

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, JANUARY 4, 2005, 7:30 P.M.**

CONVENE: Mayor Rob Hammond convened the Regular Meeting of the Monrovia City Council of Tuesday, January 4, 2005 at 7 30 P M in City Council Chambers, 415 South Ivy Avenue, Monrovia, California Staff in attendance was City Manager Scott Ochoa, City Attorney Craig A Steele, and City Clerk Linda B Proctor

INVOCATION: Dr John Mastrogiovanni, Pastor, gave the Invocation

PLEDGE OF ALLEGIANCE. Mayor Rob Hammond led the Flag Salute

ROLL CALL: In attendance were Councilmembers Tom Adams, Dan Kirby, Mary Ann Lutz, Mayor Pro Tem Joe Garcia, and Mayor Rob Hammond

REPORT OF CLOSED SESSION(S). None

PRESENTATIONS:

1. Recognition of Monrovia High School 2003-04 Model United Nations Team

The students took First Place honors in the Model United Nations competition last spring The exercise, hosted at the University of Southern California, consisted of role-playing different United Nations members and taking positions on various international issues The students were enrolled in teacher Yvette Romero's Pre-Advanced Placement Geography class

Dr Joel Shawn, Assistant Superintendent, Monrovia Unified School District, introduced the winning students, Hannah Owens, Irene Guillen, Caitlin Curran, Michael Liu, Sara Rodriguez, Giuliana Forte, Samantha Rogers, Kristen Hayford, William Kirkendall and Alex Le Cea, to the Mayor, City Council and community

2. Recognition of Winners for the 2004 Holiday Home Happenings Decorating Contest

Kerri Zessau, Recreation Supervisor, assisted the Mayor and City Council in recognizing the winners of the 2004 Holiday Home Happenings Decoration Contest On December 13, 2004, Community Services Commissioners, community members and Youth Commissioners judged decorated homes for the Most Effective Use of Lighting a House, Best Neighborhood Effort, Best Decorated Indoor Tree, Best Decorated Outdoor Tree, Best Outdoor Display, Best Still Display, Best Religious Display, Toyland Award and the Tim McKeehan Best of the Holiday Season. Each winner was given a display sign noting the winning category following the judging

3 Introduction of Newly Hired Finance Division Employee Natalie Nocom, Accounts Specialist

Finance Division Manager Terrance Beaman introduced newly hired Finance Division employee Natalie Nocom, Accounts Specialist, to the Mayor, City Council and community

4. Introduction of Newly Hired Public Works Employee Ron Bow, Utilities Division Manager

Public Works Director David Fike introduced newly hired Utilities Division Manager Ron Bow to the Mayor, City Council and community

PROCLAMATIONS: None

Student Government Representative Report: Student Liaison Pamela Cheng was not in attendance

A CONSENT CALENDAR. It was moved by Councilmember Adams, seconded by Councilmember Lutz, to approve the Consent Calendar consisting of Items *B, *F-1, *F-2, *I-3, *I-4, and *J There were no objections

***B. MINUTES.** The Minutes of the Regular Meeting of December 7, 2004 were approved by order of the Consent Calendar

C. ORAL COMMUNICATIONS:

1 Donna Baker, President, Monrovia Day Association, introduced the 2005 Royal Court consisting of Jayne Marason, Geraldina (Ger) Rodriguez, and Amanda Schluter The Coronation will be March 14, 2005, Four Points Hotel She announced that the annual Monrovia Days Celebration would be held on Saturday and Sunday, May 21, 22, 2005 and described the activities

2 Stephen Grollnek, Monrovia, took exception with the City-sponsored State of the City Address planned for January 11, 2005

3 Cyrus Kemp, took exception with the City-sponsored State of the City Address planned for January 11, 2005, took issue with the We Care charity donation, and asked for a special meeting of the City Council to discuss the event

