

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, APRIL 6, 2021, 7:30 P.M.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at [www.foothillsmedia.org](http://www.foothillsmedia.org).

**CONVENE:** Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, April 6, 2021, at 7:32 p.m. In attendance were City Manager Dylan Feik, Assistant City Manager Lauren Vasquez and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via videoconference.

**INVOCATION:** Police Chaplain Terrence Brown led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Larry J. Spicer led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams. All members participated via videoconference pursuant to the Governor's Executive Order N-29-20.

**REPORT OF CLOSED SESSION:** None

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Resolution Supporting the Asian American and Pacific Islander Community and Condemning All Forms of Racism, Intolerance, Hate, and Violent Attacks:** The Mayor read the proclamation.

**PR-2 Proclaiming April 2021 as "Earthquake Awareness Month":** The Mayor and City Council proclaimed April 2021 as "Earthquake Awareness Month".

**STUDENT GOVERNMENT REPRESENTATIVE:** Student Liaison Sophia Labio was excused.

**ORDER OF BUSINESS:** There were no changes to the order of business.

**CONSENT CALENDAR:** It was moved by Councilmember Shevlin, seconded by Spicer, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the March 16, 2021, Regular Meeting of the Monrovia City Council:** The City Council adopted Minutes of the March 16, 2021, Regular Meeting of the Monrovia City Council.

**CC-2 Payroll Nos. 6 and 7 in the Net Amounts of \$592,661.76 and \$633,112.07, respectively, and Warrant Registers dated March 18, March 24, and April 1, 2021, in the Total Amounts of \$1,005,605.17, \$562,256.24 and \$1,363,881.52, Respectively:** The City Council approved Payroll Nos. 6 and 7 in the net amounts of \$592,661.76 and \$633,112.07, respectively, and Warrant Registers dated March 18, March 24 and April 1, 2021, in the total amounts of \$1,005,605.17, \$562,256.24 and \$1,363,881.52, respectively.

**CC-3 Certificate of Authorized Officials for Signing Official Documents; Resolution No. 2021-18:** The City Council adopted Resolution No. 2021-18.

**CC-4 Destruction of Certain Departmental Records; Resolution No. 2021-19:** The City Council adopted Resolution No. 2021-19.

**CC-5 Amendment to the Monrovia Municipal Code, Amending Section 5.36.120 Relating to the Required Number of Members on the Monrovia Old Town Advisory Board (MOTAB); Adoption of Ordinance No. 2021-03:** The City Council adopted Ordinance No. 2021-03.

**CC-6 Subrecipient Agreement with California State Library Related to Library Services and Technology Act Grant Award in the Amount of \$11,984.00 for Youth Services Virtual Programming:** The City Council approved the Subrecipient Agreement with California State Library Related to Library Services and Technology Act Grant Award in the amount of \$11,984.00 for Youth Services Virtual Programming and authorized the

Community Services Director to execute the necessary documents in a form approved by the City Attorney.

**CC-7 Agreements with Southern California Edison and Lincus, Inc., for participation in an Energy Efficiency Demonstration Project at the Ridgeside Booster Station:** The City Council approved the agreements with Southern California Edison and Lincus, Inc., for an Energy Efficiency Demonstration Project, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-8 Amendment No. 1 to the Consultant Services Agreement dated June 21, 2016, with Civiltec Engineering, Inc., in an Amount not to Exceed \$34,570 for Engineering Services related to the Wellfield Electrical Improvements Project:** The City Council approved Amendment No. 1 to the Consultant Services Agreement dated June 21, 2016, with Civiltec Engineering, Inc., for the Wellfield Electrical Improvements Project in an amount not to exceed \$34,570 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-9 Amendment No. 1 to the Consultant Services Agreement dated June 16, 2020, with Bucknam Infrastructure Group, Inc., for On-Call Engineering Services to Extend through June 30, 2024, and Approval of a Task Order in an Amount not to exceed \$57,302.00 for a Three-Year Pavement Management Program:** The City Council approved amendment No. 1 to the Consultant Services Agreement dated June 16, 2020, with Bucknam Infrastructure Group, Inc., through June 30, 2024, approved a Task Order in an amount not to exceed \$57,302.00 for a Three-Year Pavement Management Program, and authorized the City Manager to execute the necessary documents

**CC-10 Purchase Order with Pokrajac Corporation for the Deployment of K-Rail at Monrovia Canyon Park in an amount not to exceed \$24,800.00:** The City Council approved a purchase order with Pokrajac Corporation for the furnishing and deployment of K-Rail in an amount not to exceed \$24,800 related to mud and debris flow mitigation in the Bobcat Fire burn area and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

#### **PUBLIC INPUT:**

Public comment was accepted by email to City Clerk Atkins prior to 5:00 p.m. on the day of the meeting, and read aloud. The full text of comments were provided to all members of the City Council and posted to the City website. In addition, members of the public participated via Zoom video/teleconference.

