

**MINUTES OF THE REGULAR MEETING  
OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, FEBRUARY 6, 2007, 7:30 P.M.**

**CONVENE:** Mayor Rob Hammond convened the Regular Meeting of the Monrovia City Council of Tuesday, February 6, 2007, at 7:35 P.M. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. Staff in attendance was City Manager Scott Ochoa, City Attorney Craig A. Steele and City Clerk Linda B. Proctor.

**ROLL CALL:** In attendance were Councilmembers Tom Adams, Joe Garcia, Dan Kirby, Mayor Pro Tem Mary Ann Lutz and Mayor Rob Hammond.

**INVOCATION:** Dr. John Mastrogiovanni, Pastor, led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Dan Kirby led the Flag Salute.

**PROCLAMATIONS/PRESENTATIONS:** There were none.

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** Student Liaison Rachel Jamieson reported on activities at Monrovia High School.

**CONSENT CALENDAR:** It was moved by Councilmember Kirby, seconded by Councilmember Garcia, to approve the Consent Calendar with exception of CC-4 (see below). There were no objections.

**CC-4 Replacement of One Pavement Marking Truck (Cab and Chassis from Raceway Ford in the Amount of \$25,145.00 and Utility Body with Airless Spray System from Line Master Engineering, Inc., in the Amount of \$54,170.00) for the Total Amount of \$79,315.00:** Councilmember Kirby removed CC-4 from the Consent Calendar to note that this item had gone out to bid, which was not reflected in the Staff Report.

The Public Works Department vehicles were replaced on a 15-year cycle. The existing unit was placed into service in July 1991 and was scheduled for replacement in 2006. To improve load carrying ability, this replacement vehicle was being upgraded from a 1-ton to a 1½-ton unit. The utility body was a special unit for spraying street markings and therefore was bid separately. Funds were available in the Equipment and Vehicle Replacement Fund.

It was moved by Councilmember Kirby, seconded by Councilmember Garcia, to approve the replacement purchase of one Pavement Marking truck (cab and chassis from Raceway Ford in the amount of \$25,145.00, and Utility Body with Airless Spray System from Line Master Engineering, Inc., in the amount of \$54,170.00) for the total amount of \$79,315.00. There were no objections.

The Consent Calendar consisted of the following Agenda items:

**CC-1 Unadopted Minutes of the January 16, 2007 Regular City Council Meeting**

**CC-2 Payroll No. 2 in the Amount of \$541,395.34 and Voucher Nos. 141302 through 141700 in the Amount of \$1,278,817.35**

**CC-3 Set for Public Hearing on February 20, 2007; Approve the Declaration List of Properties Designated by the County of Los Angeles Requiring Weeds or Brush and/or Rubbish Abatement, and Setting a Hearing of Protests for the Owners of Such**

**Properties, Resolution No. 2007-04:** Each year the Los Angeles County Department of Agriculture Commissioner, Weights and Measures Office, identified properties, which had been found to contain weeds, brush and/or rubbish, constituting an existing or potential health and safety hazard to adjacent property owners. Upon the City Council's approval of the date for the Property Owners' Protests, identified property owners would receive an Annual Weed Abatement notice from the County requiring that they maintain their parcels in a fire safe condition throughout the year. If the property owner did not complete the weed abatement, the County would remove the nuisance and recover the costs from the property owner.

**CC-4 Replacement of One Pavement Marking Truck (Cab and Chassis from Raceway Ford in the Amount of \$25,145.00 and Utility Body with Airless Spray System from Line Master Engineering, Inc., in the Amount of \$54,170.00) for the Total Amount of \$79,315.00:** Councilmember Kirby removed CC-4 from the Consent Calendar for separate discussion (see above).