4 Steve Miller, Monrovia, requested that a citizen's auditor committee be formed to find out if laws had been broken regarding the City-sponsored State of the City Address planned for January 11, 2005

5 Alfredo Mejia, Monrovia, expressed his satisfaction with Monrovia and took exception with previous speakers' comments

6 Chuck Keen, Monrovia, complimented City Staff and the City Council, thanked Community Services Director April Soash and her Staff for the potluck dinner for the Blue Star Families organization during holidays

D. PUBLIC HEARINGS/MEETINGS:

1 Extension of the Moratorium Prohibiting Development and Grading of Privately Owned Hillside Properties in the Angeles National Forest During the Pendency of the City's Review and Adoption of Relevant Permanent Building and Zoning Regulations, Introduction and Adoption of Ordinance No 2005-02

Alice Griselle, Director of Community Development, reviewed the Staff Report

On February 3, 2004, the City Council placed a temporary moratorium that affected privately held properties in the Angeles National Forest that were within the Monrovia Corporate Boundary The moratorium was then extended to January 31, 2005 Until recently, it was understood by the City that any property within the boundaries of the Forest was under complete jurisdiction of the Forest Service, therefore, no zoning requirements were established in the Municipal Code Last year, the Forest Service informed Staff that they deferred all control on private property to the local jurisdiction This moratorium applied only to the three privately held lots within the Forest boundary (APN# 8689-008-002, 8689-008-078, and 8689-008-080/081) These three parcels had a combined area of 200 acres The moratorium prohibited any development permits (building, grading, or zoning entitlements) to be issued

2 The quorum was changed from four to three

3 Specific subsections relating to the powers of the DRC were rewritten to eliminate items such as location review on site plans for electric and gas meters Additional changes and deletion of powers were made, with the most noteworthy being a change eliminating the DRC findings for applications that are given final approval by the DRC

4 The section on Filing Fees was revised to allow for a refund of the appeal fee if the decision of the DRC was overturned by the Planning Commission The DRC administrative policy would be drafted by the City Attorney for the refund of the costs of advertising fees if the decision was considered an entitlement If considered an aesthetic issue, then the advertising fees would not be refunded

Staff recommended that the City Council adopt Ordinance No 2005-01 amending Title 2 and Title 17 of the Monrovia Municipal Code pertaining to the powers and duties of the Development Review Committee

Discussion ensued

PUBLIC HEARING OPENED. Mayor Hammond opened the Public Hearing

Those opposed
Cyrus Kemp

PUBLIC HEARING CLOSED. Mayor Hammond closed the Public Hearing as there was no one else who wished to speak for or against the matter

It was moved by Mayor Pro Tem Garcia, seconded by City Councilmember Lutz, to introduce and read by title only Ordinance No 2005-01, amending Title 2 and Title 17 of the Monrovia Municipal Code with the change that all related fees would be refunded if the decision of the DRC was over-turned by the Planning Commission

ROLL CALL Ayes Councilmembers Adams, Kirby, Lutz, Mayor Pro Tem Garcia, Mayor Hammond
Motion carried 5-0

City Attorney Steele read as follows

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA AMENDING TITLE 2 (ADMINISTRATION AND PERSONNEL) OF THE MONROVIA MUNICIPAL CODE PERTAINING TO THE POWERS AND DUTIES OF THE DEVELOPMENT REVIEW COMMITTEE

**CONVENE MONROVIA REDEVELOPMENT AGENCY MEETING
WITHOUT ADJOURNING CITY COUNCIL MEETING**

CONVENE: Chairman Rob Hammond convened the Regular Meeting of January 4, 2005 of the Monrovia Redevelopment Agency Board of Directors at 8 46 P M in City Council Chambers, 415 South Ivy Avenue, without adjourning the City Council Meeting

ROLL CALL: Those in attendance were Boardmembers Tom Adams, Dan Kirby, Mary Ann Lutz, Vice-Chairman Joe Garcia, and Chairman Rob Hammond

A. CONSENT CALENDAR

It was moved by Boardmember Adams, seconded by Boardmember Kirby, to approve the Consent Calendar consisting of Item *B. There were no objections

***B. MINUTES:** The Minutes of the Regular Meeting of December 7, 2004 were approved by order of the Consent Calendar

MRA REPORTS.

