

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, JANUARY 5, 2021, 7:30 P.M.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at www.foothillsmedia.org.

CLOSED SESSION: Mayor Tom Adams convened the Special Meeting / Closed Session of the Monrovia City Council on Tuesday, January 5, 2021, at 6:34 p.m., to discuss: CS-1 Public Employee Evaluation Pursuant to Government Code GC 54957(b)(1): City Manager. All members were present via videoconference. Mayor Adams adjourned the closed session at 7:09 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, January 5, 2021, at 7:32 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Dylan Feik, Assistant City Manager Lauren Vasquez and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via videoconference.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Gloria Crudgington led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Gloria Crudgington, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams. All members participated via videoconference pursuant to the Governor's Executive Order N-29-20.

REPORT OF CLOSED SESSION: City Attorney Craig Steele stated that the City Council met in closed session via teleconference to discuss the item on the posted agenda and took no reportable action; all members were present.

PRESENTATIONS/PROCLAMATIONS: None

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Sophia Labio was excused.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the December 15, 2020, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the December 15, 2020, Special and Regular Meetings.

CC-2 Payroll No. 26 in the Net Amount of \$677,397.94 and Warrant Registers dated December 17 and December 24, 2020, in the Total Amounts of \$524,477.66 and \$850,458.09, Respectively: The City Council approved Payroll No. 26 in the net amount of \$677,397.94 and Warrant Registers dated December 17 and December 24, 2020, in the total amounts of \$524,477.66 and \$850,458.09, respectively.

CC-3 Zone Change ZA2020-0002 Amending the Official Zoning Map for the City of Monrovia Set Forth in Section 17.04.040 of Title 17 (Zoning) of the Monrovia Municipal Code to Change the P/QP (Public/Quasi-Public) Zone Designation of the Properties Located at 649 West Duarte Road, and 1435, 1439, 1505, 1613, 1629, 1725, and 1729 Pilgrim Way, (APNS: 8507-014-050, 8507-013-086, 8507-013-079, 8507-013-081, 8507-014-028, 8507-014-049, 8507-014-018, 8507-014-017) to RL (Residential Low Density) Zone Designation; Adoption of Ordinance No. 2020-13: The City Council adopted Ordinance No. 2020-13.

CC-4 Amendment to the Monrovia Municipal Code, Amending Title 2 (Administration and Personnel) and Title 17 (Zoning) Relating to Review and Determination Procedures for Reasonable Accommodation Requests; Adoption of Ordinance No. 2020-12: The City Council adopted Ordinance No. 2020-12.

CC-5 Amendment No. 1 to Consultant Services Agreement with Turbo Data Systems, Inc., dated March 21, 2017, Related to Parking Citation Management Services for the Period Ending June 30, 2024: The City

Council approved Amendment No. 1 to the Consultant Services Agreement with Turbo Data Systems, Inc., dated March 21, 2017, related to Parking Citation Management Services for the period ending June 30, 2024, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Updating Parking Regulations for Certain Designated City Streets, Resolution No. 2021-08: The City Council adopted Resolution No. 2021-08

PUBLIC INPUT:

Public comment was accepted by email to City Clerk Atkins prior to 6:00 p.m. on the day of the meeting, and read aloud. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Sari Canales, Executive Director, Monrovia Chamber of Commerce

PUBLIC HEARINGS / MEETINGS:

PH-1 Formation of the City of Monrovia Community Facilities District No. 2020-02 (TownePlace Suites); Calling for, Conducting, and Declaring Results of a Special Landowner Election; and Authorizing the Levy of a Special Tax within the District; Resolution Nos. 2021-05 through 2021-07, and Introduction and First Reading of Ordinance No. 2021-02:

City Clerk Atkins executed the concurrence of City Clerk of the City of Monrovia, acting in the capacity of Elections Official with regard to a Special Election in connection with City of Monrovia Community Facilities District No. 2020-02.

Mayor Adams explained the formal process and opened the public hearing.

City Clerk Atkins reported that proper notice had been published in accordance with the Mello-Roos Community Facilities Act, and proof of such publication was on file with the Office of the City Clerk.

Mayor Adams noted changes to the public testimony process due to the current "stay at home" order and the need to conduct the meeting remotely. The City accepted public comments by email to the City Clerk up until the time of the Public Hearing. The property owner was offered right to provide public testimony by telephone or video, since there was only one property owner impacted by the proposed special tax.

Angela Cho, Senior Management Analyst, presented the agenda report.

Mayor Adams opened the floor for public testimony from the members of the public. City Clerk Atkins reported that no public input was received via email. The property owner was not present.

Mayor Adams closed the public hearing.

Mayor Adams confirmed with City Clerk Atkins that a majority protest did not exist.

It was moved by Councilmember Shevlin, seconded by Councilmember Crudginton, to adopt Resolution No. 2021-05. The motion carried unanimously by a roll call vote.

It was moved by Councilmember Shevlin, seconded by Councilmember Crudginton, to adopt Resolution No. 2021-06. The motion carried unanimously by a roll call vote.

Mayor Adams opened the Election pursuant to Resolution No. 2021-06. City Clerks Atkins received Ballots from the landowner.

City Clerk Atkins canvassed the ballots as follows:

Two (2) votes were cast in support of the proposition and 0 votes were cast in opposition to the proposition. Therefore, the proposition was approved with a 100% vote in favor.

It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to adopt Resolution No. 2021-07. The motion carried unanimously by a roll call vote.

Following brief discussion, it was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to introduce, waive further reading, and read by title only Ordinance No. 2021-02. The motion carried unanimously by a roll call vote.

City Attorney Steele read the title of Ordinance No. 2021-02 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF CITY OF MONROVIA COMMUNITY FACILITIES DISTRICT NO. 2020-02 (TOWNEPLACE SUITES) AUTHORIZING THE LEVY OF A SPECIAL TAX WITHIN THAT DISTRICT

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Dylan Feik reviewed the directives as well as upcoming initiatives and programs.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Mayor Tom Adams:

(a) Encouraged the community to continue following pandemic protocols.

RCC-2 Mayor Pro Tem Alexander C. Blackburn had no report.

RCC-3 Councilmember Gloria Crudgington:

(a) Stormwater infrastructure funding bill recently passed

RCC-4 Councilmember Becky A. Shevlin:

- (a) Recent Monrovia Community Coordinating Council meeting
- (b) Arcadia Resource Hub
- (c) Upcoming items for San Gabriel Valley Council of Governments

RCC-5 Councilmember Larry J. Spicer had no report.

ADMINISTRATIVE REPORTS: None

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, January 19, 2021, 7:30 P.M.

ADJOURNMENT: At 8:19 p.m., Mayor Adams adjourned the meeting in memory of Margaret "Peg" Santilena, mother of Associate Planner Teresa Santilena.

ATTEST:



Alice D. Atkins, MMC, City Clerk

APPROVED:



Tom Adams, Mayor

