

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, NOVEMBER 7, 2017, 7:30 P.M.**

**SPECIAL MEETING:** Mayor Tom Adams convened the Special Meeting of the Monrovia City Council of Tuesday, November 7, 2017, at 6:00 p.m. in City Council Chambers, 415 S. Ivy Avenue, Monrovia, California, at which all members were present for the swearing in of newly appointed Police Chief Alan Sanvictores.

**CLOSED SESSION:** Mayor Tom Adams convened the Closed Session of the Monrovia City Council of Tuesday, November 7, 2017, at 6:45 p.m. in City Council Chambers, at which all members were present. City Attorney Craig Steele announced that the City Council would meet in closed session regarding a significant exposure to litigation against the City pursuant to Government Code Section 54956.9(d)(2), the facts and circumstances of which are set forth in a letter dated October 16, 2017, from Attorney Stephen Byrne regarding an incident at a recent Historic Preservation Commission meeting. A copy of that letter is on file in the City Clerk's office. Mayor Adams adjourned the Closed Session Meeting at 7:05 p.m.

**CONVENE:** Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, November 7, 2017, at 7:33 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

**INVOCATION:** Police Chaplain Terrence Brown led the invocation, beginning with a moment of silence in memory of the victims of the recent shooting in Texas.

**PLEDGE OF ALLEGIANCE:** Councilmember Becky A. Shevlin led the Pledge of Allegiance.

**ROLL CALL:** In attendance were Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudginton and Mayor Tom Adams.

**REPORT OF CLOSED SESSION:** City Attorney Craig Steele stated that the City Council met in closed session to discuss the item on the posted agenda and took no reportable action.

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Introduction and Swearing In of Newly Appointed Police Chief Alan Sanvictores:** City Manager Oliver Chi introduced Alan Sanvictores as the newly appointed Chief of the Monrovia Police Department; City Clerk Alice Atkins administered the oath of office and presented a Certificate of Appointment.

**PR-2 Recognition of Monrovia Police Department, Recipient of the International Association of Chiefs of Police/Cisco Community Policing Award:** Police Chief Alan Sanvictores provided an overview of the award winning Achieving Community Trust (ACT) Program.

**PR-3 Proclaiming the Month of November as "Pulmonary Hypertension Awareness Month":** The Mayor and City Council presented a proclamation to the family of Joanne Yuille in her memory.

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** Student Liaison Ciera Miller reported on activities at the high school.

**ORDER OF BUSINESS:** There were no changes to the order of business.

**CONSENT CALENDAR:** It was moved by Mayor Pro Tem Crudginton, seconded by Councilmember Spicer, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the October 17, 2017, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the October 17, 2017, Special and Regular Meetings.

**CC-2 Payroll Nos. 21 and 22 in the Net Amounts of \$610,130.81 and \$652,413.30, Respectively, and Warrant Registers dated October 19, and 26, 2017, and November 2, 2017 in the Total Amounts of \$997,666.84, \$722,091.17, and \$936,450.53, Respectively:** The City Council approved Payroll Nos. 21 and 22 in the net amounts of \$610,130.81 and \$652,413.30, respectively, and Warrant Registers dated October 19, and 26, 2017, and November 2, 2017 in the total amounts of \$997,666.84, \$722,091.17, and \$936,450.53,

respectively.

**CC-3 Amendment to Title 5 (Business Taxes, Licenses and Regulations) and Title 17 (Zoning) of the Monrovia Municipal Code to Adopt Regulations Pertaining to Cannabis; Adoption of Ordinance No. 2017-05:** The City Council adopted Ordinance No. 2017-05.

**CC-4 Agreement with Air-Tro, Inc. for the Maintenance of Heating, Ventilation, and Air Conditioning (HVAC) Systems at City Facilities for the Period Ending October 31, 2020:** The City Council approved an agreement with Air-Tro, Inc., for HVAC maintenance services for the period ending October 31, 2020, with an annual cost not to exceed \$75,000 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-5 Consultant Services Agreement with David Evans and Associates, Inc., for On-Call Engineering Services for the period ending June 30, 2020:** The City Council approved an agreement with David Evans and Associates, Inc., for on-call engineering services for the period ending June, 30, 2020, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-6 Consultant Services Agreements with Merrell Johnson Engineer, Inc., and Civiltec Engineering, Inc., for Engineering and Design Services Related to the Monrovia Renewal North Section Infrastructure Improvements Project:** The City Council approved the consultant services agreements with Merrell Johnson Engineering, Inc., and Civiltec Engineering, Inc., for engineering and design services related to the Monrovia Renewal North Section Infrastructure Improvements Project and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-7 Acceptance of Work, Notices of Completion, and Release of Retention Funds to Sancon Engineering, Inc., for to the Monrovia Renewal Southwest / Southeast Sewer Lining and Point Repair Project, Project No. MR-006:** The City Council accepted the work of Sancon Engineering, Inc., for the Monrovia Renewal Southwest / Southeast Sewer Lining and Point Repairs Project, Project No. MR-006, authorized the City Clerk to file the Notices of Completion, and directed the City Engineer to release all retained funds in accordance with contract provisions.

**CC-8 Agreements with R.J. Collins Plumbing Company, Century Rooter, and Rudy's Plumbing for On-call Plumbing Services for the period ending June 30, 2019:** The City Council approved the agreements with R.J. Collins Plumbing Company, Century Rooter and Rudy's Plumbing for on-call plumbing services for the period ending June, 30, 2019, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-9 Update to Debt Management Policy No. 2.92, Resolution No. 2017-35:** The City Council adopted Resolution No. 2017-35.

