									
		777 SB1 RMRA	\$86,462	\$278,000			\$364,462	\$276,040			\$640,502
		236 Total	\$86,462	\$278,000	\$0	\$0	\$364,462	\$276,040	\$0	\$0	\$640,502
		<b>243 HOUSING DEVELOPMENT</b>									
		527 CDBG-REHABILITATION PRESV GRANT	\$12,373	\$55,868			\$68,241				\$68,241
		528 CDBG-CODE ENFORCEMENT PRGM	\$153,346	\$12,453			\$165,799				\$165,799
		243 Total	\$165,719	\$68,321	\$0	\$0	\$234,040	\$0	\$0	\$0	\$234,040
		<b>244 FIRE GRANT FUND</b>									
		450 FIRE GRANTS		\$0			\$0		\$38,219		\$38,219
		244 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$38,219	\$0	\$38,219
		<b>245 ASSET FORFEITURE</b>									
		341 ASSET FORFEITURE	\$218,038	\$20,183			\$238,221				\$238,221
		245 Total	\$218,038	\$20,183	\$0	\$0	\$238,221	\$0	\$0	\$0	\$238,221
		<b>246 POLICE GRANTS</b>									
		371 POLICE GRANTS		\$0			\$0		\$169,000		\$169,000
		246 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$169,000	\$0	\$169,000
		<b>247 HIDTA GRANT</b>									
		375 LA CLEARING HOUSE		\$4,931,901			\$4,931,901				\$4,931,901
		376 LA HIDTA (DIRECTOR)		\$1,248,267			\$1,248,267				\$1,248,267
		377 REGIONAL METH TASK FORCE		\$717,763			\$717,763				\$717,763
		378 JOINT DRUG INTELLIGENCE GRP		\$977,605			\$977,605				\$977,605
		379 SOUTHERN CAL DRUG TASK FORCE		\$363,788			\$363,788				\$363,788
		388 STRENGTHEN INFRSTRCTRE-LACLEAR		\$0			\$0				\$0
		392 ET-DHE		\$250,000			\$250,000				\$250,000
		247 Total	\$0	\$8,489,324	\$0	\$0	\$8,489,324	\$0	\$0	\$0	\$8,489,324
		<b>261 LIGHT &amp; LAND ASSESSMENT DIST</b>									
		735 STREET LIGHTING/TRAFF SIGNALS	\$48,783	\$610,724			\$659,507			\$102,470	\$761,977
		773 STREET TREE & PARK MAINT DIST	\$145,412	\$396,333			\$541,745			\$69,350	\$611,095
		774 MEDIAN & PARKWAY MAINT DIST	\$54,060	\$65,013			\$119,073			\$9,848	\$128,921
		775 GOLDHILLS LANDSCAPE DISTRICT		\$4,246			\$4,246			\$630	\$4,876
		261 Total	\$248,255	\$1,076,316	\$0	\$0	\$1,324,571	\$0	\$0	\$182,298	\$1,506,869
		<b>266 PARK MAINTENANCE ASSMT DIST</b>									

City of Monrovia  
 Appropriations By Fund  
 Fiscal Year 2018-19

FUND	DEPT	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
	772	PARK ASSESSMENT MAINTENANCE	\$179,067	\$91,486			\$270,553			\$22,753	\$293,306
	266	Total	\$179,067	\$91,486	\$0	\$0	\$270,553	\$0	\$0	\$22,753	\$293,306
<b>271</b>		<b>BUSINESS IMPROVEMENT DIST</b>									
	122	BUSINESS IMP ASSMT DIST	\$2,541	\$80,000			\$82,541			\$9,490	\$92,031
	271	Total	\$2,541	\$80,000	\$0	\$0	\$82,541	\$0	\$0	\$9,490	\$92,031
<b>281</b>		<b>DEVELOPMENT SERVICES</b>									
	510	COMM DEVELOPMENT ADMINISTRATION	\$279,578	\$39,456			\$319,034			\$45,947	\$364,981
	520	BUILDING DEPARTMENT	\$739,806	\$858,866			\$1,598,672		\$49,000	\$199,286	\$1,846,958
	524	HISTORIC PRESERVATION		\$11,450			\$11,450			\$8,508	\$19,958
	530	PLANNING DEPARTMENT	\$781,439	\$171,017			\$952,456		\$379,950	\$122,676	\$1,455,082
	720	ENGINEERING	\$159,533	\$275,443			\$434,976	\$71,489		\$53,999	\$560,464
	281	Total	\$1,960,356	\$1,356,232	\$0	\$0	\$3,316,588	\$71,489	\$428,950	\$430,416	\$4,247,443
<b>311</b>		<b>CAPITAL IMPROVEMENT</b>									
	250	CAPITAL IMPROVEMENT PROJECTS		\$0			\$0	\$2,315,306		\$25,292	\$2,340,598
	311	Total	\$0	\$0	\$0	\$0	\$0	\$2,315,306	\$0	\$25,292	\$2,340,598
<b>411</b>		<b>WATER UTILITY - OPERATIONS</b>									
	227	UTILITY BILLING & COLLECTION	\$660,661	\$401,595			\$1,062,256			\$246,516	\$1,308,772
	741	WATER SERVICES	\$1,896,760	\$7,043,985	\$375,000	\$265,000	\$9,580,745	\$9,860		\$1,498,712	\$11,089,317
	411	Total	\$2,557,421	\$7,445,580	\$375,000	\$265,000	\$10,643,001	\$9,860	\$0	\$1,745,228	\$12,398,089
<b>411</b>		<b>WATER UTILITY - MONROVIA RENEWAL</b>									
	741	MONROVIA RENEWAL		\$0			\$0	\$13,281,413	\$0	\$87,328	\$13,368,741
	411	Total	\$0	\$0	\$0	\$0	\$0	\$13,281,413	\$0	\$87,328	\$13,368,741
<b>421</b>		<b>SANITATION - OPERATIONS</b>									
	746	SEWER AND SANITATION	\$126,414	\$1,176,591		\$145,000	\$1,448,005			\$260,847	\$1,708,852
	421	Total	\$126,414	\$1,176,591	\$0	\$145,000	\$1,448,005	\$0	\$0	\$260,847	\$1,708,852
<b>421</b>		<b>SANITATION - MONROVIA RENEWAL</b>									
	746	MONROVIA RENEWAL		\$0			\$0	\$3,651,521		\$21,192	\$3,672,713
	421	Total	\$0	\$0	\$0	\$0	\$0	\$3,651,521	\$0	\$21,192	\$3,672,713
<b>423</b>		<b>STORM DRAINAGE</b>									
	737	STORM DRAIN MAINTENANCE		\$257,990		\$20,000	\$277,990	\$78,989		\$63,621	\$420,600
	423	Total	\$0	\$257,990	\$0	\$20,000	\$277,990	\$78,989	\$0	\$63,621	\$420,600
<b>424</b>		<b>STREET SWEEPING</b>									
	732	STREET SWEEPING		\$181,800		\$2,000	\$183,800			\$87,350	\$271,150
	424	Total	\$0	\$181,800	\$0	\$2,000	\$183,800	\$0	\$0	\$87,350	\$271,150
<b>431</b>		<b>ENVIRONMENTAL SERVICES</b>									
	712	ENVIRONMENTAL SVCS-WST MGMNT		\$136,359		\$1,000	\$137,359	\$341,900	\$30,361	\$1,994,682	\$2,504,302
	431	Total	\$0	\$136,359	\$0	\$1,000	\$137,359	\$341,900	\$30,361	\$1,994,682	\$2,504,302
<b>511</b>		<b>FACILITIES MAINTENANCE</b>									
	755	FACILITIES MAINTENANCE	\$214,372	\$1,110,488		\$80,000	\$1,404,860	\$380,757		\$208,608	\$1,994,225
	511	Total	\$214,372	\$1,110,488	\$0	\$80,000	\$1,404,860	\$380,757	\$0	\$208,608	\$1,994,225
<b>512</b>		<b>EQUIPMENT REPLACEMENT</b>									
	383	POLICE RADIOS		\$27,314		\$48,000	\$75,314				\$75,314

**City of Monrovia  
Appropriations By Fund  
Fiscal Year 2018-19**

FUND	DEPT	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/ SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
	384	PD NON-PATROL VEH & MAINT.		\$64,292		\$82,000	\$146,292				\$146,292
	390	PATROL VEHICLES REPLACEMENT		\$178,458	\$172,000	\$82,000	\$432,458				\$432,458
	460	FIRE EQUIPMENT/RADIOS MAINT		\$279,000	\$50,000	\$55,000	\$384,000				\$384,000
	461	FIRE VEHICLE REPLACEMENT			\$250,000	\$115,000	\$365,000				\$365,000
	751	EQUIPMENT FLEET MAINTENANCE	\$123,051	\$145,256		\$120,000	\$388,307	\$49,500	\$435,600	\$104,286	\$977,693
	753	PW EQUIP & VEHICLE REPLACEMENT			\$50,000	\$95,000	\$145,000	\$110,133			\$255,133
	512	Total	\$123,051	\$694,320	\$522,000	\$597,000	\$1,936,371	\$159,633	\$435,600	\$104,286	\$2,635,890
<b>521</b>	<b>CENTRAL SERVICES</b>										
	222	CENTRAL STORES		\$65,789			\$65,789			\$9,625	\$75,414
	223	INFORMATION SYSTEMS	\$151,176	\$623,746		\$18,000	\$792,922	\$110,133			\$903,055
	224	TELEPHONE MAINTENANCE		\$290,040			\$290,040			\$36,382	\$326,422
	225	FINANCE COMPUTER SYSTEM	\$77,773	\$103,061			\$180,834		\$14,000	\$25,188	\$220,022
	521	Total	\$228,949	\$1,082,636	\$0	\$18,000	\$1,329,585	\$110,133	\$14,000	\$71,195	\$1,524,913
<b>531</b>	<b>LIABILITY</b>										
	234	LIABILITY INSURANCE		\$1,569,563			\$1,569,563			\$600,000	\$2,169,563
	531	Total	\$0	\$1,569,563	\$0	\$0	\$1,569,563	\$0	\$0	\$600,000	\$2,169,563
<b>532</b>	<b>WORKER'S COMPENSATION</b>										
	233	WORKERS COMP INSURANCE		\$1,591,437			\$1,591,437				\$1,591,437
	532	Total	\$0	\$1,591,437	\$0	\$0	\$1,591,437	\$0	\$0	\$0	\$1,591,437
<b>533</b>	<b>UNEMPLOYMENT INSURANCE</b>										
	236	UNEMPLOYMENT INSURANCE		\$20,000			\$20,000			\$100,000	\$120,000
	533	Total	\$0	\$20,000	\$0	\$0	\$20,000	\$0	\$0	\$100,000	\$120,000
<b>713</b>	<b>HILLSIDE ACQUISITION DEBT SVC</b>										
	256	HILLSIDE ACQUISITION DEBT SVC		\$505,269			\$505,269			\$230,000	\$735,269
	713	Total	\$0	\$505,269	\$0	\$0	\$505,269	\$0	\$0	\$230,000	\$735,269
<b>714</b>	<b>HILLSIDE ACQUISITION CAP PROJ</b>										
	257	HILLSIDE ACQUISITION CAP PROJ		\$0			\$0	\$137,145	\$0		\$137,145
	714	Total	\$0	\$0	\$0	\$0	\$0	\$137,145	\$0	\$0	\$137,145
<b>715</b>	<b>LIBRARY BOND DEBT SERVICE</b>										
	258	LIBRARY BOND DEBT SERVICE		\$943,963			\$943,963			\$100,000	\$1,043,963
	715	Total	\$0	\$943,963	\$0	\$0	\$943,963	\$0	\$0	\$100,000	\$1,043,963
<b>716</b>	<b>LIBRARY BOND CONSTRUCTION PROJ</b>										
	259	LIBRARY BOND CONSTRUCTION PROJ		\$0			\$0	\$659,428			\$659,428
	716	Total	\$0	\$0	\$0	\$0	\$0	\$659,428	\$0	\$0	\$659,428
<b>833</b>	<b>BARTLE MEMORIAL TRUST</b>										
	698	BARTLE TRUST		\$0			\$0				\$0
	833	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>921</b>	<b>MONROVIA HOUSING AUTHORITY</b>										
	556	MHA ADMINISTRATION	\$70,422	\$3,000			\$73,422		\$139,541	\$181,929	\$394,892
	921	Total	\$70,422	\$3,000	\$0	\$0	\$73,422	\$0	\$139,541	\$181,929	\$394,892
<b>GRAND TOTAL</b>			<b>\$34,247,906</b>	<b>\$46,445,828</b>	<b>\$912,600</b>	<b>\$1,128,000</b>	<b>\$82,734,334</b>	<b>\$27,542,145</b>	<b>\$2,474,106</b>	<b>\$21,181,302</b>	<b>\$133,931,887</b>

**City of Monrovia  
Appropriations By Fund  
Fiscal Year 2018-19**

FUND	DEPT	DESCRIPTION	PERSONNEL	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEPRECIATION	OPERATING BUDGET	CIP	CAPITAL/ SPECIAL PROJECTS	TRANSFERS OUT	TOTAL
		TRANSFERS TO RESERVES - ALL FUNDS									<u>\$859,178</u>
		TOTAL APPROPRIATIONS									<u><u>\$134,791,065</u></u>

CITY OF MONROVIA  
 COMBINED FUNDS STATEMENT  
 Fiscal Year 2018-19

FUND		BEGINNING			TRANSFER			TOTAL		CAPITAL/	
#	DESCRIPTION	7-1-18	REVENUES	PROJECT REVENUES	TRANSFERS IN	FROM RESERVES & REPAYMENTS	TOTAL RESOURCES	TOTAL AVAILABLE	OPERATING BUDGET	CIP	SPECIAL PROJECTS
<b>GENERAL OPERATING FUNDS</b>											
111	General	913,264	32,187,064	251,916	7,557,496	0	39,996,476	40,909,740	36,789,401	0	253,003
211	Emergency	12,395	0	0	0	0	0	12,395	0	0	0
281	Development Services	(918,132)	3,021,458	302,250	776,652	500,439	4,600,799	3,682,667	3,316,588	71,489	428,950
<b>SUBTOTAL</b>		<b>7,526</b>	<b>35,208,522</b>	<b>554,166</b>	<b>8,334,148</b>	<b>500,439</b>	<b>44,597,275</b>	<b>44,604,801</b>	<b>40,105,989</b>	<b>71,489</b>	<b>681,953</b>
<b>ENTERPRISE &amp; UTILITY FUNDS</b>											
411	Water - Operations	0	12,450,412	0	0	265,000	12,715,412	12,715,412	10,643,001	9,860	0
411	Water - Monrovia Renewal	17,454,719	0	0	0	0	0	17,454,719	0	13,281,413	0
421	Sewer and Sanitation - Operations	(0)	1,595,561	0	0	145,000	1,740,561	1,740,561	1,448,005	0	0
421	Sewer and Sanitation - Monrovia Renewal	6,599,769	0	0	0	0	0	6,599,769	0	3,651,521	0
423	Storm Drain Maintenance	0	302,000	0	50,000	68,600	420,600	420,600	277,990	78,989	0
424	Street Sweeping	0	212,500	0	0	58,650	271,150	271,150	183,800	0	0
431	Waste Management	541,358	2,292,542	30,361	0	0	2,322,903	2,864,261	137,359	341,900	30,361
<b>SUBTOTAL</b>		<b>24,595,847</b>	<b>16,853,015</b>	<b>30,361</b>	<b>50,000</b>	<b>537,250</b>	<b>17,470,626</b>	<b>42,066,473</b>	<b>12,690,155</b>	<b>17,363,683</b>	<b>30,361</b>
<b>SPECIAL PURPOSE FUNDS</b>											
212	Retirement	459,854	6,877,506	0	2,500,000	0	9,377,506	9,837,360	160,000	0	0
213	Streets Maintenance	126,323	647,576	0	1,279,913	0	1,927,489	2,053,812	888,786	645,575	0
214	Pension Obligation Bond	11,953	1,000	0	6,464,056	0	6,465,056	6,477,009	6,464,056	0	0
221	Transportation Dev - Prop A	193,869	1,154,658	0	0	0	1,154,658	1,348,527	476,483	0	678,174
222	Transportation Dev - Prop C	1,027,625	645,278	0	0	0	645,278	1,672,903	116,978	276,039	0
223	Air Quality	310,074	55,000	0	0	0	55,000	365,074	15,950	165,000	15,000
224	Transportation Dev - Meas R	1,414,897	488,968	0	0	0	488,968	1,903,865	0	770,889	71,752
225	Prop C & Meas R Proj - Monrovia Renewal	5,737,309	50,000	0	0	0	50,000	5,787,309	0	4,211,029	0
226	Prop C & Measure R Debt Service	1,294	2,000	0	793,980	0	795,980	797,274	793,981	0	0
227	Measure M	200,000	531,486	0	0	0	531,486	731,486	0	0	131,486
231	Traffic Safety	83,323	481,500	0	9,934	0	491,434	574,757	465,433	0	0
232	Gas Tax	0	837,750	0	0	0	837,750	837,750	0	0	0
233	Bikeway Development	0	0	0	0	0	0	0	0	0	0
234	Library Grant	95,275	1,000	59,020	15,894	0	75,914	171,189	0	0	69,020
235	Hazardous Materials	87,838	196,500	0	9,946	0	206,446	294,284	178,341	0	0
236	SB1 RMRA	0	644,417	0	6,023	0	650,440	650,440	364,462	276,040	0
243	Comm. Dev. Block Grant	0	227,471	0	6,569	0	234,040	234,040	234,040	0	0
244	Fire Grant	(10,802)	38,219	0	0	0	38,219	27,417	0	0	38,219
245	Drug Enforcement	(20,951)	63,000	0	177,956	0	240,956	220,005	238,221	0	0
246	Police Grants	(26,989)	169,000	0	0	0	169,000	142,011	0	0	169,000
247	HIDTA Grant	0	8,489,324	0	0	0	8,489,324	8,489,324	8,489,324	0	0
248	OES Grant	618	0	0	0	0	0	618	0	0	0
249	Other Fiduciary Police Grants	23,421	1,500	0	0	0	1,500	24,921	0	0	0
261	Lighting/Landscape Mtce Dist.	0	1,063,307	0	392,052	51,510	1,506,869	1,506,869	1,324,571	0	0
266	Park Mtce. District	19,042	241,323	0	12,126	0	253,449	272,491	270,553	0	0
271	Bus. Improve. District	73,013	92,500	0	0	0	92,500	165,513	82,541	0	0
311	Capital Improvement	66,990	88,000	2,355,460	0	0	2,443,460	2,510,451	0	2,315,306	0
713	Hillside Acquisition Debt Svcs	1,020	736,500	0	0	0	736,500	737,520	505,269	0	0
714	Hillside Acquisition Cap Proj	(206,591)	0	0	146,000	0	146,000	(60,591)	0	137,145	0
715	Library Bond Debt Service Fund	264,022	1,037,000	0	0	0	1,037,000	1,301,022	943,963	0	0
716	Library Construction Project	862,809	3,500	0	100,000	0	103,500	966,309	0	659,428	0
832	Miller Memorial Trust	31,531	1,000	0	0	0	1,000	32,531	0	0	0
833	Bartle Memorial Trust	69,525	1,500	0	0	0	1,500	71,025	0	0	0
921	Monrovia Housing Authority	1,022,377	20,000	4,000	141,889	0	165,889	1,188,266	73,422	0	139,541
<b>SUBTOTAL</b>		<b>11,918,670</b>	<b>24,887,783</b>	<b>2,418,480</b>	<b>12,056,338</b>	<b>51,510</b>	<b>39,414,111</b>	<b>51,332,781</b>	<b>22,086,374</b>	<b>9,456,451</b>	<b>1,312,192</b>
<b>INTERGOVERNMENTAL FUNDS</b>											
511	Facilities Maintenance	207,924	1,831,598	0	14,963	80,000	1,926,561	2,134,485	1,404,860	380,757	0
512	Equipment Pool	1,079,475	1,885,152	0	9,253	1,305,862	3,200,267	4,279,742	1,936,371	159,632	435,600
521	Central Services	(182,465)	1,510,066	0	16,600	19,442	1,546,108	1,363,643	1,329,585	110,133	14,000
531	S.I.R. Liability	837,213	1,600,000	0	0	0	1,600,000	2,437,213	1,569,563	0	0
532	S.I.R. Worker's Compensation	(534,989)	1,452,210	0	700,000	0	2,152,210	1,617,221	1,591,437	0	0
533	S.I.R. Unemployment	241,904	54,092	0	0	0	54,092	295,996	20,000	0	0
<b>SUBTOTAL</b>		<b>1,649,062</b>	<b>8,333,118</b>	<b>0</b>	<b>740,816</b>	<b>1,405,304</b>	<b>10,479,238</b>	<b>12,128,300</b>	<b>7,851,816</b>	<b>650,522</b>	<b>449,600</b>
<b>TOTAL</b>		<b>38,171,105</b>	<b>85,282,438</b>	<b>3,003,007</b>	<b>21,181,302</b>	<b>2,494,503</b>	<b>111,961,250</b>	<b>150,132,355</b>	<b>82,734,334</b>	<b>27,542,145</b>	<b>2,474,106</b>
Transfers		0	0	0	(21,181,302)	0	(21,181,302)	(21,181,302)	0	0	0
Intergovernmental Services		0	(8,100,630)	0	0	0	(8,100,630)	(8,100,630)	(8,100,625)	0	0
Fund Charges		0	(8,100,630)	0	0	0	(8,100,630)	(8,100,630)	(8,100,625)	0	0
<b>NET TOTAL</b>		<b>38,171,105</b>	<b>77,181,808</b>	<b>3,003,007</b>	<b>0</b>	<b>2,494,503</b>	<b>82,679,318</b>	<b>120,850,423</b>	<b>74,633,709</b>	<b>27,542,145</b>	<b>2,474,106</b>