**CC-5 Endorsement of the Inclusion of the City of Ontario in the Joint Powers Agreement (JPA) for the Metro Gold Line Foothill Extension Construction Authority, Resolution No. 2007-05**

Currently, the proposed Metro Gold Line Foothill Extension (Authority) would continue the existing Gold Line light rail system 24 miles eastward to Montclair. Segment 1 of the extension (Pasadena to Azusa-Citrus) was scheduled to open in 2011; Segment 2 (Glendora to Montclair) was scheduled to open in 2014. On December 5, 2006, the Ontario City Council, by a majority vote, joined the Metro Gold Line Phase II Joint Powers Authority (JPA). The current JPA member cities had to gain individual City Council approval to ratify the new membership of the JPA. As a member of the JPA, the City of Monrovia had to approve inclusion of the City of Ontario. Staff recommended the City Council approve Resolution No. 2007-05 relating to the JPA Agreement.

**CC-6 Master Cooperation Agreement between the City of Monrovia and the Metro Gold Line Foothill Extension Construction Authority:** The proposed Metro Gold Line Foothill Extension would continue the current Gold Line light rail system 24 miles eastward to Montclair. Segment 1 of the extension (Pasadena to Azusa-Citrus) is scheduled to open in 2011; Segment 2 (Glendora to Montclair) is scheduled to open in 2014.

The Master Cooperative Agreement (MCA) would outline the means for cooperation between the Construction Authority and each City along the Foothill Extension. The MCA would define roles and responsibilities, institute procedures for coordination of design reviews, permitting, city reimbursement, dispute resolution, betterments, etc.

Beginning in 2004, the Construction Authority had worked with the individual cities along the Foothill Extension, the Technical Advisor Committee (TAC) and the TAC's Cooperative Agreement Subcommittee to develop and execute agreements between the Authority and each Foothill Extension city. Authority staff and Segment 1 city representatives, including Monrovia, conducted working sessions on April 26 and May 11, 2006 in which the MCA was reviewed on a page-by-page basis. Comments received during this working session were incorporated in a revision to the MCA that was sent to all Foothill Extension cities on June 1, 2006 for legal review. The Segment 1 cities were required to complete its legal review and provide all comments to the Authority by June 30, 2006. The City Attorney has reviewed the MCA and provided legal comments to the Authority which had largely been incorporated.

The Authority's general counsel reviewed each city's final legal comments and incorporated the vast majority as requested by the Segment 1 cities. The Construction Authority Board had approved the MCA and requested each Segment 1 city to do the same.

**CC-7 Memorandum of Understanding; Amend Personnel Rules and Regulations to Provide for Compensation and Supplemental Benefits Effective Fiscal Year 2006-07 for Fire Employees, Appendix "A," Resolution No. 2007-06**

It has been the City's practice, going back to the late 1970's, to endeavor to compensate its employees at a competitive rate. Therefore, fourteen of the neighboring cities were surveyed to determine salary and benefit levels provided to their employees. The proposed adjustments provided salary and benefit adjustments that were in parity with the total compensation of the survey cities, as well as appropriate internal alignment.

The current Memorandum of Understanding with the Monrovia Firefighters' Association (MFA) continued through June 30, 2007. The MOU provided for a salary adjustment based on total compensation survey information obtained. The proposed salary adjustments provided for an average salary increase of 1.63% for Fire employees effective June 25, 2006.

**CC-8 Amendment to Appendix "B" of Personnel Rules and Regulations to Provide for Authorization to Establish the Classification of Accounts Technician and Make Corresponding Changes to Salaries Schedule "B," Resolution No. 2007-07:** The Administrative Services Department was staffed with clerical and professional level classifications. Changes in job structuring demonstrated the need for a paraprofessional level classification to absorb some of the work tasks that were higher level than those assigned to clerical staff while not as comprehensive as those assigned to professional level staff. A consultant reviewed the description of work tasks performed by Sharon Mulick and determined that the classification of Accounts Technician was appropriate based on the level of responsibilities performed. A review of classifications utilized in other cities also verified that Accounts Technician classification was commonly used for paraprofessional work assignments. Therefore, a job description outlining duties typically assigned to an Accounts Technician was created. The appropriate salary range had been determined to be ten percent above the Accounts Specialist classification and ten percent below the professional Accountant I classification.

