

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, SEPTEMBER 5, 2017, 7:30 P.M.**

CLOSED SESSION: Mayor Tom Adams convened the Closed Session of the Monrovia City Council of Tuesday, September 5, 2017, at 5:30 p.m. in City Council Chambers, 415 S. Ivy Avenue, Monrovia, California, at which all members were present, to discuss the following Closed Session items: CS-1 Conference with Labor Negotiator pursuant to Government Code §54957.6; Agency Negotiator: City Manager Oliver Chi; Group Employees: All Groups Water Supply and CalPERS Pension challenges; CS-2 Conference with Real Property Negotiator pursuant to Government Code §54956.8; Assessor Parcel No. 8508-013-054; City Negotiator: City Manager; Negotiating Party: Anna L. Monge Soto; Under Negotiation: Price and Terms of Payment. Mayor Adams adjourned the Closed Session Meeting at 7:00 p.m.

SPECIAL MEETING: Mayor Adams convened the Special Meeting YES! Interns Graduation at 7:00 p.m. on Tuesday, September 5, 2017, in City Council Chambers, at which all Councilmembers were. Mayor Adams adjourned the meeting at 7:25 p.m.

CONVENE: Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, September 5, 2017, at 7:34 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Becky A. Shevlin led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington and Mayor Tom Adams.

REPORT OF CLOSED SESSION: City Attorney Craig Steele stated that the City Council met in Closed Session to discuss the items on the posted agenda and took no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of 2017 Friday Night Teen Scene Participants and Sponsors: Lisa Hansberger, Senior Recreation Supervisor, and Community Services Commission Chair Susan Hirsch, assisted the Mayor and City Council in recognizing the participants and sponsors of the 2017 Friday Night Teen Scene program.

PR-2 Resolution Denouncing All Forms of Hate and Violence Encouraged by Any Group or Individual and Reaffirming the City's Commitment to Establish a Community Free of Racism, Hatred, and Bigotry: In light of recent events, Councilmember Spicer read in full Resolution No. 2017-33 and asked for his colleagues support in adopting it.

Public Input:

1. Gwendolyn Jones, Monrovia
2. Danielle Riley, Monrovia
3. Melissa Taylor, Monrovia
4. Ryan Clancy, Monrovia
5. Presley Wilson, Monrovia
6. Ruhyyih Yuille, Monrovia
7. Mahanga Bach, Monrovia
8. Karen Suarez, Monrovia
9. John Hund, Monrovia
10. Brenda Trainor, Monrovia
11. Ralph Walker, Monrovia
12. Gayle Montgomery, Monrovia
13. Cathy McCallum, Monrovia
14. Mike Johnson, Monrovia
15. Chuck Tyler, Monrovia

Following discussion, Resolution No. 2017-33 was adopted unanimously. Staff was directed to post a copy at City Hall, the Community Center, Monrovia Public Library, and the City website.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Student Liaison Ciera Miller reported on activities at the high school.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Crudgington, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the July 25, 2017, Special Joint Meeting of the Monrovia City Council and the Monrovia Planning Commission, and the August 1, 2017, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the July 25, 2017, Special Joint Meeting and the August 1, 2017, Special and Regular Meetings.

CC-2 Payroll Nos. 16 and 17 in the Net Amounts of \$653,007.42 and \$581,026.40, Respectively, and Warrant Registers dated August 3, 10, 17, 24, and 31, 2017, in the Total Amounts of \$1,083,176.81, \$1,923,269.71, \$413,259.55, \$649,700.95, and \$1,138,896.44, Respectively: The City Council approved Payroll Nos. 16 and 17 in the net amounts of \$653,007.42 and \$581,026.40, respectively, and Warrant Registers dated August 3, 10, 17, 24, and 31, 2017, in the total amounts of \$1,083,176.81, \$1,923,269.71, \$413,259.55, \$649,700.95, and \$1,138,896.44, respectively.

CC-3 Memorandum of Understanding (MOU) Between Los Angeles, Orange, Riverside, and San Diego Counties to use the SECURE Government To Government (G2G) Portal for Electronic Document Recording for a Term of Five (5) Years: The City Council approved the Memorandum of Understanding between the counties of Los Angeles, Orange, Riverside, and San Diego and the City of Monrovia for recording electronically through the SECURE G2G Portal for a term of five (5) years, authorized the City Manager to execute the necessary documents in a form approved by the City Attorney, and authorized the City Clerk, or her designee, to transmit/record any and all required City of Monrovia real property documents in an electronic format.

