

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, JANUARY 21, 2014, 7:30 P.M.**

STUDY SESSION: Mayor Pro Tem Becky A. Shevlin convened the Special Meeting/Study Session of the Monrovia City Council at 5:30 p.m. on Tuesday, January 21, 2014, in the Police Department Community Room, 140 East Lime Avenue, Monrovia, California, at which all Councilmembers were present with the exception of Mayor Lutz, who was excused, to discuss an overview of Fees and Charges and Deferred Maintenance. Mayor Pro Tem Shevlin adjourned the meeting at 6:32 p.m.

CLOSED SESSION: Mayor Pro Tem Shevlin convened the Closed Session Meeting of the Monrovia City Council at 6:45 p.m. on Tuesday, January 21, 2014, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present with the exception of Mayor Lutz, who was excused, to discuss the following Closed Session item: CS-1 Conference with Labor Negotiator pursuant to Government Code §54957.6; Agency Negotiator: Danielle Tellez; Group Employees: All Groups

CONVENE: Mayor Pro Tem Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, January 21, 2014, at 7:30 p.m. in City Council Chambers. In attendance were Interim City Manager Francis M. Delach, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: City Clerk Alice D. Atkins led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Tom Adams led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Tom Adams, Alexander C. Blackburn, Larry J. Spicer, and Mayor Pro Tem Becky A. Shevlin. Mayor Mary Ann Lutz was excused.

REPORT OF CLOSED SESSION: City Attorney Craig Steele stated that the City Council met in closed session to discuss the item on the posted agenda and there was no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Introduction of the 2014 Senior Club Presidents: Rebecca Romero, Assistant Recreation Coordinator, introduced the 2014 Senior Club Presidents Janet Alvarez, New Horizon Club, and Loretta Silvera, Gadabout Club, to the Mayor, City Council, and Community.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Kevin Lee report on past and future activities at the high school.

ORDER OF BUSINESS: Interim City Manager Fran Delach stated there were no changes to the order of business.

CONSENT CALENDAR: Councilmembers requested to pull item CC-5 for discussion. **It was moved by Councilmember Adams, seconded by Councilmember Spicer, to approve the consent calendar.** The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the January 7, 2014, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the January 7, 2014, Special and Regular Meetings.

CC-2 Payroll No. 2 in the Net Amount of \$462,938.95, and Warrant Register Dated January 2, 2014 in the Total Amount of \$1,200,625.40: The City Council approved Payroll No. 2 in the net amount of \$462,938.95, and Warrant Register dated January 2, 2014 in the total amount of \$1,200,625.40.

CC-3 Purchase of Three (3) Dodge Charger Replacement Police and Fire Department Administrative Vehicles from Sierra Chrysler-Dodge-Jeep-Ram in the Amount of \$76,220.55 and Installation of New Emergency Equipment by Communication Center in the Amount of \$6,148.59: The City Council approved the purchase of three (3) Dodge Charger replacement Police and Fire

Department administrative vehicles from Sierra Chrysler-Dodge-Jeep-Ram in the amount of \$76,220.55 and installation of new emergency equipment by Communication Center in the amount of \$6,148.59

CC-4 Amendment to Title 17 (Zoning) of the Monrovia Municipal Code to Establish Definitions, Approval Requirements and Development Standards for Emergency Shelters and Transitional and Supportive Housing in Compliance with Senate Bill SB 2; Adoption of Ordinance No. 2014-01: The City Council adopted Ordinance No. 2014-01.

CC-5 Amendment to the Memorandum of Agreement with Gateway Cities Council of Governments for the Coordinated Monitoring Plan for the Los Angeles River Metals TMDL for the Period Ending June 30, 2016: This item was pulled for discussion and moved to follow Administrative Reports below.

CC-6 Acceptance of Additional State Homeland Security Grant Funds in the Amount of \$15,030.15 for Purchase and Installation of Additional Video Conferencing Equipment from CDW-G for the Regional Fire SMART Classroom Project: The City Council accepted additional State Homeland Security Grant Funds in the amount of \$15,030.15 for purchase and installation of additional video conferencing equipment from CDW-G for the Regional Fire SMART Classroom project, and authorized the Fire Chief to execute necessary documents.

CC-7 Professional Services Agreement with AdminSure, Inc., for Liability Claim Third Party Administrator Services for the Period Ending January 31, 2016: The City Council approved an agreement with AdminSure, Inc., for liability claim Third Party Administrator services for the period ending January 31, 2016, in a form approved by the City Attorney, and authorized the Interim City Manager to execute the necessary documents.

