



# CITY COUNCIL AGENDA REPORT



**DEPARTMENT:** City Manager's Office

**MEETING DATE:** June 20, 2023

**PREPARED BY:** Alice D. Atkins, City Clerk

**AGENDA LOCATION:** CC-1

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**TITLE:** Unadopted Minutes of the June 6, 2023, Special and Regular Meetings of the Monrovia City Council

**OBJECTIVE:** To adopt the meeting Minutes of the Monrovia City Council

**BACKGROUND:** The purpose of the Minutes is to record the actions taken by the legislative body.

**RECOMMENDATION:** Staff recommends that the City Council adopt the Minutes of the Special and Regular Monrovia City Council Meetings.

**COUNCIL ACTION REQUIRED:** If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the June 6, 2023, Special and Regular Meetings.

**CC-1**

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, JUNE 6, 2023, 7:30 P.M.**

**STUDY SESSION:** Mayor Becky A. Shevlin convened the Special Study Session of the Monrovia City Council on Tuesday, June 6, 2023, at 6:02 p.m., to discuss Budget Study Session No. 2: Review of Proposed Fiscal Year 2023-2025 Operating Budget and 2023-2024 Schedule of Fees and Charges. All members were present. In attendance were City Manager Dylan Feik, and City Clerk Alice D. Atkins. Mayor Shevlin adjourned the study session at 6:53 p.m.

**CLOSED SESSION:** Mayor Shevlin convened the Closed Session of the Monrovia City Council on Tuesday, June 6, 2023, at 7:00 p.m., to discuss CS-1 Conference with Real Property Negotiator pursuant to Government Code §54956.8; Assessor Parcel Nos. 8689-008-080 and 8689-008-081; City Negotiator: City Manager; Negotiating Party: Property Owner Lee Horstman, and Seller's Agent Steve Becerra, Oxbridge International Co.; Under Negotiation: Price and Terms of Payment. Mayor Shevlin adjourned the closed session at 7:32 p.m.

**CONVENE:** Mayor Shevlin convened the Regular Meeting of the Monrovia City Council on Tuesday, June 6, 2023, at 7:38 p.m. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

**INVOCATION:** Police Chaplain Terrence Brown led the invocation.

**PLEDGE OF ALLEGIANCE:** Mayor Pro Tem Spicer led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Gloria Crudginton, Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer, and Mayor Becky A. Shevlin.

**REPORT OF CLOSED SESSION:** City Attorney Craig A. Steele reported that the City Council met in Closed Session, at which all members were present, to discuss the one item on the posted agenda. There was no reportable action.

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Proclaiming June 19, 2023 as "Juneteenth National Freedom Day":** The Mayor and City Council presented the proclamation to Rhena, Selah, and William Kelly, founders of the Juneteenth Celebration in Monrovia.

**PR-2 Proclaiming June 2023 as "Pride Month":** The Mayor and City Council presented the proclamation to Jason Willoughby on behalf of the entire community.

**PR-3 Proclaiming June 10, 2023, as "Race Unity Day":** The Mayor and City Council presented the proclamation to Barbara Gholar, representing Baha'is of Monrovia.

**STUDENT GOVERNMENT REPRESENTATIVE:** To resume in September.

**ORDER OF BUSINESS:** There were no changes to the order of business.

Mayor Shevlin paused the meeting briefly to celebrate the upcoming birthday of Councilmember Jiménez.

**CONSENT CALENDAR:** Councilmember Jiménez stated he would abstain from item CC-11 and asked questions about item CC-6. Following a brief review of the item by Community Services Director Tina Cherry, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Crudginton, to approve the consent calendar.** The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the May 16, 2023, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the May 16, 2023, Special Joint Meeting and Regular Meeting.

**CC-2 Payroll No. 11 in the Net Amount of \$757,442.19, and Warrant Registers dated May 18, May 25, and June 1 2023, in the Total Amounts of \$527,815.02, \$812,237.18, and \$69,947.55 Respectively:** The City

Council approved Payroll No. 11 in the net amount of \$757,442.19, and Warrant Registers dated May 18, May 25, and June 1 2023, in the total amounts of \$527,815.02, 812,237.18, and \$69,947.55, respectively.

**CC-3 Cancellation of the August 15, 2023, Regular City Council Meeting:** The City Council canceled the regular City Council meeting of August 15, 2023.

**CC-4 Amendment No. 1 to the Agreement with Pacific Building Care, Inc., dba CCS Facility Services dated May 19, 2020, for Janitorial Maintenance Services at City Facilities for the Period Ending June 30, 2025:** The City Council approved Amendment No. 1 to the Agreement with Pacific Building Care, Inc., dba CCS Facility Services dated May 19, 2020, for Janitorial Maintenance Services at City Facilities for the period ending June 30, 2025, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-5 Rejection and Re-solicitation of Bids for the Well Field Booster Pump # 1-6 Project, Project #G-957:** The City Council rejected the one (1) bid received for the Well Field Booster Pump # 1-6 Project, Project #G-957, and authorized staff to complete a subsequent public bid process for this project.

**CC-6 Participation in Year 3 of the Los Angeles Urban County Permanent Local Housing Allocation Program, Resolution No. 2023-21; and Allocation of Funding to the Housing Displacement Response Program in the amount of \$106,276.00 and Family and Advocate Support Services Program in the amount of \$136,276.00 for a total allocation in the amount of \$242,522.00:** The City Council adopted Resolution No. 2023-21, and allocated Year 3 PLHA funds to the Housing Displacement Response Program in the amount of \$106,276.00 and Family and Advocate Support Services Program in the amount of \$136,276.00 for a total allocation in the amount of \$242,522.00, designating the City Manager to execute all relevant documents in a form approved by the City Attorney.

