



CITY COUNCIL AGENDA REPORT



DEPARTMENT: Administration

MEETING DATE: March 20, 2018

PREPARED BY: Alice D. Atkins, City Clerk

AGENDA LOCATION: CC-1

TITLE: Unadopted Minutes of the March 6, 2018, Special and Regular Meetings of the Monrovia City Council

OBJECTIVE: To adopt the meeting Minutes of the Monrovia City Council

BACKGROUND: The purpose of the Minutes is to record the actions taken by the legislative body.

RECOMMENDATION: Staff recommends that the City Council adopt the Minutes of the Special and Regular Monrovia City Council Meetings.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the March 6, 2018, Special and Regular Meetings.

CC-1

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, MARCH 6, 2018, 7:30 P.M.**

CLOSED SESSION: Mayor Tom Adams convened the Closed Session of the Monrovia City Council of Tuesday, March 6, 2018, at 6:32 p.m. in City Council Chambers, 415 S. Ivy Avenue, Monrovia, California, at which all members were present, with the exception of Councilmember Alexander C. Blackburn, to discuss the following item: CS-1 Conference with Legal Counsel - Existing Litigation Pursuant to Government Code §54956.9(d)(1); Norton v. City of Monrovia, Rivas v. City of Monrovia LASC Case nos. BS 157777 and BS 157264. Mayor Adams adjourned the Closed Session meeting at 7:05 p.m.

CONVENE: Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, March 6, 2018, at 7:30p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

Mayor Adams passed the gavel to Mayor Pro Tem Gloria Crudgington, indicating she would chair the meeting.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Larry J. Spicer led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington and Mayor Tom Adams. Councilmember Alexander C. Blackburn has been excused.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council met in a joint closed session to discuss the one item on the posted agenda. There was no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming March 2018 as “March 4 Balance Month”: The Mayor and City Council presented a proclamation to representatives from Monrovia Healing Connections, including Ulises Gutierrez, Ginny Nilsen, Raphael Medino and Terrence Brown.

PR-2 Proclaiming March 2018 as “Red Cross Month”: The Mayor and City Council presented a proclamation to Suzanne Dobson, American Red Cross Community Ambassador.

PR-3 Recognition of Recent Community Emergency Response Team (CERT) Graduates: Suzanne Dobson, Fire Department Volunteer Coordinator, assisted the Mayor and City Council in recognizing the recent Community Emergency Response Team (CERT) Graduates.

PR-4 Recognition of School Crossing Guards: Chief Alan Sanvictores assisted the Mayor and City Council in recognizing the school crossing guards for their invaluable service of providing safety to the community throughout the year.

PR-5 Recognition of Eagle Scout John Maines: The Mayor and City Council presented a recognition certificate to John Maines for his recent achievement of Eagle Scout status.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Ciera Miller reported on activities at the high school.

ORDER OF BUSINESS: There were no changes.

CONSENT CALENDAR: It was moved by Councilmember Shevlin, seconded by Councilmember Spicer to approve the consent calendar. The motion carried unanimously.

CC-1 Unadopted Minutes of the February 20, 2018, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the minutes of the February 20, 2018, Special and Regular Meetings.

CC-2 Payroll No. 4 in the Net Amount of \$618,607.67, and Warrant Registers dated February 22 and March 1, 2018, in the Total Amounts of \$399,337.46 and \$485,053.36, Respectively: The City Council approved Payroll No. 4 in the net amount of \$618,607.67, and Warrant Registers dated February 22 and March

1, 2018, in the total amounts of \$399,337.46 and \$485,053.36, respectively.

CC-3 Amendment to the Monrovia Municipal Code Adding Chapter 12.42 Relating to Permit and License Requirements for the Use of City Streets and Public and Private Property by Bikeshare Services; Adoption of Ordinance No. 2018-02: The City Council adopted Ordinance No. 2018-02.

CC-4 Agreement with Western Rooter for On-Call Plumbing Services for the period ending June 30, 2019: The City Council approved an agreement with Western Rooter for on-call plumbing services for the period ending June 30, 2019.

CC-5 Ballot Argument in Favor of the Proposed Measure to Increase the City's Transient Occupancy Tax for the June 5, 2018 Special Election: The City Council approved the ballot argument in favor of the proposed measure to increase the City's Transient Occupancy Tax.

PUBLIC INPUT:

1. Hector Elizalde, representing Congresswoman Grace Napolitano
2. Dominique Strivings, St. Baldrick's Foundation
3. Clifford DeCosta, New Horizons Senior Club President
4. Steve Baker, Monrovia Historical Society
5. Ishika Munchal, Monrovia High School Drama Department
6. Gayle Montgomery, Monrovia

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update: City Manager Chi provided an update on items recently added to the log of City Council Directives.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

- (a) Historic Santa Fe Depot Dedication and Bob Bartlett Art unveiling

RCC-2 Mayor Pro Tem Gloria Crudginton

- (a) Recent meeting with Assemblymember Holden
- (b) Recent meeting with Congresswoman Grace Napolitano on Mental Health
- (c) The Soldiers Project
- (d) Recent meeting with environmental groups on stormwater

RCC-3 Councilmember Alexander C. Blackburn was excused.

Advanced Construction and Engineering

RCC-4 Councilmember Becky Shevlin

- (a) Women's History Month and National Reading Awareness Month
- (b) 2018 Boards and Commission Vacancies
- (c) Upcoming attendance at conferences in Washington DC with San Gabriel Valley Council of Governments/Advanced Construction and Engineering, and the American Public Transportation Association conference; March 18-21, 2018
- (d) Upcoming events in the community

RCC-5 Councilmember Larry J Spicer

- (a) MAP Block Party and Allen Allensworth Public Art unveiling

ADMINISTRATIVE REPORTS:

AR-1 Fiscal Year 2017-2018 Operating and Capital Improvement Program (CIP) Budget Update and Approval of Proposed Mid-Year Positional Adjustments; Resolution No. 2018-12

Buffy Bullis, Administrative Services Director, reviewed the agenda report and answered questions of the City Council.

Following discussion, **it was moved by Mayor Adams, seconded by Councilmember Shevlin, to adopt Resolution No. 2018-12, authorize the proposed personnel adjustments, and approve the modifications to the Fiscal Year 2017-2018 CIP Budget as presented.** The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, March 20, 2018, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 9:05 p.m., Mayor Pro Tem Crudgington adjourned the meeting in memory of Margaret Arciero, grandmother of Adult Services Library Associate Leila Regan.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, CMC, City Clerk