

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, AUGUST 5, 2014, 7:30 P.M.**

STUDY SESSION: Mayor Mary Ann Lutz convened the Special Meeting/Closed Session of the Monrovia City Council at 5:34 p.m. on Tuesday, August 5, 2014, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present to discuss Effective Management of Infrastructure Improvements. Mayor Lutz adjourned the Special Meeting at 6:10 p.m.

CLOSED SESSION: Mayor Lutz convened the Closed Session Meeting of the Monrovia City Council at 6:45 p.m. on Tuesday, August 5, 2014 in City Council Chambers, at which all Councilmembers were present to discuss the following Closed Session items: CS-1 Conference with Real Property Negotiator pursuant to Government Code §54956.8; 123 and 137 West Pomona Avenue; Successor Agency Negotiator: City Attorney; Negotiating Party: Wine of the Month Club, Inc.; Under Negotiation: Price and Terms of Payment; CS-2 Public Employee Appointment Pursuant to Government Code §54957; City Manager; CS-3 Conference with Labor Negotiator pursuant to Government Code §54957.6; Agency Negotiator: Danielle Tellez; Group Employees: All Groups. Mayor Lutz adjourned the meeting at 7:25 p.m.

CONVENE: Mayor Lutz convened the Regular Meeting of the Monrovia City Council of Tuesday, August 5, 2014, at 7:30 p.m. in City Council Chambers. In attendance were Interim City Manager Francis M. Delach, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Alexander Blackburn led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Tom Adams, Alexander C. Blackburn, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Mary Ann Lutz.

REPORT OF CLOSED SESSION: City Attorney Craig Steele stated that the City Council met in closed session to discuss the items on the posted agenda and there was no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of Pasadena Star News 2014 Coaches of the Year, Monrovia High School Track and Field Coaches Randy Hare and Mike Knowles and Girls Softball Coach Dave Guzman: This item was rescheduled to the next City Council meeting.

PR-2 Introduction of Newly Hired Fire Inspector Laura Bednar: Fire Chief Chris Donovan introduced newly hired Fire Inspector Laura Bednar to the City Council and community.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: To resume in September

ORDER OF BUSINESS: Interim City Manager Fran Delach stated that Consent Calendar Item CC-5 was pulled for discussion. In addition, he noted that the following emergency item required City Council action in order to be added to the Agenda:

CC-16 Reaffirming the Annual Levy Amount and Tax Rate Percent of Taxes Levied for the Direct Assessment Parcel Taxes and the Tax Override Ad Valorem Tax for the 2014-15 Fiscal Year; Resolution No. 2014-49

It was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Spicer, that there was a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted, and to add the above referenced item to the Agenda. The motion carried unanimously.

CONSENT CALENDAR: It was moved by Councilmember Adams, seconded by Councilmember Spicer, to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the July 15, 2014, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the July 15, 2014, Special and Regular Meetings.

CC-2 Payroll Nos. 15 and 16 in the Net Amount of \$563,926.04 and \$502,781.52, and Warrant Register dated July 10, 2014 in the Total Amount of \$1,187,280.60: The City Council approved Payroll Nos. 15 and 16 in the net amount of \$563,926.04 and \$502,781.52, and Warrant Register dated July 10, 2014, in the total amount of \$1,187,280.60.

CC-3 Security Services Related to Colorado Commons Parking Structure under the Existing Agreement with United Security Agencies, Inc., DBA Patriot Protection Services for the Period Ending December 31, 2014, in an Amount not to Exceed \$26,880.00: The City Council approved the expenditure in an amount not to exceed \$26,880.00 to United Security Agencies/Patriot Protection Services for security services related to Colorado Commons Parking Structure for the Period Ending December 31, 2014.

CC-4 Agreement with Chem27 for Hazardous Materials Inspections under the California Accidental Release Prevention (CalARP) Program for the Period Ending June 30, 2017: The City Council approved the agreement with Chem27 for hazardous materials inspections under the CalARP Program for the period ending June 30, 2017, and authorized the City Manager to execute the necessary documents.

CC-5 Declaration of a Water Shortage Emergency and Implementation of Water Conservation Plan pursuant to Monrovia Municipal Code Title 13, Chapter 13.20 (Water Conservation); Resolution No. 2014-40: This item was pulled from the Consent Calendar for discussion below.