**CC-10 Parking Lot License Agreement with 134 East Wheeler, LLC for Public Parking on the Property located at 141 West Pomona Avenue:** The City Council approved the Parking Lot License Agreement with 134 East Wheeler, LLC to allow for public parking on the property located at 141 West Pomona Avenue, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-11 Agreement with S.N. Ward & Son for Maintenance of Public Works and General Fleet Vehicles for the Period Ending October 31, 2020:** The City Council approved an agreement with S.N. Ward & Son for Maintenance of Public Works and General Fleet Vehicles for the period ending October 31, 2020, in an amount not to exceed \$75,000 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-12 Rejection and Re-solicitation of Bids for the Monrovia Renewal South Section Infrastructure Improvements Project:** The City Council rejected all four (4) bids received for the Monrovia Renewal South Section Infrastructure Improvements Project and authorized staff to complete a subsequent public bid process for this project, incorporating modifications and additions to the scope of work as outlined in this report.

**PUBLIC INPUT:**

1. Steve Baker, Monrovia
2. Gayle Montgomery, Monrovia
3. Barbara Gholar, Interfaith Council of Monrovia

4. Dale Rogers, Monrovia
5. Bill Daugherty, Monrovia
6. Brian Tindall, Monrovia
7. Chuck Keen, American Legion Post 44
8. Michael Hobner, American Legion Post 44 Member

**PUBLIC HEARINGS / MEETINGS:** None.

#### **REPORTS OF CITY MANAGER AND STAFF**

**RCM-1 City Council Directives Update:** City Manager Chi provided an update on items recently added to the log of City Council Directives. Councilmember Shevlin requested an update on possible AirBnB regulations, and a schedule of regular meetings of the Friday Night Family Street Fair Oversight Committee.

#### **REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

##### **RCC-1 Mayor Tom Adams**

- (a) Requested a staff report at a December meeting regarding use of polystyrene at City Hall

**RCC-2 Mayor Pro Tem Gloria Crudgington** had no report.

**RCC-3 Councilmember Alexander C. Blackburn** had no report.

##### **RCC-4 Councilmember Becky Shevlin**

- (a) SGVCOG amending JPA regarding ongoing purpose and scope of ACE
- (b) Recent Foothill Transit Executive Board Meeting
- (c) Upcoming Assemblymember Chris Shevlin Senior Health Discussion
- (d) Upcoming events in the community

**RCC-5 Councilmember Larry J Spicer** had no report.

#### **ADMINISTRATIVE REPORTS:**

The following Agenda Reports were presented together:

**AR-1 Approval of CalPERS Response Plan to Address Pending Unfunded Accrued Liability Pension Cost Increases, Resolution Nos. 2017-37 through 2017-40**

**AR-2 Authorize the Issuance of City of Monrovia Pension Obligation Bonds, Series 2017, and Approve and Authorize the Execution and Delivery of Certain Documents and Certain Other Related Actions; Resolution No. 2017-37**

Oliver Chi, City Manager, reviewed the Agenda Reports and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Spicer, seconded by Councilmember Blackburn, to approve the City's overall CalPERS Response Plan for addressing pending Unfunded Accrued Liability cost increases by approving the Side Letters of Agreement with all employee units to increase employee contributions toward pension costs and adopting Resolution Nos. 2017-37 through 2017-40.** The motion carried unanimously.

**AR-3 Authorization to Issue a Proposition 218 Notice of Public Hearing Regarding Proposed Adjustments for Water Fees, Resolution No. 2017-36**

Oliver Chi, City Manager, reviewed the Agenda Report and answered questions of the City Council.

Following discussion, **it was moved by Mayor Pro Tem Crudgington, seconded by Councilmember Spicer, to adopt Resolution No. 2017-36.** The motion carried unanimously.

**AR-4 Proposed Amendment to Title 2, Chapter 2.20, of the Monrovia Municipal Code Changing the General Municipal Election Date to March of Even-Numbered Years Beginning in 2020; Introduction of Ordinance No. 2017-08**

Craig Steele, City Attorney, reviewed the Agenda Report and answered questions of the City Council.

Public Input:

1. Erica Rosenthal, Monrovia, spoke in opposition
2. Melissa Taylor, Monrovia, spoke in opposition
3. Danielle Riley, Monrovia, spoke in opposition
4. John Hun, Monrovia, spoke in opposition

Craig Steele responded to comments made by speakers related to voter suppression, corrected a statement regarding extending terms by 16 months, and cited state law requiring municipal elections be non-partisan.

Following discussion, **it was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Crudgington, to adopt Ordinance No. 2017-08.** The motion carried unanimously by roll call vote.

City Attorney Craig Steele read the title of Ordinance No. 2017-08 as follows:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING CHAPTER 2.20 OF TITLE 2 OF THE MONROVIA MUNICIPAL CODE TO CHANGE THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION FROM THE SECOND TUESDAY OF APRIL IN ODD-NUMBERED YEARS TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH IN EVEN-NUMBERED YEARS EFFECTIVE IN 2020**


**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

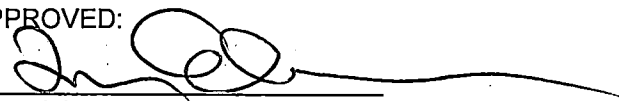
**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, November 21, 2017, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT:** At 10:21 p.m., Mayor Tom Adams adjourned the meeting in memory of John Foltz, Member of the Monrovia Renewal Citizen Advisory Committee.

ATTEST:

  
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 Alice D. Atkins, CMC, City Clerk

APPROVED:

  
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 Tom Adams, Mayor

