

**MINUTES OF THE REGULAR MEETING  
OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY FEBRUARY 25 2003 7 30 P M**

**CONVENE** Mayor Lara Larramendi Blakely convened the Regular Meeting of the Monrovia City Council of Tuesday February 25 2003 at 7 29 P M in City Council Chambers 415 South Ivy Avenue Monrovia California

**INVOCATION** Dr John Mastrogiovanni Pastor Jesus is Lord Christian Center led the Invocation

**FLAG SALUTE** Mayor Pro Tem Hammond led the Flag Salute

**ROLL CALL** In attendance were Councilmembers Tom Adams Joe Garcia Mayor Pro Tem Rob Hammond and Mayor Lara Larramendi Blakely Councilmember Victor M Franco was excused

**REPORT OF CLOSED SESSION (S)**

February 11 2003

1 Conference with Legal Counsel Existing Litigation Government Code §54956 9(a) George W Brokate as Trustee of the George and Diana Brokate Trust dated June 15 1981 and Edwin Adams vs City of Monrovia Case No BC 278375 City Attorney Craig A Steele reported that no reportable action was taken Mayor Blakely was excused

Mr Steele also reported that the Closed Session scheduled for this evening had been cancelled

**PRESENTATIONS**

1 **San Gabriel Valley Mosquito & Vector Control District s Information Regarding the West Nile Virus**

Brian Reisinger Education Specialist I San Gabriel Valley Mosquito & Vector Control District explained the West Nile Virus and what residents could do in the event of an outbreak He provided the community with important information on the West Nile Virus giving a brief history and progression of West Nile Virus across the U S health implication and high-risk groups City preparedness and an overview of this District s and the State s West Nile Virus Action Plan He stated that informational materials will be sent to City Hall for residents

**PROCLAMATIONS**

1 **Proclaiming the Month of March 2003 as Blue Star Families Month in Monrovia**

Mayor Blakely proclaimed the month of March 2003 as "Blue Star Families Month" in Monrovia

The Blue Star Program was established to honor the men and women serving in the military who are placing their lives on the line where freedom was threatened and to recognize their families for their sacrifice Under the Monrovia Blue Star program families receive a poster with a blue star on a white background surrounded by a red border with

the inscription U S A – Monrovia protecting our freedom The program also provided for sending the military members Spirit Boxes containing homemade cookies magazines books Monrovia hats and a picture of their family receiving the Blue Star poster

Assemblyman Dennis Mountjoy presented a plaque to Mayor Pro Tem Hammond containing a framed copy of ACR 24 calling for the second week of March as Blue Star Families Month in the state of California in recognition of Mr Hammond s revitalizing the Blue Star Program in Monrovia

**STUDENT GOVERNMENT REPRESENTATIVE REPORT** Student Liaison Dayshia reported on activities at Monrovia High School

## **A CONSENT CALENDAR**

It was moved by Councilmember Garcia seconded by Mayor Pro Tem Hammond to approve the Consent Calendar consisting of Items \*B \*I-3 and \*K

**ROLL CALL** Ayes Councilmembers Adams Franco Garcia Mayor Pro Tem Hammond \*Mayor Blakely  
Excused Councilmember Franco  
Motion carried 4-0

\*with the exception of the Minutes of February 11 2003

**\*B MINUTES** The Minutes of the Regular Meetings of January 25 and February 11 2003 were approved by order of the Consent Calendar

## **C ORAL COMMUNICATIONS**

1 James Kee Monrovia spoke regarding the establishment of a No-Parking zone on both sides of Chestnut Avenue which has eliminated almost all of the parking on the street He asked that the matter be reconsidered

2 Michael Brooks Monrovia spoke against the red zone painted on Chestnut Avenue and presented signatures in the form of a petition against it

3 Ginny White Monrovia expressed concern on how the expenditures talked about at the last Meeting were approved if the City Councilmembers didn t know about the Mayor s travels

4 John Watson Monrovia brought the City Council up to date on the Monrovia Old House Preservation Group s (MOHPG) Welcome Wagon which they initiated recently He explained what information had been obtained for the packets and noted that they had knocked on 140 doors so far