CC-6 Application for Grant Funds from Los Angeles County Regional Park and Open Space District for Fifth Supervisorial Excess Funding in the Amount of \$300,000.00 for Lucinda Garcia Park Improvements, Resolution No. 2014-41: The City Council adopted Resolution No. 2014-41.

CC-7 Application for Grant Funds from Los Angeles County Regional Park and Open Space District for Fifth Supervisorial Excess Funding in the Amount of \$300,000.00 for Julian Fisher Park Improvements, Resolution No. 2014-42: The City Council adopted Resolution No. 2014-42.

CC-8 Ridgeside Access Road, Project No. G-838; Filing Notice of Completion and Acceptance of Completed Work by E & R Construction, Inc., for a Total Contract Amount of \$89,300.00: The City Council accepted the work as completed by E & R Construction, Inc., for a total contract amount of \$89,300.00 for the Ridgeside Access Road, Project No. G-838, and directed the City Clerk to file the Notice of Completion with the Los Angeles County Recorder's office.

CC-9 Fiscal Year 2013-2014 Street Resurfacing, Project No. C-3063; Filing Notice of Completion and Acceptance of Completed Work by E. C. Construction Company, Inc., for a Total Contract Amount of \$395,677.85: The City Council accepted the work as completed by E.C. Construction Company for the Fiscal Year 2013-2014 Street Resurfacing, Project No. C-3063, for a total contract amount of \$395,677.85, and directed the City Clerk to file the Notice of Completion with the Los Angeles County Recorder's Office.

CC-10 Authorization to Solicit Requests for Qualifications/Proposal for On-Call Engineering Consultant Services for Surveying, Project No. C-3077: The City Council authorized Staff to solicit Requests for Qualifications/Proposal for On-Call Engineering Consultant Services for Surveying, Project No. C-3077.

CC-11 Authorization to Solicit Requests for Qualifications/Proposal for On-Call Engineering Consultant Services for Traffic Engineering, Project No. C-3078: The City Council authorized Staff to solicit Requests for Qualifications/Proposal for On-Call Engineering Consultant Services for Traffic Engineering, Project No. C-3078.

CC-12 Authorization to Solicit Requests for Qualifications/Proposal for On-Call Engineering Consultant Services for Engineering Design and Plan Check, Project No. C-3079: The City Council authorized Staff to solicit Requests for Qualifications/Proposal for On-Call Engineering Consultant Services for Engineering Design and Plan Check, Project No. C-3079.

CC-13 Agreement with Golden Bell Products, Inc., for Pest Control Services in the Amount of \$39,237.50 for the Period Ending June 30, 2015: The City Council approved the agreement with Golden Bell Products for Pest Control Services in the amount of \$39,237.50 for the period ending June 30, 2015, and authorized the City Manager to execute the necessary documents.

CC-14 Agreement with West Coast Arborists in an Amount not to Exceed \$60,000 for Removal of Fire-Hazardous Trees on Residential Properties within the Fire Hazard Zone using Fire Safe Counsel Grant Funds: The City Council approved the agreement with West Coast Arborists in an amount not to exceed \$60,000 to provide tree removal services on residential properties within the Fire Hazard Zone, and authorized the City Manager to execute the necessary documents.

CC-15 Amendment to Personnel Rules and Regulations to Provide for Compensation and Supplemental Benefits Effective Fiscal Year 2014-2015 for Management Employees, Appendix "C," Resolution No. 2014-45; Mid-Management Employees, Appendix "H," Resolution No. 2014-46; and Elected and Appointed Employees, Appendix "D," Resolution No. 2014-47: The City Council adopted Resolution Nos. 2014-45, 2014-46, and 2014-47.

CC-16 Reaffirming the Annual Levy Amount and Tax Rate Percent of Taxes Levied for the Direct Assessment Parcel Taxes and the Tax Override Ad Valorem Tax for the 2014-15 Fiscal Year; Resolution No. 2014-49: The City Council adopted Resolution No. 2014-49.

PUBLIC INPUT:

1. Jamelle Peck, Delta Sigma Theta Sorority
2. Ralph Walker and Thomas Stratton, Statewide Chapter President of Friends of Allensworth
3. Sarkis Boyadjian, Monrovia
4. Ahmad Solomon, Southern California Edison

PUBLIC HEARINGS / MEETINGS:

PH-1 Los Angeles County Congestion Management Program (CMP) Local Development Report, Resolution No. 2014-39

Brian O'Connor, Community Development Department Assistant, reviewed the Agenda Report

Mayor Lutz opened the Public Hearing.

