

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, JULY 7, 2020, 7:30 P.M.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at [www.foothillsmedia.org](http://www.foothillsmedia.org). Public comment was accepted by email to City Clerk Alice Atkins prior to 6:00 p.m. on the day of the meeting.

**CONVENE:** Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, July 7, 2020, at 7:37 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Dylan Feik and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via video conference.

**INVOCATION:** Councilmember Larry J. Spicer led the invocation.

**PLEDGE OF ALLEGIANCE:** Mayor Pro Tem Alexander C. Blackburn led the pledge.

**ROLL CALL:** In attendance were Councilmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

**REPORT OF CLOSED SESSION:** None.

**PRESENTATIONS/PROCLAMATIONS:**

1. **Proclaiming July 2020 as "Parks and Recreation Month":**

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** To resume in September.

**CONSENT CALENDAR:** Item CC-1 was pulled from the Agenda for consideration at the next meeting. **It was moved by Councilmember Crudgington, seconded by Councilmember Shevlin, to approve the remainder of the consent calendar.** The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the June 16, 2020, Regular Meeting of the Monrovia City Council:** This item was pulled from the Agenda.

**CC-2 Payroll No. 13 in the Net Amount of \$655,771.84, and Warrant Registers dated June 18, June 25, and July 2, 2020, in the Total Amounts of \$499,082.60, \$465,149.62 and \$1,867,526.80, Respectively:** The City Council approved Payroll No. 13 in the Net Amount of \$655,771.84, and Warrant Registers dated June 18, June 25, and July 2, 2020, in the Total Amounts of \$499,082.60, \$465,149.62 and \$1,867,526.80, respectively.

**CC-3 Cancellation of the August 18, 2020, Regular City Council Meeting:** The City Council cancelled the regular City Council meeting of August 18, 2020.

**CC-4 Amendment No. 1 to the Consultant Services Agreement dated June 18, 2019, with Pacific Productions for Professional Audio Services for Community Events for the Period Ending June 30, 2022:** The City Council approved Amendment No. 1 to the Consultant Services Agreement with Pacific Productions to provide professional audio services for City special events extending the term to June 30, 2022, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-5 Agreements with All In Sanitation & Septic Tank Pumping, LLC., Calstate Pipeline, Inc., Houston & Harris PCS, Inc., National Plant Services, Inc., and United Pumping Services, Inc. to provide On-Call Sewer Maintenance and Operations Support for the Period Ending June 30, 2022:** The City Council approved the on-call service agreements with All In Sanitation & Septic Tank Pumping, LLC., Calstate Pipeline, Inc., Houston & Harris PCS, Inc., National Plant Services, Inc., and United Pumping Services, Inc. for on-call maintenance and operation of the City's sewer system and a Task Order in an amount not to exceed \$50,000 with All In Sanitation & Septic Tank Pumping, LLC., for weekly pumping services at Canyon Park and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-6 Second Amendment to the Services Agreement with the Regents of the University of California, on Behalf of the UCLA Health System for Prehospital Care for EMT and Paramedic Continuing Education and Quality Improvement Services through July 1, 2025:** The City Council approved a second amendment to the services agreement with the Regents of the University of California, on behalf of the UCLA Health System for Paramedic and EMT CE and QI Services through July 1, 2025, and authorized the City Manager to execute the necessary documents in a manner approved by the City Attorney.

**CC-7 Consultant Services Agreement with Siemens Mobility, Inc., for Traffic Signal Maintenance Services in an Amount not to exceed \$280,000.00 for the Period Ending June 30, 2022:** The City Council approved a Consultant Services Agreement with Siemens Mobility, Inc., for Traffic Signal Maintenance Services in an Amount not to exceed \$280,000 for the period ending June 30, 2022, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-8 Fire Inspection Compliance Report Pursuant to California Health & Safety Code Section 13146.4 for Fiscal Year 2019-2020:** The City Council received and filed the fire inspection compliance report.

**CC-9 Allocation of City's Permanent Local Housing Allocation (PLHA) funds to the San Gabriel Valley Regional Housing Trust:** The City Council directed staff to move forward with allocating Monrovia's PLHA to the San Gabriel Valley Regional Housing Trust and authorized the City manager or his designee to execute the necessary documents.

#### **PUBLIC INPUT:**

The City Clerk read comments received via email prior to the 6:00 p.m. deadline. The full text of comments were provided to all members of the City Council and posted to the City website, as well.

1. Black Lives Matter Community, Monrovia
2. Emily Castillo, Monrovia
3. Jason Willoughby, Monrovia
4. Mekhakhem, Monrovia
5. Danae Hillberg, Monrovia
6. Nikki Montoya, Monrovia
7. Joshua Salinas, Monrovia
8. Tara LaDue, Monrovia
9. Anna Bischoff, Monrovia
10. Genevieve Sheehan
11. Makayla Nagata, Monrovia
12. Phil Cannon, Monrovia
13. Melissa Taylor, Monrovia
14. Tamala Kelly, Monrovia
15. Shawn Spencer, Monrovia
16. Kelly Greer, Monrovia
17. Charise Sousa-Wynn, Monrovia
18. Darcy Stone, Monrovia
19. Lois Gatson, Monrovia
20. Christopher Sousa-Wynn, Monrovia
21. Ruhyyih N. Yuille, Monrovia
22. Jeff Sizemore, Monrovia
23. Hannah Johnson, Monrovia

Councilmember Crudginton and Mayor Pro Tem Blackburn responded to comments under public comment, providing clarification on statements made in a recent Fourth of July video.