5 Karen Gilbert Monrovia expressed her opinion regarding the actions of some City Councilmembers

6 Stephen Grollnek Monrovia complimented the City Clerk and her Staff for their work with the candidates for the upcoming election and expressed his view point on who was not conducting candidate surveys He thanked Beth Buck Mountain Views and criticized Larry Wilson of the Star News for the way each newspaper had handled election information

7 Cyrus Kemp Monrovia sympathized with the residents of Chestnut Avenue and relayed a conversation he overheard regarding hillside hearings two years ago

8 Sara Herrick business owner in Monrovia inquired on how to get the Trolley rerouted to include her business She stated that the children could use the Trolley to get to her location for EPA testing

9 Bill Thornton Monrovia expressed his displeasure at the red zone on Chestnut Avenue which causes him to have to park and walk from two blocks away as now his health caretakers must do He expressed concern that another structure is being built in the area that has no parking at all and asked if residents could park at World Vision in the evenings

10 Bob Bartlett Monrovia expressed his distress over the campaign and expressed his opinion regarding Mayor Blakely's supposed conflict of interest

11 Josie Olivas Ybarra Monrovia expressed her opinion that candidates are elected to represent the people in the best way they can and asked that they put their personal agendas aside

12 Rosemary Harrahill Monrovia took issue with statements a speaker made that one person could take credit for monies received through grants and questioned why she and others were overlooked for public comment during different several meetings

13 Gloria Crudginton Monrovia addressed discrepancies she believed were contained in a campaign mailer

14 Karen Suarez Monrovia spoke regarding the candidate's survey and from where it was conducted She stated that as far as Council expenditures were concerned you needed to spend money to get money back into Monrovia and asked that Councilmembers not tie themselves down by requiring pre-approval for travel

15 Nick Peters Monrovia spoke regarding the election believing that it had turned to mudslinging as it had in the last election

In response to Mayor Blakely's request City Manager Donald R Hopper explained that potential terrorist threats against World Vision had prompted the red painting of the curbs adjacent to the World Vision facility The Police Chief had requested and City Manager Hopper had concurred that the zone be painted a No-Parking zone After receiving a complaint and talking with some residents in the area he asked Public Works to discontinue the painting from the end of the building west to the freeway overpass until the Traffic Safety Committee analyzed it further Residents will be noticed of the meeting and there will be ample opportunity to comment Any finding can be appealed it to the City Council The World Vision parking lot is secured at all times and does not seem to be an alternative for residential parking March 20 2003 is the date of the Traffic Safety Meeting

As far as the request to expand the route of the Trolley cars City Manager Hopper stated that he was very pleased that people wanted the trolley to pass by their place of business He stated that the goal of the Trolley program was to reach the employees on east Huntington Drive during the week to bring them downtown for lunch and on the weekends to bring hotel patrons downtown There currently were two trolleys and in order to meet their schedules they have to maintain a 10 to 12 minute turn around The program will be evaluated in six months Also the City will be applying for more trolleys if the program is successful

In response to questions regarding the 99 Cent Only Store on Huntington Drive he stated that this was a private matter between property owners and the 99 Cent Only Store The applicant had obtained all of the approvals from the City of Monrovia Complaints regarding the area between the Baxter Building and Gem City Jewelers will be looked into by the City Manager

Mayor Blakely stated that regarding elections issues brought up by Mr Peters about late mailings elections in 2001 1997 1994 1988 1984 and earlier elections have had mudslingings She stated that in reference to statements made in literature by Mr Hammond that her employment by the State Treasurer created a conflict of interest she contacted Attorney Stephen Kaufman who wrote a letter to Mr Hammond to immediately cease and desist from publishing false and misleading statements regarding Ms Blakely's purported conflicts of interest She read the entire letter to which Mr Hammond took exception stating that he had only printed an email which was sent to him by Ms Blakely Further debate ensued Councilmember Adams stated that accusations of conflicts of interest in printed literature by Ms Blakely about him during the last election were unfounded at that time and that findings of the Fair Political Practices Commission (FPPC) recently held that true