MRA Items MRA-1 and MRA-4 were reviewed together.

At 8 47 P M , Boardmember Adams exited Council Chambers, noting that there was not a conflict of interest but rather a relationship with the owner in MRA-4

1. Joint Public Hearing; Disposition and Development Agreement with Monrovista Development, LLC, a California Limited Liability Company, Regarding Property Located at 437, 453, 457, 461, 465, 469 and 473 Monrovista Avenue, City Resolution No. 2005-04 and Agency Resolution No. 1-2005; and

4. Acquisition of Real Property Located at 473 Monrovista Avenue from the William E. Faith Trust in the Amount of \$210,000.00, Resolution No. 3-2005

Kevin O'Brien, Redevelopment Division Manager, reviewed the Staff Report

Pursuant to the proposed Disposition and Development Agreement (the "DDA"), the Agency and City would transfer the property located at 437, 453, 457, 461, 465, 469 and 473 Monrovista Avenue to Monrovista Development, LLC, (the "Developer") Under the proposed DDA, a total of eleven (11) dwelling units would be constructed On the contiguous parcels, a planned unit development consisting of ten (10) single-family detached courtyard homes was planned On the single lot, a detached home would be constructed A total of three dwelling units would be sold to moderate-income buyers

For many years, the Redevelopment Agency sought to address the various forms of blight that plagued the Monrovista neighborhood In addition to the physical deterioration that characterized the street, the area, at various times, suffered from a criminal element that included gang violence and open drug sales In conjunction with the Police Department, a multi-pronged plan was instituted beginning in the mid 1980's to address and eliminate the core problems in the area A number of troubled properties that were host to criminal activities were acquired by the Agency Due to the combined efforts of the Police Department and Redevelopment Agency, service calls to the neighborhood were largely eliminated, and the street now displayed a renewed pride of residency

In its recently updated Implementation Plan, the Agency set as a goal the development of new, quality housing stock in the area that would include opportunities for moderate-income residents On April 14, 2004, the Agency circulated a Request for Proposals ("RFP") to qualified developers of "for-sale" housing products In response to the Agency's RFP, a total of four (4) development proposals were received A committee comprised of representatives from Planning, Public Works, Finance, and Redevelopment reviewed the proposals The committee evaluated each proposal based on a number of criteria, with the two most important being quality of design, and financial considerations The committee recommended that a Disposition and Development Agreement be entered into with Monrovista Development, LLC

The total cost to the Agency to acquire the sites, relocate the tenants, and demolish the improvements totaled \$789,000 00 The developer proposed to pay a total of \$670,000 00 for the property Consequently, the total cost to the Agency's housing fund was \$119,000 00, or \$39,650 00 per affordable housing unit received

Staff recommended approval of the proposed Disposition and Development Agreement between the Monrovia Redevelopment Agency and Monrovista Development, LLC

The Monrovia Redevelopment Agency was required by state law to allocate 20% of its funds toward improving the quality and quantity of affordable housing. In its recently updated Implementation Plan, the Monrovista neighborhood was identified as a target area for the development of a quality housing development that would include an affordable component. The site had long been an area that could benefit from redevelopment activity. In the mid-1980's, the area was plagued by drug sales and gang activity. The Agency began to acquire and land bank troubled properties in 1985, with the ultimate goal being the development of new, quality housing stock.

