



CITY COUNCIL AGENDA REPORT



DEPARTMENT: City Manager's Office

MEETING DATE: March 15, 2022

PREPARED BY: Alice D. Atkins, City Clerk

AGENDA LOCATION: CC-1

TITLE: Unadopted Minutes of the March 1, 2022, Regular Meeting of the Monrovia City Council

OBJECTIVE: To adopt the meeting Minutes of the Monrovia City Council

BACKGROUND: The purpose of the Minutes is to record the actions taken by the legislative body.

RECOMMENDATION: Staff recommends that the City Council adopt the Minutes of the Regular Monrovia City Council Meeting.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the March 1, 2022, Regular Meeting of the Monrovia City Council.

CC-1

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, MARCH 1, 2022, 7:30 P.M.**

In accordance with Government Code Section 54953(e) and guidance from the California and Department of Public Health, Los Angeles County Health Department, and Occupational Safety and Health Administration, the City Council made the determination that there would not be a physical meeting location. Members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at www.foothillsmedia.org.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, March 1, 2022, at 7:32 p.m. In attendance was City Manager Dylan Feik, Assistant City Manager Lauren Vasquez, and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via videoconference.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Becky A. Shevlin led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams. All members participated via videoconference pursuant to Government Code Section 54953(e). Councilmember Alexander C. Blackburn was excused.

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming the Month of March 2022 as “March 4 Balance: Suicide Prevention and Mental Health Awareness Month”: Councilmember Shevlin read the proclamation aloud and presented to Ulises Gutierrez representing Healing Connections and Megan Lundgren representing Relationships for Better.

PR-2 Proclaiming the Month of March 2022 as “American Red Cross Month”: Councilmember Spicer read the proclamation aloud and presented to Todd Blecha, Greater San Gabriel and Pomona Valleys Board Chair.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Angelina Hamilton provided an update on happenings at Monrovia High School.

ORDER OF BUSINESS: Mayor Adams noted the following item would be moved up and heard prior to the CONSENT CALENDAR.

RCM-2 Update from Los Angeles County Assessor: Jeff Prang, Los Angeles County Assessor, provided an update of his office and tax saving programs that are available to Monrovia residents.

CONSENT CALENDAR: It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the February 15, 2022, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the February 1, 2022, Special and Regular Meetings of the Monrovia City Council.

CC-2 Payroll No. 4 in the Net Amount of \$641,108.05, and Warrant Registers dated February 17 and February 24, 2022, in the Total Amounts of \$1,536,086.25, and \$587,951.87, Respectively: The City Council approved Payroll No. 4 in the net amount of \$641,108.05, and Warrant Registers dated February 17 and February 24, 2022, in the total amounts of \$1,536,086.25, and \$587,951.87, respectively.

CC-3 Agreement with Pyro Spectaculars, Inc., in the Amount of \$27,600.00 for Production of the 2022 Fourth of July Fireworks Show: The City Council approved an agreement with Pyro Spectaculars, Inc., for production of the 2022 Fourth of July fireworks show in the amount of \$27,600.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Memorandum of Understanding (MOU) between the City of Monrovia and Monrovia Reads for the Monrovia Reads Mobile Literacy Program to Provide Access to Library Services Across Monrovia: The City Council approved a Memorandum of Understanding with Monrovia Reads for the Monrovia Reads Mobile Literacy Program and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 Adopting a Notification of Intent to Comply Pursuant to Senate Bill 619 Regarding Compliance with Senate Bill 1383 and Making Findings and Determinations Regarding the Same; Resolution No. 2022-13: The City Council adopted Resolution No. 2022-13.

PUBLIC INPUT: Public comment was accepted by email to City Clerk Atkins prior to 3:00 p.m. on the day of the meeting. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Evelyn Walkerby (via zoom)
2. Arogant Hollywood (via zoom)
3. Allison (via zoom)
4. Jason Willoughby (via zoom)
5. Susan McCreary (via email)
6. Brian Yamaguchi (via email)
7. Chris Dragon (via email)

PUBLIC HEARINGS / MEETINGS: None

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Dylan Feik reviewed the directives as well as upcoming initiatives and programs.

RCM-2 Update from Los Angeles County Assessor: This item was heard out of order preceding CONSENT CALENDAR, above.

RCM-3 Phase II Drought Billing Update: Rae Bowman, Deputy Administrative Services Director, provided an overview of the upcoming water billing penalties associated with conservation requirements and answered questions of the City Council.

RCM-4 General Municipal Election Update: City Clerk Atkins reviewed upcoming key dates and answered questions of the City Council.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Mayor Tom Adams had no report.

RCC-2 Mayor Pro Tem Gloria Crudgington had no report.

RCC-3 Councilmember Alexander C. Blackburn was excused

RCC-4 Councilmember Becky A. Shevlin

(a) Direction on San Gabriel Valley Council of Governments (SGVCOG) Comment Letter Related to Recommendations for the Blue Ribbon Commission on Homelessness. The City Council concurred with supporting the SGVCOG letter.

- (b) San Gabriel Valley Council of Governments Regional Housing Trust Update
- (c) Women's History Month

RCC-5 Councilmember Larry J. Spicer

- (a) Monrovia Today newsletter and activity guide
- (b) Monrovia joined the Los Angeles Workforce Development Board

ADMINISTRATIVE REPORTS:

AR-1 Solicitation of Bids for the Lucinda Garcia Park Improvements Project, Project #G-935:

Tina Cherry, Community Services Director, reviewed agenda report and answered questions of the City Council.

It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to authorize staff to solicit bids for the Lucinda Garcia Park Improvements Project, Project #G-935 in accordance with the City's Purchasing Policy and the California Public Contract Code. The motion carried unanimously by roll call vote.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, March 15, 2022, 7:30 P.M.

ADJOURNMENT: At 9:42 p.m., Mayor Adams adjourned the meeting of the Monrovia City Council in memory of Elia Duran, mother of Public Works Senior Administrative Assistant Julia Benavidas.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, MMC, City Clerk