Mayor Blakely called for a break from 8 52 P M to 9 02 P M

## **D PUBLIC HEARINGS/MEETINGS**

### **1 Tentative Tract Map No 54139/Conditional Use Permit CUP2003-01 for an Eight (8) Unit 2-Story Detached Planned Unit Development in the RH Zone Located at 202 South Fifth Avenue by Thomas Keiser Applicant**

Planning Division Manager Steve Sizemore reviewed the Staff Report

The applicant requested approval of a Tentative Tract Map and Conditional Use Permit to allow the construction of an 8 unit detached 2-story Planned Unit Development Access to the site will be via a 20-foot wide private driveway located along the northerly property line The overall site layout provides adequate building separation and open space A modern Craftsman architecture is proposed for the 8 units which will range in size from 1 887 to 2 252 square feet

At the January Planning Commission meeting the applicant and two neighbors spoke in favor of the project at the hearing The property owner of the property to the south at 222 South Fifth spoke in favor of the project but stated she liked the cedar fence between the properties and did not believe that a block wall is appropriate The property owner to the north at 198 South Fifth liked the existing picket fence between her property and the subject property and wished it to remain

The applicant requested that the Commission consider changes to five Planning Conditions on Data Sheet No 1 It appears that all the conditions have been resolved except the block wall requirement The applicant has submitted a letter to Staff indicating that he had intended to pursue his request to delete the block wall at the City Council Meeting The letter was attached to the report

After hearing the public testimony the Planning Commission determined that the perimeter block walls were consistent with the previous requirements for block walls on other planned unit developments and that the existing walls and fencing were not adequate

The requirement for the decorative block wall provides for consistent application of an aesthetic and durability requirement for all planned unit developments Since 1997 all planned unit developments have constructed decorative block walls on the perimeter of the projects This is the first request from an applicant to delete this condition A block wall is much longer lasting and will not deteriorate from water and environmental conditions The primary reason for the change from cedar fencing with pilasters to decorative block in 1997 was the deterioration of the fencing seen in the condominium projects approved in the 1980 s

The applicant has also stated that the neighbors do not want their fences disturbed Although staff prefers that the existing damaged block wall and the existing fencing be removed and that the new decorative wall become the screening the existing fencing and walls can be maintained if the neighbors so desire The new block walls can be constructed next to the existing fencing and wall with the use of an L shaped footing This is no more difficult or expensive than a conventional footing

The Planning Commission and Staff recommended keeping Condition 2 in that the requirement for the block wall insures consistency in application of conditions for the Planned Unit Developments provides long-term perimeter walls and provides for a quality project

Staff has worked with the developer on a number of issues prior to their submittal for this application Staff's goal was a quality residential development consistent with patterns of good development for the site and neighborhood The removal of the mature oak will be replaced with four 36 box oak trees The existing Pine tree located in the front setback will be

retained The Craftsman design further contributes to the overall aesthetics of the development

The Planning Commission and Staff recommended approval of the eight unit planned unit development to the City Council However the Planning Commission and Staff felt strongly that the quality of our ownership housing should be kept at a high standard and that a continuous decorative block wall on the north south and east property lines is an essential component of the aesthetics and longevity of a project

**PUBLIC HEARING OPENED** Mayor Blakely opened the Public Hearing  
In favor

1 Tom Keiser applicant spoke in favor of the project and in opposition of Staff's request for a block wall Mayor Blakely expressed concern about a non-block wall longevity as wooden one wear out and look bad and that CC&R's place a burden on the City to keep check of non-block walls the wear and tear Councilmember Garcia expressed concern regarding the maintenance and life span of cedar Councilmember Adams that he was concerned as there were so many projects that the fencing at a later date need to be replaced

Against

Cyrus Kemp Monrovia expressed concern of the over-crowding and maintenance of the public schools if projects such as these are allowed

**PUBLIC HEARING CLOSED** Mayor Blakely closed the Public Hearing as there was no one else who wished to speak for or against the matter