CITY OF MONROVIA  
 COMBINED FUNDS STATEMENT  
 Fiscal Year 2018-19

FUND		TOTAL	TRANSFERS	TRANSFERS	TOTAL	ENDING	OTHER FUND	TOTAL FUND	ACCRUAL	TOTAL ADJUSTED
#	DESCRIPTION	BUDGETS	OUT	TO RESERVES	APPRO- PRIATIONS	BALANCE 6-30-19	RESERVES	BALANCE 6-30-19	RESERVE ADJUSTMENT	FUND BALANCE 6-30-19
<b>GENERAL OPERATING FUNDS</b>										
111	General	37,042,404	2,945,924	0	39,988,328	921,412	5,122,241	6,043,653	0	6,043,653
211	Emergency	0	0	0	0	12,395	0	12,395	0	12,395
281	Development Services	3,817,027	430,416	302,250	4,549,693	(867,026)	471,205	(395,822)	0	(395,822)
<b>SUBTOTAL</b>		<b>40,859,431</b>	<b>3,376,340</b>	<b>302,250</b>	<b>44,538,021</b>	<b>66,780</b>	<b>5,593,446</b>	<b>5,660,226</b>	<b>0</b>	<b>5,660,226</b>
<b>ENTERPRISE &amp; UTILITY FUNDS</b>										
411	Water - Operations	10,652,861	1,832,556	229,995	12,715,412	0	11,666,229	11,666,229	(2,878,316)	8,787,913
411	Water - Monrovia Renewal	13,281,413	0	0	13,281,413	4,173,306	0	4,173,306	0	4,173,306
421	Sewer and Sanitation - Operations	1,448,005	282,039	10,517	1,740,561	(0)	3,744,469	3,744,469	(72,327)	3,672,142
421	Sewer and Sanitation - Monrovia Renewal	3,651,521	0	0	3,651,521	2,948,248	0	2,948,248	0	2,948,248
423	Storm Drain Maintenance	356,979	63,621	0	420,600	0	606,877	606,877	0	606,877
424	Street Sweeping	183,800	87,350	0	271,150	0	257,753	257,754	0	257,754
431	Waste Management	509,620	1,994,682	0	2,504,302	359,959	23,683	383,642	(650,165)	(266,523)
<b>SUBTOTAL</b>		<b>30,084,199</b>	<b>4,260,248</b>	<b>240,512</b>	<b>34,584,959</b>	<b>7,481,514</b>	<b>16,299,011</b>	<b>23,780,525</b>	<b>(3,600,808)</b>	<b>20,179,716</b>
<b>SPECIAL PURPOSE FUNDS</b>										
212	Retirement	160,000	9,201,946	0	9,361,946	475,414	0	475,414	0	475,414
213	Streets Maintenance	1,534,361	252,362	0	1,786,723	267,089	0	267,089	0	267,089
214	Pension Obligation Bond	6,464,056	0	0	6,464,056	12,953	0	12,953	0	12,953
221	Transportation Dev - Prop A	1,154,657	0	0	1,154,657	193,870	0	193,870	0	193,870
222	Transportation Dev - Prop C	393,017	396,990	0	790,007	882,896	0	882,896	0	882,896
223	Air Quality	195,950	0	0	195,950	169,124	0	169,124	0	169,124
224	Transportation Dev - Meas R	842,641	496,990	0	1,339,631	564,234	0	564,234	0	564,234
225	Prop C & Meas R Proj - Monrovia Renewal	4,211,029	0	0	4,211,029	1,576,280	0	1,576,280	0	1,576,280
226	Prop C & Measure R Debt Service	793,981	0	0	793,981	3,293	802,177	805,470	0	805,470
227	Measure M	131,486	400,000	0	531,486	200,000	0	200,000	0	200,000
231	Traffic Safety	465,433	91,122	0	556,555	18,202	0	18,202	0	18,202
232	Gas Tax	0	837,750	0	837,750	0	0	0	0	0
233	Bikeway Development	0	0	0	0	0	0	0	0	0
234	Library Grant	69,020	0	0	69,020	102,169	0	102,169	0	102,169
235	Hazardous Materials	178,341	31,703	0	210,044	84,240	0	84,240	0	84,240
236	SB1 RMRA	640,502	0	0	640,502	9,938	0	9,938	0	9,938
243	Comm. Dev. Block Grant	234,040	0	0	234,040	0	0	0	0	0
244	Fire Grant	38,219	0	0	38,219	(10,802)	0	(10,802)	0	(10,802)
245	Drug Enforcement	238,221	0	0	238,221	(18,216)	0	(18,216)	0	(18,216)
246	Police Grants	169,000	0	0	169,000	(26,989)	0	(26,989)	0	(26,989)
247	HIDTA Grant	8,489,324	0	0	8,489,324	0	0	0	0	0
248	OES Grant	0	0	0	0	618	0	618	0	618
249	Other Fiduciary Police Grants	0	0	0	0	24,921	0	24,921	0	24,921
261	Lighting/Landscape Mtce Dist.	1,324,571	182,298	0	1,506,869	0	40,803	40,803	0	40,803
266	Park Mtce. District	270,553	22,753	0	293,306	(20,815)	0	(20,815)	0	(20,815)
271	Bus. Improve. District	82,541	9,490	0	92,031	73,482	0	73,482	0	73,482
311	Capital Improvement	2,315,306	25,292	0	2,340,598	169,853	2,438,433	2,608,286	0	2,608,286
713	Hillside Acquisition Debt Svcs	505,269	230,000	0	735,269	2,251	0	2,251	0	2,251
714	Hillside Acquisition Cap Proj	137,145	0	0	137,145	(197,736)	0	(197,736)	0	(197,736)
715	Library Bond Debt Service Fund	943,963	100,000	0	1,043,963	257,059	0	257,059	0	257,059
716	Library Construction Project	659,428	0	0	659,428	306,881	0	306,881	0	306,881
832	Miller Memorial Trust	0	0	0	0	32,531	70,000	102,531	0	102,531
833	Bartle Memorial Trust	0	0	0	0	71,025	0	71,025	0	71,025
921	Monrovia Housing Authority	212,963	181,929	0	394,892	793,374	3,348,421	4,141,795	0	4,141,795
<b>SUBTOTAL</b>		<b>32,855,017</b>	<b>12,460,625</b>	<b>0</b>	<b>45,315,642</b>	<b>6,017,139</b>	<b>6,699,834</b>	<b>12,716,973</b>	<b>0</b>	<b>12,716,973</b>
<b>INTERGOVERNMENTAL FUNDS</b>										
511	Facilities Maintenance	1,785,617	208,608	0	1,994,225	140,260	2,050,517	2,190,777	(855,169)	1,335,608
512	Equipment Pool	2,531,603	104,286	193,760	2,829,649	1,450,093	2,011,424	3,461,517	(39,120)	3,422,397
521	Central Services	1,453,718	71,195	122,656	1,647,569	(283,926)	575,954	292,028	(705,591)	(413,563)
531	S.I.R. Liability	1,569,563	600,000	0	2,169,563	267,650	0	267,650	(164,303)	103,347
532	S.I.R. Worker's Compensation	1,591,437	0	0	1,591,437	25,784	0	25,784	(1,233,101)	(1,207,317)
533	S.I.R. Unemployment	20,000	100,000	0	120,000	175,996	0	175,996	0	175,996
<b>SUBTOTAL</b>		<b>8,951,938</b>	<b>1,084,089</b>	<b>316,416</b>	<b>10,352,443</b>	<b>1,775,858</b>	<b>4,637,895</b>	<b>6,413,753</b>	<b>(2,997,284)</b>	<b>3,416,469</b>
<b>TOTAL</b>		<b>112,750,585</b>	<b>21,181,302</b>	<b>859,178</b>	<b>134,791,065</b>	<b>15,341,291</b>	<b>33,230,186</b>	<b>48,571,476</b>	<b>(6,598,092)</b>	<b>41,973,384</b>
Transfers		0	(21,181,302)	0	(21,181,302)	0	0	0	0	0
Intergovernmental Services										
Fund Charges		(8,100,625)	0	0	(8,100,625)	0	0	0	0	0
<b>NET TOTAL</b>		<b>104,649,960</b>	<b>0</b>	<b>859,178</b>	<b>105,509,138</b>	<b>15,341,291</b>	<b>33,230,186</b>	<b>48,571,476</b>	<b>(6,598,092)</b>	<b>41,973,384</b>

**CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**  
*(Updated 06/19/18)*

EXISTING CIP PROJECTS							
Project No.	Project Description	Funding Source	Fund	APPROVED BUDGET	PROPOSED BUDGET ADJUSTMENT	REVISED TOTAL CIP PROJECT UPDATE	PROJECTED FY18-19 CIP BUDGET
12	PARK MASTER PLAN	Facilities Maintenance Fund	511	52,153	-	52,153	\$ -
13	CANYON PARK CABIN UPGRADES	Facilities Maintenance Fund	511	100,100	-	100,100	\$ -
	CANYON PARK CABIN UPGRADES	Prop A (Parks) M&S	111	52,415	-	52,415	
	CANYON PARK CABIN UPGRADES	Equipment Replacement Fund	512	17,144	-	17,144	
22	CITY HALL UPGRADES (SPACE PLANNING)	Facilities Maintenance Fund	511	32,560	-	32,560	\$ -
24	JULIAN FISHER PARK	Prop A Parks Grant	311	250,000	-	250,000	\$ -
	JULIAN FISHER PARK	Equipment Replacement Fund	512	165,000	-	165,000	
	JULIAN FISHER PARK	Sewer Fund	421	183,150	-	183,150	
	JULIAN FISHER PARK	Facilities Maintenance Fund	511	146,850	-	146,850	
	JULIAN FISHER PARK	Lighting and Landscape Fund	261	150,590	-	150,590	
	JULIAN FISHER PARK	TDA Funds	233	43,304	-	43,304	
25	PERFORMANCE MEASUREMENT PROGRAM	Central Services Fund	521	22,000	-	22,000	\$ -
30	FIRE STATION 103 UPGRADES	HWP Fund	714	46,200	-	46,200	\$ 6,415
31	CANYON PARK ENTRANCE TRAIL	Prop A Parks Grant	111	149,904	-	149,904	\$ -
	CANYON PARK ENTRANCE TRAIL	Storm Drain Fund	423	42,500	-	42,500	
	CANYON PARK ENTRANCE TRAIL	Street Maintenance Fund	213	42,500	-	42,500	
	CANYON PARK ENTRANCE TRAIL	HWP Fund	714	23,381	-	23,381	
34	SECURITY CAMERAS	Water Fund	411	33,350	-	33,350	\$ 43,935
	SECURITY CAMERAS	Library Fund	716	81,522	-	81,522	
35	SECURITY CAMERAS	Facilities Maintenance Fund	511	81,522	-	81,522	\$ 39,757
39	IT UPGRADES	Equipment Replacement Fund	512	275,000	-	275,000	\$ 220,265
	IT UPGRADES	Central Services Fund	521	275,000	-	275,000	
42	MONROVIA LEGACY PROJECT	Bartle Trust Fund	833	155,200	-	155,200	\$ -
43	TRAKIT PERMITTING PROGRAM	Development Services Fund	281	317,020	18,609	335,629	\$ -

## CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET (Updated 06/19/18)

EXISTING CIP PROJECTS							
Project No.	Project Description	Funding Source	Fund	APPROVED BUDGET	PROPOSED BUDGET ADJUSTMENT	REVISED TOTAL CIP PROJECT UPDATE	PROJECTED FY18-19 CIP BUDGET
45	NON-RENEWAL SIDEWALK REPAIRS	Storm Drain Fund	423	55,000	-	55,000	\$ -
	NON-RENEWAL SIDEWALK REPAIRS	Water Fund	411	290,901	-	290,901	
	NON-RENEWAL SIDEWALK REPAIRS	Sewer Fund	421	133,243	-	133,243	
	NON-RENEWAL SIDEWALK REPAIRS	TDA Funds	233	100,000	-	100,000	
	NON-RENEWAL SIDEWALK REPAIRS	Proposition C Fund	222*	148,389	-	148,389	
	NON-RENEWAL SIDEWALK REPAIRS	Measure R Fund	224*	148,389	-	148,389	
49	GIS SYSTEM	Water Fund	411	108,460	-	108,460	\$ 9,860
52	COMMUNITY CENTER PLANNING	Facilities Maintenance Fund	511	11,000	-	11,000	\$ 11,000
64	LIBRARY OFFICE RENOVATIONS	Library Fund	716	11,000	-	11,000	\$ 8,000
71	HWP TRAIL REPAIRS	HWP Fund	714	220,000	-	220,000	\$ 130,730
74	CITYWIDE STREET SIGN REPLACEMENT	Measure R Fund	224	385,000	-	385,000	\$ 385,000
75	BRADOAKS / SANTA FE PROJECT - SRTS GRANT	SRTS Grant	311	731,141	-	731,141	\$ 791,066
	BRADOAKS / SANTA FE PROJECT - SRTS GRANT MATCH	Proposition C Fund	222	82,500	-	82,500	
76	HUNTINGTON DRIVE PHASE II - RSTP GRANT	RSTP Grant	311	1,242,000	-	1,242,000	\$ 1,917,172
	HUNTINGTON DRIVE PHASE II - CITY MATCH	Proposition C Fund	222	306,900	(200,000)	106,900	
	HUNTINGTON DRIVE PHASE II - CITY MATCH	Measure R Fund	224	306,900	-	306,900	
	HUNTINGTON DRIVE PHASE II - CITY MATCH	SB1 RMRA	236	-	200,000	200,000	
	HUNTINGTON DRIVE PHASE II - STPL GRANT	STPL Grant	311	228,000	-	228,000	
77	HUNTINGTON DRIVE / 5TH AVENUE - HSIP	HSIP Grant	213	657,000	-	657,000	\$ 917,908
	HUNTINGTON DRIVE / 5TH AVENUE - HUD	HUD Grant	311	188,642	-	188,642	
	HUNTINGTON DRIVE / 5TH AVENUE - CITY MATCH	SB1 RMRA	236	-	76,500	76,500	
	HUNTINGTON DRIVE / 5TH AVENUE - CITY MATCH	Street Maintenance Fund	213	-	5,368	5,368	
	HUNTINGTON DRIVE / 5TH AVENUE - PROP C	Proposition C Fund	222	84,150	(76,500)	7,650	
78	MONROVIA TRANSIT BUS REPLACEMENT PURCHASE	Proposition A Fund	221	220,000	-	220,000	\$ -
	MONROVIA TRANSIT BUS REPLACEMENT PURCHASE	Proposition C Fund	222	189,200	-	189,200	

**CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**  
*(Updated 06/19/18)*

EXISTING CIP PROJECTS							
Project No.	Project Description	Funding Source	Fund	APPROVED BUDGET	PROPOSED BUDGET ADJUSTMENT	REVISED TOTAL CIP PROJECT UPDATE	PROJECTED FY18-19 CIP BUDGET
79	STATION SQUARE PARK MODIFICATIONS	Prop A (Parks) M&S	111	185,000	-	185,000	\$ -
	STATION SQUARE PARK MODIFICATIONS	311 Fund Credits	311	379,500	-	379,500	
80	COMPREHENSIVE OLD TOWN UPGRADE PROJECT	AQMD Fund	223	165,000	-	165,000	\$ 800,845
	COMPREHENSIVE OLD TOWN UPGRADE PROJECT	CIP Fund	311	82,500	-	82,500	
	COMPREHENSIVE OLD TOWN UPGRADE PROJECT	Development Services Fund	281	75,000	-	75,000	
	COMPREHENSIVE OLD TOWN UPGRADE PROJECT	Proposition C Fund	222	82,500	-	82,500	
	COMPREHENSIVE OLD TOWN UPGRADE PROJECT	Storm Drain Fund	423	82,500	-	82,500	
	COMPREHENSIVE OLD TOWN UPGRADE PROJECT	Measure R Fund	224	82,500	-	82,500	
	COMPREHENSIVE OLD TOWN UPGRADE PROJECT	Sewer Fund	421	-	-	-	
	COMPREHENSIVE OLD TOWN UPGRADE PROJECT	Environmental Services Fund	431	275,000	-	275,000	
81	OLD TOWN PARKING LOT UPGRADES	Traffic Safety Fund	231	40,000	(40,000)	-	\$ 35,736
	OLD TOWN PARKING LOT UPGRADES	CIP Fund	311	-	40,000	40,000	
82	COMPREHENSIVE LIBRARY PARK UPGRADES	Library Fund	716	715,000	-	715,000	\$ 607,493
84	FIRE STATION 102 RENOVATIONS	Facilities Maintenance Fund	511	-	220,000	220,000	\$ 220,000
85	FIRE STATION 101 RENOVATIONS	Facilities Maintenance Fund	511	-	110,000	110,000	\$ 110,000
86	FUEL STATION PUMP REPLACEMENT	Equipment Replacement Fund	512	-	49,500	49,500	\$ 49,500
87	PUBLIC WORKS YARD SPOIL BAY CONSTRUCTION	Environmental Services Fund	431	-	93,500	93,500	\$ 93,500
				<b>10,750,680</b>	<b>496,977</b>	<b>11,247,657</b>	<b>6,398,182</b>

**RESOLUTION NO. 2018-36**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, ESTABLISHING A SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES FOR THE FISCAL YEAR 2018-2019**

**THE CITY COUNCIL OF THE CITY OF MONROVIA DOES** hereby resolve as follows:

**WHEREAS**, the City of Monrovia has conducted an analysis of its services, the costs reasonably borne of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and,

**WHEREAS**, the City wishes to comply with both the letter and the spirit of Article XIII B of the California Constitution and limit the growth of taxes; and

**WHEREAS**, the City desires to establish a policy of recovering the full costs reasonably borne of providing special services of a voluntary and limited nature, such that general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such special services; and

**WHEREAS**, the City Council adopted Ordinance No. 2000-09 on the 25th day of April, 2000, establishing its policy as to the recovery of costs and more particularly the percentage of costs reasonably borne to be recovered from users of City services and directing staff as to the methodology for implementing said Ordinance; and

**WHEREAS**, it is the intention of the City Council to develop a revised schedule of fees and charges based on the City's budgeted and projected costs reasonably borne for the Fiscal Year beginning July 1, 2018; and

**WHEREAS**, all requirements of California Government Code Sections 6062a, 66016 and 66018 and other applicable laws are hereby found to have been complied with;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROVIA DOES** hereby resolve, determine, and order as follows:

**SECTION 1. FEE SCHEDULE ADOPTION.** The schedule of fees and charges, on file with the City Clerk's office and incorporated within the budget, are hereby directed to be computed by and applied by the various City departments, and to be collected by the City's Administrative Services Department for the herein listed special services when provided by the City or its designated contractors.

**SECTION 2. SEPARATE FEE FOR EACH SERVICE.** All fees set by this resolution are for each identified service; additional fees shall be required for each additional service that is requested or required. Where fees are indicated on a per unit of measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

- (a) Definitions and implementation procedures regarding the fees set forth herein shall be as stipulated in Ordinance No. 2000-09.
- (b) Percentage of costs reasonably borne to be recovered shall be as described in the schedule of fees and charges.
- (c) The schedule of frequency of reviews or adjustments of the fees and charges provided for in this Chapter may be varied by the City Manager when deemed necessary by the City Manager or ordered by the City Council.
- (d) Public Works Accounting, Deposits and Refunds Procedures
  - An accounting shall be maintained by the Engineering Division to track actual costs of plan checking and inspection for major improvement projects and for grading projects.
  - Actual costs for Engineering Division services will be calculated by hours expended for plan checking or inspection times the employees' fully burdened hourly rate.
  - Whenever costs of plan checking or inspections exceed initial deposits or subsequent deposits, the applicant shall increase the amount of the deposits to provide for estimated costs to complete the plan checking or inspection services.
  - Applicant shall pay for all costs before plans being checked are approved or construction being inspected is approved.
  - Whenever the deposits exceed costs of plan checking or inspection, the applicant may request a refund of the amount of deposit exceeding costs. If no such request is made within one year after plans are approved or construction is completed and accepted, the surplus deposit will be considered non-refundable.
- (e) NOTE FOR S-04600 AND S-04700: Pursuant to Article 8 of Title 5, Division 3, Part 1, Chapter 1 of the California Government Code commencing at Section 53150, and Monrovia Municipal Code ("MMC") Section 9.45.030, the City of Monrovia may recover costs of emergency responses to incidents caused by persons under the influence of an alcoholic beverage or drug, or both.

**SECTION 3. BASIS OF CHARGES.** The City Council finds and determines that the charges imposed by this resolution are necessary to cover the costs of providing the specified services, and that such charges do not exceed the reasonable costs of providing said services.

**SECTION 4. INTERPRETATIONS.** This Resolution may be interpreted by the City department heads in consultation with the City Manager. Should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

**SECTION 5. WAIVER OF PERMIT FEES AND CHARGES.** The City Council may, on a case-by-case basis, grant a waiver of payment of all or a portion of the fees established by this resolution when it determines that it is in the public interest to do so.

**SECTION 6. DELEGATION OF AUTHORITY TO ADJUST FEES AND CHARGES.** Fees are set by City Council as identified in this Resolution, but fees identified as Recreation, including rentals fees for parks, facilities, rooms, athletic fields, user fees for aquatics, adult sports, youth sports, racquetball, and contract class percentages, can be increased or decreased five percent with approval of the Community Services Commission after notice of such change is given to the City Council.

**SECTION 7. REPEALER.** Resolutions and other prior actions of the City Council in conflict with the contents of this Resolution are hereby repealed.

**SECTION 8. SEVERABILITY.** If any portion of this Resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions and all other portions shall remain in full force and effect. The City Council declares that it would have adopted this Resolution and each section or portion thereof irrespective of the validity of any other section or portion.

**SECTION 9. EFFECTIVE DATE.** All fees and charges set pursuant to this Resolution become effective July 1, 2018, except for building and planning fees which will be effective sixty (60) days from its adoption and shall be subject to the terms and conditions of Ordinance No. 2000-09.