Public Input:

1. Gwendolyn Jones, Monrovia, spoke with concerns

It was moved by Councilmember Spicer, seconded by Councilmember Blackburn, to adopt Resolution No. 2014-39. The motion carried unanimously.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 Figtree Non-Residential Property Assessed Clean Energy (PACE) Program: Interim City Manager Delach provided an overview of the program. **It was moved by Councilmember Adams, seconded by Mayor Pro Tem Shevlin, to move forward with the program.** The motion carried unanimously.

RCM-2 Policy Related to City Council Protocols: Interim City Manager Delach reviewed the proposed change to the Policy, specifically with respect to new language concerning City Council voting outside of City Council meetings. In response to questions from Councilmembers regarding frequency of reports, Interim City Manager Delach responded that the City Manager's Office could distribute the agendas of other governmental agencies and organizations to the City Council to alert all members of items up for

consideration by the other bodies. **It was moved by Councilmember Adams, seconded by Councilmember Blackburn, to receive and file the revised Administrative Policy related to City Council Protocols.** The motion carried unanimously.

RCM-3 National Recreation Area Update: Interim City Manager Fran Delach provided an update, reporting that Staff had received word that the proposed legislation had an estimated 4% chance of clearing committee.

REPORTS OF CITY COUNCILMEMBERS & SUB-COMMITTEES

RCC-1 Mayor Mary Ann Lutz:

- (a) Foothill Unity Center back-to-school distribution event
- (b) Recent congressional hearing on proposed bill related to unfunded water quality mandates and upcoming meetings with local, regional, state, and federal agencies
- (c) Upcoming Manufacturers Roundtable

RCC-2 Mayor Pro Tem Becky A. Shevlin

- (a) Upcoming MAP Neighborhood Conference
- (b) Concerts in the park
- (c) Upcoming MAP Leadership Academy

RCC-3 Councilmember Tom Adams:

- (a) Recent attendance with Councilmember Spicer at Independent Cities Association Annual Conference

RCC-4 Councilmember Alexander C. Blackburn had no report.

RCC-5 Councilmember Larry J. Spicer

- (a) Recent attendance with Councilmember Spicer at Independent Cities Association Annual Conference

ADMINISTRATIVE REPORTS:

AR-1 Unilateral Implementation of Last, Best and Final Offer to the Monrovia Police Officers' Association; Amendment to Personnel Rules and Regulations to Provide for Compensation and Supplemental Benefits Effective Fiscal year 2014-2015 for Police Employees, Appendix "G," Resolution No. 2014 48

Danielle Tellez, Human Resources Division Manager, reviewed the Agenda Report.

It was moved by Councilmember Adams, seconded by Mayor Pro Tem Shevlin, to adopt Resolution No. 2014-48. The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:

CC-5 Declaration of a Water Shortage Emergency and Implementation of Water Conservation Plan pursuant to Monrovia Municipal Code Title 13, Chapter 13.20 (Water Conservation); Resolution No. 2014-40:

Interim City Manager Delach and Director of Public Works Carl Hassel reviewed the report.

Discussion ensued regarding Monrovia's water reserves, education regarding conservation, concerns expressed by a resident regarding enforcement in the high fire zone, flexibility for establishing newly planted landscaping, and language in existing regulations regarding run-off.

Public Input:

1. Nancy Zack, Monrovia, spoke with concerns about Phase 1 implementation
2. Gwendolyn Jones, Monrovia, spoke with concerns about enforcement

3. Karen Suarez, Monrovia, spoke in support of conservation

Public Works Director Carl Hassel spoke to concerns regarding enforcement, stating it wasn't the intent to simply issue fines, but to work with the conscientious residents of Monrovia to educate and resolve issues within a 48-72 hour period.

Following further discussion, **it was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Blackburn, to adopt Resolution No. 2014-40.** The motion carried unanimously.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, September 2, 2014, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. The August 19, 2014, Regular Meeting was cancelled.

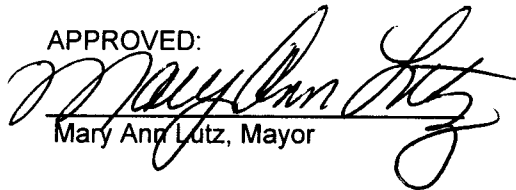
ADJOURNMENT: At 9:12 p.m., Mayor Lutz adjourned the meeting.

ATTEST:



Alice D. Atkins, CMC, City Clerk

APPROVED:



Mary Ann Lutz, Mayor