The Disposition and Development Agreement that was presented to the Board under MRA-1 contemplated the possibility of the subject lot being acquired and incorporated into the recommended development. The subject property was located directly adjacent to six (6) parcels previously acquired and cleared by the Agency. The property was unimproved, but was being utilized for industrial storage, which was incompatible with the residential neighborhood. In November 2004, the lot was appraised by Fred D. Campagna and Associates and a value of \$205,000.00 was established. Following extensive negotiations, the owner agreed to sell the property to the Agency for the sum of \$210,000.00 plus \$1,000.00 to relocate the material currently being stored on the lot.

Joint Public Opened and Closed: Chairman Hammond opened and closed the Joint Public Hearing as there was no one who wished to speak for or against the matter.

It was moved by Vice-Chairman Garcia, seconded by Boardmember Kirby, approve City Council Resolution No. 2005-04 and Agency Resolution No. 1-2005; and adopt Resolution No. 3-2005 and authorize the execution of the necessary documentation.

ROLL CALL: Ayes: Boardmembers Kirby, Lutz, Vice-Chairman Garcia, and Chairman Hammond
Excused: Boardmember Adams,
Motion carried 4-0

Boardmember Adams returned to Council Chambers at 9:00 P.M.

2. Establishment of a Business Development Assistance Program

Chairman Hammond and Boardmember Lutz exited Council Chambers at 9:01 P.M., noting that they would not participate in the discussion due to their respective businesses in Old Town.

Darlene Muro, Management Trainee, reviewed the Staff Report.

At the Agency Board meeting held on December 7, 2004, an Old Town Business Development Assistance Program ("Program") was considered by the Board. Following discussions of the proposed program, Staff was directed to reformulate the program to insure that the City and Agency receive greater assurance that a direct benefit was received from the program, either in increased business or in repayment of the grant. These changes were incorporated into the program.

The proposed Business Development Assistance Program ("Program") would provide funds to be used for the development and strengthening of existing businesses in Old Town, in particular, the businesses located on Myrtle Avenue and the associated side streets. As proposed, the Program would be a matching grant program in which the Agency would grant 50% of the cost of the merchant's proposed business expansion program, in an amount not to exceed \$25,000.00. As a condition of the grant, the recipient would need to demonstrate that the investment resulted in an increase in their business. To accomplish this, they would be

required to document a ten percent annual growth for a minimum of two years over a five-year period. If this was achieved, the grant would be forgiven. If the growth was not achieved, the principal amount would be due 12-months following notification from the Agency that the conditions had not been satisfied. In the event that the business closed before the end of the five-year period, the grant amount plus 5% accrued interest would be immediately due. A security interest would be filed either on the real property or on the business inventory when the grant was awarded to secure repayment in the event the conditions were not satisfied. Should the business be sold, the purchaser would be responsible for the potential repayment obligations.

Examples of eligible projects would include exterior façade improvements, and interior tenant improvements. However, this was not an exclusive list, and creative concepts would be encouraged. The recommended budget for the Program was \$100,000.00. It was anticipated that participation demand would exceed available funding. Therefore, to ensure that all proposals were equally evaluated, a Program participation deadline would be established and a committee comprised of City Staff, would evaluate and rank each proposal according to its creativity and estimated contribution to overall business vitality. While this program was limited to Old Town businesses, future consideration would be made to expanding participation eligibility to include all businesses located within the Redevelopment Project Area.

Staff recommended that the Agency Board approve the proposed Business Development Assistance Program.

Cyrus Kemp, Monrovia, opposed portions of the program
Steve Miller, Monrovia, opposed portions of the program

Boardmember Adams requested that when the businesses were selected and recommended to the Board Agency, Staff also provide the names of all the applicants who had applied.

It was moved by Boardmember Kirby, seconded by Boardmember Adams, to approve the Business Development Assistance Program and direct the Executive Director to implement the Program.

ROLL CALL: Ayes: Boardmembers Adams, Kirby, Vice-Chairman Garcia
Excused: Boardmember Lutz, and Chairman Hammond
Motion carried: 3-0

At 9:14 P.M., Boardmembers Adams and Lutz returned to Council Chambers.