**PASSED, APPROVED AND ADOPTED** this 19th day of June, 2018.

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Tom Adams, Mayor  
City of Monrovia

ATTEST:

APPROVED AS TO FORM:

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Alice D. Atkins, CMC, City Clerk  
City of Monrovia

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Craig A. Steele, City Attorney  
City of Monrovia

**EXHIBIT A**

**Schedule of Fees and Charges  
Fiscal Year 2018-2019**

**FISCAL YEAR 2018-2019  
SUMMARY OF PROPOSED NEW FEES/ADJUSTMENTS**

Service Description	Old Fee	New Fee	Percent Increase	Comments
<b>COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING</b>				
Major Conditional Use Permit Review - New Construction	2,800.00	2,940.00	5.0%	Plus \$0.04 per SF over 50,000 SF (non-residential), plus publication fee, plus \$165 per unit (residential) when no subdivision map requested
Tentative Tract Map Review / Vesting Tract Map Review	1,600.00	1,680.00	5.0%	Plus \$165/unit, plus publication fee
Tentative Tract Map Amendment / Tentative Vesting Tract Map Amendment	1,100.00	1,155.00	5.0%	Plus \$84/unit, plus publication fee
Tentative Parcel Map Review / Vesting Parcel Map Review	1,600.00	1,680.00	5.0%	Plus \$165/unit, plus publication fee
Tentative Parcel Map Amendment / Tentative Vesting Parcel Map Amendment	1,100.00	1,155.00	5.0%	Plus \$84/unit, plus publication fee
<b>POLICE DEPARTMENT</b>				
AB 503 Indigent Parking Citation Processing Fee	0.00	5.00	N/A	New fee for AB 503
<b>PUBLIC WORKS DEPT - UTILITY &amp; ENTERPRISE SERVICES</b>				
<b>Sewer Service Monthly Fees: (Located within City Limits)</b>				
Residential	9.05	9.29	2.7%	*
Multiple Dwellings	9.05	9.29	2.7%	*
Multiple Dwelling Units - Add'l Monthly Charge (per unit)	5.07	5.21	2.7%	Fee for each add'l Multi-Family Dwelling Unit *
Trailer Park	9.05	9.29	2.7%	*
Trailer Park - Add'l Monthly Charge (per unit)	5.07	5.21	2.7%	Fee for each add'l Trailer Park Dwelling Unit *
Cemetery/Horticultural Facilities	9.05	9.29	2.7%	*
Governmental/Public Facilities	146.10	150.04	2.7%	*
Motels, Hotels, Comm'l, Ind'l, Churches, Church Schools	19.68	20.21	2.7%	Fee for first 1,000 cubic ft. *
Sewer Over 1000cubic feet - Comm'l, Ind'l	0.21	0.22	2.7%	Fee for each add'l 100 cubic ft.that is over the first 1,000 cubic feet *
<b>Waste Impact Fee (AB939 Fee)</b>				
Residential (Single Family & Multi-Family)	2.60	2.71	4.1%	AB 939 Fee; Annual CPI increase approved via Resolution 2008-67. April 2018 Los Angeles Area CPI For Urban Wage Earners is 4.1%.
* Sewer Rates are effective 1/1/2019 (not 7/1/18). The Annual Sewer Rate Adjustment is authorized by Ord. 2015-10 (increases based on ENR March 2018 CCI Index: +2.7%, pursuant to Ordinance)				
<b>COMMUNITY SERVICES - RECREATION</b>				
<b>Special Activities:</b>				
Family Hike & Campout	40.00	50.00	25.0%	
Summer Science Academy	0.00	40.00	N/A	New Fee for Summer Science Academy. Scholarships available, if applicable.
<b>COMMUNITY SERVICES - LIBRARY</b>				
First Replacement of Lost Library Card	2.00	0.00	-100.0%	First replacement of Library Card is waived
Second and Subsequent Replacement of Lost Library Card	2.00	2.00	0.0%	First replacement is waived; fee will be charged for every replacement thereafter.

CITY OF MONROVIA  
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>ADMINISTRATION</b>							
		<u>City Manager's Office</u>					
S-11100	1	<b>Business Improvement District Maintenance: (Annual Fees)</b>					(Maximum charge not to exceed \$1,500/year)
		Prof & Medical services w/o Taxable Sales-Fronting Myrtle	108.15	100.00	100.00	92%	
		Prof & Medical services w/o Taxable Sales-All Others	54.08	50.00	50.00	92%	
		Banks, Financial Institutions, & Utility Companies	221.71	200.00	200.00	90%	
		Automotive Repair Shops & Gas Stations	27.04	25.00 minimum	25.00 minimum	100%	\$ .50 per \$1,000 gross sales
		Other Retail Business-Located in "Foothill Park Plaza"	27.04	25.00 minimum	25.00 minimum	100%	\$1.00 per \$1,000 gross sales
		Other Retail Business-Not Located in "Foothill Park Plaza"	27.04	25.00 minimum	25.00 minimum	100%	\$1.50 per \$1,000 gross sales
		Residential, Manufacturing, & Wholesaling		0.00	0.00		N/A, Business type not allowed in district
S-11900	2	<b>Film Permit Review:</b>					
		Filming Liaison-Bus Improvement District (per hour)	32.34	30.00	30.00	93%	Fully burdened hourly rate
S-13200	3	<b>Open Video System:</b>					
		Franchise Applications / Renewal Fee	Varies	Actual Cost	Actual Cost	100%	Actual Fees Paid to Attorneys and Consultants
		Filing Fee-Open Video System Operations	Varies	Actual Cost	Actual Cost	100%	Actual Fees Paid to Attorneys and Consultants
		<u>Finance</u>					
S-12100	4	<b>Returned Payment Fee</b>	32.45	25.00	25.00	77%	\$25 first offense/\$35 subsequent offense (Set by California Civil Code 1719)
		<u>City Clerk</u>					
S-12200	5	<b>Records Research Service:</b>					
		First 15 Minutes per month	Varies	-	-	100%	No charge- 15 minutes per month
		Over 15 Minutes per month	Varies	10.50	10.50	100%	Per ¼ hour, over 15 minutes (only if it's 5yrs+ and in archives).
S-12300	6	<b>Document Retrieval &amp; Reproductions:</b>					
		Copies - Standard Black, per 8 ½"x11" / 8½"x14" page	0.27	0.25	0.25	92%	Per copy, as of 5th page (first 4 pages are free) by law
		Copies - Color, per 8 ½"x11" / 8½"x14" page	0.54	0.50	0.50	92%	Per copy, as of 5th page (first 4 pages are free) by law
		Copies - Large Format/Plans, per page	5.00	5.00	5.00	100%	New Fee
		CD or DVD	1.35	1.25	1.25	92%	
S-12350	7	<b>Retrieval Fee (FPCC Forms/Statements 5 or more years old)</b>	N/A	5.00	5.00	N/A	By law, maximum fee allowed is \$5
S-12400	8	<b>Agenda/Minute Subscription Service: (Annual)</b>					
		CC Agenda Only	419.62	42.00	42.00	10%	
		CC Agenda Summary	272.54	78.75	78.75	29%	
		CC Adopted Minutes	272.54	63.00	63.00	23%	
		Agenda & Agenda Summary	527.77	120.75	120.75	23%	
		Agenda, Agenda Summary, & Adopted Minutes	647.82	183.75	183.75	28%	
		Documents reserved for Pick-up	356.90	105.00	105.00	29%	
		Electronic Distributions	78.95	0.00	0.00	0%	No fee for service electronically
S-13700	9	<b>Document Certification</b>	15.44	5.00	5.00	32%	
S-13800	10	<b>General Election Candidate Handbook</b>	125.45	40.00	40.00	32%	Charged only to non-candidates
S-13850	11	<b>Candidate Filing Fee</b>	N/A	25.00	25.00	N/A	Fee Set by California Elections Code
	12	<b>Document Notarization</b>	15.00	15.00	15.00	100%	By law, maximum fee allowed is \$15
		<u>Human Resources</u>					
S-13150	13	<b>Fingerprinting Rolling Fee</b>	25.31	25.00	25.00	99%	
S-13100	14	<b>Typing Test / Certification</b>	23.79	20.00	20.00	84%	

CITY OF MONROVIA  
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>COMMUNITY DEVELOPMENT DEPARTMENT</b>							
<b><u>Building Department</u></b>							
S-00100	1	<b>Building Permits/Plan Revision Checking:</b> Based on Valuation: \$1 - \$500 \$501 - \$2,000 \$2,001 - \$25,000 \$25,001 - \$50,000 \$50,001 - \$100,000 \$100,001 - \$500,000 \$500,001 - \$1,000,000 \$1,000,001 - Up	Varies Varies Varies Varies Varies Varies Varies	36.75 36.75 - 117.08 117.09 - 527.63 527.64 - 875.44 875.45 - 1,347.94 1,347.95 - 4,287.94 4,287.95 - 7,831.69 7,831.70 - 31,981.69	36.75 36.75 - 117.08 117.09 - 527.63 527.64 - 875.44 875.45 - 1,347.94 1,347.95 - 4,287.94 4,287.95 - 7,831.69 7,831.70 - 31,981.69	100% 100% 100% 100% 100% 100% 100% 100%	Base Fee for first \$500 \$36.75, plus \$5.36 for each add'l \$100 \$117.08, plus \$17.85 for each add'l \$1,000 \$527.63, plus \$13.91 for each add'l \$1,000 \$875.44, plus \$9.45 for each add'l \$1,000 \$1,347.94, plus \$7.35 for each add'l \$1,000 \$4,287.94, plus \$7.09 for each add'l \$1,000 \$7,831.69 plus \$6.04 for each add'l \$1,000
S-00101	2	<b>Roof Mounted Solar Permit Fee</b> Residential Commercial Based on Kw: 50 kw or less 50 kw - 250 kw More than 250 kw	236.71   Varies Varies Varies	225.00   1,000.00 plus \$7.00 per kw above 50 kw plus \$5.00 per kw above 250 kw	225.00   1,000.00 plus \$7.00 per kw above 50 kw plus \$5.00 per kw above 250 kw	95%   100% 100% 100%	Fee structure to be revised to be based on Kw instead of project valuation. New Fee Structure per SB1222 \$1,000 is the base fee
S-00200	3	<b>Building Special Fees-Relocation Review</b>	773.19	772.80	772.80	100%	
	4	<b>Building Fees - Housing Inspection</b>	303.93	210.00	210.00	69%	
S-00201	5	<b>Building Fees - Housing Inspection (1 or 2 unit dwelling; owner/builder)</b>	303.93	150.00	150.00	49%	1 or 2 unit dwelling, owner/builder
S-00300	6	<b>Building Plan Check:</b> Regular Plan Reviews - Building Permits Regular Plan Reviews - All Other Permits Fast Track	Varies Varies Varies	100% of bldg permit fee 50% of bldg permit fee 150% of bldg permit fee	100% of bldg permit fee 50% of bldg permit fee 150% of bldg permit fee	100% 100% 100%	
S-00400	7	<b>Miscellaneous Building Inspection and Fees:</b> Permit Issuance Fee (bldg, elect, mech, plumb, solar) Inspections outside of reg. business hours (per hour) Re-Inspection fees Inspections where no fee is specified (per hour) Add'l Plan Review due to changes-Staff (per hour) Add'l Plan Review due to changes (contracted out) Processing of request to duplicate official copy of plans Microfilming of plans & calculations: Plans, per sheet calculations 8½" x 11" or 8½" x 14", per sheet Microfilming of permits and letters Replacement Inspection Record Card Issue of supplemental permit (if original permit still on file)	Varies Varies Varies Varies Varies Varies 43.05 4.33 1.63 9.73 43.26 14.06	29.40 125.00 51.45 136.50 115.50 Actual Cost 43.05 4.00 1.55 9.45 41.00 13.65	29.40 125.00 51.45 136.50 115.50 Actual Cost 43.05 4.00 1.55 9.45 41.00 13.65	100% 100% 100% 100% 100% 100% 100% 92% 95% 97% 95% 97%	2 hour minimum, fully burdened rate thereafter After 3 rechecks After 3 rechecks, done by consultant
S-00410	8	<b>Building Inspection</b>	Varies	Actual Cost	Actual Cost	100%	Cost reflects an average for this cost center
	9	<b>Electrical Permit Fees:</b> New Residential Bldgs: Multifamily (3+ dwelling units) New Residential Bldgs: Single/Two-Family Residential Additions: Single/Two-Family (< 500 sq ft) Residential Additions: Single/Two-Family (> 500 sq ft) Private Swimming Pools or Spa Other Types of Swimming Pools Receptacle, Switch, & Light Outlets: first 20 outlets Receptacle, Switch, & Light Outlets: 20+ outlets Light Fixtures/Socket Other Lamp Devices: first 20 outlets	Varies Varies Varies Varies Varies Varies Varies Varies Varies	0.08 0.08 0.05 0.06 73.50 58.25 2.10 1.80 2.10	0.08 0.08 0.05 0.06 73.50 58.25 2.10 1.80 2.10	100% 100% 100% 100% 100% 100% 100% 100% 100%	Per sq. ft. Per sq. ft. Per sq. ft. Per sq. ft. Per outlet Per outlet, after first 20 outlets Per outlet

CITY OF MONROVIA  
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>COMMUNITY DEVELOPMENT DEPARTMENT (CONT')</b>							
		Light Fixtures/Sockets Other Lamp Devices: 20+ outlets	Varies	1.50	1.50	100%	Per outlet, after first 20 outlets
		Pole or Platform-Mounted Lighting Fixtures	Varies	2.50	2.50	100%	Per fixture
		<b>Branch Circuit Fees</b>					
		First Ten (10) Branch Circuits (each)	Varies	15.75	15.75	100%	
		Each Additional Circuit (over 10)	Varies	13.65	13.65	100%	
		For 15 to 20 Ampere 208 Volt to 277 Volt Lighting, each	Varies	26.25	26.25	100%	
		Theatrical-Type Lighting Fixtures or Assemblies	Varies	4.20	4.20	100%	Per fixture
		Residential Appliances: not exceeding 1 horsepower	Varies	9.98	9.98	100%	
		Non-Residential Appliances: not exceeding 1 horsepower	Varies	14.70	14.70	100%	
		Power Apparatus: 0 - 1 horsepower/kilowatt	Varies	7.70	7.70	100%	
		Power Apparatus: 1 - 10 horsepower/kilowatt	Varies	15.75	15.75	100%	
		Power Apparatus: 10 - 50 horsepower/kilowatt	Varies	36.75	36.75	100%	
		Power Apparatus: 50 - 100 horsepower/kilowatt	Varies	78.75	78.75	100%	
		Power Apparatus: 100 + horsepower/kilowatt	Varies	136.50	136.50	100%	
		Bus ways - Trolley and Plug-In Type	Varies	27.30	27.30	100%	Per 100 ft.
		Signs, Outline Lighting, Marquees: from one circuit	Varies	36.75	36.75	100%	
		Signs, Outline Lighting, Marquees: add'l circuits	Varies	13.65	13.65	100%	
		Flashers, Timers, Control Devices-separately installed	Varies	8.40	8.40	100%	
		Elect. Meter Service: Up to 600 volts, < 200 amperes	Varies	42.00	42.00	100%	
		Elect. Meter Service: Up to 600 volts, 200-1,000 amperes	Varies	73.50	73.50	100%	
		Elect. Meter Service: Over 600 volts, > 1,000 amperes	Varies	152.25	152.25	100%	
		Temporary Service Power Pole/Pedestal-Residential	Varies	42.50	42.50	100%	
		Temporary Service Power Pole/Pedestal-Commercial	Varies	42.00	42.00	100%	
		Temporary Service Power Pole/Pedestal-Temp Underground	Varies	42.00	42.00	100%	
		Temporary Service Power Pole or Pedestal-Subpanels	Varies	15.75	15.75	100%	
		Temporary Distribution System/Lighting	Varies	26.25	26.25	100%	
		Elect app, conduits, conductors not otherwise classified	Varies	63.00	63.00	100%	
		Other inspections for any single hazardous location area as defined in Chapter 5 of the CA Electric Code, larger than 2,000 square feet, or an aggregate area totaling over 2,000 square feet		210.00	210.00	100%	A surcharge: in addition to other fees
	10	<b>Mechanical Permit Fees:</b>					
		Forced-Air/Gravity-Type Furnace: Up to 100,000 Btu/h	Varies	21.00	21.00	100%	
		Forced-Air/Gravity-Type Furnace: Over 100,000 Btu/h	Varies	47.25	47.25	100%	Based on BTU's
		Floor Furnace, including vent	Varies	21.00	21.00	100%	
		Suspended, Recessed Wall, or Floor-Mounted Heater	Varies	21.00	21.00	100%	
		Appliance Vent: Installation, Relocation, Replacement	Varies	13.65	13.65	100%	
		Repairs/Additions: Heating, Cooling, Absorption Units	Varies	21.00	21.00	100%	
		Boiler or Compressor: Up to 3 horsepower	Varies	21.00	21.00	100%	
		Boiler or Compressor: 3 to 15 horsepower	Varies	31.50	31.50	100%	
		Boiler or Compressor: 15 to 30 horsepower	Varies	47.25	47.25	100%	
		Boiler or Compressor: 30 to 50 horsepower	Varies	68.25	68.25	100%	
		Boiler or Compressor: 50+ horsepower	Varies	105.00	105.00	100%	
		Absorption System: Up to 100,000 Btu/h	Varies	21.00	21.00	100%	
		Absorption System: 100,000 to 500,000 Btu/h	Varies	47.25	47.25	100%	Based on BTU's
		Absorption System: 500,000 to 1,000,000 Btu/h	Varies	126.00	126.00	100%	Based on BTU's
		Absorption System: 1,000,000 to 1,750,000 Btu/h	Varies	68.25	68.25	100%	
		Absorption System: 1,750,000 + Btu/h	Varies	105.00	105.00	100%	
		Air-Handling Unit: Up to 10,000 cubic feet per minute	Varies	36.75	36.75	100%	Based on cubic feet per minute
		Air-Handling Unit: Over 10,000 cubic feet per minute	Varies	57.75	57.75	100%	Based on cubic feet per minute
		Evaporative Cooler (non-portable type)	Varies	15.75	15.75	100%	

CITY OF MONROVIA  
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>COMMUNITY DEVELOPMENT DEPARTMENT (CONT')</b>							
		Ventilation Fan connected to a single duct	Varies	14.70	14.70	100%	\$14.70 up to 10; \$5.25 over 10
		Ventilation System, not part of heating/cooling system	Varies	26.25	26.25	100%	Not part of heating/cooling system
		Hood and Ducts served by mechanical exhaust	Varies	57.75	57.75	100%	Served by mechanical exhaust
		For each air inlet/outlet served by air conditioner	Varies	4.20	4.20	100%	
		For each air inlet/outlet served by air conditioner, if quantity unknown	Varies	36.75	36.75	100%	For each 1,000 square feet, or fraction thereof
		Installation of commercial Type I or II hood	Varies	210.00	210.00	100%	
		Installation of Garage Ventilation System	Varies	210.00	210.00	100%	
		Installation of Stairs Pressurization System	Varies	210.00	210.00	100%	
		Installation of Product Conveying System	Varies	210.00	210.00	100%	
		Domestic-Type Incinerator: Installation or relocation	Varies	31.50	31.50	100%	
		Comm'l/Ind'l-Type Incinerator: Installation or relocation	Varies	99.75	99.75	100%	
		Appliance or Equipment not otherwise classified	Varies	21.00	21.00	100%	
	11	<b>Plumbing Permit Fees:</b>					
		Fixtures and Vents	Varies	16.80	16.80	100%	Per fixture or vent
		Fixtures and Vents-Repairs or Alterations	Varies	9.45	9.45	100%	Per fixture or vent
		Building and Trailer Park Sewers	Varies	28.35	28.35	100%	
		Cesspool (where permitted)	Varies	47.25	47.25	100%	
		Private Sewage Disposal System	Varies	78.75	78.75	100%	
		Industrial Waste Pretreatment Interceptor	Varies	26.25	26.25	100%	
		Rainwater Systems (inside building)	Varies	16.80	16.80	100%	Per drain
		For Future Stacks or Branches (each waste inlet)	Varies	7.35	7.35	100%	
		Water Piping/Treating Equipment-Installation, Repair	Varies	8.40	8.40	100%	
		Water Heater and/or Vent	Varies	15.75	15.75	100%	
		Gas Piping System: 1 - 5 outlets	Varies	10.50	10.50	100%	Per outlet, for 1 to 5 outlets
		Gas Piping System: 5+ outlets	Varies	3.65	3.65	100%	Per outlet, after first 5 outlets
		Alteration (extension/retest of gas piping system)	Varies	12.60	12.60	100%	
		Medium or High Pressure System	Varies	57.75	57.75	100%	
		Additional Feet for Each Outlet	Varies	4.20	4.20	100%	
		Lawn Sprinkler System	Varies	21.00	21.00	100%	Per system on any one meter
		Atmospheric-Type Vacuum Breakers/Backflow: 1-5	Varies	15.75	15.75	100%	Per device
		Atmospheric-Type Vacuum Breakers/Backflow: 5+	Varies	4.20	4.20	100%	Per device
		Swimming Pool - Public	Varies	100.80	100.80	100%	
		Swimming Pool - Private	Varies	68.25	68.25	100%	
		Swimming Pool Drainage Trap and Receptor	Varies	17.85	17.85	100%	
		Spa - Public	Varies	68.25	68.25	100%	
		Spa - Private	Varies	34.65	34.65	100%	
		Fixture, System, or Equipment not otherwise classified	Varies	15.75	15.75	100%	
	12	<b>Solar Energy Permit Fees:</b>					
		Collectors: 1 - 1,000 square feet	Varies	10.50	10.50	100%	
		Collectors: 1,001 - 2,000 square feet	Varies	26.25	26.25	100%	
		Collectors: 2,001 - Up square feet	Varies	12.60	12.60	100%	\$12.60, plus \$1.30 per add'l 1000 square feet
		Storage Tanks: 1 - 750 gallons	Varies	15.75	15.75	100%	
		Storage Tanks: 751 - 2,000 gallons	Varies	15.75	15.75	100%	
		Storage Tanks: 2,001 - Up gallons	Varies	8.40	8.40	100%	\$8.40, plus \$1.30 per add'l 1000 gallons
		Rock Storage: 1 - 1,500 cubic feet	Varies	15.75	15.75	100%	
		Rock Storage: 1,501 - 3,000 cubic feet	Varies	26.25	26.25	100%	
		Rock Storage: 3,001 - Up cubic feet	Varies	8.40	8.40	100%	\$8.40, plus \$1.30 per add'l 1000 gallons
		Appliance or Equipment not otherwise classified	Varies	15.75	15.75	100%	
	13	<b>Computer Cost Recover Fee</b>	Varies	7.00	7.00	100%	