**PUBLIC INPUT:**

1. Peggy Madrid, Monrovia
2. Cyrus Kemp, Monrovia
2. Stephen Grollnek, Monrovia
3. John Watson, Hal Levins, Monrovia Welcome Wagon

Mayor Hammond thanked John and Katie Watson, and Liz and Hal Levins for coming up with the idea and following through personally, and he responded to comments made by one of the speakers, noting that there was no investigation of Staff or Councilmembers that he knew of, and, due to questions asked of another speaker, asked the City Manager to give an overview of the history surrounding this event, the City's position and the factual evidence on this matter that existed in the public record.

City Manager Ochoa gave a chronological account of the events leading up to the Miller controversy. He reported that the Miller controversy was due to a watchdog group in Washington, D.C. who had requested an investigation due their allegations of alleged non-payment of taxes by Congressman Miller for funds received in the sale of hillside properties. He stated that this had nothing to do with the City of Monrovia and its residents, who bought the property all above board, and that no one here had done anything wrong. Information regarding the case was on the City's website.

**PUBLIC HEARINGS/MEETINGS:** There were none.

**CONVENE MONROVIA REDEVELOPMENT AGENCY MEETING**

**WITHOUT ADJOURNING CITY COUNCIL MEETING**

**MRA CONVENE:** Chairman Rob Hammond convened the Regular Meeting of January 16, 2007 of the Monrovia Redevelopment Agency Board of Directors at 8:10 P.M. in City Council Chambers, 415 South Ivy Avenue, without adjourning the City Council Meeting.

**MRA ROLL CALL:** Those in attendance were Boardmembers Tom Adams, Joe Garcia, Dan Kirby, Vice-Chairman Mary Ann Lutz, and Chairman Rob Hammond.

**MRA CONSENT CALENDAR:** It was moved by Boardmember Garcia, seconded by Boardmember Kirby, to adopt the Minutes of January 16, 2007. There were no objections. The Consent Calendar consisted of the following Agenda items:

**MRA CC-1: Unadopted Minutes of the January 16, 2007 Regular Meeting**

**MRA PUBLIC HEARINGS/MEETINGS:** There were none.

**MRA REPORTS:** There were none.

**MRA ADJOURNMENT:** Chairman Hammond adjourned the Monrovia Redevelopment Agency Meeting at 8:11 P.M. and the City Council Meeting continued.

**REPORTS OF CITY COUNCILMEMBERS AND SUBCOMMITTEES:**

**RCC1 Mayor Hammond** reported that:

(a) **Overview of State of the City Address:** He reported that the entire address was on KGEM and the City's website.

(b) He congratulated Karen and Gary Sutherland for receiving the Mary Wilcox Award from the Boys and Girls Club last Saturday evening at its annual dinner and auction.

(b) **Ad Hoc Parking Committee Update:** He thanked the Ad Hoc Parking Committee members for agreeing to serve and noted that it had its first meeting on January 30, 2007. It would discuss and make recommendations to the City Council on issues such as ADA parking, RV parking, street parking, trash day problems, school parking, permit parking, and overnight parking.

(b) He attended the U.S. Conference of Mayors in Washington, D.C., noting that the major thrust of the session was environmental preservation. He briefly discussed some of the programs he had learned of and directed Staff to compile a comprehensive environmental policy strategy that would focus on all aspects of "being green." He explained the 18seconds.org campaign of switching one light bulb out with a florescent bulb. Wal-Mart, Sav-On and others stocked the bulb. There was a nationwide contest to see which community could be first to have environmentally-friendly light bulbs, noting light bulbs can be changed in 18 seconds. He reported that if every American home replaced just one of the light bulbs they use most with a florescent bulb, together enough energy would be saved to light more than 2.5 million homes for an entire year and more than \$550 million in energy costs, while preventing greenhouse gases equivalent to the emissions of nearly 800,000 cars.