CC-4 Letter of Agreement with Los Angeles County Metropolitan Transportation Authority related to the Construction Phase of the Huntington Drive Improvements Project (CIP No. 76), Project No. STPL-5069(014): The City Council approved the Letter of Agreement with Los Angeles County Metropolitan Transportation Authority for the Huntington Drive Improvements Project (CIP No. 76), Project No. STPL-5069(014), and authorized the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney.

CC-5 Purchase of Three Thermal Imaging Cameras Not to Exceed \$28,000 Using State Homeland Security Grant Funds: The City Council authorized the purchase of three (3) Thermal Imaging Cameras in an amount not to exceed \$28,000 using State Homeland Security Grant Funds and authorized the City Manager to execute the necessary documents in form approved by the City Attorney.

CC-6 Purchase of One (1) 2018 Ford Interceptor Staff Vehicle from Wondries Fleet Group in the Amount of \$35,548.86 Utilizing Los Angeles County Consortium Pricing: The City Council approved the purchase of a new 2018 Ford Interceptor staff vehicle from Wondries Fleet Group utilizing the Los Angeles County Consortium pricing in the amount of \$35,548.86, and authorized the City Manager to execute all of the necessary purchasing documents in a manner approved by the City Attorney.

CC-7 Purchase of One (1) 2018 Ford Interceptor Police Administrative Utility Vehicle from Wondries Fleet Group in the Amount of \$30,534.29 and the Installation of New Emergency Equipment by Black and White Emergency Vehicles in the Amount of \$3,527.63: The City Council approved the purchase of one (1) 2017 Ford Police Interceptor Administrative Utility Vehicle from Wondries Fleet Group in the amount of \$30,534.29 and installation of new emergency equipment by Black and White Emergency Vehicles in the amount of \$3,527.63.

CC-8 Purchase of One (1) 2017 Ford Police Interceptor Patrol Utility Replacement Vehicle from Wondries Fleet Group in the Amount of \$29,269.18 and the Installation of New Emergency Equipment by Black and White Emergency Vehicles in the Amount of \$10,800.59: The City Council approved the

purchase of one (1) 2017 Ford Police Interceptor Police Utility Vehicle from Wondries Fleet Group in the amount of \$29,269.18 and installation of new emergency equipment by Black and White Emergency Vehicles in the amount of \$10,800.59.

CC-9 Purchase of Three (3) Police Department Vehicles for Scheduled Replacement from Wondries Fleet Group in the Amount of \$90,593.41 and the Installation of New Emergency Equipment by Black and White Emergency Vehicles in the Amount of \$40,556.65: The City Council approved the purchase of three (3) 2017 Ford Interceptor Police Utility vehicles from Wondries Fleet Group in the amount of \$90,593.41 and installation of new emergency equipment by Black and White Emergency Vehicles in the amount of \$40,556.65.

CC-10 Purchase of One (1) 2017 Honda Pilot LX 2wd Replacement Vehicle from Sierra Honda in the Amount of \$31,850.75 and the Installation of New Emergency Equipment by Black and White Emergency Vehicles in the Amount of \$3,301.20: The City Council approved the purchase of one (1) 2017 Honda Pilot LX 2wd Vehicle from Sierra Honda in Monrovia in the amount of \$31,850.75 and installation of new emergency equipment by Black and White Emergency Vehicles in the amount of \$3,301..

CC-11 Consideration of Proposed Positional Adjustments: The City Council authorized the proposed personnel adjustments and approved the Authorized Personnel Allocations listing.

CC-12 Amendment to City Crossing Guard Services Agreement with All City Management Services for the Period Ending June 30, 2018, in an Amount Not to Exceed \$105,926.40: The City Council approved Amendment No. 2 to the agreement with All City Management Services to provide school crossing guard services for the period ending June 30, 2018, in an amount not to exceed \$105,926.40 and authorized the City Manager to execute the necessary documents.

PUBLIC INPUT:

1. Brian Tindall, Monrovia
2. Ruhiyyih Yuille, Monrovia
3. Gwendolyn Jones, Monrovia
4. Gayle Montgomery, Monrovia

PUBLIC HEARINGS / MEETINGS

PH-1 Appeal of Historic Preservation Commission Decision Regarding Property located at 311 West Foothill Boulevard by Qin Han Chen, Appellant; Resolution No. 2017-32

Sheri Bermejo, Planning Division Manager, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened the Public Hearing.

1. Irene Ma, read a statement on behalf of Applicant
2. Steve Baker, Monrovia, urged consideration of Option 2 with the most generous time
3. Penny Zuk, Monrovia Historic Preservation Commissioner, spoke in opposition of the appeal
4. Irene Ma, provided a response to comments

Mayor Adams closed the Public Hearing.