CITY OF MONROVIA  
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>COMMUNITY DEVELOPMENT DEPARTMENT (CONT')</b>							
		<b><u>Planning Department</u></b>					
S-00500	14	Major Conditional Use Permit Review - All Others	2,418.72	1,443.75	1,443.75	60%	Plus publication fee
S-00501	15	Major Conditional Use Permit Review - New Construction	4,334.28	2,800.00	2,940.00	68%	Plus \$0.04 per SF over 50,000 SF (non-residential), plus publication fee, plus \$165 per unit (residential) when no subdivision map requested
S-00505	16	Minor Conditional Use Permit Review	938.88	580.00	580.00	62%	Plus publication fee
S-00510	17	Conditional Use Permit Amendment	1,825.29	1,215.00	1,215.00	67%	Plus publication fee
S-00600	18	Major Variance Review	2,488.19	1,740.00	1,740.00	70%	Plus publication fee
S-00610	19	Exceptions Review	670.12	385.00	385.00	57%	Plus publication fee
S-00700	20	General Plan Maintenance (excludes res addition < 500sq.ft.)	Varies	15% of bldg permit fees	15% of bldg permit fees	100%	
S-00800	21	General Plan/Zoning Amendment Review & Revision	5,003.27	5,000.00	5,000.00	100%	Plus publication fee; Map amendments only - 50% of base fee
S-00900 / S-00905	22	Tentative Tract Map Review / Vesting Tract Map Review	4,334.28	1,600.00	1,680.00	39%	Plus \$165/unit, plus publication fee
S-00910 / S-00915	23	Tentative Tract Map Amendment / Tentative Vesting Tract Map Amendment	1,469.54	1,100.00	1,155.00	79%	Plus \$84/unit, plus publication fee
S-01000 / S-01005	24	Tentative Parcel Map Review / Vesting Parcel Map Review	4,334.28	1,600.00	1,680.00	39%	Plus \$165/unit, plus publication fee
S-01010 / S-01015	25	Tentative Parcel Map Amendment / Tentative Vesting Parcel Map Amendment	1,469.54	1,100.00	1,155.00	79%	Plus \$84/unit, plus publication fee
S-01100	26	Environmental Categorical Exemption Review	60.77	-	-	0%	No charge, Per City CEQA guidelines
S-01200	27	Environmental Negative Declaration	4,568.03	4,560.00	4,560.00	100%	Mitigated Neg. Dec.- base fee+25%; Initial study by applicant-50% of base fee
S-01300	28	Environmental Impact Report Review	Varies	Contract cost + 15%	Contract cost + 15%	100%	
S-01320	29	Conditions, Covenants, and Restrictions (CCR) Review	435.75	415.00	415.00	95%	
S-01330	30	Plan Check of Building Plans	15% of permit fee	15% of permit fee	15% of permit fee	100%	15% of permit fee for all building permits
	31	<b>Neighborhood Compatibility Review:</b>					
		Level 1: SFR Addition - rear, single story	220.17	0.00	0.00	0%	
		Level 2: SFR Addition - front, single story	383.87	100.00	100.00	26%	
		Level 3: SFR New - single story	759.46	375.00	375.00	49%	
		Level 4: SFR Addition - single story to 2-story	1,042.99	780.00	780.00	75%	
		Level 5: SFR Addition - 2-story to 2-story	1,042.99	780.00	780.00	75%	
		Level 6: SFR New - 2-story	1,042.99	1,040.00	1,040.00	100%	
		Level 7: Multifamily not subject to CUP	932.89	930.00	930.00	100%	
S-01400	32	<b>City Council Appeal Processing:</b>					
		Single Family House	1,243.73	130.00	130.00	10%	Plus publication fee
		Commercial and All Others	1,292.39	355.00	355.00	27%	Plus publication fee
S-01500	33	<b>Planning Commission Appeal Processing</b>					
		Single Family House	1,306.45	160.00	160.00	12%	Plus publication fee
		Minor CUP	1,265.36	330.00	330.00	26%	Plus publication fee
		All Others	1,265.36	525.00	525.00	41%	Plus publication fee
S-01600	34	<b>Time Extension Review</b>	284.43	270.00	270.00	95%	
S-01700	35	<b>Certificate of Compliance / Lot Line Adjustment</b>	735.00	735.00	735.00	100%	
S-01810	36	<b>Temporary Banner Review</b>	41.10	8.00	8.00	19%	
S-01820	37	<b>Window/Awning Sign Permit</b>	48.67	12.00	12.00	25%	
S-01900	38	<b>Zoning Research Letter:</b>					
		Standard (zoning, lot size, uses allowed, etc.)	63.81	60.00	60.00	94%	
		Non-Standard (nonconforming uses, bldg permits, etc.)	127.62	126.00	126.00	99%	
S-02000	39	<b>Mitigation Monitoring</b>	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-02102	40	<b>Misc Dev. Review - Office/Comm'l/Ind'l/Mult Fam Resid 2+</b>					
		With DRC (Dev. Review Committee)-Recommendation	473.17	390.00	390.00	82%	
		With DRC (Dev. Review Committee)-Decision	1,182.92	950.00	950.00	80%	

CITY OF MONROVIA  
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>COMMUNITY DEVELOPMENT DEPARTMENT (CON'T)</b>							
S-02103	41	Misc Dev. Review - New Sign	353.65	105.00	105.00	30%	
S-02104	42	Misc Dev. Review - Sign Face Change	300.66	63.00	63.00	21%	
S-02105	43	Misc Dev. Review - Master Sign	273.00	260.00	260.00	95%	
S-02106	44	Misc Dev. Review - Major Determination	267.75	265.00	265.00	99%	
S-02107	45	Misc Dev. Review - Minor Determination	126.53	125.00	125.00	99%	
S-02109	46	Misc Dev. Review - Other	353.65	125.00	125.00	35%	
S-02110	47	Historic Preservation - Mills Act	822.60	800.00	800.00	97%	Plus publication fee
S-02120	48	Historic Preservation - Designation Fee	1,056.66	500.00	500.00	47%	Plus publication fee
S-02130	49	Historic Preservation - Cert. Appropriateness	524.12	260.00	260.00	50%	
S-02131	50	Historic Preservation - Demolition Review	490.48	240.00	240.00	49%	
S-02132	51	Historic Commercial Downtown - Design Review	1,245.69	850.00	850.00	68%	Non-structural - 50% of base fee
S-02133	52	Mills Act Contract Time Extension	245.42	240.00	240.00	98%	
S-02140	53	Historic District Designation	Varies	103 + 170	103 + 170	100%	\$103 fee, plus # of homes in district x \$170
S-02145	54	Historical Preservation Surcharge	5.95	3.00	3.00	50%	
S-02150	55	Surface Mining Permit	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-02160	56	Surface Mining Reclamation Plan	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-02170	57	Surface Mining Financial Assurances	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-02180	58	Surface Mining Interim Mgmt Plan	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-02210	59	Publication Fee	167.02	159.00	159.00	95%	Determinded by City Clerk
S-02220	60	Property Owner List Preparation	226.03	211.00	211.00	93%	
S-02230	61	Change of Address	169.80	160.00	160.00	94%	
S-02240	62	Tax Assessor Information (Hdl Database)	18.39	1.00	1.00	5%	Charge after 4 copies
S-02250	63	Landscape Plan Check	383.93	365.00	365.00	95%	
S-02260	64	Hillside Development Permit Review	6,544.92	2,100.00	2,100.00	32%	
S-02270	65	Environmental Review (\$5000 deposit for consultant cost)	Varies	Actual+Consultant Cost	Actual+Consultant Cost	100%	Fully burdened hourly rate
S-02280	66	Covenant Preparation	121.40	120.00	120.00	99%	Secondary Res. Unit
	67	Covenant Preparation (other than secondary residential unit)	Varies	Actual Cost	Actual Cost	100%	
	68	Technical Review	Varies	Actual Cost	Actual Cost	100%	Deposit required; Actual Cost includes administrative costs of 15%
S-02290	69	Wireless Facility					
		Minor CUP	2,275.77	2,268.00	2,268.00	100%	Plus publication fee
		Major CUP	4,207.86	4,200.00	4,200.00	100%	Plus publication fee; exception fee req. if in discouraged location
		Exception	2,203.24	2,202.90	2,202.90	100%	Plus publication fee; Conditional Use Permit also required
		ROW - Minor CUP	3,317.53	3,307.50	3,307.50	100%	Plus publication fee
		ROW - Major CUP	5,182.07	5,181.75	5,181.75	100%	Plus publication fee; exception fee req. if in discouraged location
		Administrative Review	1,523.93	1,522.50	1,522.50	100%	
S-10600	70	Transportation Development (Dial-A-Ride Local Farebox Rates):					Program moved to Public Services
		General Public (charged per ride)	11.90	1.00	1.00	8%	% based on total cost of program
		Seniors and Disabled (charged per ride)	11.90	0.75	0.75	6%	% based on total cost of program
S-11600	71	New/Renewal/Moved Business License App. Review:					
		New Application	51.62	30.00	30.00	58%	
		Renewal Application	28.19	15.00	15.00	53%	
		Moved Application	28.19	15.00	15.00	53%	
		New Home Occupation Permit	51.62	30.00	30.00	58%	
	72	State Mandated Disability Access and Education Revolving Fund	N/A	1.00	1.00	N/A	State Mandated (Senate Bill 1186)
S-11800	73	Garage Sale Permit	18.39	5.00	5.00	27%	
S-11900	74	Film Permit Review:					
		Issuance Fee (per day)	540.95	500.00	500.00	92%	Plus \$200 per day
		Police Dept Administrative Review (Optional, by request)	102.74	101.85	101.85	99%	
		Overtime for Police and/or Fire Dept	Varies	Actual Cost	Actual Cost	100%	Fully burdened overtime rate

CITY OF MONROVIA  
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>COMMUNITY DEVELOPMENT DEPARTMENT (CONT')</b>							
S-12000	75	Special Event Permit	226.82	25.00	25.00	11%	Commercial only
	76	Specific Plan Amendment	2,354.10	2,350.00	2,350.00	100%	Plus cost of two publication fees
	77	Specific Plan - (New Adoption of Plan)	4,219.95	4,215.00	4,215.00	100%	Plus cost of two publication fees
	78	Computer Cost Recover Fee	Varies	7.00	7.00	100%	
	79	DRC Approval/Encroachment Permit (Old Town) (for outdoor dining, displays and/or signage)	159.60	150.00	150.00	94%	
	80	<b>Business License Fees</b>					
		Regular Business License (in town)	174.30	165.00	165.00	95%	Plus \$15 for each employee
		Home Occupation Licenses	174.30	82.00	82.00	47%	
		Hotels/Motels (based on per room)	174.30	27.00	27.00	15%	
		Delivery Truck Businesses (based on # of trucks)	174.30	58.00	58.00	33%	
		Regular Business License (out of town owner)	174.30	165.00	165.00	95%	Plus \$15 for each employee
		3 Month License	174.30	97.00	97.00	56%	Plus \$8 for each employee
		Single Job License	174.30	53.00	53.00	30%	Plus \$5 for each employee
		Residential Rental Property Owner ( \$ per unit)	174.30	32.00	32.00	18%	Plus initial app. Fee of \$30, \$15 each year after.
		Commercial Rental Property Owner	174.30	174.00	174.00	100%	Plus initial app. Fee of \$30, \$15 each year after.
	81	<b>Business License Computer Cost Recovery Fee</b>	Varies	5.00	5.00	100%	
	82	<b>Dwelling Unit Tax (\$125/bedroom)</b>		\$125 per bedroom	\$125 per bedroom		Set by Resolution No 7940
	83	<b>Historic Preservation - Miscellaneous Review</b>	412.00	103.00	103.00	25%	New Fee
	84	<b>Printing and Copies</b>					
		Per Page Printing (no chg for 3 or less)	0.25	0.25	0.25	100%	
	Per Page Printing - Color (no chg for 3 or less)	0.50	0.50	0.50	100%		
	Zoning Map Printing	3.00	3.00	3.00	100%		
85	<b>Development Sign</b>	Actual Cost	Actual Cost	Actual Cost	100%		
<b>FIRE DEPARTMENT</b>							
S-05400	1	<b>Fire and Life Safety System Plan Check/Inspection</b>	262.5 plus 18.9 per device	\$250 plus \$18 per device	\$250 plus \$18 per device	100%	Flat rate which includes fully burdened hourly rate for review and inspection plus \$18.9 per device (sprinkler heads, smoke detectors, etc.)
	2	<b>Plan Check and Inspection Fees:</b>					
		Single Family Residential Site	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Multi-Dwelling Site Field Review (½ hour min)	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Commercial/Industrial Site Field Review (½ hour min)	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Inspections outside of Normal Business Hours (3 hr min)	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Inspections where no fee is specified (½ hour min)	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Add'l Plan Review/Insp required by changes/additions	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate and/or consultant hourly rate
		Additional Plan Review/Inspection Revisions	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate and/or consultant hourly rate
		Outside Consultant Plan Review Fee	Varies	Actual Costs	Actual Costs	100%	Consultant Fee
		Division Consultation Fees-not otherwise stated (½ hr min)	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Reinspections after 2nd inspections	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Commercial Building & Site Plan Check	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Commercial building construction & inspection	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate, 154% deposit required
		Optical scanning of plans and calculations	plus per device	\$10 plus \$.10 per page	\$10 plus \$.10 per page	100%	
		Failure to Obtain Fire Permit	525.00	525.00	525.00	100%	Plus fully burdened rate

CITY OF MONROVIA  
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>FIRE DEPARTMENT (CONT)</b>							
S-05500	3	<b>Annual Fire Permit (includes engine company inspection)</b>					
		Places of Assembly (50-300)	173.25	173.00	173.00	100%	
		Places of Assembly (301-1000)	260.40	260.00	260.00	100%	
		Places of Assembly (1000+)	346.50	346.00	346.00	100%	
		Aersol	173.25	173.00	173.00	100%	
		Aviation Facilities	259.88	259.00	259.00	100%	
		Aboveground Storage Tanks	346.50	346.00	346.00	100%	
		Battery System	173.25	173.00	173.00	100%	
		Cellulose Nitrate Film	173.25	173.00	173.00	100%	
		Combustible Fibers	173.25	173.00	173.00	100%	
		Misc. Combustible Storage	346.50	346.00	346.00	100%	
		Compressed Gases	346.50	346.00	346.00	100%	
		Cryogenic Fluids	346.50	346.00	346.00	100%	
		Combustible Dust Producing Operations	346.50	346.00	346.00	100%	
		Cutting & Welding	346.50	346.00	346.00	100%	
		Covered & Open Mall Buildings	519.75	519.00	519.00	100%	
		Dry Cleaning	346.50	346.00	346.00	100%	
		Explosives	346.50	346.00	346.00	100%	
		Open Flames & Candles	173.25	173.00	173.00	100%	
		Flammable/Combustible Liquids	346.50	346.00	346.00	100%	
		Fats, Oils, Grease (FOG)	346.50	346.00	346.00	100%	
		Fruit & Crop Ripening	346.50	346.00	346.00	100%	
		Hazardous Materials	519.75	519.00	519.00	100%	
		Hot Works (included in cutting & welding)	346.50	346.00	346.00	100%	
		High Piled Storage	519.75	519.00	519.00	100%	
		Industrial Ovens	346.50	346.00	346.00	100%	
		LP Gas	173.25	173.00	173.00	100%	
		Liquid or Gas Fueled Vehicles / Equip in Assembly	173.25	173.00	173.00	100%	
		Lumbar Yard and Woodworking Plants	346.50	346.00	346.00	100%	
		Magnesium	259.88	259.00	259.00	100%	
		Open Burning	173.25	173.00	173.00	100%	
		Organic Coatings	346.50	346.00	346.00	100%	
		Pyrotechnic Special Effects Material	693.00	693.00	693.00	100%	
		Pyroxylin Plastics	346.50	346.00	346.00	100%	
		Refrigeration Equipment	346.50	346.00	346.00	100%	
		Rooftop Heliports	173.25	173.00	173.00	100%	
		Spraying and Dipping	346.50	346.00	346.00	100%	
		Storage of Scrap Tires, Byproducts & Rebuilding Plant	346.50	346.00	346.00	100%	
		Temporary Membrane Structure	173.25	173.00	173.00	100%	
		Waste Handling	346.50	346.00	346.00	100%	
		Wood Products	346.50	346.00	346.00	100%	
	4	<b>Special Activity Permits</b>					
		Christmas Tree Lot	81.00	81.00	81.00	100%	1 hour fully burdened rate
		Parade Floats	173.25	173.00	173.00	100%	
		Vehicle Display	173.25	173.00	173.00	100%	
		Model Rockets	173.25	173.00	173.00	100%	
		Exhibits & Trade Shows	346.50	346.00	346.00	100%	
		Carnivals & Fairs	346.50	346.00	346.00	100%	
		Failure to Obtain Required Permit	525.00	525.00	525.00	100%	Plus fully burdened rate

CITY OF MONROVIA  
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>FIRE DEPARTMENT (CONT)</b>							
S-05600	5	<b>Fire False Alarm Response:</b>					
		1st and 2nd Response in a 12-Month Period	428.40	0.00	0.00	0%	No Charge (notice to repair system)
		3rd Response in a 12-Month Period	428.40	408.00	408.00	95%	Fully burdened hourly rate plus dispatch cost
		4th Response in a 12-Month Period	428.40	408.00	408.00	95%	Fully burdened hourly rate plus dispatch cost
		5th Response in a 12-Month Period	428.40	408.00	408.00	95%	Fully burdened hourly rate plus dispatch cost
		6th Response in a 12-Month Period	428.40	408.00	408.00	95%	Fully burdened hourly rate plus dispatch cost
		7th Response in a 12-Month Period	428.40	408.00	408.00	95%	Fully burdened hourly rate plus dispatch cost
		8th and Subsequent Responses in a 12-Month Period	428.40	408.00	408.00	95%	Fully burdened hourly rate plus dispatch cost
		Fire Alarm Company Dispatching Error	367.71	350.20	350.20	95%	Plus contractor dispatching fee
S-05700	6	<b>Regulate as Participating Agency (LACO CUPA program)</b>					
		Hazardous Materials Handlers:					
		Liquid < 1 gallon/ Solid < 1 lbs / Gas < 1 cu.ft.	Exempt	Exempt	Exempt	0%	No Charge
		Liquid 1-54 / Solid 1-499 / Gas 1-199	237.30	226.00	226.00	95%	Fee will not increase in FY17-18 - potential increase in FY18-19
		Liquid 55-550 / Solid 500-2000 / Gas 200-2000	430.50	410.00	410.00	95%	Fee will not increase in FY17-18 - potential increase in FY18-19
		Liquid 501-2000 /Solid 2001-15000 /Gas 2001-5000	670.95	639.00	639.00	95%	Fee will not increase in FY17-18 - potential increase in FY18-19
		Liquid 2001-2500 /Solid 15001-25000 /Gas 5001-10000	1,101.45	1,049.00	1,049.00	95%	Fee will not increase in FY17-18 - potential increase in FY18-19
		Service Stations	720.30	686.00	686.00	95%	Fee will not increase in FY17-18 - potential increase in FY18-19
S-05800	7	<b>Cal ARP Program, Risk Management Prevention</b>	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate plus 100% Consultant Fee
S-05900	8	<b>Hazardous Materials Clean-up/Response</b>	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate plus cost of equipment/staff for remediation
S-06000	9	<b>Spilled Load Clean-Up</b>	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate plus cost of equipment/staff for remediation
S-06100	10	<b>Illegal Burn Response:</b>					
		1st Response in 5 Years	89.76	0.00	0.00	0%	No Charge
		2nd Response in 5 Years	89.76	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-06200	11	<b>Fire Incident Report Copy:</b>					
		Response Reports	21.63	20.00	20.00	92%	
		Other Copies (per page)	0.27	0.25	0.25	92%	
		Original Document Preparation (first 15 minutes, per month)	10.82	0.00	0.00	0%	No charge for the first 15 minutes per month
		Original Document Preparation (over 15 minutes, per month)	10.82	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, in 15 minute increments
S-06300	12	<b>Engine Company Inspection: (Annual Fee)</b>					
		Commercial Units:					
		Building square footage < 500 sq feet	216.30	216.00	216.00	100%	
		Building square footage > 500 feet and < 4,000 sq feet	311.85	311.00	311.00	100%	
		Building square footage > 4,000 feet and < 10,000 sq feet	406.35	406.00	406.00	100%	
		Building square footage > 10,000 feet and < 50,000 sq feet	1,027.95	1,027.00	1,027.00	100%	
		Building square footage > 50,000 sq feet	Varies	1,243.00	1,243.00	100%	
		Rental Units - Based on No. of Units:					
		Unit Range from 3-4	120.08	120.00	120.00	100%	Newly added per California Fire Code, based on fully burdened hourly rate
		Unit Range from 5-10	216.00	216.00	216.00	100%	
		Unit Range from 11-20	311.00	311.00	311.00	100%	
		Unit Range from 21-30	406.00	406.00	406.00	100%	
		Unit Range from 31-50	1,027.00	1,027.00	1,027.00	100%	
		Unit Range from 50 +	Varies	1,243.00	1,243.00	100%	
		Second Re-Inspection					Second Re-Inspection-3rd trip to business + all subsequent re-inspections
		Building square footage < 10,000 sq feet	Varies	120.00	120.00	100%	Fully burdened hourly rate.
		Building square footage > 10,000 sq feet	Varies	240.00	240.00	100%	Fully burdened hourly rate

CITY OF MONROVIA  
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>FIRE DEPARTMENT (CONT)</b>							
S-06310	13	<b>Fire Prevention Inspection (Non-Engine Company) (Annual Fee)</b>					
		Commercial Units:					
		Building square footage < 500 sq feet	69.30	69.00	69.00	100%	
		Building square footage > 500 feet and < 4,000 sq feet	115.50	115.00	115.00	100%	
		Building square footage > 4,000 feet and < 10,000 sq feet	254.10	254.00	254.00	100%	
		Building square footage > 10,000 feet and < 50,000 sq feet	505.05	505.00	505.00	100%	
		Building square footage > 50,000 sq feet	Varies	Actual cost	Actual cost	100%	
		Rental Units - Based on No. of Units:					
		Unit Range from 3-4	40.00	40.00	40.00	100%	New Fee - based on fully burdened rate for .5 hour
		Unit Range from 5-10	69.30	69.00	69.00	100%	
		Unit Range from 11-20	115.50	115.00	115.00	100%	
		Unit Range from 21-30	254.10	254.00	254.00	100%	
		Unit Range from 31-50	505.05	505.00	505.00	100%	
		Unit Range from 50 +	Varies	Actual cost	Actual cost	100%	
		Second Re-Inspection					
		Building square footage < 10,000 sq feet	Varies	80.00	80.00	100%	Fully burdened hourly rate.
		Building square footage > 10,000 sq feet	Varies	161.00	161.00	100%	Fully burdened hourly rate.
S-06400	14	<b>Water/Flood Pumping, Covering And Clean-Up:</b>					
		Emergency/Hazardous Situation	266.05	0.00	0.00	0%	No charge
		Non-Emerg. Flood Incident-1st Response in 12 mo period	266.05	0.00	0.00	0%	No charge
		Non-Emerg. Flood Incident-All Subsequent Responses	266.05	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Non-Emerg. Roof Leak Incident-1st Response in 12 mos.	266.05	0.00	0.00	0%	No charge
		Non-Emerg. Roof Leak Incident-All Subsequent Responses	266.05	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Flooding/Leaking Incident caused by Natural Disaster	266.05	0.00	0.00	0%	No charge
		Add'l Non-Emergency Minor Incident	Varies	Actual Cost	Actual Cost	100%	
		Add'l Non-Emergency Minor Incident (over ½ hour)	266.05	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-06500	15	<b>Emergency Medical/Fire Protection Service: (Monthly Fees)</b>					
		Single Family Dwelling	6.84	3.16	3.16	46%	
		Multiple Family Dwelling	6.84	3.16	3.16	46%	For 1st unit, plus 2.08 for each add'l unit
		Trailer Parks	6.71	3.10	3.10	46%	For 1st space, plus 2.31 for each add'l space
		Lifeline	3.42	1.58	1.58	46%	
		Commercial	17.15	7.93	7.93	46%	
		Governmental/Public Facilities	17.15	7.93	7.93	46%	
		Industrial	63.40	29.31	29.31	46%	
		Cemetery	17.15	7.93	7.93	46%	
		Agricultural	N/A	0.00	0.00	N/A	
S-06600	16	<b>Civil Fire Incident</b>	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
S-06700	17	<b>Hydrant System Flow Testing:</b>					Fee paid by group/agency requesting the test.
		Checking consultant's test	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
		Witness of contractor's test	88.68	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
		Conduct flow test	194.67	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
S-06800	18	<b>Underground Tank Installation/Removal Inspection (2 hr minimum)</b>	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials

CITY OF MONROVIA  
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>FIRE DEPARTMENT (CONT)</b>							
S-06900	19	<b>Special Events, Tests, &amp; Inspections/ Fire Protection Stand-by:</b>					
		Candles/Open Flames in an Assembly (charged daily)	21.63	21.00	21.00	97%	
		Circus or Carnivals (Fire staff required-2hr min)	161.44	161.00	161.00	100%	Fully burdened hourly rate beyond 2 hour minimum
		Tent, for public assembly use (charged daily)	80.00	80.00	80.00	100%	Fee covers 1 hour of inspection of 1-4 tents or approx. 600 sq ft. Fully burdened rate beyond 1 hour.
		Tent, for commercial use (one time charge)	80.00	80.00	80.00	100%	Fee covers 1 hour of inspection of 1-4 tents or approx. 600 sq ft. Fully burdened rate beyond 1 hour.
		Air Supported Structures (charged daily)	80.00	80.00	80.00	100%	Inspection generally occurs alongside a tent inspection. Same rate to apply.
		Approved Fireworks Show (charged daily)	1,177.75	404.00	404.00	34%	
		Blasting Operations (charged daily)	90.00	90.00	90.00	100%	
		Filming:					
		Each inspection during regular business hours	88.68	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Each inspection outside of regular business hours	88.68	Actual Cost	Actual Cost	100%	Fully burdened hourly rate (3 hour minimum)
		Cancellation of Inspection (failure to notify Fire Dept.)	N/A	91.00	91.00	N/A	
		Other Temporary Special Use Fire Permit	Varies	31.50 + Actual Cost	31.50 + Actual Cost	100%	Fully burdened hourly rate (3 hr minimum)
		Failure to obtain a required permit	Varies	Double Fee	Double Fee	100%	
		Fire Protection System installation/modification inspection	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate-minimum charge-½ hr
		Low cost sprinkler systems-residential attached garage	90.00	90.00	90.00	100%	Fee paid by group/agency requesting the test.
		Fire alarm inspections - Initial request	90.00	90.00	90.00	100%	Fee paid by group/agency requesting the test.
		Fire alarm inspections - Follow-Up request	90.00	90.00	90.00	100%	Fee paid by group/agency requesting the test.
		Special After-Hours Occupancy:					
		Annual inspection - occupancy load under 50	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Semi-Annual inspection - occupancy load over 50	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Consultation for civil cases	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus duplication cost
S-07000	20	<b>Weed Abatement:</b>					Rate shall be the same as inspector reinspect fee after second reinspect
		Second Re-Inspect (Engine or Fire Inspector)	120.08	102.00	102.00	100%	New Fee, blended Fire Engine and Fire Inspector
		Brush clearance by City or City contractor	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus cost of equipment/staff for remediation
		Admin Fee for City administered abatement	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate plus legal fees
		Failure to abate - Re-Inspection Fee	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-07100	21	<b>State-Mandated Fire Inspections:</b>					Required for businesses to be licensed by regulatory agencies.
		High Rise (8 hour minimum)	2,772.00	2,640.00	2,640.00	95%	Fully burdened hourly rate
		Day Care (1/2 hr minimum)	173.25	165.00	165.00	95%	Fully burdened hourly rate
		Hospital (5 hr minimum)	1,732.50	1,650.00	1,650.00	95%	Fully burdened hourly rate
		Convalescent (3 hr minimum)	990.00	990.00	990.00	100%	Fully burdened hourly rate
		Other Licensed Care (1 hr minimum)	330.00	330.00	330.00	100%	Fully burdened hourly rate
		Schools	337.84	0.00	0.00	0%	Fully burdened hourly rate
	22	<b>Structure Fire Response</b>	1,671.60	1,672.00	1,672.00	100%	
		Malicious/Negligent Fee		Actual Cost	Actual Cost	100%	New Fee, Malicious/Negligent fee for actual response costs per MMC 15.20.335 and MMC 15.20.300
	23	<b>Fire Service Impact Fee</b>					
		Residential Construction with Fire Sprinklers	Varies	0.90	0.90	100%	Cost per square foot
		Residential Construction without Fire Sprinklers	Varies	2.00	2.00	100%	Cost per square foot
		Commercial Construction with Fire Sprinklers	Varies	0.90	0.90	100%	Cost per square foot
		Commercial Construction without Fire Sprinklers	Varies	2.00	2.00	100%	Cost per square foot
		Industrial Construction with Fire Sprinklers	Varies	0.90	0.90	100%	Cost per square foot
		Industrial Construction without Fire Sprinklers	Varies	2.00	2.00	100%	Cost per square foot
	24	<b>First Responder Fee</b>	Varies	300.00	300.00	100%	New Fee

CITY OF MONROVIA  
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>POLICE DEPARTMENT</b>							
S-02190	1	Fortune Telling Permit - New	855.47	830.00	830.00	97%	
S-02191	2	Fortune Telling Permit - Renewal	379.61	370.00	370.00	97%	
S-02192	3	Massage Establishment License	795.00	795.00	795.00	100%	
S-02193	4	Massage Practitioner Application	516.96	500.00	500.00	97%	
S-11700	5	Special Business Regulation Permit:					
		New or Renewed Permit	32.45	32.00	32.00	99%	
		ABC Transfers	422.00	422.00	422.00	100%	
S-11900	6	Film Permit:					
		Overtime for Police and/or Fire Dept	Varies	Actual Cost	Actual Cost	100%	Fully burdened overtime rate
S-03500	7	Noise Disturbance Response Call-Back:					
		First Call	243.34	0.00	0.00	0%	Warning Issued (per Municipal Code)
		Subsequent Call- Same Event	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Excess of 3 Calls in 6 months - Separate Events	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
	8	Parking Permits:					
		Permitted Parking	27.30	22.00	22.00	81%	Plus \$8 computer fee.
		30 Day Temp Parking Permit	27.30	7.00	7.00	26%	Plus \$8 computer fee.
		1 Day Temp Parking Permit	27.30	3.00	3.00	11%	New Fee
S-03600	9	Police Special Services	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-03700	10	Police False Alarm Response:					
		First 3 Calls in a 12-Month Period	256.32	0.00	0.00	0%	Warning Issued (per Municipal Code Section 9.47.050)
		Subsequent Calls in a 12-Month Period	84.36	80.00	80.00	95%	For each subsequent call
S-03800	11	Impounded/Abandoned/Abated Vehicle Release:	133.35	127.00	127.00	95%	fee.
S-03810	12	Veh. Impound Storage Fee (Suspended or No License)	155.40	147.00	147.00	95%	Per Vehicle Code Section 22850.5(a). Plus \$8 computer fee.
S-03900	13	Records Check/Clearance Letter	39.90	37.00	37.00	93%	Plus \$8 computer fee.
S-04000	14	Taxi Service Establishment License	711.63	658.00	658.00	92%	Per Monrovia Municipal Code 5.20.020
S-04010	15	Taxi Service Driver License	409.89	379.00	379.00	92%	Per Monrovia Municipal Code 5.20.021
S-04102	16	Police Crime Verification Letter	14.06	10.00	10.00	71%	
S-04200	17	Police Photo Reproduction (on CD only)	15.75	12.00	12.00	76%	Per Government Code Section 53150. Plus \$8 computer fee.
S-04300	18	Video/Audio Tape Reproduction	44.10	44.00	44.00	100%	Plus \$8 computer fee.
	19	Microfilm Reproduction	12.60	12.00	12.00	95%	Plus \$8 computer fee.
S-04400	20	Vehicle Equipment Correction Inspection	34.65	16.00	16.00	46%	
S-04500	21	Vehicle Accident Investigation Report Reproduction:					
		Non-Injury (charge for creation of report)	228.20	50.00	50.00	22%	Non-required reporting, Per Veh Code Section 20012
		Injury (required report, charge for reproduction)	Varies	0.25	0.25	100%	Per Vehicle Code Section 20012
S-04600	22	DUI Accident Response Investigation	Varies	Actual Cost+Booking	Actual Cost+Booking	100%	Fully burdened hrly rate, plus County Booking Fee (Per Government Code Section 53150 and Municipal Code Section 9.45.030)
S-04700	23	DUI Arrest/Impound and Report	533.40	502.00	502.00	94%	Per Vehicle Code Section 22850.5. Plus \$8 computer fee.
S-05000	24	Animal Control:					
		Annual License - Sterilized	21.63	20.00	20.00	92%	
		Annual License - Non-Sterilized	78.52	60.00	60.00	76%	
		Penalty-If not licensed within annual license period		50% of license fee	50% of license fee	100%	
	25	Impounds - Dogs & Cats:					
		1st Impound (In Any 12 Month Period)	224.99	65.00	65.00	29%	\$0 for licensed/\$30 unlicensed (dogs only) + State Fee \$35
		2nd Impound	224.99	95.00	95.00	42%	Monrovia Fee = \$45 + State Fee \$50
		3rd Impound	224.99	160.00	160.00	71%	Monrovia Fee = \$60 + State Fee \$100
		4th or More Impound	224.99	210.00	210.00	93%	Monrovia Fee = \$110 + State Fee \$100

CITY OF MONROVIA  
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>POLICE DEPARTMENT (CON'T)</b>							
S-05100	26	<b>Impounds - Other Animals (small/medium):</b>					
		1st Impound (In Any 12 Month Period)	224.99	35.00	35.00	16%	
		2nd Impound	224.99	50.00	50.00	22%	
		3rd Impound	224.99	75.00	75.00	33%	
		4th or More Impound	224.99	75.00	75.00	33%	
	27	<b>Impounds - Other Animals (large):</b>					
		1st Impound (In Any 12 Month Period)	273.50	50.00	50.00	18%	
		2nd Impound	273.50	75.00	75.00	27%	
		3rd Impound	273.50	100.00	100.00	37%	
		4th or More Impound	273.50	100.00	100.00	37%	
	28	<b>Impounds - Other Animals (large livestock):</b>					
		1st Impound (In Any 12 Month Period)	607.49	500.00	500.00	82%	
		2nd Impound	607.49	500.00	500.00	82%	
		3rd Impound	607.49	500.00	500.00	82%	
		4th or More Impound	607.49	500.00	500.00	82%	
	29	<b>Kennel Fee (per day)</b>	73.53	10.00	10.00	14%	
	30	<b>Dead Animal Pick Up:</b>					
		Licensed Cat or Dog	224.99	-	-	0%	
		Non-Licensed Animal	224.99	25.00	25.00	11%	
		Large Dog (over 70 lbs)	243.16	50.00	50.00	21%	
		Other Small & Medium Animals	224.99	25.00	25.00	11%	
		Large Animals (Not Including Livestock)	273.50	50.00	50.00	18%	
		Livestock	534.37	200.00	200.00	37%	
	31	<b>Tranquilization Fee</b>	351.18	150.00	150.00	43%	
	32	<b>Vaccination Fees</b>					
		6-1	38.14	10.00	10.00	26%	
		Bordatella	36.04	8.00	8.00	22%	
		FVRCP	36.04	8.00	8.00	22%	
	33	<b>Adoption Fees:</b>					
		Cats	365.61	85.00	85.00	23%	\$75 will be refunded after proof of spay or neuter (cats & dogs)
		Dogs	365.61	100.00	100.00	27%	
	34	<b>Civil Subpoena Production Of Records:</b>					
		Standard Reproduction (Up to 8 1/2"x 14" Inches)	0.54	0.10	0.10	18%	Per Calif. Evidence Code Section 1563 (b)(1)
	Reproduction from Microfilm	0.54	0.20	0.20	37%	Per Calif. Evidence Code Section 1563 (b)(1)	
	Reproduction of Oversized Documents	Varies	Actual Cost	Actual Cost	100%	\$25.2 per hour clerical, plus misc cost incurred	
	<b>Reproductions requiring Special Processing</b>	Varies	Actual Cost	Actual Cost	100%	\$25.2 per hour clerical, plus misc cost incurred	
	Reproduction for Attorney or Atty Representative	Varies	15.00	15.00	100%	Per Calif. Evidence Code Section 1563 (b)(6)	
S-05210	35	<b>Firearms Dealer Permit</b>	508.31	495.00	495.00	97%	
	<b>FINES:</b>						
S-03400	36	<b>Parking Enforcement</b>	63.49	55.00	55.00	87%	Per Monrovia Municipal Code Section 10.16
	37	<b>Parking Enforcement (City Streets)- Vehicles over 10,000 lbs</b>	N/A	100.00	100.00	N/A	
	38	<b>Parking Enforcement (Truck Routes)- Vehicles over 10,000 lbs</b>	N/A	100.00	100.00	N/A	

CITY OF MONROVIA  
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>POLICE DEPARTMENT (CON'T)</b>							
S-11810	39	<b>General Municipal Ordinance Enforcement:</b>					
		Misdemeanors	Varies	1,000.00	1,000.00	100%	Per Monrovia Municipal Code, Section 1.16.010
		Infraction - 1st	Varies	100.00	100.00	100%	Per Monrovia Municipal Code, Section 1.16.020
		Infraction - 2nd within a year	Varies	200.00	200.00	100%	Per Monrovia Municipal Code, Section 1.16.020
		Infraction - 3rd and subsequent within a year	Varies	500.00	500.00	100%	Per Monrovia Municipal Code, Section 1.16.020
		Admin fine - 1st	Varies	100.00	100.00	100%	Per Monrovia Municipal Code, Section 1.17.060
		Admin fine - 2nd within a year	Varies	200.00	200.00	100%	Per Monrovia Municipal Code, Section 1.17.060
		Admin fine - 3rd and subsequent within a year	Varies	300.00	300.00	100%	Per Monrovia Municipal Code, Section 1.17.060
		Penalty - if not paid on time	Varies	50% of the fine	50% of the fine	100%	Per Monrovia Municipal Code, Section 1.17.060
	40	AB 503 Indigent Parking Citation Processing Fee	10.00	-	5.00	New Fee	New fee for AB 503
<b>PUBLIC WORKS DEPARTMENT - ENGINEERING</b>							
S-02300	1	Grading Plan Check - Residential	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02305	2	Grading Plan Check - Commercial < 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02310	3	Grading Plan Check - Commercial >= 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02400	4	Grading Inspection - Residential	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02405	5	Grading Inspection - Commercial < 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02410	6	Grading Inspection - Commercial >= 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02700	7	Public Improvement Plan Check - Residential	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02705	8	Public Improvement Plan Check - Commercial < 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02710	9	Public Improvement Plan Check - Commercial >= 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02800	10	Public Improvement Inspection - Residential	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02805	11	Public Improvement Inspection - Commercial < 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02810	12	Public Improvement Inspection - Commercial >= 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02900	13	Street Vacation Processing	Varies	Actual Cost plus 15%	Actual Cost plus 15%	100%	15% administrative cost
S-02910	14	Final Maps (Parcel Map and Tract Map)	Varies	Actual Cost plus 15%	Actual Cost plus 15%	100%	15% administrative cost. Deposit Required = \$1500
	15	Lot Line Adjustment	Varies	Actual Cost plus 15%	Actual Cost plus 15%	100%	15% administrative cost. Deposit Required = \$1000
S-03000	16	<b>Public Works Construction Permits:</b>					
		Driveway Inspection Fee	337.73	337.00	337.00	100%	
		Sidewalk Inspection Fee (per 300 sq. ft.)	371.19	371.00	371.00	100%	Plus \$0.27 per square foot (over 300)
		Street Excavation Inspection Fee (per 50 sq. ft.)	437.83	437.00	437.00	100%	Plus \$1.97 per square foot (over 50)
		Sewer Wye Inspection Fee	262.72	262.00	262.00	100%	
		Curb and Gutter Inspection Fee (per 50 linear ft.)	371.19	371.00	371.00	100%	Plus \$1.68 per square foot (over 50)
		Curb Drain Inspection Fee	237.90	237.00	237.00	100%	
S-03010	17	Slurry Seal Reconstruction (per sq. ft.)	Varies	Actual Cost	Actual Cost	100%	
S-03100	18	Encroachment Permit	237.90	237.00	237.00	100%	
	19	Encroachment Permit (Annual)	351.14	350.00	350.00	100%	Renewal date every July 1st
S-03201	20	<b>Wide, Overweight, Overlong Load Review</b>					
		Single Trip	17.30	16.00	16.00	92%	Fee set by Caltrans
		Annual Permit	96.25	92.00	92.00	96%	
S-10800	21	<b>Storm Drainage Maintenance: (Monthly Fees)</b>					Need Voter Approval
		Residential	2.02	1.68	1.68	83%	
		Multiple Dwellings	2.02	1.68	1.68	83%	For 1st unit, plus 1.25 for each add'l unit
		Trailer Park	3.06	2.55	2.55	83%	For 1st space, plus 1.92 for each add'l space
		Lifeline	2.02	1.51	1.51	75%	
		Cemetery/Horticultural Facilities	3.24	2.70	2.70	83%	
		Public Facilities	12.85	10.70	10.70	83%	
		Motels, Hotels, Commercial, Churches, Church Schools	3.24	2.70	2.70	83%	For 1st unit, plus 2.02 for each add'l unit
		Industrial	3.75	3.13	3.13	84%	
S-10900	22	<b>Park &amp; Street Tree Maintenance (LLMD)</b>	Varies	Assessment	Assessment	100%	Need Voter Approval - Confirmed by Resolution No. 2017-20

CITY OF MONROVIA  
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>PUBLIC WORKS DEPARTMENT - ENGINEERING (CON'T)</b>							
S-11200	23	Damage To City Property Repair	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
S-11300	24	Median & Parkway Maintenance (LLMD)	Varies	Assessment	Assessment	100%	Need Voter Approval - Confirmed by Resolution No. 2017-20
S-11400	25	Street Lighting Maintenance (LLMD)	Varies	Assessment	Assessment	100%	Need Voter Approval - Confirmed by Resolution No. 2017-20
S-11500	26	Street Sweeping: (Monthly Fees)					
		Residential	1.75	1.30	1.30	74%	
		Commercial, Cemeteries, and Public Facilities	3.20	2.37	2.37	74%	For 1st unit, plus 1.42 for each add'l unit
		Multiple Dwellings	1.75	1.30	1.30	74%	For 1st unit, plus .84 for each add'l unit
		Trailer Park	1.75	1.30	1.30	74%	For 1st space, plus .84 for each add'l space
		Industrial	2.37	1.75	1.75	74%	For 1st unit, plus 1.16 for each add'l unit
		Lifeline	1.81	1.17	1.17	65%	
S-13900	27	Gold Hills Landscape Assessment (LLMD)	Varies	Assessment	Assessment	100%	Need Voter Approval - Confirmed by Resolution No. 2017-20
	28	Park Maintenance Assessment (PMD)	Varies	Assessment	Assessment	100%	Need Voter Approval - Confirmed by Resolution No. 2017-21
	29	Building Departmental Review Process	212.68	212.00	212.00	100%	
	30	Encroachment License - Ground Monitoring Well	2,327.77	2,327.00	2,327.00	100%	Fee includes two inspections per month
	31	Encroachment License	736.07	736.00	736.00	100%	
	32	Engineering - Computer Cost Recovery Fee	Varies	7.00	7.00	100%	
<b>PUBLIC WORKS DEPT - UTILITY &amp; ENTERPRISE SERVICES</b>							
S-09800	33	Water Service <i>(For the Monthly Stand by Charge and Consumption Charge, please refer to Ordinance No. 2018-01)</i>					
	34	Fire Hydrant Rental Charges	4.96	4.96	4.96	100%	
S-09900	35	New Water Service Installation: Materials and Labor	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
S-10000	36	Water Delinquent Turn Off & Service Reconnection: During Normal Business Hours	73.54	45.00	45.00	61%	
		After Business Hours	Varies	150.00	150.00	100%	2 hour minimum staff time charge.
		Damages-Tampering with City Property	Varies	Actual Cost + \$150	Actual Cost + \$150	100%	Actual Cost, plus \$150 penalty
S-10005	37	New Account Activation Fee	41.10	25.00	25.00	61%	
S-10200	38	Temp. Meter Rental Service/Water used thru Fire Hydrant					
		Deposit	N/A	750.00	750.00	N/A	
		Monthly Charge	84.35	84.35	84.35	100%	
		Usage Charge (per 100 cubic ft.)	1.70	1.70	1.70	100%	
S-10300	39	Sewer Service Monthly Fees: (Located within City Limits)					
		Residential	9.29	9.05	9.29	100%	*
		Multiple Dwellings	9.29	9.05	9.29	100%	*
		Multiple Dwelling Units - Add'l Monthly Charge (per unit)	5.21	5.07	5.21	100%	Fee for each additional Multi-Family Dwelling Unit *
		Trailer Park	9.29	9.05	9.29	100%	*
		Trailer Park - Add'l Monthly Charge (per unit)	5.21	5.07	5.21	100%	Fee for each additional Trailer Park Dwelling Unit *
		Lifeline	9.29	3.62	3.62	39%	
		Cemetery/Horticultural Facilities	9.29	9.05	9.29	100%	*
		Governmental/Public Facilities	150.04	146.10	150.04	100%	*
		Motels, Hotels, Comm'l, Ind'l, Churches, Church Schools	20.21	19.68	20.21	100%	Fee for first 1,000 cubic ft. *
		Motels, Hotels, Comm'l, Ind'l, Churches, Church Schools (without water service)	20.21	19.68	20.21	100%	Fee for first 1,000 cubic ft. *
		Sewer Over 1,000 cubic feet - Commercial, Industrial	0.22	0.21	0.22	100%	Fee for each additional 100 cubic ft. that is over the first 1,000 cubic ft *
		*Sewer Rates are effective 1/1/2019. The Annual Sewer Rate Adjustment is authorized by Ord. 2015-10 (increases based on ENR March 2018 CCI Index: +2.7%, pursuant to Ordinance).					
S-10500	40	Waste Impact Fee (AB939 Fee)					
		Residential (Single Family & Multi-Family)	4.22	2.60	2.71	64%	AB 939 Fee; Annual CPI increase approved via Resolution 2008-67
		Lifeline	4.22	0.45	0.45	11%	
		Construction and Demolition Plan Review Fee	Varies	60.00	60.00	100%	Fully burdened hourly rate
		Electrical/Plumbing/Mechanical Review (per permit)	13.39	13.00	13.00	97%	\$13 + job valuation divided by 1000, times 45%

