

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, NOVEMBER 4, 2014, 7:30 P.M.**

STUDY SESSION: Mayor Mary Ann Lutz convened the Study Session Meeting of the Monrovia City Council at 7:30 p.m. on Tuesday, November 4, 2014, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present to discuss Ambulance Transport Services in the City and to give direction regarding an upcoming Los Angeles County Emergency Medical Services Agency (EMSA) Request for Proposal (RFP). Following discussion, consensus was reached for Staff to bring a report to the next City Council Meeting to move forward with the RFP process and related agreements. Mayor Lutz adjourned the Study Session at 6:59 p.m.

CONVENE: Mayor Lutz convened the Regular Meeting of the Monrovia City Council of Tuesday, November 4, 2014, at 7:39 p.m. in City Council Chambers, preceded by a Monrovia Area Partnership Leadership Academy Graduation at 7:00 p.m. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Larry J. Spicer led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Tom Adams, Alexander C. Blackburn, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Mary Ann Lutz.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of Annual Halloween Event Sponsors: Lisa Hansberger, Recreation Supervisor, assisted the Mayor and City Council in recognizing the event sponsors, which included Dr. Domotor's Animal House, Huntington Veterinary Hospital, The Sierra Family of Dealerships, Wendy's Hamburgers, and VIP sponsor Monrovia Memorial Hospital.

PR-2 Recognition of Employee of the Quarter Luis Valdez, Information Systems Analyst: City Manager Oliver Chi presented the Employee of the Quarter trophy to Luis Valdez, citing the many accomplishments that earned him the award.

PR-3 Introduction of Newly Hired Employees: Human Resources Technician Noel Carpenter, Information Systems Analyst Aries Page, Police Officers Taylor Anaya and Brent McClure, Parking Control Officer Juan Huerta: Human Resources Division Manager Danielle Tellez, Information Systems Manager Mitch Cochran, and Police Captain Alan Sanvictores introduced the new employees to the Mayor, City Council, and the community.

PR-4 Recognition of Retiring Executive Assistant to the City Manager Rachael Hughes: The Mayor and City Council recognized the distinguished career of Rachael Hughes, spanning 27 years in municipal government, with 20 years in Monrovia serving 5 City Managers and 3 Interim City Managers.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Nick Miranda was excused due to family illness.

ORDER OF BUSINESS: City Manager Chi stated that due to the number of people in attendance for the item, RCC-3(a) would be heard following the Consent Calendar.

CONSENT CALENDAR: It was moved by Mayor Pro Tem Shevlin, seconded by Councilmember Blackburn, to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the October 21, 2014, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the October 21, 2014, Special and Regular Meetings.

CC-2 Payroll No. 22 in the Net Amount of \$536,954.09 and Warrant Register Dated October 16, 2014, in the Total Amount of \$982,608.38: The City Council approved Payroll No. 22 in the net amount of \$536,954.09 and Warrant Register dated October 16, 2014, in the total amount of \$982,608.38.

CC-3 Plans and Specifications and Notice Inviting Bids for the Magnolia Avenue Sewer Main Replacement, Project No. C-3080: The City Council approved the Plans and Specifications for the Magnolia Avenue Sewer Main Replacement, Project No. C-3080, and authorized Staff to initiate the Notice Inviting Bids

CC-4 Award of Contract to Maxwell Industries, Inc. in the Amount of \$10,721.00 for Electrical Work at the Fire Department Training Center: The City Council awarded a contract to Maxwell Industries, Inc., in the amount of \$10,721.00 for electrical work at the Fire Department Training Center, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-5 Certificate of Authorized Officials for Signing Official Documents; Resolution No. 2014-63: The City Council adopted Resolution No. 2014-63.

CC-6 Consultant Services Agreements with KOA Corporation, Transtech Engineers, Inc., and Transportation & Energy Solutions, Inc., for On-Call Traffic Engineering, Project No. C-3078: The City Council approved agreements with KOA Corporation, Transtech Engineers, Inc., and Transportation & Energy Solutions, Inc., for On-Call Traffic Engineering, Project No. C-3078, and authorized the City Manager to execute the necessary documents

The following item was heard out of order:

RCC-3 Councilmember Tom Adams:

(a) Request to Consider 6-Month Moratorium on Demolition of Single Family Homes Pending Review of Planning Standards: Steve Sizemore, Director of Community Development, and Craig Jimenez, Planning Division Manager, provided an overview of the past ten years and presented options for moving forward, in response to concerns expressed at a recent Historic Preservation Commission meeting regarding proposed demolition of six historic homes.

Public Input:

1. Coulter Winn, Monrovia, spoke in support of a moratorium
2. Heather Dinkins, Monrovia, spoke in support of a moratorium
3. Daniel Ryan, Monrovia, spoke in support of a moratorium
4. Jim Wigton, Monrovia Historic Preservation Group, spoke in support of a moratorium
5. Allen Holmquist, spoke in support of a moratorium
6. Bob Glaser, Monrovia, spoke with concerns
7. Cleve Crudgington, Monrovia, spoke in support of a moratorium
8. Gloria Crudgington, Monrovia, spoke in support of a moratorium
9. Alan Morse, Monrovia, spoke in support of a moratorium
10. Russell Page, Monrovia, spoke in support of evaluating existing historic inventory

Following discussion, including the status of an unfinished survey of historic homes, the City Council directed Staff to prepare an interim moratorium prohibiting the demolition of older homes and a building moratorium to address incompatible homes being built in established neighborhoods, and bring a report back to the next meeting.

