# MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE MONROVIA CITY COUNCIL HELD TUESDAY, JULY 21 2015, 7:30 P.M.

**STUDY SESSION:** Mayor Tom Adams convened the Study Session Meeting of the Monrovia City Council at 4:30 p.m. on Tuesday, July 21, 2015, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present to discuss the Monrovia Renewal Capital Improvement Initiative and Analysis of Neighborhood Compatibility/Historic Preservation Options. The City Council directed Staff to bring back a resolution to the October 2, 2015, meeting calling for a Proposition 218 Public Hearing and protest vote related to water and sewer fee adjustments, bring forward engineering and design contracts with Civiltec and Merrell Johnson for the first phase of the Monrovia Renewal initiative, and bring back to the next meeting a policy statement and confirmation of direction for the Monrovia Neighborhood Study. Mayor Adams adjourned the meeting at 6:53 p.m.

**CONVENE:** Mayor Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, July 21, 2015, at 7:30 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins. Mayor Adams expressed his continued commitment to creating an inclusive environment and encourage more communication between other members of the City Council and the community, and explained that Mayor Pro Tem Spicer would chair the meeting.

**INVOCATION:** Pastor Nick Melazzo led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Gloria Crudgington led the Pledge of Allegiance.

**ROLL CALL:** In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams.

**REPORT OF CLOSED SESSION:** None

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Recognition of Historic Preservation Commissioner Tim Shea:** The Mayor and City Council recognized Commissioner Shea for his years of dedicated service to the community.

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** To resume in September

**ORDER OF BUSINESS:** City Manager Oliver Chi stated there were no changes to the order of business.

**CONSENT CALENDAR: It was moved by Mayor Adams, seconded by Councilmember Shevlin, to approve the consent calendar, with changes to CC-1 as noted.** The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

**CC-1 Revised Minutes of the March 3, 2015, Special and Regular Meetings, and Unadopted Minutes of the April 28, 2015, Special Meeting, May 5, 2015, Regular Meeting, and May 19, 2015, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the March 3, 2015, Special and Regular Meetings, and the April 28, 2015, Special Meeting. Adoption of the Minutes of the May 5 and May 19, 2015, meetings was postponed.

**CC-2 Payroll No. 15 in the Net Amount of $515,828.50 and Warrant Register Dated July 2, 2015, in the Total Amount of $2,566,479.68:** The City Council approved Payroll No. 15 in the net amount of $515,828.50 and Warrant Register dated July 2, 2015, in the total amount of $2,566,479.68.

**CC-3 Amendment to Chapter 3.21 of the Monrovia Municipal Code Relating to the Fire Service Impact Fee; Adoption of Ordinance No. 2015-04:** The City Council adopted Ordinance No. 2015-04, which was introduced on July 7, 2015, by unanimous vote.

**CC-4** : The City Council adopted Amendment to Chapter 5.04 and Chapter 5.12 of Title 5 (Business Taxes, Licenses and Regulations) of the Monrovia Municipal Code, Adopting a Definition of Commercial Property Rental Business Subject to the Business License Tax, and Changing the Definition of Residential Rental Business Subject to the Tax; Adoption of Ordinance No. 2015-07, which was introduced on July 7, 2015, by unanimous vote.

**PUBLIC INPUT:**

1. Kurt Anderson, Monrovia
2. Hector Elizalde, Representing Congresswoman Grace Napolitano
3. Chuck Keen, American Legion Post 44, and Leonard Holen, Veterans of Foreign Wars

**PUBLIC HEARINGS / MEETINGS**

**PH-1 Continued from July 7, 2015; Amendment to Chapter 13.20 of the Monrovia Municipal Code, Establishing Additional Restrictions on the Use of Potable Water; Adoption of Ordinance No. 2015-05; Implementation of Phase IV of the Water Conservation Plan, Enforcement Plan, and Rate Penalty Structure, Resolution No. 2015-41**

Cherry, Director of Public Services, reviewed the agenda report and implementation and outreach plans.

Mayor Pro Tem Spicer opened the Public Hearing.

1. Gwendolyn Jones, Monrovia, asked for clarification regarding fine structure
2. Clifford Decosta, Monrovia, spoke with concerns regarding penalty phases

Mayor Pro Tem Spicer closed the Public Hearing, as there were no additional speakers.

Following discussion, **it was moved by Councilmember Blackburn, seconded by Mayor Adams, to adopt Ordinance No. 2015-05 and Resolution No. 2015-41.** The motion carried unanimously.