**RCC2 Mayor Pro Tem Lutz** reported that:

(a) **City of Sierra Madre's 100th Birthday Celebration:** She reviewed a recent event held by the City of Sierra Madre to mark it's community's 100<sup>th</sup> anniversary, and noted that soon Monrovia would need to focus on its own 125<sup>th</sup> anniversary.

(b) She reported that members of the public residing in the Upper San Gabriel Valley Municipal Water District boundaries could receive a free, high efficiency toilet on Saturday, February 10, 2007, starting at 8:00 A.M., at Duarte High School, in a water savings promotion. They must bring a current water bill and a photo ID, and it was on a first come, first served

basis. After the new toilet was installed, the old one had to be delivered back to Duarte by March 3, 2007 between 8:00 A.M. and 2:00 P.M. at the same location.

**RCC3 Councilmember Tom Adams** reported that:

(a) **Fire Department's Urban Area Security Initiative (UASI) Grant:** Fire Chief Chris Donovan gave an overview of the recently received UASI Grant for radio operability between agencies.

(b) **Explanation of the New Wheelchair Accessible Ramps in Old Town:** Councilmember Adams asked Public Works Director Dave Fike to address some of the questions regarding the new handicapped access ramps in Old Town – specifically the bumps and the bright yellow color. He reported that the size of the domes on the ramps were governed by federal standards and are there to help the blind know where they are standing when walking down the street. The bright yellow or "Safety Yellow" (the official name) color was one of a short list of approved colors. Yellow was chosen based on its universal association with "caution." It also was bright enough to help sight impaired individuals, as well as motorists, focused in the pedestrian-oriented district.

(c) He reported that on Saturday, February 17, between the hours of 10:00 A.M. and 3:00 P.M., consumers could drop-off their obsolete electronics free of charge at the CompUSA store, located at 745 W. Huntington Drive in Monrovia.

**RCC4 Councilmember Garcia** reported that:

(a) As the Chair of the League's Housing & Community Development Committee, the City was poised to take full advantage of Monrovia's innovative long range planning program as a result of the November 2006 bond that California voters approved for a comprehensive infrastructure, affordable housing and smart-growth bond package. He has arranged to have the State Secretary of Housing & Community Development Lynne Jacobs visit Monrovia and take a tour of the City's several transit-oriented, smart-growth projects. As both a member of this Council and the Chair of the League's HCD Committee, he hoped to demonstrate to Secretary Jacobs just how much Monrovia was doing to improve the quality of life for our town and our region. He hoped that Secretary Jacobs would look at Monrovia as a pilot program for all cities for sustainable and transit-oriented development and that State funding would accompany the Secretary's endorsement. He asked that Staff prepare for Secretary Jacobs' visit by presenting the City Council with a targeted and comprehensive lobbying strategy that could be used to identify State funding sources prior to the Secretary's visit in March.

**RCC5 Councilmember Kirby** reported that:

(a) He had, with other members of the City Council and Staff, attended the ICA Conference in Santa Barbara last week where public safety concerns were the topic of discussion.

(b) He commended Councilmember Garcia for his idea regarding Secretary Lynn Jacobs, and offered to augment Councilmember Garcia's effort with the League of Cities in any way he could.

**REPORTS OF STAFF MEMBERS:** There were none.

**ADMINISTRATIVE REPORTS:**

**AR-1 Consideration of an Advertising/Sponsorship Program on City Owned Transit Vehicles**

Deputy City Manager Tito Haes reviewed the Staff Report.

At the May 16, 2006 City Council Meeting, while discussing the purchase of four new paratransit vehicles, the City Council requested Staff research the possibilities of an advertising program on City owned transit vehicles. At the June 20, 2006 City Council meeting, Staff presented an overview of transit advertising programs in Southern California. After hearing that report, the



cart and provide collection services and then place a notice on the cart reminding the residents to "unlock" the cart on collection day.

