

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, FEBRUARY 17, 2015, 7:30 P.M.**

CLOSED SESSION: Mayor Mary Ann Lutz convened the Closed Session Meeting of the Monrovia City Council at 6:30 p.m. on Tuesday, February 17, 2015, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present to discuss the following Closed Session item: CS-1 Conference with Legal Counsel, Initiation of Litigation Pursuant to Government Code §54956.9 (c); One (1) Potential Case. Mayor Lutz adjourned the meeting at 6:50 p.m.

CONVENE: Mayor Lutz convened the Regular Meeting of the Monrovia City Council of Tuesday, February 17, 2015, at 7:30 p.m. in City Council Chambers, preceded by a Salute to Service program at 7:00 p.m. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Pastor Nick Melazzo led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Alexander C. Blackburn led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Tom Adams, Alexander C. Blackburn, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Mary Ann Lutz.

REPORT OF CLOSED SESSION: City Attorney Craig A. Steele stated that the City Council met in closed session to discuss the item on the posted agenda and took no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of Monrovia Historical Museum for Allen Allensworth Program: The Mayor and City Council recognized Mark Still, Ralph Walker, Gwendolyn Jones and Susie Ling for the program at Monrovia Historical Museum honoring the history and legacy of Allen Allensworth.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Government Liaison Nick Miranda reported on activities at the high school.

ORDER OF BUSINESS: City Manager Oliver Chi stated that there were no changes to the order of business.

CONSENT CALENDAR: Noting members of the audience in attendance to speak to the item, Councilmember Adams requested to pull item CC-5 from the Consent Calendar for consideration following Agenda Reports. **It was moved by Councilmember Adams, seconded by Councilmember Blackburn, to approve the remainder of consent calendar.** The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the January 26, 2015, Special Meeting and the February 3, 2015, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the January 26, 2015, Special Meeting and the January 20, 2015, Regular Meeting.

CC-2 Payroll No. 4 in the Net Amount of \$514,012.02 and Warrant Register Dated January 29, 2015, in the Total Amount of \$767,712.32: The City Council approved Payroll No. 4 in the net amount of \$514,012.02 and Warrant Register dated January 29, 2015, in the total amount of \$767,712.32.

CC-3 Agreement for Reimbursement of City Advances between the City of Monrovia and the Successor Agency to the Monrovia Redevelopment Agency for the period of July 1, 2014, through December 31, 2014, and Taking Certain Related Actions, Resolution No. 2015-05: The City Council adopted Resolution No. 2015-05.

CC-4 Agreement with Merrell Johnson Engineering, Inc., in an Amount not to Exceed \$29,915.00 for the Preparation of Plans and Specifications for Railroad Avenue: The City Council approved an agreement with Merrell Johnson Engineering, Inc., for the preparation of plans and specifications for Railroad Avenue in an amount not to exceed \$29,915.00, and authorized the City Manager to execute the

necessary documents in a form approved by the City Attorney.

CC-5 Withdrawal of Application for Demolition for the Property at 256 North Encinitas Avenue Vacating Appealed Decision of Historic Preservation Commission: This item was pulled for discussion following Administrative Reports, below.

PUBLIC INPUT:

1. Pam Fitzpatrick, Monrovia
2. Janet Wall, Monrovia
3. Ray Moreford, Monrovia
4. Shannon Watson, Monrovia
5. Jean and Ed Young, Monrovia
6. Steve Baker, Monrovia
7. Gwendolyn Jones, Monrovia
8. Chuck Keen, Monrovia

At the request of Mayor Lutz in response to concerns raised by speakers during Public Input, City Manager Chi reviewed the status of two moratoria restricting demolition and issuance of building permits

PUBLIC HEARINGS / MEETINGS:

PH-1 Amendment to Tract Map No. 72241 to Reflect Minor Modifications to the Final Map for the Property Located at 1325-1365 South Magnolia Avenue by Bowden Development, Inc., Applicant

Councilmember Adams stated a conflict of interest due to a business relationship with one of the applicants, and Councilmember Shevlin stated a conflict of interest due to a client relationship between the applicant and her former employer; both exited Council Chambers. City Attorney Steele stated for the record that Councilmember Blackburn's previous conflict no longer existed.

Tina Cherry, Interim Director of Public Works, reviewed the Agenda Report.

Mayor Lutz opened the Public Hearing.

In Favor:
Todd Bowden, Applicant

Opposed: none

Mayor Lutz closed the Public Hearing.

It was moved by Councilmember Adams, seconded by Councilmember Spicer, to approve amending Tract Map No. 72241-A for re-subdivision of the property located at 1323 South Magnolia Avenue. The motion carried unanimously.