3. Acquisition of Real Property Located at 132-140 West Huntington Drive from Gene and Patrick Murphy in the Amount of \$785,000.00, Resolution No. 2-2005

Kevin O'Brien, Redevelopment Division Manager, reviewed the Staff Report.

Myrtle Avenue had historically been the emotional and physical center of the City. Its intersection with Huntington Drive was the City's most prominent intersection. Enhancing this entrance has been a longstanding goal of the Redevelopment Agency. While three of the four corners had been redeveloped, the southwest corner of Myrtle Avenue and Huntington Drive continued to present a blighted impression at this vital gateway.

In accordance with its Implementation Plan, the Agency acquired title to the medical clinic, the Shell site, the Winston Tire property, financial center and liquor store. The acquisition of the 19,622 square foot proposed site would increase the development area to 77,114 square feet.

Following extensive negotiations with the owners of the property, they agreed to sell the property for the appraised value of \$785,000 00 All costs incurred as part of the purchase would be paid for from the Agency's Housing Set-Aside Fund Funds were currently available for this purchase

Staff recommended that the Agency Board adopt Resolution No 2-2005, authorizing the Executive Director to acquire 132-140 West Huntington Drive

It was moved by Boardmember Adams, seconded by Boardmember Lutz, to adopt Resolution 2-2005, and authorize the execution of any required documentation

**ROLL CALL: Ayes: Boardmembers Adams, Kirby, Lutz, Vice-Chairman Garcia, and Chairman Hammond
Motion carried: 5-0**

4. Acquisition of Real Property Located at 473 Monrovista Avenue from the William E. Faith Trust in the Amount of \$210,000 00, Resolution No 3-2005

This matter was taken jointly with MRA-1 above

MRA ADJOURNMENT: Chairman Hammond adjourned the Monrovia Redevelopment Agency Meeting at 9 14 P M and the City Council Meeting continued

RECONVENE MONROVIA CITY COUNCIL MEETING

E. BIDS.

1. 2004-05 Sewer Main Replacement Program, Project C-2943; Award of Contract to Nikola Corporation, in the Amount of \$534,026 00

David Fike, Director of Public Works, reviewed the Staff Report

The 2004-2005 Sewer Mains Replacement Program included the construction of approximately 4,963 feet of 8 inch extra strength vitrified clay pipe sewer replacing 6 inch deteriorated sewer mains at six locations

The project also included the construction of twenty (20) sewer manholes as well as the replacement of approximately 159 sewer lateral connections

On November 16, 2004, eleven bids were received and opened by the City Clerk Bids ranged from \$534,026 00 to \$980,044 00 The apparent low bidder was Nikola Corporation Staff reviewed the apparent low bid and found that all documents were in order and references were contacted They had done similar work for the City of Pasadena, the City of Santa Ana and the City of San Bernardino Funds for the project were available and were budgeted for under the Sanitation Fund

It was moved by Councilmember Adams, seconded by Mayor Pro Tem Garcia, to award a contract to Nikola Corporation in the amount of \$534,026.00 for the 2004-2005 Sewer Mains Replacement Program, Project #C-2943; and reject all other bids. There were no objections

Mayor Hammond requested that residents be noticed of the upcoming work on their respective streets at this time, and another notice just prior to the actual work

2. Award of Contract to BBS Construction for the Installation of an Emergency Generator at the Corporate Yard in the Amount of \$48,000.00

Dennis Shiflett, Facilities Division Manager, reviewed the Staff Report

There were several critical systems housed at the City Yard that required electrical power for their operation which included the Utilities Division's Supervisory Control and Data Acquisition (SCADA), and telephone link node and fuel dispensing. The SCADA system provided the primary monitoring and emergency notification of the water distribution system throughout the City. The telephone link node was the mechanism used to send out the alert if a SCADA system failure occurred.