Once the carts were placed in the community, Staff would monitor the program for any collection issues and resident satisfaction with the bins for a period of 36 months. Program participants would receive an initial survey postcard and this same survey would be given every twelve months for a total of three years to evaluate program effectiveness.

**It was moved by Mayor Pro Tem Lutz, seconded by Councilmember Garcia, to approve the Second Amendment to Athens Services Exclusive Residential Solid Waste Franchise Agreement to include a Bear Resistant Barrel Pilot Project. There were no objections.**

#### **AR-4 Monrovia Reads and Plays Mobile Literacy and Recreation Program**

Michele Tompkins, Recreation Division Manager, reviewed the Staff Report.

The Monrovia Reads and Plays Mobile Literacy and Recreation Program was created to further develop the use of the Monrovia Reads Literacy Van. The Monrovia Area Partnership (MAP) program identified economically disadvantaged neighborhoods that suffered from crime and blight. The residents from these neighborhoods did not typically use the Monrovia Public Library or participate in Recreation programs. The Monrovia Reads and Plays program would provide a variety of literacy and recreation programs for youth that build self-esteem promote positive behavior and provide access to city services. The Community Services Commission, Library Board and Monrovia Reads Board supported the proposal and were committed to participate in a fundraising campaign to raise the necessary funds for three years.

**It was moved by Councilmember Adams, seconded by Councilmember Kirby, to approve the Monrovia Reads and Plays Mobile Literacy and Recreation Program, the implementation of a memorandum of Understanding with the Monrovia Unified School District for use of the Literacy Van, and an allocation of \$25,000.00 from the City budget to fund Monrovia Reads and Plays.**

**ROLL CALL: Ayes: Councilmembers Adams, Garcia, Kirby, Mayor Pro Tem Lutz, Mayor Hammond  
Motion carried: 5-0**

#### **AR-5 Amendment to Architectural Contract for Monrovia Public Library with Gonzalez/Goodale Architects to complete the Schematic Design Phase, in an amount not to exceed \$108,700.00**

Deputy City Manager Tito Haes reviewed the Staff Report.

On January 17, 2006, the City Council directed Staff to begin work with a Library Consultant, Linda Demmers, and Architect, Gonzalez & Goodale, to develop design documents for a new 28,000 square foot Library Building. The Architect completed designs for the Library Floor Plan as well as exterior renderings of the Library Building. On December 5, 2006, the City Council approved the exterior renderings and the placing of the Library Bond Measure on the March 6, 2007 municipal election. In order to be prepared for construction of the Library Building to begin in the fall of this year, the Architect had to begin work on the schematic designs for the building.

The Library Floor Plan and exterior renderings for the 28,000 square foot Monrovia Library Building were completed. The next step in the process was to begin work on the schematic designs for the building. This phase included steps to assemble project related documents and coordinate site plan and site survey information; prepare, schematic design documents consisting of drawings and other documents necessary to fix and describe the size and

character of the library, including such elements as may be appropriate and necessary to address Design Development phase; within the 28,000 square foot Library Building, calculate the net square footage (nsf) of usable space for each library program function, identify any programs or functions that might need additional nsf to function properly; provide a list of the size of each space, schematic plans of the new Library Building and affected park areas, and a Schematic Design level construction cost estimate for the library; prepare a schematic plan for park modifications, including but not limited to the area where demolition of the existing library would occur; review and incorporate existing strategic planning ideas with proposed outdoor extensions of library facilities and functions, such as meeting rooms and useable adjacent outdoor space; identify the relationship of existing library and park to the new library building and develop a phasing concept for move-in to new library and demolition of existing library; prepare drawings that consisted of plans, sections, and elevations at a scale of no less than 1/16 inch per foot; a preliminary plan that shall be prepared to identify type of construction, type of occupancy, required fire rating separations, and location of number of exists required; and, analyze and incorporate structural, mechanical, and electrical engineering design concepts as part of Schematic Design drawings.

The Schematic Design phase would be completed by March 15, 2007. The next phases would be Design Development and Construction Documents.

