

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, OCTOBER 6, 2020, 7:30 P.M.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at www.foothillsmedia.org.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, October 6, 2020, at 7:30 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Dylan Feik and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via video conference.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Gloria Crudginton led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Gloria Crudginton, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of 2019-2020 Student Liaison Antonio Delgado: The Mayor and City Council recognized Student Liaison Delgado, participating via teleconference, for his outstanding reporting and commitment to excellence as Student Liaison to the City Council for the 2019-2020 school year.

PR-2 Proclaiming October 2020 as Breast Cancer Awareness Month: Councilmember Shevlin read the proclamation, encouraging all citizens in our community to prevent breast cancer deaths through increased education and regular screening, and thanked the Monrovia Police Department and other agencies supporting the Pink Patch Project.

PR-3 Proclaiming October 7, 2020, as Clean Air Day: Councilmember Crudginton read the proclamation, and encouraged all residents, businesses, employees, and community members to participate in Clean Air Day and help clear the air for all Californians.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Sophia Labio participated via teleconference and provided an update on activities at the high school.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: Mayor Adams noted that comments were received for item CC-12 and removed it from the Consent Calendar. **It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to approve the consent calendar, with the exception of item CC-12.** The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the September 15, 2020, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the September 15, 2020, Regular Meeting.

CC-2 Payroll Nos. 19 and 20 in the Net Amount of \$798,773.88 and \$764,277.76, Respectively, and Warrant Registers dated September 17, September 24, and October 1, 2020, in the Total Amounts of \$1,062,399.53, \$468,079.02, and \$952,324.46, Respectively: The City Council approved Payroll Nos. 19 and 20 in the net amounts of \$798,773.88 and \$764,277.76, respectively, and Warrant Registers dated September 17, September 24, and October 1, 2020, in the total amounts of \$1,062,399.53, \$468,079.02, and \$952,324.46, respectively.

CC-3 Amendment to the Monrovia Municipal Code, Amending Regulations Pertaining to Accessory Dwelling Units and Junior Accessory Dwelling Units in Compliance with State Law; Adoption of Ordinance No. 2020-10: The City Council adopted Ordinance No. 2020-10.

CC-4 Memorandum of Understanding (MOU) Between Los Angeles, Orange, Riverside, and San Diego Counties to use the Statewide Electronic Courier Universal Recording Environment (SECURE) Government To Government (G2G) Portal for Electronic Document Recording for a Term of Five (5) Years: The City Council approved the Memorandum of Understanding between the counties of Los Angeles, Orange, Riverside, and San Diego and the City of Monrovia for recording electronically through the SECURE G2G Portal for a term of five (5) years, authorized the City Manager to execute the necessary documents in a form approved by the City Attorney, and authorized the City Clerk, or her designee, to transmit/record any and all required City of Monrovia real property documents in an electronic format.

CC-5 First Amendment to License Agreement dated April 16, 2019, with Monrovia Lime, LLC, related to Lease of Two Parking Lots for the Period Ending November 30, 2021: The City Council approved the First Amendment to License Agreement dated April 16, 2019, with Monrovia Lime, LLC, related to lease of two parking lots for the period ending November 30, 2021, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Emergency Support for Monrovia Based Businesses and Local Non-profits Conducting Recreation Activities in City Parks during COVID-19: The City Council approved a fee waiver for Monrovia based businesses and non-profits to host recreational programs in City parks during the COVID-19 Emergency Order.

CC-7 Final Tract Map No. 82154 for Properties Located at 401 West Colorado Boulevard and 521 South Alta Vista Avenue; David Chan, Applicant: The City Council approved Final Tract Map No. 82154.