Should an extended Edison power outage that affected the Corporate Yard occur, these critical systems would be out of service and would greatly reduce the Public Works Department's ability to supervise the water distribution system or fueling services to all City departments.

The installation of the emergency generator would provide backup power in the event of an electrical outage. The project would include the installation of an existing 15 KW generator recently removed from the police station, upgrading the main switch gear, conduits, wiring and sub panels.

The City Clerk received two bid proposals in the amounts of \$48,000.00 and \$49,350.00. The apparent low bidder was BBS Construction Inc. Staff reviewed the company and found that its insurance and contractors licenses were current and meet City standards. Funds for this project were available in the Water Fund.

It was moved by Councilmember Adams, seconded by Mayor Pro Tem Garcia, to award of a contract to BBS Construction Inc. for the installation of an emergency generator at the Corporate Yard in the amount of \$48,000.00, and reject all other bids. There were no objections.

F. COMMUNICATIONS AND PETITIONS

***1. Denial of Liability Claim; Johnny Jesus Salazar et al vs. City of Monrovia**

This matter was approved by order of the Consent Calendar.

Mr. Salazar alleged that on July 25, 2004, Monrovia Police personnel subjected him and his family to excessive force, as well as emotional damage during a traffic stop.

The Police Department investigation revealed that the actions of the Monrovia Police personnel responding to this incident were reasonable under the circumstances. Therefore, legal counsel for the City recommended denial of this claim. Staff recommended that City Council deny this claim.

***2. Application for ABC Beverage License (Type 17 - Beer and Wine Wholesale, and Type 20 - Off-Sale Beer and Wine) for Winebrix LLC, 230 Kruse Avenue; Receive and File**

This matter was approved by order of the Consent Calendar.

Notice was received from ABC that Vanessa, Bradley and Robert Selby submitted an application for a Type 17 - Beer and Wine Wholesale and Type 20 - Off-Sale Beer and Wine License. Based on the background investigation on the applicants, Staff found no reason to recommend any other action on this application. There was no fiscal impact and Staff recommended that the City Council receive and file the application.

G. REPORTS OF CITY COUNCILMEMBERS & SUB-COMMITTEES**1 Mayor Hammond** reported that

(a) The State of the City Address would be given Tuesday, January 11, 2005 in Krikorian Theater No 4, 7 00 P M , with a reception preceding at 6 00 P M and one following the event at 8 00 P M in the Mezzanine An optional \$10 donation would be collected to be donated to the We Care Foundation He announced that adequate seating was available and that the address would be carried on KGEM It included plans for the future, where the City came from and where it would be going

2. Mayor Pro Tem Garcia reported that

(a) He was looking forward to 2005 and was very optimistic about upcoming projects and challenges the City was facing

3. Councilmember Adams reported that

(a) He wished a happy new year to all and extended his thanks to those employees who worked throughout the holidays to keep everything working for the City of Monrovia

4. Councilmember Kirby reported that

(a) He wished all a happy new year and stated that he was looking forward to a really good year

5. Councilmember Lutz reported that

(a) Santa Anita Race Track held a Monrovia Handicap Race on New Year's Eve, and she was able to attend and represent the City Council

(b) She wished all a happy and prosperous new year

H REPORTS OF COMMISSIONS, BOARDS AND COMMITTEES None**G. ADMINISTRATIVE REPORTS****1. Annual Service Rate Adjustments for Collection of Commercial/Industrial Solid Waste from the Old Town Franchise Area Pursuant to the Exclusive Franchise Agreement Between the City of Monrovia and Athens Services, Resolution No. 2005-03**

Louis Celaya, Management Analyst II, reviewed the Staff Report

The Monrovia City Council awarded an exclusive commercial waste collection franchise to Athens Services for the majority of the Old Town business district The Exclusive Franchise Agreement between the City of Monrovia and Athens Services was executed effective December 16, 1998 and was due to expire on December 16, 2006