CITY OF MONROVIA  
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>PUBLIC WORKS DEPT - UTILITY &amp; ENTERPRISE SERVICES</b>							
S-13300	41	<b>Commercial/Industrial Solid Waste Collection Program:</b>					
		Diversion of 50% or more (charged per ton)	17.08	10.00	10.00	59%	Per Ordinance
		Diversion of less than 50% (charged per ton)	17.08	15.00	15.00	88%	Per Ordinance
<b>COMMUNITY SERVICES - RECREATION</b>							
S-07500	1	<b>Youth Sports Programs:</b>					All Fees are established by the Community Services Commission
		Cheerleading		35.00	35.00		
		Flag Football		35.00	35.00		
		Basketball		35.00	35.00		
		Soccer		35.00	35.00		
S-07600	2	<b>Adult Sports Programs:</b>					
		Softball League		355.00	355.00		
		Open Gym Basketball		\$1 per player	\$1 per player		
		Adult Basketball	1,260.00	328.00	328.00		
S-07700	3	<b>Private Youth Ball field Usage: (charged hourly)</b>	Cost recovery			Cost recovery	
		Recreation Park Ball field - Without Lights		20.00	20.00		for urban
		Recreation Park Ball field - With Lights		35.00	35.00		park rentals
		Security Deposit		105.00	105.00		use is 50%
		Priority II Rate Non-Profits/Local Bus Groups (501c3)					of operations
		Recreation Park Ball field - Without Lights		15.00	15.00		Priority II
		Recreation Park Ball field - With Lights		30.00	30.00		Priority II
		Security Deposit		55.00	55.00		Priority II
S-07800	4	<b>Private Adult Ball field Usage:</b>					
		Recreation Park Ball field - Without Lights		35.00	35.00		
		Recreation Park Ball field - With Lights	189.00	50.00	50.00		
		Security Deposit		105.00	105.00		
		Priority II Rate Non-Profits/Local Bus Groups (501c3)					
		Recreation Park Ball field - Without Lights		35.00	35.00		Priority II
		Recreation Park Ball field - With Lights		45.00	45.00		Priority II
		Security Deposit		55.00	55.00		Priority II
S-07900	5	<b>Special Activities: (Fees \$5 or less, est. by City Manager authority)</b>					
		Family Hike & Campout	57.50	40.00	50.00		
		Parents Night Out	420.84	15.00	15.00		
		Santa Visits - Residents		50.00	50.00		
S-08100	6	<b>Youth Contract Recreation Classes:</b>	Cost recovery			Cost recovery	
		Residents		Varies	Varies		for contract
		Non-Residents		Varies	Varies		classes is
S-08200	7	<b>Adult Contract Recreation Classes:</b>	83% of operations			83% of operations	Add'l \$5.00 charge per class for non-residents
		Residents		Varies	Varies		
		Non-Residents		Varies	Varies		Add'l \$5.00 charge per class for non-residents
S-08250	8	<b>Software Cost Recovery (Recreation)</b>	24.87	3.00	3.00		
S-08300	9	<b>Swimming Lessons:</b>					
		Residents (Adult)		N/A	N/A		
		Residents (Youth)		N/A	N/A		
		Non-Resident Fee (additional)		N/A	N/A		
S-08400	10	<b>Recreational Swimming:</b>					
		Recreation Swim - Youth & Seniors (per day)		N/A	N/A		
		Lap Swim - Adults		N/A	N/A		
		Recreation Swim Passes:					
		Daily Family		N/A	N/A		

CITY OF MONROVIA  
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>COMMUNITY SERVICES - RECREATION (CONT)</b>							
		Annual - Seniors & Youth		N/A	N/A		
		Annual - Adult		N/A	N/A		
		Annual - Family		N/A	N/A		
S-08450	11	<b>Junior Lifeguard Program</b>		N/A	N/A		
S-08500	12	<b>Swim Team:</b>					
		First Child		N/A	N/A		
		Second Child		N/A	N/A		
		Third Child and Subsequent		N/A	N/A		
S-08600	13	<b>Senior Citizen Recreation Programs</b>	194.67	0.00	0.00		
S-08810	14	<b>General Facility Rentals:</b>					
		Priority 1 Rate - Residents & Non-Residents:					
		Kay Dalton Room*	Cost recovery	680.00	680.00	Cost recovery	
		Kay Dalton Room Rental (hourly)*	for facility	115.00	115.00	for facility	
		Security / Cleaning Deposit	rentals is 5%	525.00	525.00	rentals is 5%	Refundable Deposit
		East Room*	of operations	500.00	500.00	of operations	
		East Room Rental (hourly)*		85.00	85.00		
		Security / Cleaning Deposit		525.00	525.00		Refundable Deposit
		West Room*		525.00	525.00		
		West Room Rental (hourly)*		95.00	95.00		
		Security / Cleaning Deposit		525.00	525.00		Refundable Deposit
		Monroe Room (charged hourly)*		65.00	65.00		
		Security / Cleaning Deposit		105.00	105.00		Refundable Deposit
		Senior Game Room (charged hourly)*		65.00	65.00		
		Security / Cleaning Deposit		105.00	105.00		Refundable Deposit
		Kitchen		65.00	65.00		
		Security / Cleaning Deposit		105.00	105.00		Refundable Deposit
		Arts & Crafts Room (charged hourly)*		25.00	25.00		
		Security / Cleaning Deposit		105.00	105.00		Refundable Deposit
		Iris Room (charged hourly)*		25.00	25.00		
		Security / Cleaning Deposit		105.00	105.00		Refundable Deposit
		Dance Studio (charged hourly)		25.00	25.00		
		Security / Cleaning Deposit		105.00	105.00		Refundable Deposit
		Multi-Purpose Room ((Youth Game Room) hourly)*		35.00	35.00		
		Security / Cleaning Deposit		105.00	105.00		Refundable Deposit
		Coffee Service - 25 or more people		55.00	55.00		
		Coffee Service - less than 25 people		25.00	25.00		
	15	<b>Urban Park Quadrant Fee:</b>					
		Priority I		185.00	185.00		
		Priority II		130.00	130.00		
		Event Insurance		Actual Cost	Actual Cost		
		Library Park		160.00	160.00		
		Security Deposit		105.00	105.00		Refundable Deposit
		Band Shell		95.00	95.00		
		Band Shell Lights (per hour)	84.00	20.00	20.00		Refundable Deposit
		Security Deposit		105.00	105.00		Refundable Deposit
		Recreation Park Gazebo*		80.00	80.00		
		Recreation Park- Barney Glenn Field lights	14.96	15.00	15.00		
		Recreation Park- Middle Field lights (charged hourly)	84.00	20.00	20.00		
		Multi-Purpose Court (Day Use) (charged hourly)	Cost recovery	25.00	25.00	Cost recovery	

CITY OF MONROVIA  
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>COMMUNITY SERVICES - RECREATION (CONT')</b>							
		Multi-Purpose Court (Night Use) (charged hourly)		for facility 40.00	40.00	for facility	
		Sand Volleyball Court (per hour)		rentals is 5% 35.00	35.00	rentals is 5%	
		Security Guard Service		of operations Contract cost + actual cost	Contract cost + actual cost	of operations	
		Security Deposit		105.00	105.00		Refundable Deposit
		Julian Fisher Park Gazebo		55.00	55.00		
		Security Deposit		105.00	105.00		Refundable Deposit
		IT Staff Fee (per hour)	99.53	50.00	50.00		
		Priority II Rate Non-Profits/Local Bus Groups (501c3)					
		Urban Park Quadrant Fee:		105.00	105.00		Priority II
		Library Park		105.00	105.00		Priority II
		Security Deposit		55.00	55.00		Priority II
		Band Shell		70.00	70.00		Priority II
		Band Shell Lights (per hour)		20.00	20.00		Priority II
		Security Deposit		55.00	55.00		Priority II
		Recreation Park Gazebo*		60.00	60.00		Priority II
		Recreation Park- Barney Glenn Field lights		15.00	15.00		Priority II
		Recreation Park- Middle Field lights (charged hourly)		20.00	20.00		Priority II
		Multi-Purpose Court (Day Use) (charged hourly)		15.00	15.00		Priority II
		Multi-Purpose Court (Night Use) (charged hourly)		30.00	30.00		Priority II
		Sand Volleyball Court (per hour)		40.00	40.00		Priority II
		Security Guard Service		Contract cost + actual cost	Contract cost + actual cost		Priority II
		Security Deposit		55.00	55.00		Priority II
		Julian Fisher Park Gazebo		45.00	45.00		Priority II
		Security Deposit		55.00	55.00		Priority II
	16	<b>Priority 2 Rate-Non-Profits/Local Bus Groups (501©3)</b>					
		Kay Dalton Room		510.00	510.00		
		Kay Dalton Room Rental (hourly)		75.00	75.00		
		Security / Cleaning Deposit		315.00	315.00		Refundable Deposit
		East Room		375.00	375.00		
		East Room Rental (hourly)		25.00	25.00		
		Security / Cleaning Deposit		315.00	315.00		Refundable Deposit
		West Room		395.00	395.00		
		West Room Rental (hourly)		65.00	65.00		
		Security / Cleaning Deposit		315.00	315.00	Cost recovery	Refundable Deposit
		Monroe Room (charged hourly)		45.00	45.00	for facility	
		Security / Cleaning Deposit		50.00	50.00	rentals is 5%	Refundable Deposit
		Senior Game Room (charged hourly)		45.00	45.00	of operations	
		Security / Cleaning Deposit		50.00	50.00		Refundable Deposit
		Kitchen		45.00	45.00		
		Security / Cleaning Deposit		50.00	50.00		Refundable Deposit
		Arts & Crafts Room (charged hourly)		15.00	15.00		
		Security / Cleaning Deposit		50.00	50.00		Refundable Deposit
		Iris Room (charged hourly)		15.00	15.00		
		Security / Cleaning Deposit		50.00	50.00		Refundable Deposit
		Dance Studio (charged hourly)		15.00	15.00		
		Security / Cleaning Deposit		50.00	50.00		Refundable Deposit
		Multi-Purpose Room (Youth Game Room) hourly)		15.00	15.00		
		Security / Cleaning Deposit		50.00	50.00		Refundable Deposit
		Coffee Service - 25 or more people		50.00	50.00		

CITY OF MONROVIA  
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments			
<b>COMMUNITY SERVICES - RECREATION (CONT)</b>										
S-08811	17	Coffee Service - less than 25 people		25.00	25.00					
		Library Park (per quadrant)		100.00	100.00					
		Security Deposit		50.00	50.00		Refundable Deposit			
		Band Shell		67.00	67.00					
		Band Shell Lights (per hour)	84.00	20.00	20.00					
		Security Deposit	Cost recovery for facility rentals is 5%	50.00	50.00	50.00	Cost recovery for facility rentals is 5%	Refundable Deposit		
		Recreation Park Gazebo	of operations	56.00	56.00	56.00	of operations			
		Recreation Park- Barney Glenn Field lights	14.96	15.00	15.00					
		Recreation Park- Middle Field lights (charged hourly)	84.00	20.00	20.00					
		Multi-Purpose Court (Day Use) (charged hourly)		15.00	15.00					
		Multi-Purpose Court (Night Use) (charged hourly)		30.00	30.00					
		Sand Volleyball Court		35.00	35.00					
		Security Guard Service			Contract cost + actual cost	Contract cost + actual cost				
		Security / Key Deposit			50.00	50.00		Refundable Deposit		
		Julian Fisher Park Gazebo			40.00	40.00				
		Security / Key Deposit			50.00	50.00		Refundable Deposit		
		<b>Priority 3 Rate-City &amp; School District Functions</b>								
				Security / Cleaning Deposit		100.00	100.00		Refundable Deposit	
				Recreation Park- Barney Glenn Field lights	14.96	15.00	15.00			
				Recreation Park- Middle Field lights (charged hourly)	84.00	20.00	20.00			
				All Facilities		0.00	0.00		No charge for City and MUSD.	
		S-08815	18	<b>Mary Wilcox Youth Center:</b>						
				Security Deposit	Cost recovery	525.00	525.00	525.00	Cost recovery	Refundable Deposit
				Cleaning Fee	is 5%	Actual Cost	Actual Cost	Actual Cost	is 5%	
<b>Priority 1 Rate-Residents &amp; Non-Residents:</b>										
				of operations						
				Mary Wilcox Youth Center-Conf Room (per hour)		35.00	35.00			
				Mary Wilcox Youth Center-Game Room (per hour)		40.00	40.00			
				Gymnasium (charged hourly)		65.00	65.00			
				Youth Center Kitchenette		10.00	10.00			
<b>Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)</b>										
				Mary Wilcox Youth Center-Conf Room (per hour)		20.00	20.00			
				Mary Wilcox Youth Center-Game Room (per hour)		25.00	25.00			
				Gymnasium (charged hourly)		50.00	50.00			
				Youth Center Kitchenette		7.50	7.50			
				Priority 3 Rate-City & School District Functions		0.00	0.00		No charge for City and MUSD.	
<b>Monrovia Historic Museum:</b>										
<b>Priority 1 Rate-Residents &amp; Non-Residents:*</b>										
				Ceremony		525.00	525.00			
				Ceremony & Reception	4,374.30	1,420.00	1,420.00			
				Reception Only		1,000.00	1,000.00			
				Security Deposit	Cost recovery	525.00	525.00	525.00	Cost recovery	Refundable Deposit
				Cleaning Fee	is 5%	75.00	75.00	75.00	is 5%	
				Photo Opportunity Fee (2 hour maximum)	of operations	210.00	210.00	210.00	of operations	
				Small Events Fee		210.00	210.00			
		Event Insurance		Actual Cost	Actual Cost					
<b>Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)</b>										
		Ceremony		395.00	395.00					
		Ceremony & Reception		1,070.00	1,070.00					

CITY OF MONROVIA  
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments		
<b>COMMUNITY SERVICES - RECREATION (CONT)</b>									
S-08819	19	Reception Only		735.00	735.00				
		Security Deposit		525.00	525.00		Refundable Deposit		
		Cleaning Fee		75.00	75.00				
		Photo Opportunity Fee (2 hour maximum)		160.00	160.00				
		Small Events Fee		160.00	160.00				
		Event Insurance			Actual Cost	Actual Cost			
		Priority 3 Rate-City & School District Functions			0.00	0.00		No charge for City and MUSD.	
		<b>Equipment Rental:</b>							
		<b>Priority 1 Rate-Residents &amp; Non-Residents:</b>							
		Tables			8.00	8.00			
		Chairs			1.00	1.00			
		Coffeemaker		Cost recovery	10.00	10.00	Cost recovery		
		Popcorn Machine		for facility	25.00	25.00	for facility		
		Snow-Cone Machine		rentals is 5%	25.00	25.00	rentals is 5%		
		Cotton Candy Machine		of operations	25.00	25.00	of operations		
		Portable Electrical Box (Library Park / Recreation Park)			50.00	50.00			
		Extension Cords			2.00	2.00			
		TV / VCR			80.00	80.00			
		Laptop with Projector			85.00	85.00			
		Easels			18.00	18.00			
		P.A. System			100.00	100.00			
		Microphones	84.00		20.00	20.00			
		Podium	210.00		55.00	55.00			
		One Way Delivery (charged hourly)			25.00	25.00			
		Delivery & Pickup (charged hourly)			50.00	50.00			
		Security Deposit			50.00	50.00		Refundable Deposit	
		Screen Fee			50.00	50.00			
		Canopy	41.66		45.00	45.00			
		Portable Stage	80.83		60.00	60.00			
		Portable Sound System	62.59		50.00	50.00			
		<b>Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)</b>							
		Tables			6.00	6.00			
		Chairs			0.75	0.75			
		Coffeemaker		Cost recovery	7.50	7.50	Cost recovery		
		Popcorn Machine		for facility	18.00	18.00	for facility		
		Snow-Cone Machine		rentals is 5%	18.00	18.00	rentals is 5%		
		Cotton Candy Machine		of operations	15.00	15.00	of operations		
		Portable Electrical Box (Library Park / Recreation Park)			50.00	50.00			
		Extension Cords			1.50	1.50			
		TV / VCR			61.00	61.00			
Laptop with Projector			65.00	65.00					
Easels			15.00	15.00					
P.A. System			75.00	75.00					
Microphones	63.00		15.00	15.00					
Podium	157.50		43.00	43.00					
One Way Delivery			25.00	25.00					
Delivery & Pickup			50.00	50.00					
Security Deposit			25.00	25.00		Refundable Deposit			
Screen Fee			40.00	40.00					
Canopy	41.66		30.00	30.00					

Priority 2 rates are discounted 25% of Priority 1 rates.

CITY OF MONROVIA  
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>COMMUNITY SERVICES - RECREATION (CON'T)</b>							
		Portable Stage	80.83	45.00	45.00		
		Portable Sound System	62.59	40.00	40.00		
		Priority 3 Rate-City & School District Functions		0.00	0.00		No charge for City or MUSD use.
S-09000	20	<b>After-school Recreation Program</b>					
S-09100	21	<b>Tennis Court Rental:</b>					
		Without Lights (Adults)		20.00	20.00		
		With Lights (Adults)		35.00	35.00		
		Without Lights (Youth)	Cost recovery	12.50	12.50	Cost recovery	
		With Lights (Youth)	for urban	24.00	24.00	for urban	
		Priority II Rate Non-Profits/Local Bus Groups (501c3)	park rentals			park rentals	
		Without Lights (Adults)	use is 50%	15.00	15.00	use is 50%	Priority II
		With Lights (Adults)	of operations	30.00	30.00	of operations	Priority II
		Without Lights (Youth)		10.00	10.00		Priority II
		With Lights (Youth)		12.00	12.00		Priority II
S-09120	22	<b>Basketball Courts:</b>					
		Without Lights (Adults)		30.00	30.00		
		With Lights (Adults)		45.00	45.00		
		Without Lights (Youth)		12.50	12.50		
		With Lights (Youth)		24.00	24.00		
		Priority II Rate Non-Profits/Local Bus Groups (501c3)					
		Without Lights (Adults)		25.00	25.00		Priority II
		With Lights (Adults)		40.00	40.00		Priority II
		Without Lights (Youth)		12.50	12.50		Priority II
		With Lights (Youth)		24.00	24.00		Priority II
S-09140	23	<b>Racquetball Rates:</b>					
		Prime time Adult Rates		5.00	5.00		
		Non-Prime time Adult Rates		5.00	5.00		
		Youth Rates (17 yrs and under)		2.00	2.00		
S-09141	24	<b>Other Rentals (Priority 1)</b>					
		Program Staff Recovery Time		15.00	15.00		
		Event Rental Staff Recovery Time		15.00	15.00		
S-09142	25	<b>Other Rentals (Priority 2)</b>					
		Program Staff Recovery Time		15.00	15.00		
		Event Rental Staff Recovery Time		15.00	15.00		
S-09143	26	<b>Other Rentals (Priority 3)</b>					
		Program Staff Recovery Time		15.00	15.00		
		Event Rental Staff Recovery Time		15.00	15.00		
S-09710	27	<b>Community Room Rental:</b>					
		Priority 1 Rate-Residents & Non-Residents:				Cost recovery	
		Hourly Rate	N/A	80.00	80.00	for facility	
		6 Hour Block of Time	N/A	285.00	285.00	rentals is 5%	
		Kitchenette	N/A	65.00	65.00	of operations	
		Coffee Service	N/A	55.00	55.00		
		Deposit	N/A	105.00	105.00		
		Insurance	N/A	based on attendance	based on attendance		
		Staff Recovery Fee	N/A	15.00	15.00		
		LCD Projector	N/A	40.00	40.00		
		Podium	N/A	60.00	60.00		
		Event Insurance		Actual Cost	Actual Cost		
		Priority 2 Rate-Non-Profits/Local Bus Groups (501c3)					