**It was moved by Councilmember Adams seconded by Councilmember Garcia to approve Tentative Tract Map 54139/Conditional Use Permit CUP2003-01 pursuant to the recommendations in the Staff Report but refer the matter of a decorative wall and more landscaping to the Development and Review Committee**

**ROLL CALL**

**Ayes Councilmembers Adams Garcia Mayor Pro Tem  
Hammond Mayor Blakely  
Excused Councilmember Franco  
Motion carried 4-0**

**2 Owners Protest of Those Properties Designated by the County of Los Angeles Requiring Weeds or Brush and/or Rubbish Abatement for the Year 2003**

City Clerk Linda B Proctor reviewed the Staff Report

On January 28 2003 the City Council approved a resolution setting a Hearing of Protest for the February 25 2003 City Council meeting The Hearing will give an opportunity for any property owner whose property had been noticed by the County for potential weed abatement a time to be heard and to state reasons as to why the nuisance should not be removed Owners have the option of removing the nuisance themselves or having the County abate and charge the owners accordingly on their property tax statement Those who have had questions regarding the process have been put in touch with the City's representative for the County Weed Abatement Program A representative of the Los Angeles County Weed Abatement Division was in attendance to answer any questions

**PUBLIC HEARING OPENED AND CLOSED** Mayor Blakely opened and closed the Public Hearing as there was no one who wished to speak for or against the matter

It was moved by Councilmember Garcia seconded by Councilmember Adams to adopt the Abatement Order directing the Agricultural Commissioner of Los Angeles County to abate the identified nuisances at the Property Owners expenses

**ROLL CALL** Ayes Councilmembers Adams Garcia Mayor Pro Tem Hammond Mayor Blakely  
Excused Councilmember Franco  
Motion carried 4-0

**CONVENE MONROVIA REDEVELOPMENT AGENCY MEETING  
WITHOUT ADJOURNING CITY COUNCIL MEETING**

**CONVENE** Chairman Lara Larramendi Blakely convened the Regular Meeting of February 11 2003 of the Monrovia Redevelopment Agency Board of Directors at 9 47 P M in City Council Chambers 415 South Ivy Avenue without adjourning the City Council Meeting

**ROLL CALL** Those in attendance were Boardmembers Tom Adams Joe Garcia Vice-Chairman Hammond and Chairman Lara Larramendi Blakely Boardmember Victor M Franco was excused

**A CONSENT CALENDAR**

It was moved by Boardmember Adams seconded by Boardmember Garcia to approve the Consent Calendar consisting of Items \*B

**ROLL CALL** Ayes Boardmembers Adams Garcia Vice-Chairman Hammond \*Chairman Blakely  
Excused Boardmember Franco  
Motion carried 4-0

\*with the exception of February 11 2003

\*B **MINUTES** The Minutes of the Regular Meetings of January 25 and February 11 2003 were approved by order of the Consent Calendar

**MRA REPORTS** None

**MRA ADJOURNMENT** Chairman Blakely adjourned the Monrovia Redevelopment Agency Meeting at 9 48 P M and the City Council Meeting continued

**RECONVENE MONROVIA CITY COUNCIL MEETING**

**E BIDS**

**1 City Hall Basement Renovation Project Award of Contract to Richard M Lane Company in the Amount of \$291 866 00**

Facilities Division Manager Dennis Shiflett reviewed the Staff Report

The City Hall basement currently houses the Public Works Administrative staff Engineering Utilities Facilities Parks and offices for Information Systems staff along with the KGEM's satellite studio the Monrovia City Employees Credit Union and the employees break/lunch room It also includes storage areas for the City Clerk's office Community Development Finance Human Resources and Public Works



**3 Councilmember Adams**

(a) **Policy Regarding Per Diem and Travel** He reviewed the discussions from the prior City Council Meeting noting that a per diem had it problems also City Manager Hopper stated that other cities are being survey now on the issues of per diem and travel He explained that the per diem issues included conferences in cities that were more economic than others A report will be forthcoming

1 Robert Bartlett Monrovia spoke in favor of global travel and travel to conferences noting that each Councilmember was a lobbyist for the City He suggested that each Councilmember have a budget for travel—when that budget was expended then further travel should be approved by the City Council