**REPORTS OF CITY MANAGER AND STAFF**

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

**RCC-1 Mayor Tom Adams:**
(a) Appointment to Fill Vacancy on Monrovia Old Town Advisory Board; Kristin Miller, Charlie's House, was appointed to a two-year term ending June 30, 2017.
(b) In honor of the anniversary of Hawaii becoming a state, he suggested everyone wear Hawaiian shirts at the meeting on August 4, 2015

**RCC-2 Mayor Pro Tem Larry Spicer** had no report.

**RCC-3 Councilmember Alexander C. Blackburn** had no report.

**RCC-4 Councilmember Gloria Crudgington:**
(a) Recent attendance at San Gabriel Valley Economic Partnership Cap & Trade workshop

**RCC-5 Councilmember Becky A. Shevlin**
(a) Upcoming events in the community

**ADMINISTRATIVE REPORTS:**

**AR-1 Memorandums of Understanding with all Employee Groups, Amendments to Personnel Rules and Regulations Related to Compensation and Supplemental Benefits Effective Fiscal Years 2015-2017, Appendices "A," "B," "C," "G," and "H," Resolution No. 2015-42**

Oliver Chi, City Manager, reviewed the Agenda Report.

**It was moved by Councilmember Shevlin, seconded by Mayor Adams, to adopt Resolution No. 2015-42.** The motion carried unanimously.

**AR-2 Urgency Ordinance Amendment to Title 10 (Truck Routes), Chapter 24 of the Monrovia Municipal Code Establishing a Maximum Weight Limit for Vehicles, Including Loads, Which Utilize the Streets and Portions of Streets Designated as Truck Routes; Amending the Monrovia Municipal Code and Declaring the Urgency Thereof, Adoption of Urgency Ordinance No. 2015-06U, Introduction and First Reading of Ordinance No. 2015-06**

Alfredo Enriquez, Management Analyst, reviewed the Agenda Report

Public Input:
1. Gwendolyn Jones, Monrovia

**It was moved by Mayor Adams, seconded by Councilmember Shevlin, to adopt Urgency Ordinance No. 2015-06U; and to introduce, waive further reading, and read by title only Ordinance No. 2015-06.** The motion carried unanimously. It was noted that enforcement would be delayed for a 30-day period per City Council direction.

City Attorney Steele read the title of Ordinance No. 2015-06U as follows:

**AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA AMENDING CHAPTER 24 OF TITLE 10 (TRUCK ROUTES) OF THE MONROVIA MUNICIPAL CODE ESTABLISHING A MAXIMUM WEIGHT LIMIT OF FOURTEEN THOUSAND POUNDS FOR VEHICLES, INCLUDING LOADS, WHICH UTILIZE THE STREETS AND PORTIONS OF STREETS DESIGNATED AT TRUCK ROUTES, AND DECLARING THE URGENCY THEREOF**

City Attorney Steele read the title of Ordinance No. 2015-06 as follows:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING CHAPTER 24 OF TITLE 10 (TRUCK ROUTES) OF THE MONROVIA MUNICIPAL CODE ESTABLISHING A MAXIMUM WEIGHT LIMIT OF FOURTEEN THOUSAND POUNDS FOR VEHICLES, INCLUDING LOADS, WHICH UTILIZE THE STREETS AND PORTIONS OF STREETS DESIGNATED AS TRUCK ROUTES**

**AR-3 Amendment to Title 15 (Building and Construction) of the Monrovia Municipal Code Adding Chapter 15.52 to Relating to Expedited Permitting Procedures for Small Residential Rooftop Solar Systems, Introduction and First Reading of Ordinance No. 2015-08**

Chon Cervantes, Building Division Manager, reviewed the Agenda Report.

**It was moved by Councilmember Crudgington, seconded by Councilmember Shevlin, to introduce, read by title only, and waive further reading of Ordinance No. 2015-08.** The motion carried unanimously.

City Attorney Steele read the title of Ordinance No. 2015-08 as follows:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, ADDING CHAPTER 15.52 TO TITLE 15 (BUILDINGS AND CONSTRUCTION) OF THE MONROVIA MUNICIPAL CODE RELATING TO EXPEDITED PERMITTING PROCEDURES FOR SMALL RESIDENTIAL ROOFTOP SOLAR SYSTEMS**

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, August 4, 2015, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT:** At 9:12 p.m., Mayor Pro Tem Spicer adjourned the meeting in memory of Douglas James Sims, father of Community Services Commission Chair Genia Mills.

ATTEST:

Alice D. Atkins, CMC, City Clerk

APPROVED:

Tom Adams, Mayor