#### **PUBLIC HEARINGS / MEETINGS:**

**PH-1 Confirm the Levy and Collection of Assessments for the Fiscal Year 2020-2021 Citywide Lighting and Landscaping Maintenance District; Resolution No. 2020-56:**

Alex Kung, Deputy Administrative Services Director, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened and closed the Public Hearing, as no comments or objections were received.

**It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Blackburn, to adopt Resolution No. 2020-56.** Following discussion, the motion carried by unanimous roll call vote.

**PH-2 Confirm the Levy and Collection of Assessments for the Fiscal Year 2020-2021 Park Maintenance District, Resolution No. 2020-57:** The City Council adopted Resolution No. 2020-57.

Alex Kung, Deputy Administrative Services Director, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened and closed the Public Hearing, as no comments or objections were received.

**It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to adopt Resolution No. 2020-57.**

#### **REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Feik provided an update related to COVID-19, including the status of public services and facility closures, employee testing, CARES Relief Act funding for cities, and recent Governor's order related to indoor dining.

**RCM-2 Census 2020 Update:** City Clerk Alice Atkins provided an update regarding the extended Census response deadline of October 31 as result of COVID-19, noting a few Hard-To-Count tracts with lower than average response rates to date.

**RCM-3 Monrovia Community Garden Pilot Program Update:** Community Services Director Tina Cherry provided an update on the pilot program, highlighting activities, programs, awards, and overall statistics.

#### **REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

##### **RCC-1 Mayor Tom Adams**

- (a) Recent Monrovia Old Town Advisory Board special meeting
- (b) Encouraged the community to support local businesses while wearing masks and following social distancing and other safety protocols

**RCC-2 Mayor Pro Tem Alexander C. Blackburn** had no report

##### **RCC-3 Councilmember Gloria Crudginton**

- (a) Update regional water board meetings

##### **RCC-4 Councilmember Becky A. Shevlin**

- (a) Thanked Community Development, Public Works, and Code Enforcement staff for quick responses recently to graffiti issues in coordination with Los Angeles County
- (b) Updated on regional board and committee meetings
- (c) Monrovia Today online brochure

**RCC-5 Councilmember Larry J. Spicer** had no report.

#### **ADMINISTRATIVE REPORTS:**

**AR-1 Ratifying the City Manager's Proclamation of Existence of a Local Emergency; Resolution No. 2020-63**

Dylan Feik, City Manager, reviewed the Agenda Report and answered questions of the City Council.

Following discussion, **it was moved by Mayor Pro Tem Blackburn, Seconded by Councilmember Crudginton, to adopt Resolution No. 2020-63.** The motion carried unanimously by roll call vote.

**AR-2 Declaring June 19 as Juneteenth National Freedom Day in Monrovia, Resolution No. 2020-58**

Dylan Feik, City Manager, reviewed the Agenda Report and answered questions of the City Council.

Following discussion, it was moved by Councilmember Crudgington, Seconded by Councilmember Spicer, to adopt Resolution No. 2020-58. The motion carried unanimously by roll call vote.

**AR-3 Establishing an Ad Hoc Committee of Monrovia to Review the Policies, Procedures, and Practices of the City for Possible Barriers to Equity in City Government and Provide a Report to the City Council, Resolution No. 2020-62**

Craig Steele, City Attorney, reviewed the Agenda Report and answered questions of the City Council.

Public Input: City Clerk Atkins read comments received via email prior to the 6:00 p.m. deadline.

1. Donna Baker, Monrovia
2. Scott Mooney, Monrovia

Following discussion, it was moved by Mayor Pro Tem Blackburn, Seconded by Councilmember Shevlin, to adopt Resolution No. 2020-62 with a friendly amendment adding to the first sentence of Section 4(d), "unless extended by City Council." The motion carried unanimously by roll call vote.

**AR-4 Adopting the Vehicle Miles Traveled (VMT) Baseline and Thresholds of Significance for Analyzing Transportation Impacts under the California Environmental Quality Act (CEQA), Resolution No. 2020-52**

Craig Jimenez, Community Development Director, reviewed the Agenda Report and answered questions of the City Council.

Public Input: City Clerk Atkins read comments received via email prior to the 6:00 p.m. deadline.

1. Edward Belden, Monrovia

Following discussion, it was moved by Councilmember Spicer, Seconded by Councilmember Shevlin, to adopt Resolution No. 2020-52. The motion carried unanimously by roll call vote.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None.

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None.


**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, July 21, 2020, 7:30 p.m.

**ADJOURNMENT:** At 9:55 p.m., Mayor Adams adjourned the meeting.

ATTEST:

  
Alice D. Atkins, MMC, City Clerk

APPROVED:

  
Tom Adams, Mayor