2 Nick Peters Monrovia commended Councilmember Adams for bringing the issue to the forefront noting that accountability was key issue rather than prior approval

3 Cyrus Kemp Monrovia stated that accountability was first and that he expected the state and federal officials who are elected to represent city and lobbyist to do just that and that it was not necessary for the Council to travel to lobby for funds

4 Harrison Taylor Monrovia commended Councilmember Adams and expressed concern that too much money was being spent by the City Council and that he did not feel that City Manager Hopper should monitor what Councilmembers are spending

(b) Councilmember Adams stated that he would not be in attendance at the next Meeting

**4 Councilmember Franco was excused****5 Councilmember Garcia reported that**

(a) He attended the Independent Cities Association Winter Seminar last weekend with City Manager Hopper and City Attorney Craig Steele The theme was safety and security of our children and some of the topics had to do with public alert systems-- Amber alert and others He explained a national id program by ToysRUs running through March 2003 A digital picture is taken of the child and given to the parent or guardian on a disk One out of six children are found due to a picture of a child distributed and recognized by someone

(b) On March 2 2003 the MDA is having the Queen and Court Coronation at Holiday Inn Grand Ballroom 5 30 P M \$35 00 a person

(b) March 5 2003 is the Arbor Day Celebration at Olive Avenue Park 4 00 P M

**H REPORTS OF COMMISSIONS BOARDS AND COMMITTEES****1 Formation of Art in Public Places Advisory Committee and Adoption of Procedures for Art in Public Places Policy**

Community Services Director April Soash reviewed the Staff Report

In November 2002 residents Vicki Novell and Glen Owens approached Council member Joe Garcia and City Manager Don Hopper regarding placing a bronze sculpture at Library Park Ms Novell had seen a life-size bronze sculpture of Mark Twain sitting on a park bench in a gallery in Carmel California The bronze was so impressive that there was an immediate fundraising effort to purchase the artwork In less than two months \$30 000 00 was raised to purchase the statue The Kentner Family donated \$20 000 00 Big Santa Anita Historical Society \$5 000 00 Peter Jacksen and Vicki Novell \$2 500 00 and Norm Haley \$2 500 00

The Mark Twain bronze statue is temporarily located in City Hall and will be placed at the Southeast corner of Library Park after the Public Works Department creates a new landscaped area A special dedication will be held in March 2003

To provide direction for future development of the Art in Public Places program Staff incorporated the formation of a Committee to establish a policy on art in public places

Presently the Committee consists of representatives from the Community Services Commission Becky Shevlin Library Board Stephanie Sparks Historic Preservation Commission Jimmy Hendricks MOTAB Ted Goldbek as well as Glen Owens and Vicki Novell The proposed policy states that the City Council will request these Commissions and Boards appoint a liaison to serve on the Art in Public Places Advisory Committee on an annual basis Staff recommended the two community members continue to serve on the Art in Public Places Advisory Committee until their desire to step down The Art in Public Places Advisory Committee will develop guidelines and a catalog of pre-selected artwork for the City of Monrovia to accept donations for the pieces of pre-selected art to display at public owned facilities

The initial focus for the placement of art will be in the Old Town district It is the committee's hope that the art pieces will enhance the Old Town as a destination place and will be used to promote Old Town

The Art in Public Places Advisory Committee will review all donated pieces and the location and make a recommendation to the Community Services Commission for approval The recommendations will follow the attached Art in Public Places Policy to ensure safety proper maintenance and the appropriateness of the site The policy includes guidelines for the removal of any art if necessary

Financially the purchase of artwork will be generated by donations No general funds will be used toward the purchase of art The City will maintain the artwork and the Art in Public Places Committee will develop a catalogue of pre-selected artwork that is durable and maintenance friendly

The Art in Public Places Advisory Committee and the Community Services Commission are recommending to City Council approval of the formation of an Art in Public Places Advisory Committee and to approve the proposed City Policy on the Art in Public Places