Following lengthy discussion, **it was moved by Councilmember Spicer to approve the appeal subject to conditions of approval outlined in Exhibit D; Mayor Pro Tem seconded the motion, requesting a friendly amendment to requiring that if the three items outlined in the Conditions of Approval are not completed within 18 months, all 44 guest room doors must be replaced within 6 months.** Councilmember accepted the amendment and Resolution No. 2017-32 was adopted by unanimous roll call vote.

City Attorney Steele announced that the action of the City Council on this item was final, there was no period for reconsideration, and if there was going to be judicial review of the City Council's decision that would be governed by Code of Civil Procedure Section 1094.6.

Mayor Adams called for a recess from 10:53 p.m. to 11:04 p.m.

REPORTS OF CITY MANAGER AND STAFF:

The following reports were postpone to the next regularly scheduled meeting.

RCM-1 City Council Directives Update

RCM-2 Monrovia Renewal Update

RCM-3 National Preparedness Month

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams had no report.

RCC-2 Mayor Pro Tem Gloria Crudgington had no report.

RCC-3 Councilmember Alexander C. Blackburn had no report.

RCC-4 Councilmember Becky Shevlin

(a) League of California Cities 2017 Annual Conference, Sacramento, California, September 13 – 15, 2017; Resolutions Packet and Appointment of Voting Delegate and Alternate; there were no objections to the proposed resolutions and Councilmembers Shevlin and Spicer were appointed as Voting Delegate and Alternate, respectively.

(b) City Manager Weekly Update

RCC-5 Councilmember Larry J Spicer had no report.

ADMINISTRATIVE REPORTS:

AR-1 Amendment to Title 15 (Buildings and Construction) of the Monrovia Municipal Code Establishing a Streamlined Permitting Process Pursuant to AB 1236; Introduction and First Reading of Ordinance No. 2017-06

Evan Nuckles, Building and Safety Division Manager, reviewed the Agenda Report and answered questions of the City Council.

It was moved by Councilmember Blackburn, seconded by Councilmember Spicer, to Introduce, waive further reading, and read by title only Ordinance No. 2017-06. The motion carried unanimously.

City Attorney Steele read the title of Ordinance No. 2017-06 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING TITLE 15 (BUILDINGS AND CONSTRUCTION) OF THE MONROVIA MUNICIPAL CODE PERTAINING TO ELECTRIC VEHICLE CHARGING STATION PERMITTING REQUIREMENTS

AR-2 Agreement with Wittman Enterprises, LLC, to Provide Billing Services for Engine Company Fire Inspections

Brad Dover, Fire Chief, reviewed the Agenda Report and answered questions of the City Council.

It was moved by Councilmember Blackburn, seconded by Mayor Pro Tem Crudgington, to approve the agreement with Wittman Enterprises, LLC, for billing services related to engine company inspections and authorize the City Manager to execute the necessary documents in form approved by the City Attorney. The motion carried unanimously.

AR-3 Agreement with Paul Maurer Shows in the Amount of \$60,000 for Ride Operations During the 2018 Monrovia Days Community Festival

Katie Distelrath, Recreation Division Manager, reviewed the Agenda Report and answered questions of the City Council.

It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Crudgington, to approve an agreement with Paul Maurer Shows for the ride operations during the 2018 Monrovia Days Community Festival in the amount of \$60,000 and authorize the City Manager to execute all necessary documents in a form approved by the City Attorney. The motion carried 4-1, with Councilmember Shevlin voting no.

AR-4 Solicitation of Bids for the Monrovia Renewal South Section Infrastructure Improvements Project

Sean Sullivan, Public Works Division Manager, reviewed the Agenda Report and answered questions of the City Council.

It was moved by Councilmember Shevlin, seconded by Councilmember Blackburn, to authorize staff to solicit bids for the Monrovia Renewal South Section Infrastructure Improvements Project. The motion carried unanimously


PUBLIC INPUT, CONTINUED, IF NEEDED: None.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, September 19, 2017, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 11:24 p.m., Mayor Tom Adams adjourned the meeting in memory of Dennis Adams, husband of Paige Adams; Pedro Mendez, grandfather of Planning Associate Alfredo Mendez; Thomas Robert Andrews, longtime Monrovia resident; Martin Bowen, husband of Monrovia Renewal Citizens Advisory Committee Member Keisha Carter Brown; June Walton, longtime Monrovia resident; Esther Bourne, aunt of Neighborhood and Business Services Manager Sheila Spicer-Batice; Laura Marie Hernandez, longtime Monrovia resident; and Carol Kay Blessing Merrell, mother of City Engineer Brad Merrell and Contract Project Manager James Merrell.

ATTEST:



Alice D. Atkins, CMC, City Clerk

APPROVED:



Tom Adams, Mayor