1. Sari Canales, Executive Director, Monrovia Chamber of Commerce (via email)
2. Gayle Montgomery, Monrovia (via Zoom)
3. Adam, Monrovia (via Zoom)
4. Carol Daley, Monrovia (via Zoom)

**PUBLIC HEARINGS / MEETINGS:** None

#### **REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives.

**RCM-2 Review of Oak Tree Regulations:** Community Development Director Craig Jimenez reviewed existing regulations.

#### **Public Input:**

1. Carmen Martinez, Monrovia (via email)
2. Erin Robinson, Monrovia (via email)
3. Michele Brooke, Monrovia (via email)
4. Adi Paokhomai, Monrovia (via email)
5. Grow Monrovia (via email)
6. Shelly Brooke, Monrovia (via email)
7. Rosemary Gavidia, Monrovia (via Zoom)

Staff was directed to provide additional education for residents related to Oak Tree preservation.

**RCM-3 Overview of Public Comment Options:** City Clerk Atkins provided background on the City's facilitation

of electronic in response to the Governor's Executive Order and health department guidelines at the beginning of the pandemic, and an overview of the current transition to virtual public input during City Council meetings.

#### REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

##### RCC-1 Mayor Tom Adams

- (a) Continued local drought conditions
- (b) Resolution Expressing Support for Actions to Further Strengthen Local Democracy, Authority, and Control as Related to Local Zoning and Housing Issues, Resolution No. 2021-20: Mayor Adams read the resolution and answered questions of the City Council.

##### Public Input:

- 1. Gayle Montgomery, Monrovia (via Zoom)
- 2. Catherine McCallum, Monrovia (via Zoom)
- 3. Connie Millsap, Monrovia (via email)
- 4. Carol Daley, Monrovia (via Zoom)
- 5. Melissa Taylor, Monrovia (via email)
- 6. Phil Cannon, Monrovia (via email)

It was moved by Mayor Adams, seconded by Councilmember Blackburn, to adopt Resolution No. 2021-20. Following discussion, the motion failed, with Mayor Adams and Councilmember Blackburn voting in favor, Councilmembers Shevlin and Spicer, and Mayor Pro Tem Crudgington voting against.

##### RCC-2 Mayor Pro Tem Gloria Crudgington

- (a) Monrovia Historic Preservation Group 2021 Virtual Tour

##### RCC-3 Councilmember Alexander C. Blackburn

- (a) District Attorney Gascon Recall Efforts

##### RCC-4 Councilmember Becky A. Shevlin

- (a) Homeless Committee and Housing Authority Committee Updates
- (b) Upcoming events in the community

##### RCC-5 Councilmember Larry J. Spicer

- (a) Thanked Community Services, sponsors, and other partners for the recent spring egg hunt event
- (b) Recent attendance at League of California Cities Virtual Planning Commissioners Academy
- (c) Annual MAP Neighborhood Conference

#### ADMINISTRATIVE REPORTS:

**AR-1 Amendment to Title 2, Chapters 2.08 and 2.20, of the Monrovia Municipal Code Changing the General Municipal Election Date to the Date of the Statewide Primary Election in Even-Numbered Years Beginning in 2022; Adoption of Ordinance No. 2021-04**

Following discussion, it was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Crudgington, to introduce, waive further reading, and read by title only Ordinance No. 2021-04. The motion carried by unanimous roll call vote.

City Attorney Steele read the title of Ordinance No. 2021-04 as follows:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING TITLE 2 OF THE MONROVIA MUNICIPAL CODE TO CHANGE THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION FROM THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH OF EVEN-NUMBERED YEARS TO THE DATE OF THE STATEWIDE PRIMARY ELECTION IN EVEN-NUMBERED YEARS IN RESPONSE TO SB 970, AND ADJUSTING TERMS IN OFFICE ACCORDINGLY**


**PUBLIC INPUT, CONTINUED, IF NEEDED: None**

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None**

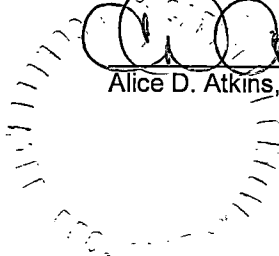
**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, April 20, 2021, 7:30 P.M.

**ADJOURNMENT:** At 10:17 p.m. Mayor Adams adjourned the meeting in memory of Donna Monroe, mother of retired Community Services Director April Monroe Soash; Gabriela Reisman, mother-in-law of Community Media of the Foothills Executive Director David Palomares; and Evelyn Canada-Weatherly, 40-year Monrovia resident.


ATTEST:



Alice D. Atkins, MMC, City Clerk



APPROVED:



Tom Adams, Mayor