CC-8 Consultant Services Agreements with Bureau Veritas and VCA Code to Provide As-Needed Plan Review, Inspection and Consulting Services, for the Period Ending September 30, 2023, with Two (2) One-Year Options to Extend: The City Council approved Consultant Services Agreements with Bureau Veritas and VCA Code for the period ending September 30, 2023, with two (2) one-year options to extend, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-9 Consultant Services Agreement with Moore Iacofano Goltsman, Inc. (MIG), for the Completion of the 2021-2029 6th Cycle Monrovia Housing Element Update, Associated General Plan Amendments, and Environmental Analysis Pursuant to State Law in an Amount Not to Exceed \$189,976.00: The City Council approved a Consultant Services Agreement with MIG, for an amount not to exceed \$189,976.00, for the completion of the 2021-2029 6th Cycle Monrovia Housing Element Update, Associated General Plan Amendments, and Environmental Analysis Pursuant to State Law, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-10 Acceptance of Work, Notice of Completion, and Release of Retention Funds Related to the Rehabilitation of Well No. 5 Project, Project No. C-3104: The City Council accepted the work of General Pump Company, Inc., for the Rehabilitation of Well No. 5 Project, Project No. C-3104, authorized the City Clerk to file a Notice of Completion, and directed staff to release all retained funds in accordance with the contract provisions

CC-11 Confirming the First Supplemental Order to the Proclamation of a Local Emergency Issued by the City Manager/Director of Emergency Services Related to the Bobcat Fire; Resolution No. 2020-75: The City Council adopted Resolution No. 2020-75

CC-12 Extension of Agreement with Rice/Englander & Associates, LLC dated August 1, 2018, for Legislative Advocacy Efforts in the Amount of \$6,249.00: This item was pulled from the Consent Calendar.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

CC-12 Extension of Agreement with Rice/Englander & Associates, LLC dated August 1, 2018, for Legislative Advocacy Efforts in the Amount of \$6,249.00

Dylan Feik, City Manager reviewed the agenda report and answered questions of the City Council.

Public Comments:

1. Phil Cannon, Monrovia, provided comments in opposition via email.

Following discussion, it was moved by Councilmember Crudgington, seconded by Councilmember Spicer, to approve the agreement extension with Rice/Englander & Associates, LLC, in the amount of \$6,249.00 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney, pending verification that the LLC corporate status is not in suspension and current insurance certificates are on file. The motion carried by unanimous roll call vote.

PUBLIC INPUT:

Public comment was accepted by email to City Clerk Atkins prior to 6:00 p.m. on the day of the meeting, and read allowed. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Barbara Gholar, Interfaith Council of Monrovia
2. Phil Cannon, Monrovia
3. Sari Canales, Monrovia Chamber of Commerce

PUBLIC HEARINGS / MEETINGS: None

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Feik reviewed the directives log and provided updates regarding election information, collaboration with LA County for Medical Point of Dispensing (MPOD) sites, Bobcat Fire damage assessments, inclusion of messages from City Council related to 2020 in Winter Monrovia Today, air quality measurement sensors, native tree planting plank, and guidance on safe Halloween activities. The City Council requested information on medical waste disposal sites.

RCM-2 Regional Water Supply Update: Upper San Gabriel Valley Municipal Water District General Manager Tom Love and Director Dr. Tony Fellow provided an overview of the District, including historic and current water supply levels

RCM-2 Election and Census Updates: City Clerk Alice Atkins provided an update related to mail ballots, vote centers, and secure ballot drop off boxes, and election deadlines, as well as the latest regarding Census response rates.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams had no report.

RCC-2 Mayor Pro Tem Alexander C. Blackburn had no report.

RCC-3 Councilmember Gloria Crudgington:

(a) **25th Anniversary of Monrovia's Historic Preservation Commission:** Community Development Director Craig Jimenez provided reviewed the history of the Commission.

RCC-4 Councilmember Becky A. Shevlin:

(a) **League of California Cities General Meeting Resolutions Packet:** Following review of the resolution presented for consideration at the General Meeting, there were no objections to voting in support.

- (b) Regional board and committee meeting updates
- (c) Upcoming community events
- (d) Update on recent legislation

RCC-5 Councilmember Larry J. Spicer:

(a) Make a Difference Day, October 24, 2020

ADMINISTRATIVE REPORTS: None

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, October 20, 2020, 7:30 P.M.

ADJOURNMENT: At 9:30 p.m., Mayor Adams adjourned the meeting in memory of Marie Kaslow, mother of retired Police Services Supervisor Bonnie Flores.

ATTEST:



Alice D. Atkins, MMC, City Clerk

APPROVED:



Tom Adams, Mayor