**CC-7 Information Systems Agreements with Tyler Technologies, Motorola Solutions, Emerson Process Management, Konica Minolta, and Protelesis for Fiscal Year 2023-2024 in an Amount Not-to-Exceed \$256,162:** The City Council approved the annual agreements with Tyler Technologies, Motorola Solutions, Emerson Process Management, Konica Minolta, and Protelesis in the total annual amount not-to-exceed \$256,162 for Fiscal Year 2023-2024, and authorized the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney.

**CC-8 Amendment No. 1 to the Agreement with Northstar Chemical, Inc., dba Pacific Star Chemical, for the Continued Provision of Water Treatment Chemicals dated August 2, 2022, in an Amount not to Exceed \$148,000.00 for the Period Ending June 30, 2024, with Two (2) Remaining One-Year Options to extend:** The City Council approved Amendment No. 1 to the Agreement with Northstar Chemical, Inc., dba Pacific Star Chemical, dated August 2, 2022, for the continued provision of water treatment chemicals in an amount not to exceed \$148,000.00 for the period ending June 30, 2024, with two (2) remaining one-year options to extend, at the City's discretion, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-9 Wireless Communications Use and Access Agreement between the Interagency Communications Interoperability System Authority and Verdugo Fire Member Cities for the Purposes of Operating Fire Resource Communications Upon the ICI System Network for the Period Ending June 30, 2028:** The City Council approved the Wireless Communications Use and Access Agreement between the Interagency Communications Interoperability System Authority and Verdugo Fire Member Cities for the period ending June 30, 2028, authorized the City Manager to execute the necessary documents in a manner approved by the City Attorney, and authorized the City Manager to approve any rate increase with Verdugo that does not exceed ten percent (10%) in any fiscal year.

**CC-10 Acceptance of Work, Filing Notice of Completion, and Release of Retention Funds to KASA Construction, Inc., for the Lucinda Garcia Park Renovation Project, Project #G-935:** The City Council accepted the work of KASA Construction for the Lucinda Garcia Park Renovations Project, authorized the City Clerk to file the Notice of Completion, and directed staff to release retained funds in accordance with the contract provisions and applicable law.

**CC-11 Construction Contract with Pokrajac Corporation for Permanent Asphalt Repair Services in an Amount not to Exceed \$39,815.65; Authorize a Contingency Amount not to Exceed \$7,963.13:** The City Council approved a Construction Contract with Pokrajac Corporation for Permanent Asphalt Repair Services in an amount not to exceed \$39,815.65, authorize a contingency amount not to exceed \$7,963.13, and authorize

the City Manager to execute the necessary documents in a form approved by the City Attorney. Councilmember Jiménez abstained from voting on this item.

**PUBLIC INPUT:** Public comment was accepted by email prior to 3:00 p.m. on the day of the meeting. The full text of comments, if any received, were provided to all members of the City Council and posted to the City website.

1. Alan Himmelfarb, Monrovia
2. Juliana Onate, Monrovia Chamber of Commerce
3. Dr. Maureen Davis, Monrovia
4. Melissa Taylor, Monrovia
5. Larry Marotta, Monrovia
6. Aaron Sotelo, Monrovia
7. Gabriel Esparza, Monrovia
8. Terri Prado, Monrovia

**PUBLIC HEARINGS / MEETINGS:** None.

#### **REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives.

**RCM-2 Review of Art in Public Places Member at Large Appointments:** Craig Jimenez, Director of Community Development provided a review of the current Ordinance regarding Art in Public Places Committee and suggested updates for City Council consideration.

Public Input:

1. Brian Yamaguchi, Monrovia

Following brief discussion, the City Council directed staff to move forward and bring the item back to City Council for formal consideration.

**RCM-3 Steve Baker Memorial Committee Update:** Craig Jimenez, Director of Community Development gave an update regarding the Steve Baker Memorial Committee's recent sponsor for a Samson the bear honoring Steve Baker.

#### **REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:**

##### **RCC-1 Councilmember Gloria Crudgington**

- (a) Recommended Councilmember Jimenez as the San Gabriel Valley Council of Government Water Policy Committee alternate

##### **RCC-2 Councilmember Sergio P. Jiménez**

- (a) Recent and upcoming community events

##### **RCC-3 Councilmember Dr. Tamala Kelly**

- (a) Recent and upcoming community events

##### **RCC-4 Mayor Pro Tem Larry J. Spicer**

- (a) Foothill Gold Line Construction Authority Update
- (b) Recent attendance at Neighborhoods USA Conference, El Paso, Texas (May 24-27, 2023)
- (c) Memorial Day Event at Live Oak Cemetery

##### **RCC-5 Mayor Becky A. Shevlin**

- (a) Recent and upcoming community events
- (b) San Gabriel Valley Council of Government Mental Health Ad Hoc Update
- (c) San Gabriel Valley Council of Government Homeless Update

#### **ADMINISTRATIVE REPORTS:**

**AR-1 Discussion of Default Renewable Energy Rate to Commence Renewable Energy Service from Clean Power Alliance:**

Dylan Feik, City Manager, reviewed the agenda report and answered questions of the City Council.

Following discussion, staff was directed to schedule a Study Session with representatives of the Clean Power Alliance to answer questions and provide additional information before taking action to select a default rate..

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, June 20, 2023, 7:30 P.M.

**ADJOURNMENT:** At 9:57 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council in memory of Irene Cardiel Ortiz, mother of Jailer Anisa Ortiz.

ATTEST:

APPROVED:

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Becky A. Shevlin, Mayor

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Alice D. Atkins, MMC, City Clerk