Steve Tobin Monrovia business owner expressed concern that only pre-catalogued art would be acceptable as art objects He proposed that the City Council delete the condition in the policy that only objects in pre-selected art catalogs would be used Ms Soash stated that at this time it was the committee's recommendation the catalogue of pre-selected artwork as in other cities artwork had been contributed but when the artist moved from the area there was no one who knew how to care for the object She stated that the pre-selected was only a start and that it would be fine-tuned as it progressed City Manager Hopper stated that the policy did not preclude the donation of art pieces to the City and that the City would determine the placement of any piece

Councilmember Garcia expressed concern about using only pieces of art found in a catalogue of pre-selected artwork Mayor Blakely suggested that a member of the artist community be represented on the Advisory Committee when a current committee member steps down

**It was moved by Councilmember Adams seconded by Councilmember Garcia to approve the formation of an Art in Public Places Advisory Committee and approve the Art in Public Places Policy**

**ROLL CALL**

**Ayes Councilmembers Adams Garcia Mayor Pro Tem  
Hammond Mayor Blakely  
Excused Councilmember Franco  
Motion carried 4-0**

## I ADMINISTRATIVE REPORTS

### 1 Application for Grant Funds for the California Clean Water Clean Air Safe Neighborhood Parks and Coastal Protection Bond Act of 2002 for Acquisition of Sartwell Emigh and Butcher Properties Parcel Numbers 8501-012-011 8501-012-010 8503-004-021 Respectively, Resolution No 2003-12

Alice Griselle Community Development Director reviewed the Staff Report

The voters of California passed the California Clean Water Clean Air Safe Neighborhood Parks and Coastal Protection Bond Act of 2002 commonly known as Proposition 40 in March of 2002. The San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) is making available \$15 million to support this program in its jurisdiction. Funds will be awarded by the RMC for the acquisition, development, rehabilitation, restoration, and protection of land and water. The deadline for submitting proposals for the grant monies is March 3, 2003.

The RMC is an independent state agency with the Resources Agency of the State. Its jurisdiction includes the San Gabriel River and its tributaries, the Lower Los Angeles River and its tributaries, and the San Gabriel Mountains, Puente Hills, and San Jose Hills. It was established to preserve open space and habitats in order to improve watersheds within its jurisdiction, provide for low-impact recreation and educational uses, and restore and protect wildlife and habitat.

In order to devise a strategy for applying for the grants, I have been in communication with Enrique Arroyo, Deputy Executive Officer of the RMC. Based on the Wilderness Preserve Steering Committee's priorities and the advice of the Deputy Executive Officer of the RMC, the grant application is for the acquisition of the Butcher property (27.4 acres), Sartwell property (20 acres), and Emigh property (5 acres). The map attached to the report shows the location of these properties.

A Resolution from the City Council is required as a part of the grant application package. The City Council must certify that the acquisitions are consistent with the Common Ground Phase II Final Report, as well as local or regional land use programs. The acquisition of the Butcher, Sartwell, and Emigh properties further the objectives of the RMC as conveyed in the vision statement from the Common Ground Open Space Plan Phase I and II in that the purchase will expand public open space throughout the region, improve habitat quality, quantity, and connectivity, and promote stewardship of the landscape. Additionally, the acquisitions are consistent with the local land use program to create a Hillside Wilderness Preserve through acquisition of hillside properties.

There will be no fiscal impact to the City as the grant monies will be used to purchase the three properties.

In summary, the grant application is a part of the overall strategy to purchase all remaining hillside lots for a Monrovia Wilderness Preserve.

**It was moved by Mayor Pro Tem Adams, seconded by Councilmember Adams, to adopt Resolution No 2003-12 authorizing Staff to submit a grant application under the California Clean Water Clean Air Safe Neighborhood Parks and Coastal Protection Bond Act of 2002 for the purchase of Butcher, Sartwell, and Emigh properties.**

Councilmember Adams thanked all who had worked on the matter.