CITY OF MONROVIA  
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments		
<b>COMMUNITY SERVICES - RECREATION (CONT)</b>									
S-08820	28	Hourly Rate	N/A	60.00	60.00				
		6 Hour Block of Time	N/A	210.00	210.00				
		Kitchenette	N/A	50.00	50.00				
		Coffee Service	N/A	55.00	55.00				
		Deposit	N/A	105.00	105.00				
		Insurance	N/A	based on attendance	based on attendance				
		Staff Recovery Fee	N/A	15.00	15.00				
		LCD Projector	N/A	40.00	40.00				
		Podium	N/A	60.00	60.00				
		Event Insurance		Actual Cost	Actual Cost				
		<b>Heritage Room Rental:</b>						Cost recovery	
		Priority 1 Rate-Residents & Non-Residents:						for facility	
		Hourly Rate	N/A	30.00	30.00			rentals is 5%	
		Coffee Service	N/A	25.00	25.00			of operations	
	Deposit	N/A	105.00	105.00					
	Staff Recovery Fee	N/A	15.00	15.00					
	Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)								
	Hourly Rate	N/A	20.00	20.00					
	Coffee Service	N/A	25.00	25.00					
	Deposit	N/A	55.00	55.00					
	Staff Recovery Fee	N/A	15.00	15.00					
	S-08805	29	<b>Canyon Park Rental:</b>						
			Priority 1 Rate-Residents & Non-Residents:						
			Cabin Day Use (charged hourly)*	337.05	50.00	50.00	15%		
			Cabin Use - All Day*	370.00	370.00	370.00	100%		
			Cabin Overnight Use*	310.39	285.00	285.00	92%		
			Security / Cleaning Deposit	N/A	105.00	105.00	N/A	Refundable Deposit	
			Key Deposit	N/A	100.00	100.00	N/A	Refundable Deposit	
Fireman's Flat Day Use*			84.36	80.00	80.00	95%			
Security Deposit			N/A	55.00	55.00	N/A	Refundable Deposit		
Fireman's Flat Overnight Use*			85.00	85.00	85.00	100%			
Security Deposit		N/A	55.00	55.00	N/A	Refundable Deposit			
Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)									
Cabin Day Use (charged hourly)		215.22	35.00	35.00	16%				
Cabin Use - All Day		367.50	280.00	280.00	76%				
Cabin Overnight Use		310.39	210.00	210.00	68%				
Security/Cleaning Deposit		N/A	105.00	105.00	N/A	Refundable Deposit			
Key Deposit		N/A	55.00	55.00	N/A	Refundable Deposit			
Fireman's Flat Day Use		84.36	65.00	65.00	77%				
Security Deposit		N/A	55.00	55.00	N/A	Refundable Deposit			
Fireman's Flat Overnight Use		84.36	65.00	65.00	77%				
Security Deposit	N/A	55.00	55.00	N/A	Refundable Deposit				
Priority 3 Rate-City & School District Functions		Varies	0.00	0.00	0%	No charge			
S-08805	30	<b>Parking Fees at Canyon Park</b>							
		Automobile - Weekday Rate	5.41	5.00	5.00	92%			
		Automobile - Weekend & Holiday Rate	7.49	6.00	6.00	80%			
		Bus - Daily Rate	22.45	20.00	20.00	89%			
		Parking Pass - Annual	68.25	65.00	65.00	95%			
		Disabled Person Vehicle Parking Pass - Annual	57.75	45.00	45.00	78%			

CITY OF MONROVIA  
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
<b>COMMUNITY SERVICES - RECREATION (CONT)</b>							
S-08830	31	Outdoor Educational Programs	3.24	3.00	3.00	92%	Fee is per person (minimum of 30 participants)
*	32	Kay Dalton Room: Discount of Priority II rates if rented Friday and Sunday evenings					
*	33	East Room: Discount of Priority II rates if rented Friday and Sunday evenings					
*	34	West Room: Discount of Priority II rates if rented Friday and Sunday evenings					
*	35	Monroe Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm					
*	36	Arts & Crafts Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm					
*	37	Iris Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm					
*	38	Multi-purpose Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm					
*	39	Recreation Park Gazebo: Discount of Priority II rates if rented Monday thru Friday					
*	40	Monrovia Historic Museum: Discount of Priority II rates if rented October thru January and for weekday rentals on Monday, Tuesday, and Wednesday					
*	41	Senior Game Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm					
*	42	Canyon Park Cabin: Discount of Priority II rates if rented after 6pm Monday thru Friday					
*	43	Canyon Park Fireman's Flat: Discount of Priority II rates if rented October thru February					
	44	Passport Photo	15.75	15.00	15.00	95%	
	45	Passport Execution Fee	N/A	25.00	25.00	N/A	Set by Department of California
	46	Summer Science Academy	N/A	0.00	40.00	N/A	New Fee for Summer Science Academy. Rate is per session.
<b>COMMUNITY SERVICES - LIBRARY</b>							
S-09200	1	<b>Overdue Library Book/Periodicals/Materials:</b>					
		Overdue Fee	3.24	0.15	0.15	5%	Per day, with a maximum of \$5.00
		Collection Agency Fee	10.82	10.00	10.00	92%	
S-09400	2	<b>Replacement of Lost/Damaged Library Items</b>	Varies	Actual Cost + 6.00	Actual Cost + 6.00	100%	
	3	<b>Library Devices:</b>					
		Overdue fee	5.00	5.00	5.00	100%	New Fee per day, with a maximum of \$25.00
		Replacement of lost/damaged items	Varies	Actual cost + 6.00	Actual cost + 6.00	100%	New Fee
S-09410	4	<b>Damaged Book Cover:</b>					
		Plastic Cover	5.41	5.00	5.00	92%	
S-09420	5	<b>Replacement of Lost/Damaged Audio/Video Item:</b>					
		Case for Audio, CD, DVD, and Video	5.41	5.00	5.00	92%	
		Audio, CD, DVD and Video	Varies	Actual Cost + 6.00	Actual Cost + 6.00	100%	
S-09430	6	<b>Replacement of Barcode</b>	5.41	1.00	1.00	18%	
S-09500	7	<b>First Replacement of Lost Library Card</b>	5.41	2.00	0.00	0%	First replacement of Library Card is waived
	8	<b>Second and Subsequent Replacement of Lost Library Card</b>	5.41	2.00	2.00	37%	First replacement is waived; fee will be charged for every replacement thereafter.
S-09600	9	<b>Library Microfilm/Computer Printing:</b>					
		Computer Printing	0.15	0.15	0.15	100%	
S-09700	10	<b>Interlibrary Loan Service</b>	16.80	5.00	5.00	30%	
	11	<b>DVDs:</b>					
		Overdue Fee (per day)	N/A	1.00	1.00	N/A	
		Maximum Fine	N/A	5.00	5.00	N/A	
		DVD on hold	N/A	0.00	0.00	N/A	
	12	<b>Music CDs:</b>					
		Overdue Fee (per day)	N/A	0.15	0.15	N/A	
		Maximum Fine	N/A	5.00	5.00	N/A	
S-13400	13	<b>Library Print Card</b>	2.23	1.00	1.00	45%	
S-13500	14	<b>Library Computer Supplies Charge:</b>					
		Flash Drive	7.35	7.00	7.00	95%	
		Youth Headphones	4.00	4.00	4.00	100%	New Fee
		Ear Buds	2.00	2.00	2.00	100%	Purchasing at a discounted price

CITY OF MONROVIA  
FISCAL YEAR 2017/19  
AUTHORIZED POSITION LISTING

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Department	<u>Proposed Positions</u> FY 2017/19 <small>(City Council Approval 3/6/18)</small>	<u>Proposed Positions</u> FY 2017/19 <small>(City Council Consideration 6/19/18)</small>
<b><u>ELECTED OFFICIALS</u></b>		
<i>Administration</i>		
Mayor	1.00	1.00
City Council Member	4.00	4.00
City Treasurer	1.00	1.00
City Clerk	1.00	1.00
<b>ELECTED OFFICIALS SUBTOTAL</b>	<b>7.00</b>	<b>7.00</b>

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**CITY OF MONROVIA  
FISCAL YEAR 2017/19  
AUTHORIZED POSITION LISTING**

<b>Department</b>	<b>Proposed Positions FY 2017/19 <small>(City Council Approval 3/6/18)</small></b>	<b>Proposed Positions FY 2017/19 <small>(City Council Consideration 6/19/18)</small></b>
<b><u>CITY MANAGER'S OFFICE</u></b>		
<b><i>Administration</i></b>		
City Manager	1.00	1.00
Deputy City Manager	1.00	1.00
Assistant to the City Manager	1.00	1.00
Management Assistant / Management Analyst / Senior Management Analyst	3.00	3.00
<b><i>Administration Subtotal</i></b>	<b>6.00</b>	<b>6.00</b>
<b><i>City Clerk's Office</i></b>		
Chief Deputy City Clerk	1.00	1.00
Assistant to the City Clerk	1.00	1.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
<b><i>City Clerk's Office Subtotal</i></b>	<b>3.00</b>	<b>3.00</b>
<b><i>Human Resources Division</i></b>		
Human Resources Manager	1.00	1.00
Human Resources Supervisor	0.00	0.00
Human Resources Technician / Senior Human Resources Technician	2.00	2.00
Management Assistant / Management Analyst / Senior Management Analyst	1.00	1.00
Benefits Coordinator	1.00	1.00
Office Aide	0.75	0.75
<b><i>Human Resources Division Subtotal</i></b>	<b>5.75</b>	<b>5.75</b>
<b>CITY MANAGER'S OFFICE SUBTOTAL</b>	<b>14.75</b>	<b>14.75</b>

**CITY OF MONROVIA  
FISCAL YEAR 2017/19  
AUTHORIZED POSITION LISTING**

<b>Department</b>	<b><u>Proposed Positions</u></b> <b>FY 2017/19</b> <small>(City Council Approval 3/6/18)</small>	<b><u>Proposed Positions</u></b> <b>FY 2017/19</b> <small>(City Council Consideration 6/19/18)</small>
<b><u>ADMINISTRATIVE SERVICES DEPARTMENT</u></b>		
<i><b>Finance</b></i>		
Director of Administrative Services / Finance Director	1.00	1.00
Deputy Director of Administrative Services / Finance Division Manager	1.00	1.00
Financial Operations Supervisor	0.00	0.00
Management Assistant / Management Analyst / Senior Management Analyst	1.00	1.00
Principal Accountant	3.00	3.00
Accountant	1.00	1.00
Senior Payroll Technician	1.00	1.00
Senior Financial Systems Technician	1.00	1.00
Senior Accounting Assistant	3.00	3.00
Accounting Assistant	2.00	2.00
Information Systems Analyst	1.00	1.00
<i><b>Finance Subtotal</b></i>	<b>15.00</b>	<b>15.00</b>
<b>ADMINISTRATIVE SERVICES DEPARTMENT SUBTOTAL</b>	<b>15.00</b>	<b>15.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2017/19  
AUTHORIZED POSITION LISTING**

<b>Department</b>	<b><u>Proposed Positions</u></b> <b>FY 2017/19</b> <small>(City Council Approval 3/6/18)</small>	<b><u>Proposed Positions</u></b> <b>FY 2017/19</b> <small>(City Council Consideration 6/19/18)</small>
<b><u>POLICE DEPARTMENT</u></b>		
<b><i>Sworn</i></b>		
Police Chief	1.00	1.00
Police Captain	2.00	2.00
Police Lieutenant	4.00	4.00
Police Sergeant	7.00	7.00
Police Officer w/ Detective Assignment	6.00	6.00
Police Officer w/ Agent Assignment	6.00	6.00
Police Officer	24.00	24.00
Police Officer - Authorized Overhire Position	2.00	2.00
<b><i>Sworn Subtotal</i></b>	<b>50.00</b>	<b>50.00</b>
<b><i>Non-Sworn</i></b>		
Office Administrator - Police	1.00	1.00
Administrative Assistant / Senior Administrative Assistant - Police	3.00	3.00
Police Service Supervisor	1.00	1.00
Police Services Representative	6.00	6.00
Communications, Crime Analysis & Technology Support	1.00	1.00
Information Systems Technician	1.00	1.00
Police Communications Operator (Dispatch)	8.00	8.00
Lead Parking Control Officer	1.00	1.00
Community Service Officer	3.00	3.00
Senior Community Services Officer	1.00	1.00
Jailer	4.00	4.00
Management Assistant / Management Analyst / Senior Management Analyst	1.00	1.00
<b><i>Non-Sworn Subtotal</i></b>	<b>31.00</b>	<b>31.00</b>
<b>POLICE DEPARTMENT SUBTOTAL</b>	<b>81.00</b>	<b>81.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2017/19  
AUTHORIZED POSITION LISTING**

<b>Department</b>	<b><u>Proposed Positions</u></b> <b>FY 2017/19</b> <small>(City Council Approval 3/6/18)</small>	<b><u>Proposed Positions</u></b> <b>FY 2017/19</b> <small>(City Council Consideration 6/19/18)</small>
<b><u>FIRE DEPARTMENT</u></b>		
<b><i>Sworn</i></b>		
Fire Chief	1.00	1.00
Deputy Fire Chief (Held Vacant, Unfunded - FY 2017/19)	0.00	0.00
Fire Division Chief	3.00	3.00
Fire Captain	9.00	9.00
Fire Engineer	9.00	9.00
Firefighter / Firefighter w/ Paramedic Assignment	21.00	21.00
<b><i>Sworn Subtotal</i></b>	<b>43.00</b>	<b>43.00</b>
<b><i>Non-Sworn</i></b>		
Office Administrator	1.00	1.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
Fire Inspector - Hazmat	1.00	1.00
Fire Inspector - Prevention	1.00	1.00
<b><i>Non-Sworn Subtotal</i></b>	<b>4.00</b>	<b>4.00</b>
<b>FIRE DEPARTMENT SUBTOTAL</b>	<b>47.00</b>	<b>47.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2017/19  
AUTHORIZED POSITION LISTING**

<b>Department</b>	<b>Proposed Positions FY 2017/19 <small>(City Council Approval 3/6/18)</small></b>	<b>Proposed Positions FY 2017/19 <small>(City Council Consideration 6/19/18)</small></b>
<b><u>COMMUNITY DEVELOPMENT DEPARTMENT</u></b>		
<b><i>Planning Division</i></b>		
Director of Community Development	1.00	1.00
Planning Division Manager	1.00	1.00
Management Assistant / Management Analyst / Senior Management Analyst	1.00	1.00
Project Coordinator	1.00	1.00
Senior Planner	1.00	1.00
Associate Planner	1.00	2.00
Planning Technician / Assistant Planner	3.00	2.00
<b><i>Planning Division Subtotal</i></b>	<b>9.00</b>	<b>9.00</b>
<b><i>Building Division</i></b>		
Building & Safety Division Manager	1.00	1.00
Combination Inspector / Senior Combination Inspector	2.00	2.00
Plans Examiner	1.00	1.00
Building Counter Technician	1.00	1.00
Development Services Technician	1.00	1.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
<b><i>Building Division Subtotal</i></b>	<b>7.00</b>	<b>7.00</b>
<b><i>Neighborhood &amp; Business Services Division</i></b>		
Neighborhood & Business Services Division Manager	1.00	1.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
Neighborhood Preservation Officer	3.00	3.00
Neighborhood Services Program Coordinator	1.00	1.00
<b><i>Neighborhood &amp; Business Services Division Subtotal</i></b>	<b>6.00</b>	<b>6.00</b>
<b>COMMUNITY DEVELOPMENT DEPARTMENT SUBTOTAL</b>	<b>22.00</b>	<b>22.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2017/19  
AUTHORIZED POSITION LISTING**

<b>Department</b>	<b>Proposed Positions FY 2017/19 <small>(City Council Approval 3/6/18)</small></b>	<b>Proposed Positions FY 2017/19 <small>(City Council Consideration 6/19/18)</small></b>
<b><u>PUBLIC SERVICES DEPARTMENT</u></b>		
<b><i>Administration</i></b>		
Director of Public Services	1.00	1.00
Management Assistant / Management Analyst / Senior Management Analyst	1.00	0.00
Administrative Assistant / Senior Administrative Assistant	0.00	0.00
<b><i>Administration Subtotal</i></b>	<b>2.00</b>	<b>1.00</b>
<b><i>Community Services Division - Recreation</i></b>		
Recreation Manager	1.00	1.00
Recreation Superintendent	0.00	1.00
Senior Recreation Supervisor	1.00	0.00
Management Assistant / Management Analyst / Senior Management Analyst	1.00	0.00
Administrative Assistant / Senior Administrative Assistant	2.00	2.00
Recreation Supervisor	1.00	2.00
Recreation Coordinator	3.00	3.00
Hillside Wilderness Preserve Supervisor	1.00	1.00
<b><i>Community Services Division - Recreation - Subtotal</i></b>	<b>10.00</b>	<b>10.00</b>
<b><i>Community Services Division - Library</i></b>		
Library Manager	1.00	1.00
Management Analyst / Senior Management Analyst	1.00	1.00
Library Supervisor	2.00	2.00
Librarian	5.00	5.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
<b><i>Community Services Division Subtotal</i></b>	<b>10.00</b>	<b>10.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2017/19  
AUTHORIZED POSITION LISTING**

<b>Department</b>	<b>Proposed Positions FY 2017/19 <small>(City Council Approval 3/6/18)</small></b>	<b>Proposed Positions FY 2017/19 <small>(City Council Consideration 6/19/18)</small></b>
<b><u>PUBLIC SERVICES DEPARTMENT (CONTINUED)</u></b>		
<b><i>Public Works Division - Administration / Operations</i></b>		
Public Works Division Manager	1.00	1.00
Management Assistant / Management Analyst / Senior Management Analyst	3.00	3.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
Senior Public Works Inspector	1.00	1.00
Engineering Technician	1.00	1.00
<b><i>Public Works Division - Field Services</i></b>		
Field Services Manager	1.00	0.00
Field Services Superintendent	1.00	2.00
Project Coordinator	1.00	1.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
Maintenance Supervisor	1.00	0.00
Maintenance Lead Worker	4.00	4.00
Maintenance Worker / Senior Maintenance Worker	9.00	10.00
Old Town Caretaker	1.00	1.00
Electrician	2.00	1.00
<b><i>Public Works Division Subtotal</i></b>	<b>28.00</b>	<b>27.00</b>
<b><i>Water Production Operation</i></b>		
Water System Manager	1.00	1.00
Administrative Assistant / Senior Administrative Assistant	1.00	1.00
Water Production Supervisor	1.00	1.00
Water Production Operator	2.00	2.00
Customer Service Outreach Coordinator	1.00	1.00
Customer Service Representative	2.00	2.00
Utility System Maintenance Supervisor	1.00	1.00
Utility Maintenance Lead Worker	2.00	2.00
Utility Maintenance Worker / Senior Utility Maintenance Worker	5.00	5.00
<b><i>Water Production Subtotal</i></b>	<b>16.00</b>	<b>16.00</b>
<b>PUBLIC SERVICES DEPARTMENT SUBTOTAL</b>	<b>66.00</b>	<b>64.00</b>

**CITY OF MONROVIA  
FISCAL YEAR 2017/19  
AUTHORIZED POSITION LISTING**

---

<b>Department</b>	<b><u>Proposed Positions</u></b> <b>FY 2017/19</b> <small>(City Council Approval 3/6/18)</small>	<b><u>Proposed Positions</u></b> <b>FY 2017/19</b> <small>(City Council Consideration 6/19/18)</small>
<b>TOTAL AUTHORIZED POSITIONS</b>	<b>252.75</b>	<b>250.75</b>

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## ATTACHMENT H

**CITY OF MONROVIA**  
**Full-Time Classification / Compensation Program Overview**  
**Fiscal Year 2018/19**

Job Classification	Salary Range	Salary Range Minimum	Salary Range Maximum
Park Naturalist	146	\$ 3,287.35	\$ 4,405.37
Accounting Assistant	156	\$ 3,631.28	\$ 4,866.27
Administrative Assistant	156	\$ 3,631.28	\$ 4,866.27
Customer Service Representative	156	\$ 3,631.28	\$ 4,866.27
Maintenance Worker (Facility, Park, Street, & Utility)	156	\$ 3,631.28	\$ 4,866.27
Police Services Representative	156	\$ 3,631.28	\$ 4,866.27
Old Town Caretaker	161	\$ 3,816.52	\$ 5,114.50
Building Counter Technician	166	\$ 4,011.20	\$ 5,375.39
Code Enforcement & Business License Assistant	166	\$ 4,011.20	\$ 5,375.39
Development Services Technician	166	\$ 4,011.20	\$ 5,375.39
Engineering Technician	166	\$ 4,011.20	\$ 5,375.39
Parking Enforcement Officer	166	\$ 4,011.20	\$ 5,375.39
Senior Accounting Assistant	166	\$ 4,011.20	\$ 5,375.39
Senior Administrative Assistant	166	\$ 4,011.20	\$ 5,375.39
Senior Maintenance Worker (Facility, Park, Street, & Utility)	166	\$ 4,011.20	\$ 5,375.39
Assistant to the City Clerk	171	\$ 4,215.81	\$ 5,649.59
Community Services Officer	171	\$ 4,215.81	\$ 5,649.59
Human Resources Technician	171	\$ 4,215.81	\$ 5,649.59
Jailer	171	\$ 4,215.81	\$ 5,649.59
Management Assistant	171	\$ 4,215.81	\$ 5,649.59
Planning Technician	171	\$ 4,215.81	\$ 5,649.59
Benefits Coordinator	176	\$ 4,430.86	\$ 5,937.77
Lead Parking Enforcement Officer	176	\$ 4,430.86	\$ 5,937.77
Office Administrator	176	\$ 4,430.86	\$ 5,937.77
Electrician	176	\$ 4,430.86	\$ 5,937.77
Neighborhood Services Program Coordinator	176	\$ 4,430.86	\$ 5,937.77
Police Communications Operator (Dispatch)	176	\$ 4,430.86	\$ 5,937.77
Recreation Coordinator	176	\$ 4,430.86	\$ 5,937.77

**CITY OF MONROVIA**  
**Full-Time Classification / Compensation Program Overview**  
**Fiscal Year 2018/19**

Job Classification	Salary Range	Salary Range Minimum	Salary Range Maximum
Senior Accounting Systems Technician	176	\$ 4,430.86	\$ 5,937.77
Senior Human Resources Technician	176	\$ 4,430.86	\$ 5,937.77
Traffic Signal & Street Light Electrician	176	\$ 4,430.86	\$ 5,937.77
Water Production Operator	176	\$ 4,430.86	\$ 5,937.77
Field Services Office Coordinator	181	\$ 4,656.88	\$ 6,240.66
Maintenance Lead Worker (Facility, Park, Street, & Utility)	181	\$ 4,656.88	\$ 6,240.66
Neighborhood Preservation Officer	181	\$ 4,656.88	\$ 6,240.66
Payroll Technician	181	\$ 4,656.88	\$ 6,240.66
Project Coordinator	181	\$ 4,656.88	\$ 6,240.66
Senior Community Services Officer	181	\$ 4,656.88	\$ 6,240.66
Combination Inspector	187	\$ 4,943.37	\$ 6,624.58
Senior Financial Systems Technician	187	\$ 4,943.37	\$ 6,624.58
Senior Payroll Technician	187	\$ 4,943.37	\$ 6,624.58
Assistant Planner	193	\$ 5,247.48	\$ 7,032.13
Customer Service Outreach Coordinator	193	\$ 5,247.48	\$ 7,032.13
Hillside Wilderness Preserve Supervisor	193	\$ 5,247.48	\$ 7,032.13
Information Systems Technician	193	\$ 5,247.48	\$ 7,032.13
Librarian	193	\$ 5,247.48	\$ 7,032.13
Maintenance Supervisor (Facility, Field Services, Park, Street)	193	\$ 5,247.48	\$ 7,032.13
Police Recruit	193	\$ 5,247.48	\$ 7,032.13
Recreation Supervisor	193	\$ 5,247.48	\$ 7,032.13
Utility System Maintenance Supervisor	193	\$ 5,247.48	\$ 7,032.13
Water Production Supervisor	193	\$ 5,247.48	\$ 7,032.13
Fire Inspector	198	\$ 5,515.16	\$ 7,390.84
Senior Public Works Inspector	198	\$ 5,515.16	\$ 7,390.84
Accountant	203	\$ 5,796.49	\$ 7,767.85
Environmental Services Coordinator	203	\$ 5,796.49	\$ 7,767.85
Human Resources Supervisor	203	\$ 5,796.49	\$ 7,767.85
Management Analyst	203	\$ 5,796.49	\$ 7,767.85
Senior Combination Inspector	203	\$ 5,796.49	\$ 7,767.85