Tom and Becky returned to Council Chambers.

REPORTS OF CITY MANAGE AND STAFF - None

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Mary Ann Lutz

- (a) Recent Attendance at U.S. Conference of Mayors in Washington, DC and meetings at Capitol Hill
- (b) Requested detailed report specific to Depot Grant and review of Station Square project funding
- (c) Recent LA FTC Regional Robotics Championships at Monrovia High School

RCC-2 Mayor Pro Tem Becky A. Shevlin

- (a) National Monument collaborative working group
- (b) Upcoming Monrovia Reads events

- (c) Monrovia Historical Museum special event rentals

RCC-3 Councilmember Tom Adams

- (a) Recent attendance Independent Cities Association Winter Conference; report postponed to next meeting
(b) Services for George "Butch" Weseloh
(c) Upcoming Lunch Mob
(d) Requested report on grant funds

RCC-4 Councilmember Alexander C. Blackburn had no report.

RCC-5 Councilmember Larry J. Spicer

- (a) Recent attendance Independent Cities Association Winter Conference; report postponed to next meeting

ADMINISTRATIVE REPORTS:

AR-1 Agreement with J&E Asphalt Maintenance, Inc., in an Amount not to Exceed \$40,000.00 for Mud and Debris Removal in the Madison Fire Area

Tina Cherry, Interim Director of Public Works, reviewed the Agenda Report.

Following brief discussion, **it was moved by Councilmember Adams, seconded by Mayor Pro Tem Shevlin, to approve an agreement with J&E Asphalt Maintenance, Inc., in an amount not to exceed \$40,000.00 for mud and debris removal in the Madison Fire Area, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

AR-2 Consulting Services Agreement with Lawrence R. Moss & Associate, Inc., in an Amount not to Exceed \$25,000.00 for the Huntington Drive Median Improvement Project Landscape Architectural Design and Construction Management Services

Oliver Chi, City Manager, reviewed the Agenda Report.

Following discussion regarding scope and funding for the Project, Staff proposed bringing the item back for consideration after further discussions with the consultant regarding the scope of the agreement.

AR-3 Consulting Services Agreement with Merrell-Johnson Engineering, Inc., in an Amount not to Exceed \$28,800.00 for the Preparation of a Citywide Street Reconstruction Plan

Oliver Chi, City Manager, reviewed the Agenda Report.

It was moved by Councilmember Spicer, seconded by Councilmember Adams, to approve an agreement with Merrell-Johnson Engineering, Inc., for the preparation of a Citywide street reconstruction plan for an amount not to exceed \$28,800.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.

AR-4 Fiscal Year 2013-2014 Comprehensive Annual Financial Report

Mark Alvarado, Director of Administrative Services, reviewed the Agenda Report.

It was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Spicer, to receive and file the Fiscal Year 2013-2014 Comprehensive Annual Financial Report. The motion carried unanimously.

AR-5 Purchase of up to Four (4) Monrovia Transit Dial-a-Ride Vehicles in an Amount not to Exceed \$331,448.80 from A-Z Bus Sales, Inc., through the MBTA CalACT Cooperative RFP 11-03

Brian O'Connor, Management Analyst, reviewed the Agenda Report.

Following discussion, it was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Adams, to approve the purchase of up to four (4) dial-a-ride vehicles in an amount not to exceed \$331,448.80 from A-Z Bus Sales, Inc., through the MBTA CalACT Cooperative RFP 11-03, and authorize the City Manager to execute any necessary documents. The motion carried unanimously.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

CC-5 Withdrawal of Application for Demolition for the Property at 256 North Encinitas Avenue Vacating Appealed Decision of Historic Preservation Commission

Councilmember Adams wanted to thank those who worked on the matter and allow them to speak on the item. City Manager Chi also thanked Staff for working so diligently with the Monrovia Historic Preservation Group, the developer, and the property owners in the neighborhood.

Public Input:

1. Gloria Crudginton, Monrovia Historic Preservation Group

It was moved by Councilmember Adams, seconded by Mayor Pro Tem Shevlin, to receive and file the report. The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, March 3, 2015, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

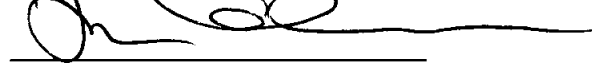
ADJOURNMENT: At 9:59 p.m., Mayor Lutz adjourned the meeting in memory of Kenneth Chavis, retired, longtime Monrovia Unified School District Employee.

ATTEST:



Alice D. Atkins, CMC, City Clerk

APPROVED:



Tom Adams, Mayor