**ROLL CALL**

**Ayes Councilmembers Adams Garcia Mayor Pro Tem  
Hammond Mayor Blakely  
Excused Councilmember Franco  
Motion carried 4-0**

**2 Lease Agreement with Community Media of the Foothills for Lease of Video Studio Space Resolution No 2003-13**

Richard Singer Public Information Officer reviewed the Staff Report

Community Media of the Foothills (CMF) has agreed to partner with the City in a "build to suit" lease for space in the Armory Building in Recreation Park now being converted to the community's new Youth Center. A studio is being constructed as a 1,900-square-foot addition to the building and will include production space, a control room, editing rooms, transmission facilities and offices. It doubles the space now leased by CMF in a former classroom at Clifton Middle School and greatly enhances the production and cablecasting abilities of the public access, education and government television service. The close tie-in with the Youth Center will also provide increased opportunities for Monrovia youth to learn and apply video production skills, adding to a youth-directed vocational training program already being carried out by CMF.

CMF is paying \$180,000.00 to cover the cost of constructing the building shell, interior offices and infrastructure to its specifications, and has agreed to lease the facility from the City at \$3,600.00 per year for 10 years, with a second 10-year option. For the first three years of the lease, the City will assume the cost of electricity and gas for the studio space, estimated at approximately \$250.00 per month. After the initial three years of the lease, CMF will assume all utility costs.

**It was moved by Councilmember Garcia, seconded by Mayor Pro Tem Hammond, to approve Resolution No 2003-13 authorizing an agreement with Community Media of the Foothills for the lease of video studio space.**

**ROLL CALL**

**Ayes Councilmembers Adams Garcia Mayor Pro Tem  
Hammond Mayor Blakely  
Excused Councilmember Franco  
Motion carried 4-0**

**\*3 Purchase/Installation of LED Lamp for all City-owned Signalized Intersections and Purchase/Installation of New Air Conditioning System at City Hall Acceptance of Work Notice of Completion and Final Payment to Honeywell Incorporated in the Amount of \$15,070.00**

This matter was approved by order of the Consent Calendar.

On April 9, 2002, the City Council awarded a contract to Honeywell Incorporated in the amount of \$301,395.00 for the purchase and installation of LED lamps for all City-owned signalized intersections and additional air conditioning system equipment for City Hall. Staff reviewed the contractor's work throughout the installation progress and found it to be completed in accordance with the specifications and in a satisfactory manner.

Staff recommended that the City Council accept the contract work as completed by Honeywell Incorporated (6 Centerpointe Drive, Suite 300, La Palma, CA 90623) in the total amount of \$301,395.00, direct the City Clerk to file a Notice of Completion with the County of Los Angeles Recorder, and authorize the Director of Public Works to approve payment of the retention in the amount of \$15,070.00, thirty-five (35) days after filing the Notice of

## Completion

**J RESOLUTIONS & ORDINANCES** None

**\*K PAYROLL & VOUCHERS** Payroll No 4 in the net amount of \$398 178 57 and Voucher Numbers 108850 through 109137 non-sequentially in the amount of \$749 831 86 was approved by order of the Consent Calendar

**L SCHEDULED MEETINGS** The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday March 11 2003 7 30 P M Council Chambers 415 South Ivy Avenue Monrovia California A Special Meeting of the Monrovia City Council to declare the results of the Election canvass and install the newly elected is scheduled for Tuesday March 18 2003 7 30 P M City Council Chambers 415 South Ivy Avenue Monrovia California

Mayor Blakely announced that Council Chambers will be open on the evening of Election Day Tuesday March 4 2003 until all ballots are counted A semi-final tally will be given at that time

**M ORAL COMMUNICATIONS CONTINUED IF NEEDED** None

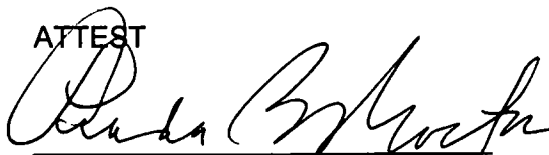
**N CLOSED SESSION** Closed Session was cancelled

**O ADJOURNMENT** The Meeting was adjourned at 11 18 P M in memory of retired Police Department Captain Stanley J Alexander

APPROVED

  
Lara Larramendi Blakely Mayor

ATTEST

  
Linda B Proctor CMC City Clerk