**CITY OF MONROVIA**  
**Full-Time Classification / Compensation Program Overview**  
**Fiscal Year 2018/19**

Job Classification	Salary Range	Salary Range Minimum	Salary Range Maximum
Police Services Supervisor	206	\$ 5,972.13	\$ 8,003.22
Associate Planner	211	\$ 6,276.76	\$ 8,411.46
Firefighter	211	\$ 6,276.76	\$ 8,411.46
Plan Examiner	211	\$ 6,276.76	\$ 8,411.46
Police Officer	211	\$ 6,276.76	\$ 8,411.46
Finance Operations Supervisor	213	\$ 6,402.93	\$ 8,580.53
Principal Accountant	213	\$ 6,402.93	\$ 8,580.53
Information System Analyst	213	\$ 6,402.93	\$ 8,580.53
Library Supervisor	213	\$ 6,402.93	\$ 8,580.53
Recreation Superintendent	213	\$ 6,402.93	\$ 8,580.53
Fire Engineer	226	\$ 7,287.13	\$ 9,765.45
Firefighter w/ Paramedic Assignment	226	\$ 7,287.13	\$ 9,765.45
Police Officer w/ Agent Assignment	226	\$ 7,287.13	\$ 9,765.45
Police Officer w/ Detective Assignment	226	\$ 7,287.13	\$ 9,765.45
Senior Management Analyst	226	\$ 7,287.13	\$ 9,765.45
Senior Planner	226	\$ 7,287.13	\$ 9,765.45
Communications, Crime Analyst, & Technology Supervisor	228	\$ 7,433.60	\$ 9,961.73
Project Manager	228	\$ 7,433.60	\$ 9,961.73
Field Services Superintendent	233	\$ 7,812.79	\$ 10,469.88
Fire Captain	241	\$ 8,460.13	\$ 11,915.70
Police Sergeant	241	\$ 8,460.13	\$ 11,915.70
Chief Deputy City Clerk	241	\$ 8,460.13	\$ 11,915.70
Assistant to the City Manager	241	\$ 8,460.13	\$ 11,915.70
Information Systems Manager	246	\$ 8,891.68	\$ 11,915.70
Water Production Manager	246	\$ 8,891.68	\$ 11,915.70
Field Services Manager	246	\$ 8,891.68	\$ 11,915.70

**CITY OF MONROVIA**  
**Full-Time Classification / Compensation Program Overview**  
**Fiscal Year 2018/19**

Job Classification	Salary Range	Salary Range Minimum	Salary Range Maximum
Human Resources Manager	246	\$ 8,891.68	\$ 11,915.70
Finance Operations Manager	246	\$ 8,891.68	\$ 11,915.70
Public Works Operations Manager	246	\$ 8,891.68	\$ 11,915.70
Library Manager	246	\$ 8,891.68	\$ 11,915.70
Recreation Manager	246	\$ 8,891.68	\$ 11,915.70
Fire Division Chief	256	\$ 9,821.95	\$ 13,162.35
Police Lieutenant	256	\$ 9,821.95	\$ 13,162.35
Building & Safety Division Manager	256	\$ 9,821.95	\$ 13,162.35
Deputy Administrative Services Director / Finance Division Manager	256	\$ 9,821.95	\$ 13,162.35
Deputy City Manager	256	\$ 9,821.95	\$ 13,162.35
Neighborhood & Business Services Division Manager	256	\$ 9,821.95	\$ 13,162.35
Planning Division Manager	256	\$ 9,821.95	\$ 13,162.35
Public Works Division Manager	256	\$ 9,821.95	\$ 13,162.35
Police Captain	271	\$ 11,402.98	\$ 15,281.08
Administrative Services / Finance Director	281	\$ 12,595.98	\$ 16,879.82
Community Development Director	281	\$ 12,595.98	\$ 16,879.82
Fire Chief	281	\$ 12,595.98	\$ 16,879.82
Police Chief	281	\$ 12,595.98	\$ 16,879.82
Public Services Director	281	\$ 12,595.98	\$ 16,879.82
City Manager	Contract	\$	17,489.06

## ATTACHMENT H

**CITY OF MONROVIA**  
***Part-Time Classification / Compensation Program Overview***  
***Fiscal Year 2018/19***

Proposed Classification	Recommended Salary Range	Hourly Min.	Hourly Max.
Hillside Wilderness Preserve Intern	100	\$ 12.00	\$ 16.08
Library Aide	100	\$ 12.00	\$ 16.08
Maintenance Aide	100	\$ 12.00	\$ 16.08
Office Aide	100	\$ 12.00	\$ 16.08
Police Cadet	100	\$ 12.00	\$ 16.08
Recreation Leader	100	\$ 12.00	\$ 16.08
Accounting Aide	120	\$ 14.64	\$ 19.62
Library Clerk	120	\$ 14.64	\$ 19.62
Recreation Specialist	120	\$ 14.64	\$ 19.62
Park Naturalist	146	\$ 18.97	\$ 25.42
Intern	151	\$ 19.93	\$ 26.71
Accounting Assistant	156	\$ 20.95	\$ 28.07
Administrative Assistant	156	\$ 20.95	\$ 28.07
Police Service Representative	156	\$ 20.95	\$ 28.07
Building Counter Technician	166	\$ 23.14	\$ 31.01
Parking Enforcement Officer	166	\$ 23.14	\$ 31.01
Community Services Officer	171	\$ 24.32	\$ 32.59
Library Associate	171	\$ 24.32	\$ 32.59
Police Communications Operator (Dispatch)	176	\$ 25.56	\$ 34.26
Neighborhood Preservation Officer	181	\$ 26.87	\$ 36.00
Librarian	193	\$ 30.27	\$ 40.57
Senior Planner	226	\$ 42.04	\$ 56.34

**SIDE LETTER OF AGREEMENT  
BETWEEN  
THE CITY OF MONROVIA  
AND THE  
MONROVIA FIREFIGHTERS' ASSOCIATION (APPENDIX A)**

---

Representatives of the City of Monrovia and the Monrovia Firefighters' Association (MFA) have met and conferred and reached agreement on this *Side Letter of Agreement* to the MFA's Memorandum of Understanding (MOU) dated July 1, 2017, through June 30, 2022.

This *Side Letter of Agreement* will modify the following sections of the MFA MOU dated July 1, 2017, through June 30, 2022, with regard to floating holiday program adjustments, as outlined below.

- *Section XI. Leave Provisions – E. Floating Holidays*

The parties agree that the existing language in the *Section XI. Leave Provisions – E. Floating Holidays* shall be replaced with the following revised language:

**SECTION XI. LEAVE PROVISIONS**

**E. Floating Holidays.**

All Association Members will have a new Floating Holiday Leave Bank created, and on an annual basis, each employee will receive two (2) floating holidays annually in recognition of the employee's birthday and the employee's employment anniversary.

The two (2) floating holidays will be accrued effective the first payroll period following the last full payroll period of the previous fiscal year, and must be used by the last full pay period of each fiscal year. Any floating holiday leave time that is unused during the course of the fiscal year will be forfeited.

In terms of accruals, each employee's Floating Holiday Leave Bank shall be credited with the following hours based on each employee's established work schedule:

- 20 hours for employees that work 5/40 work week.
- 20 hours for employees that work a 9/80 work week.
- 20 hours for employees that work a 4/10 work week or 3/36 work week.
- 28.8 hours for employees that work a 24-hour shift / 56 hour average work week.

Furthermore, for each newly hired employees, during their first year of employment with the City, each such new employee shall have their Floating Holiday Leave Bank credited with the following hours, based on each employee's established work schedule:

- Hire date between July 1 and December 31
  - 20 hours for employees that work 5/40 work week.
  - 20 hours for employees that work a 9/80 work week.
  - 20 hours for employees that work a 4/10 work week or 3/36 work week.
  - 28.8 hours for employees that work a 24-hour shift / 56 hour average work week.
- Hire date between January 1 and June 30
  - 10 hours for employees that work 5/40 work week.
  - 10 hours for employees that work a 9/80 work week.
  - 10 hours for employees that work a 4/10 work week or 3/36 work week.
  - 14.4 hours for employees that work a 24-hour shift / 56 hour average work week.

– Signatures on following page. –

**MONROVIA FIREFIGHTERS'  
ASSOCIATION:**

---

Dave Rapp, President

---

Mike Cate, Vice President

**CITY OF MONROVIA:**

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Oliver Chi, City Manager

---

Lauren Vasquez, Deputy City Manager

**SIDE LETTER OF AGREEMENT  
BETWEEN  
THE CITY OF MONROVIA  
AND THE  
MONROVIA MANAGEMENT EMPLOYEES (APPENDIX C)**

---

Representatives of the City of Monrovia and the Monrovia Management Employees (Management), have met and conferred and reached agreement on this *Side Letter of Agreement* to the Management Memorandum of Understanding (MOU) dated July 1, 2017, through June 30, 2022.

This *Side Letter of Agreement* will modify the following sections of the Management MOU dated July 1, 2017, through June 30, 2022, with regard to floating holiday program adjustments, as outlined below.

- *Section V. Holidays – B. Floating Holidays*

The parties agree that the existing language in the *Section V. Holidays – B. Floating Holidays* shall be replaced with the following revised language:

**SECTION V. HOLIDAYS**

**B. Floating Holidays.**

All Management Members will have a new Floating Holiday Leave Bank created, and on an annual basis, each employee will receive two (2) floating holidays annually in recognition of the employee's birthday and the employee's employment anniversary.

The two (2) floating holidays will be accrued effective the first payroll period following the last full payroll period of the previous fiscal year, and must be used by the last full pay period of each fiscal year. Any floating holiday leave time that is unused during the course of the fiscal year will be forfeited.

In terms of accruals, each employee's Floating Holiday Leave Bank shall be credited with the following hours based on each employee's established work schedule:

- 20 hours

Furthermore, for each newly hired employees, during their first year of employment with the City, each such new employee shall have their Floating Holiday Leave Bank credited with the following hours, based on each employee's established work schedule:

- Hire date between July 1 and December 31
  - 20 hours
- Hire date between January 1 and June 30
  - 10 hours

**SIDE LETTER OF AGREEMENT  
BETWEEN  
THE CITY OF MONROVIA  
AND THE  
MONROVIA MUNICIPAL EMPLOYEES' ASSOCIATION (APPENDIX C)**

---

Representatives of the City of Monrovia and the Monrovia Municipal Employees' Association (MMEA) have met and conferred and reached agreement on this *Side Letter of Agreement* to the MMEA's Memorandum of Understanding (MOU) dated July 1, 2017, through June 30, 2022.

This *Side Letter of Agreement* will modify the following section of the MMEA MOU dated July 1, 2017, through June 30, 2022, with regard to represented positions and floating holidays:

This *Side Letter of Agreement* will modify the following sections of the MMEA MOU dated July 1, 2017, through June 30, 2022, with regard to positions designated as being part of MMEA, along with floating holiday program adjustments, as outlined below.

- *Section II. Represented Positions – A. Full-Time Represented Positions*
- *Section XII. Leave Provisions – C. Floating Holidays*

The parties agree that the existing language in the *Section II. Represented Positions – A. Full-Time Represented Positions*, and *Section XII. Leave Provisions – C. Floating Holidays*, shall be replaced with the following revised language:

**SECTION II. REPRESENTED POSITIONS**

**A. Full-Time Represented Positions.**

The City recognizes that the following full-time positions shall be represented by the Association and shall be subject to the compensation and supplemental benefit levels provided herein:

- |  |   |
|--|---|
| ▪ Accountant   | ▪ Maintenance Worker (Facility, Park, Street, & Utility)        |
| ▪ Accounting Assistant   | ▪ Management Analyst  |
| ▪ Administrative Assistant   | ▪ Management Assistant  |
| ▪ Assistant to the City Clerk  | ▪ Neighborhood Preservation Officer                             |
| ▪ Assistant Planner  | ▪ Neighborhood Services Program Coordinator                     |
| ▪ Associate Planner  | ▪ Office Administrator  |
| ▪ Benefits Coordinator   | ▪ Old Town Caretaker  |
| ▪ Building Counter Technician  | ▪ Park Naturalist   |
| ▪ Code Enforcement & Business License Assistant                              | ▪ Payroll Technician  |
| ▪ Combination Inspector  | ▪ Planning Technician   |
| ▪ Customer Service Outreach Coordinator                                      | ▪ Plans Examiner  |
| ▪ Customer Service Representative  | ▪ Project Coordinator   |
| ▪ Development Services Technician  | ▪ Recreation Coordinator  |
| ▪ Electrician  | ▪ Recreation Supervisor   |
| ▪ Engineering Technician   | ▪ Recreation Superintendent                                     |
| ▪ Environmental Services Coordinator   | ▪ Senior Accounting Assistant                                   |
| ▪ Field Services Office Coordinator  | ▪ Senior Accounting Systems Technician                          |
| ▪ Finance Operations Supervisor  | ▪ Senior Administrative Assistant                               |
| ▪ Fire Inspector   | ▪ Senior Combination Inspector                                  |
| ▪ Hillside Wilderness Preserve Supervisor                                    | ▪ Senior Financial Systems Technician                           |
| ▪ Human Resources Technician   | ▪ Senior Human Resources Technician                             |
| ▪ Human Resources Supervisor   | ▪ Senior Maintenance Worker (Facility, Park, Street, & Utility) |
| ▪ Information System Analyst   | ▪ Senior Management Analyst                                     |
| ▪ Information Systems Technician   | ▪ Senior Payroll Technician                                     |
| ▪ Librarian  | ▪ Senior Public Works Inspector                                 |
| ▪ Library Supervisor   | ▪ Traffic Signal & Street Light Electrician                     |
| ▪ Maintenance Lead Worker (Facility, Park, Street, & Utility)                | ▪ Water Production Operator                                     |
| ▪ Maintenance Supervisor (Facility, Field Services, Park, Street, Utilities) | ▪ Water Production Supervisor                                   |

**SECTION XII. LEAVE PROVISIONS**

**C. Floating Holidays.**

All Association Members will have a new Floating Holiday Leave Bank created, and on an annual basis, each employee will receive two (2) floating holidays annually in recognition of the employee's birthday and the employee's employment anniversary.

The two (2) floating holidays will be accrued effective the first payroll period following the last full payroll period of the previous fiscal year, and must be used by the last full pay period of each fiscal year. Any floating holiday leave time that is unused during the course of the fiscal year will be forfeited.

In terms of accruals, each employee's Floating Holiday Leave Bank shall be credited with the following hours based on each employee's established work schedule:

- 20 hours for employees that work 5/40 work week.
- 20 hours for employees that work a 9/80 work week.
- 20 hours for employees that work a 4/10 work week or 3/36 work week.

Furthermore, for each newly hired employees, during their first year of employment with the City, each such new employee shall have their Floating Holiday Leave Bank credited with the following hours, based on each employee's established work schedule:

- Hire date between July 1 and December 31
  - 20 hours for employees that work 5/40 work week.
  - 20 hours for employees that work a 9/80 work week.
  - 20 hours for employees that work a 4/10 work week or 3/36 work week.
- Hire date between January 1 and June 30
  - 10 hours for employees that work 5/40 work week.
  - 10 hours for employees that work a 9/80 work week.
  - 10 hours for employees that work a 4/10 work week or 3/36 work week.

**MONROVIA MUNICIPAL  
EMPLOYEES' ASSOCIATION:**

**CITY OF MONROVIA:**

\_\_\_\_\_  
Teresa Santilena, President

\_\_\_\_\_  
Oliver Chi, City Manager

\_\_\_\_\_  
Ariel Tolefree-Williams, Vice President

\_\_\_\_\_  
Lauren Vasquez, Deputy City Manager

**SIDE LETTER OF AGREEMENT  
BETWEEN  
THE CITY OF MONROVIA  
AND THE  
MONROVIA POLICE OFFICERS' ASSOCIATION (APPENDIX G)**

---

Representatives of the City of Monrovia and the Monrovia Police Officers' Association (MPOA) have met and conferred and reached agreement on this *Side Letter of Agreement* to the MPOA's Memorandum of Understanding (MOU) dated July 1, 2017, through June 30, 2022.

This *Side Letter of Agreement* will modify the following sections of the MPOA MOU dated July 1, 2017, through June 30, 2022, with regard to floating holiday program adjustments, as outlined below.

- *Section XI. Leave Provisions – C. Floating Holidays*

The parties agree that the existing language in the *Section XI. Leave Provisions – C. Floating Holidays* shall be replaced with the following revised language:

**SECTION XI. LEAVE PROVISIONS**

**E. Floating Holidays.**

All Association Members will have a new Floating Holiday Leave Bank created, and on an annual basis, each employee will receive two (2) floating holidays annually in recognition of the employee's birthday and the employee's employment anniversary.

The two (2) floating holidays will be accrued effective the first payroll period following the last full payroll period of the previous fiscal year, and must be used by the last full pay period of each fiscal year. Any floating holiday leave time that is unused during the course of the fiscal year will be forfeited.

In terms of accruals, each employee's Floating Holiday Leave Bank shall be credited with the following hours based on each employee's established work schedule:

- 20 hours for employees that work 5/40 work week.
- 20 hours for employees that work a 9/80 work week.
- 20 hours for employees that work a 4/10 work week.
- 25 hours for employees that work a 3/36 work week.

Furthermore, for each newly hired employees, during their first year of employment with the City, each such new employee shall have their Floating Holiday Leave Bank credited with the following hours, based on each employee's established work schedule:

- Hire date between July 1 and December 31
  - 20 hours for employees that work 5/40 work week.
  - 20 hours for employees that work a 9/80 work week.
  - 20 hours for employees that work a 4/10 work week.
  - 25 hours for employees that work a 3/36 work week.
- Hire date between January 1 and June 30
  - 10 hours for employees that work 5/40 work week.
  - 10 hours for employees that work a 9/80 work week.
  - 10 hours for employees that work a 4/10 work week.
  - 12.5 hours for employees that work a 3/36 work week.

– Signatures on following page. –

**MONROVIA POLICE OFFICERS'  
ASSOCIATION:**

---

Seth Hermes, President

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John Donchig, Vice President

**CITY OF MONROVIA:**

---

Oliver Chi, City Manager

---

Lauren Vasquez, Deputy City Manager

**SIDE LETTER OF AGREEMENT  
BETWEEN  
THE CITY OF MONROVIA  
AND THE  
MONROVIA MID-MANAGEMENT EMPLOYEES (APPENDIX H)**

---

Representatives of the City of Monrovia and the Monrovia Mid-Management Employees' Association have met and conferred and reached agreement on this *Side Letter of Agreement* to the MMEA's Memorandum of Understanding (MOU) dated July 1, 2017, through June 30, 2022.

This *Side Letter of Agreement* will modify the following sections of the Mid-Management MOU dated July 1, 2017, through June 30, 2022, with regard to positions designated as being part of the Mid-Management group, along with floating holidays program adjustments, as outlined below.

- *Section I. Mid-Management Designations*
- *Section VII. Holidays – B. Floating Holidays*

The parties agree that the existing language in the *Section I. Mid-Management Designations*, and *Section VII. Holidays – B. Floating Holidays*, shall be replaced with the following revised language:

**SECTION I. MID-MANAGEMENT DESIGNATIONS**

The following positions shall be considered Mid-Management and subject to the compensation and supplemental benefit levels provided herein:

- |  |   |
|--|---|
| ▪ Assistant to the City Manager                                      | ▪ Information Systems Manager                       |
| ▪ Building & Safety Division Manager                                 | ▪ Library Manager                                   |
| ▪ Chief Deputy City Clerk  | ▪ Neighborhood & Business Services Division Manager |
| ▪ Deputy Administrative Services Director / Finance Division Manager | ▪ Planning Division Manager                         |
| ▪ Deputy City Manager  | ▪ Police Captain                                    |
| ▪ Field Services Manager   | ▪ Police Lieutenant                                 |
| ▪ Field Services Superintendent                                      | ▪ Public Works Division Manager                     |
| ▪ Finance Operations Manager   | ▪ Public Works Operations Manager                   |
| ▪ Fire Division Chief  | ▪ Recreation Manager                                |
| ▪ Human Resources Manager  | ▪ Water System Manager                              |

**SECTION VII. HOLIDAYS**

**B. Floating Holidays**

All Mid-Management Members will have a new Floating Holiday Leave Bank created, and on an annual basis, each employee will receive two (2) floating holidays in recognition of the employee's birthday and the employee's employment anniversary.

The two (2) floating holidays will be accrued effective the first payroll period following the last full payroll period of the previous fiscal year, and must be used by the last full pay period of each fiscal year. Any floating holiday leave time that is unused during the course of the fiscal year will be forfeited.

In terms of accruals, each employee's Floating Holiday Leave Bank shall be credited with the following hours based on each employee's established work schedule:

- 20 hours for employees that work 5/40 work week.
- 20 hours for employees that work a 9/80 work week.
- 20 hours for employees that work a 4/10 work week or 3/36 work week.
- 28.8 hours for employees that work a 24-hour shift / 56 hour average work week.

Furthermore, for each newly hired employees, during their first year of employment with the City, such employee's shall have their Floating Holiday Leave Bank credited with the following hours, based on each employee's established work schedule:

- Hire date between July 1 to December 31
  - 20 hours for employees that work 5/40 work week.
  - 20 hours for employees that work a 9/80 work week.
  - 20 hours for employees that work a 4/10 work week or 3/36 work week.
  - 28.8 hours for employees that work a 24-hour shift / 56 hour average work week.
  
- Hire date between January 1 to June 30
  - 10 hours for employees that work 5/40 work week.
  - 10 hours for employees that work a 9/80 work week.
  - 10 hours for employees that work a 4/10 work week or 3/36 work week.
  - 14.4 hours for employees that work a 24-hour shift / 56 hour average work week.