PUBLIC INPUT:

1. Phillipe Laurentz, Café Masillias
2. James Rodriguez, Temple City
3. Bobbi Rahmanian, Interfaith Council of Monrovia
4. Chuck Keen, American Legion Post 44
5. Robert Parry, Monrovia, Member of Homelessness Conduct Committee

PUBLIC HEARINGS / MEETINGS: None

REPORTS OF CITY MANAGE AND STAFF: None**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES****RCC-1 Mayor Mary Ann Lutz:**

(a) Appointment of Daniel J. Kirby as Representative on the San Gabriel Valley Mosquito & Vector Control District to a New Two-Year or Four-Year term: **It was moved by Mayor Lutz, seconded by Councilmember Adams, to re-appoint Dan Kirby to a two-year term.** The motion carried unanimously.

(b) Upcoming Veteran's Day events

RCC-2 Mayor Pro Tem Becky A. Shevlin

(a) Upcoming events in the community

(b) Update on SB270 and Request to Consider Amendment to Local Reusable Bag Regulations: In response to recently adopted state regulations, Councilmember Shevlin asked for consideration of amending the City's ordinance to mirror the state law in content and enforcement timelines.

Public Input:

1. Pam Fitzpatrick, Old Town Merchant

Following discussion, there was not sufficient support from Councilmembers who voted in favor of the City's ordinance to bring it back for amendment or repeal. Councilmember Shevlin noted that if a potential referendum slated for the 2016 ballot was successful, the state ordinance would be stayed.

RCC-3 Councilmember Tom Adams:

(a) Request to Consider 6-Month Moratorium on Demolition of Single Family Homes Pending Review of Planning Standards: This item was taken out of order following Consent Calendar above.

RCC-4 Councilmember Alexander C. Blackburn had no report.

RCC-5 Councilmember Larry J. Spicer had no report.

ADMINISTRATIVE REPORTS:**AR-1 Approval of Monrovia Community Wildfire Protection Plan (CWPP), Resolution No. 2014-62**

Fire Chief Chris Donovan reviewed the Agenda Report.

Public Input:

1. Barbara Radford, Monrovia, CWPP Committee Member, spoke in support

It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Shevlin, to adopt Resolution No. 2014-62.

AR-2 Agreement with Family Festival Productions, Inc., for Production of the Friday Night Family Festival in Old Town for the Period Ending June 30, 2015, and Review of Request for Proposals Process

Councilmember Adams announced that he would be abstaining due to a relationship with the existing vendor and exited Council Chambers at 10:19 p.m.

Lauren Vasquez, Senior Management Analyst, reviewed the Agenda Report.

Mayor Pro Tem Shevlin and Councilmember Spicer expressed interest in serving as the City Council liaisons on the RFP committee.

Public Input:

1. Phillipe Laurentz, Owner of Café Masillias
2. Stephen Grollnek, Monrovia
3. Pam Fitzpatrick, Old Town Merchant
4. Eric Alkan, Partyworks USA

5. David Nemitz, Partyworks USA

City Manager Chi indicated staff would bring the committee's recommendations back to the City Council in April 2015.

It was moved by Councilmember Blackburn, seconded by Councilmember Spicer, to authorize Staff to initiate the Request for Proposals, appoint Mayor Pro Tem Shevlin and Councilmember Spicer to the Family Festival RFP Committee, approve the Agreement with Family Festival Productions, Inc., for production of the Friday Night Family Festival in Old Town for the Period Ending June 30, 2015, and authorize the City Manager to execute the necessary documents. The motion carried unanimously.

Councilmember Adams returned to Council Chambers at 10:44 p.m.

PUBLIC INPUT, CONTINUED, IF NEEDED: None.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, November 18, 2014, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

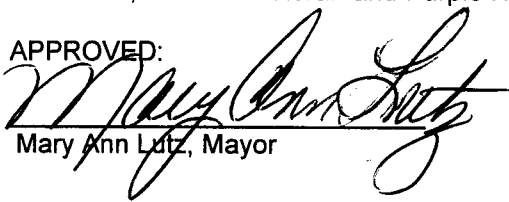
ADJOURNMENT: At 10:45 p.m., Mayor Lutz adjourned the meeting in memory of Xavier Garcia, father of Police Detective Mike Garcia; Mary Harvey-Ramirez, mother of Sergeant Heath Harvey and Detective Chad Harvey; and Mike Delaney, Retired Police Lieutenant, Vietnam Veteran and Purple Heart recipient.

ATTEST:



Alice D. Atkins, CMC, City Clerk

APPROVED:



Mary Ann Lutz, Mayor