CC-8 Change Order in the Amount of \$10,600.00 by E.C. Construction, Inc., for the Fire Station No. 2 – Training Facility Site and Foundation, Project No. C-3064: The City Council approved a change order in the amount of \$10,600.00 by E.C. Construction, Inc. for the Fire Station No. 2 – Training Facility Site and Foundation, Project No. C-3064.

CC-9 Emergency Hire of One (1) Police Officer Position Over Fiscal Year 2013-2014 Budgeted Staffing Level: The City Council authorized the Interim City Manager to initiate emergency hire of one (1) Police Officer position over Fiscal Year 2013-2014 budgeted staffing level.

CC-10 Legislative Bulletin: The City Council received and filed the Legislative Bulletin.

PUBLIC INPUT:

1. Eloise Hart, Monrovia Duarte Black Alumni Association
2. Manuel Gouveia, Upper San Gabriel Valley Municipal Water District
3. Steve Grollnek, Monrovia
4. Ralph Walker, Covina
5. Gwendolyn Jones, Monrovia
6. Robert Parry, Monrovia

Mayor Pro Tem Shevlin asked Staff to bring back a report on drought conditions and what it means to Monrovia, and an overview of the City's powers with respect to homeless issues in the park. Councilmember Blackburn proposed establishing a community committee to evaluate the issue and develop solutions.

PUBLIC HEARINGS / MEETINGS: None

REPORTS OF CITY MANAGER AND STAFF

RCM-1 Interim City Manager Francis M. Delach

- (a) Update on 316 South Myrtle Avenue: Community Development Director Steve Sizemore provided an update on discussions with the property owner and contract, their plans to secure the property and continue construction.
- (b) Update on City Manager recruitment

(c) Staff efforts to assist evacuated residents during the recent Colby Fire by arranging discounted rates at Monrovia hotels

REPORTS OF CITY COUNCILMEMBERS & SUB-COMMITTEES

RCC-1 Mayor Mary Ann Lutz was excused.

RCC-2 Mayor Pro Tem Becky A. Shevlin

- (a) "Change is Coming" information presentation by Monrovia Unified School District
- (b) Monrovia Chamber of Commerce Membership & Awards Dinner

RCC-3 Councilmember Tom Adams:

- (a) Display of South African Flag in honor of Nelson Mandela at Monrovia Library during Black History Month

RCC-4 Councilmember Alexander C. Blackburn had no report.

RCC-5 Councilmember Larry J. Spicer:

- (a) Commented on the complexity of homeless issues.

ADMINISTRATIVE REPORTS:

AR-1 New Fire Department Logo and Rebranding of the Fire Department Name

Fire Chief Chris Donovan reviewed the Agenda Report.

Following brief discussion, it was moved by Councilmember Adams, seconded by Councilmember Spicer, to receive and file the report. The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:

CC-5 Amendment to the Memorandum of Agreement with Gateway Cities Council of Governments for the Coordinated Monitoring Plan for the Los Angeles River Metals TMDL for the Period Ending June 30, 2016

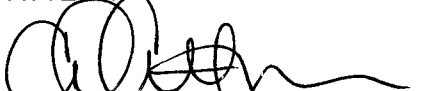
Director of Public Works Carl Hassel answered questions from Councilmember Adams regarding Exhibit A of the agreement concerning the square miles used to calculate each city's share of costs.

It was moved by Councilmember Adams, seconded by Councilmember Spicer, to approve an amendment to the Memorandum of Agreement with Gateway Cities Council of Governments for the Coordinated Monitoring Plan for the Los Angeles River Metals TMDL for the Period Ending June 30, 2016, and authorize the Interim City Manager to execute the necessary documents. The motion carried unanimously.

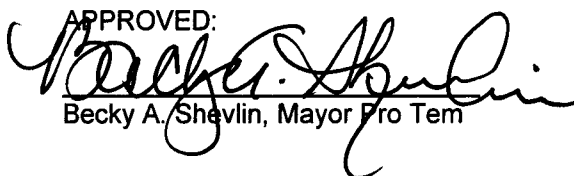
SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, February 4, 2014, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California, preceded by a Special Meeting – Budget Study Session, 5:30 p.m., Police Community Room, 140 East Lime Avenue – Ivy Avenue Entrance, Monrovia, California.

ADJOURNMENT: At 8:14 p.m., Mayor Pro Tem Shevlin adjourned the meeting in memory of Cate Manzo, Longtime Employee of The Peach Cafe.

ATTEST:


Alice D. Atkins, CMC, City Clerk

APPROVED:


Becky A. Shevlin, Mayor Pro Tem