

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, JANUARY 6, 2015, 7:30 P.M.**

**CONVENE:** Mayor Mary Ann Lutz convened the Regular Meeting of the Monrovia City Council of Tuesday, January 6, 2015, at 7:30 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

**INVOCATION:** Police Chaplain Terrence Brown led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Larry J. Spicer led the Pledge of Allegiance.

**ROLL CALL:** In attendance were Councilmembers Tom Adams, Alexander C. Blackburn, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Mary Ann Lutz.

**REPORT OF CLOSED SESSION:** None

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Introduction of Newly Hired Employees:** City Manager Oliver Chi introduced newly hired Executive Assistant to the City Manager and City Council Julie Vicuna; Senior Analyst Lauren Vasquez introduced newly promoted Management Analyst I Heather Greer; Acting Recreation Division Manager Kerri Zessau introduced newly promoted Park Naturalist Eugene Suk; Utility Supervisor Shawn Igoe introduced newly hired Utility Maintenance Worker Kenny Soto; and Parks Supervisor Richard Paez introduced newly hired Maintenance Worker II Jacob Park Martinez.

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** Student Nick Miranda was not present.

**ORDER OF BUSINESS:** City Manager Oliver Chi stated there were no changes to the order of business. City Clerk Alice Atkins provided a brief update on the current nomination period for the April 2015 municipal election, noting if an incumbent did not file by January 16, 2015, for the seat they current held, the period would extend to January 21, 2015, for that seat only.

**CONSENT CALENDAR:** It was moved by Councilmember Adams, seconded by Mayor Pro Tem Shevlin, to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

**CC-1 Unadopted Minutes of the December 16, 2014, Regular Meeting of the Monrovia City Council:** The City Council adopted the Minutes of the December 16, 2014, Regular Meeting.

**CC-2 Payroll No. 26 in the Net Amount of \$612,054.44, Payroll No. 1 in the Net Amount of \$517,499.99, and Warrant Register Dated December 10, 2014, in the Total Amount of \$958,587.56:** The City Council approved Payroll No. 26 in the net amount of \$612,054.44, Payroll No. 1 in the net amount of \$517,499.99, and Warrant Register dated December 10, 2014, in the total amount of \$958,587.56.

**CC-3 Purchase of One (1) Replacement Police Motorcycle from Long Beach BMW Motorcycles in the Amount of \$34,581.37:** The City Council approved the purchase of one (1) 2015 BMW R 1200 RT-P motorcycle from Long Beach BMW Motorcycles in the amount of \$34,581.37.

**PUBLIC INPUT:**

1. Betty McWilliams, Lois Gaston, and Ulises Gutierrez, Foothill Unity Center

**PUBLIC HEARINGS / MEETINGS:**

**PH-1 Appeal of Planning Commission Decision to Deny Variance V2014-03 for Property Located at 117 North Heliotrope Avenue by Norma Nunez, Appellant**

Craig Jimenez, Planning Division Manager, reviewed the agenda report, noting that two additional letters had been received after the agenda was distributed and were provided to the City Council at the dais, making a total of three in support and two opposed. He responded to questions regarding when the stop order for un-permitted construction had been issued and progress of work at that time, the lengthy discussion by Planning Commission prior to their denial of the variance, and provided clarification on set-backs as well as the findings needed to grant the variance.

Mayor Lutz opened the Public Hearing.

In Favor:

1. Don Essotier, behalf of the applicant, spoke in favor of granting the variance
2. Pam Fitzpatrick, Monrovia, spoke in favor of granting the variance

Opposed:

1. Donna Tobin, Monrovia, spoke in opposition of granting the variance

Mayor Lutz closed the Public Hearing.

Lengthy discussion ensued regarding findings, set-backs, existing encroachment permit for wall built on City right-of-way, prior communications with applicant requesting compliance, required inspections and potential corrections should a variance be granted, prior DRC review, and multiple instances of un-permitted work at the same property.

**It was moved by Councilmember Adams, seconded by Mayor Pro Tem Shevlin, to Deny the appeal and uphold the Planning Commission's decision to deny Variance V2014-03.** The motion carried unanimously.

**REPORTS OF CITY MANAGE AND STAFF:** None

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

**RCC-1 Mayor Mary Ann Lutz:**

- (a) Update on U.S. Conference of Mayors; January 19-24, 2015, Washington DC

**RCC-2 Mayor Pro Tem Becky A. Shevlin**

- (a) Recap of New Year's Eve Event; Pam Fitzpatrick, Old Town Merchant, and Acting Public Works Director Tina Cherry provided an overview of the event and thanked the sponsors
- (b) Upcoming events in the community
- (c) Foothill Transit Survey

**RCC-3 Councilmember Tom Adams** had no report.

**RCC-4 Councilmember Alexander C. Blackburn** had no report.

**RCC-5 Councilmember Larry J. Spicer** had no report.

**ADMINISTRATIVE REPORTS:**

**AR-1 Agreement between Los Angeles County Flood Control District and the City of Monrovia related to the Canyon Park Entrance Trail Project and filing for a Notice of Exemption**

Tina Cherry, Acting Director of Public Works, reviewed the agenda report.

Following brief discussion, **it was moved by Councilmember Adams, seconded by Councilmember Spicer, to approve the proposed Use Agreement between the Los Angeles County Flood Control District and the City of Monrovia for access to the Sawpit Wash and Sawpit Debris Basin, authorize the City Manager to execute the necessary documents, and direct Staff to file a Notice of Exemption.** The motion carried unanimously.

**PUBLIC INPUT, CONTINUED, IF NEEDED: None.**

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, January 20, 2015, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT:** At 8:59 p.m., Mayor Lutz adjourned the meeting.

ATTEST:



Alice D. Atkins, CMC, City Clerk

APPROVED



Tom Adams, Mayor

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