Staff recommended the City Council authorize the City Manager to amend the architectural services contract with Gonzalez/Goodale Architects to complete the Schematic Design phase of the architectural tasks at a cost not to exceed \$108,700.00.

Discussion ensued including concern by Councilmember Adams that \$100,000.00 would be spent one month before the project went to a vote. City Manager Ochoa explained that there was momentum to push forward, and this would be done on a time and material basis, as the City Council had asked Staff to do last year, and confirmed Councilmember Adams' statement that the approval of the amendment was subject to working out the details with the firm to stop the process at that time if for some reason the library measure was not successful.

**It was moved by Councilmember Adams, seconded by Mayor Pro Tem Lutz, to approve an Amendment to Architectural Contract for Monrovia Public Library with Gonzalez/Goodale Architects, resulting in an amount not to exceed \$108,700.00. There were no objections.**

**AR-6 Amendment to Title 5, Chapter 5.20 of the Monrovia Municipal Code Relating to Automobiles for Hire; Introduction and First Reading of Ordinance No. 2007-03**

Sheila Spicer-Batice, Business License Officer, reviewed the Staff Report.

The Municipal Code to own and operate Automobiles for Hire had not been updated since 1983. The proposed amendments to the ordinance would increase liability insurance requirements and require a comprehensive background check. It would also include the State of California requirement of controlled substance/alcohol screening for owners and drivers and the registration of their taxicab rates. Additionally, the proposed changes would make permitting and licensing procedures consistent with other businesses governed under Title 5 of the Monrovia Municipal Code. The proposed amendments to the ordinance would help protect the safety and welfare of local residents and address present day liability and law enforcement concerns. It would also streamline the permitting and licensing process. Staff recommended that the City Council introduce Ordinance No. 2007-03.

**It was moved by Councilmember Kirby, seconded by Councilmember Adams, to introduce, waive further reading, and read by title only Ordinance 2007-03 relating to an**

**amendment to Title 5, Chapter 5.20, Automobiles for Hire, of the Monrovia Municipal Code.** There were no objections.

City Attorney Steele read as follows:

**AN ORDINANCE OF THE CITY OF MONROVIA AMENDING CHAPTER 5.20 OF THE MONROVIA MUNICIPAL CODE REGARDING THE REGULATION OF AUTOMOBILES FOR HIRE**

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, February 20, 2007, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. The Regular Meeting scheduled for Tuesday, March 6, 2007 had been cancelled.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** There was no public input.

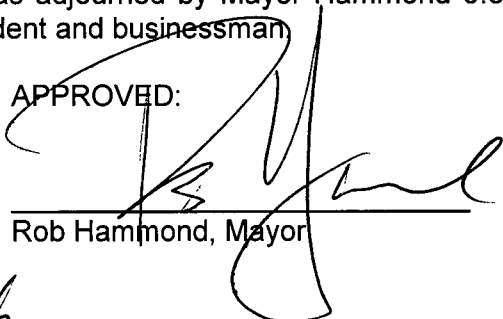
**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** There were no items pulled from the Consent Calendar.

**ADJOURNMENT TO CLOSED SESSION:** There was no Closed Session.

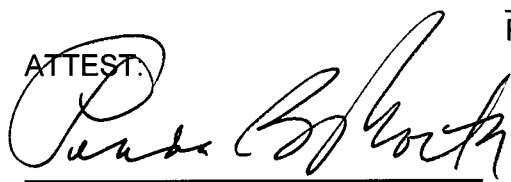
**RECONVENE AND REPORT OF CLOSED SESSION:** There was no Closed Session.

**ADJOURNMENT:** The Meeting was adjourned by Mayor Hammond 9:55 P.M. in memory of Kelvin Dail, long time Monrovia resident and businessman

APPROVED:

  
\_\_\_\_\_  
Rob Hammond, Mayor

ATTEST:

  
\_\_\_\_\_  
Linda B. Proctor, MMC, City Clerk