Athens Services submitted the rate adjustment request on December 21, 2004 to be effective February 1, 2005 The rate adjustment request included the standard annual rate adjustment for changes in the Consumer Price Index and Landfill disposal costs allowed per the Exclusive Franchise Agreement

Staff reviewed Athens' Standard Annual Service Rate Adjustment portion of the request and determined that the increases were commensurate with the Rate Adjustment formula in the Franchise Agreement The Service Rate Adjustment represented an overall increase in service rates of 5.9% This incorporated an increase of 3.32% in the Consumer Price Index and a 15.17% increase in landfill tipping fees for the last year No increase in the franchise fee rates were requested by the City at this time

The increase in Service Rates for solid waste collection in Old Town would result in an increase in franchise fees paid to the City of approximately \$4,800 00 since franchise fees were based on a percentage of Athens' gross receipt

It was moved by Mayor Pro Tem Garcia, seconded by Councilmember Adams, to approve Resolution No. 2005-03. There were no objections

2. Renewal of Rental Agreement Between the City of Monrovia and Century-TCI California, LP, for the Period Beginning October 21, 2004 and Ending October 20, 2009, in the Amount of \$6,300.00 for the First Year, with a Consumer Price Index (CPI) Increase for Each Subsequent Year

Dennis Shiflett, Facilities Division Manager, reviewed the Staff Report

On October 20, 1999, the City entered in to a rental agreement with Citizens Century Cable Television Venture (Century) for space at the southwest corner of the Corporate Yard for the installation of their optical transition node, which included a tower, transmission dish, emergency generator and a 100 gallon propane tank

Century-TCI CALIFORNIA L P agreed to pay rent to the City in the amount \$6,300 00 per year due October 1 of each year The annual rental payment would be increased by the percentage increase, if any, in the most recently published Consumer Price Index The increase would not exceed four percent (4%) in any one year These revenues would be deposited in the Facilities Maintenance Fund

It was moved by Councilmember Adams, seconded by Councilmember Lutz, to approve a five-year renewal of the existing rental agreement with Century-TCI California, LP. There were no objections

***3. Set for Public Hearing on January 18, 2005; Proposed 31st Year (Fiscal Year 2005-06) Community Development Block Grant (CDBG) Programs Allocation**

This matter was approved by order of the Consent Calendar

In 1974, the Congress initiated the Community Development Block Grant Program (CDBG) as part of the Housing and Community Development Act This program was being funded directly by the Department of Housing and Urban Development (HUD) Since Monrovia was a city with a population of less than 50,000, it contracted with the Los Angeles County Community Development Commission (CDC) for participation in the Community Development Block Grant Program

Staff requested that a Public Hearing be set on January 18, 2005 to receive public input as to the use of these funds

***4. First One-Year Extension of Family Festival Productions, Inc. (FFPI) Agreement, Ending December 2005**

At the December 10, 2002 City Council Meeting, FFPI was awarded an exclusive franchise to produce the Old Town Monrovia Friday Night Family Festival for the 2003 and 2004 seasons This agreement included up to three (3) optional one-year extensions

Under the current agreement, FFPI was responsible to produce and operate the weekly "Family Festival" events consisting of a certified farmers market, craft and food vendors, musical entertainment, and a variety of child oriented attractions

The Monrovia Old Town Merchants Association Board (MOTAB), whose primary responsibility was to serve as the Business Improvement District Board for Old Town Monrovia, oversaw the Family Festival. A standing Oversight Committee was formed to monitor the performance of FFPI under the agreement. Over the past two years FFPI provided all necessary reports, paid all required franchise fees, and met all the requirements set forth in the agreement.

Under the current terms of the Franchise Agreement, franchise fees generated would result in \$36,550.00 to the City. These funds would be utilized by the City to help offset the costs of contract administration, as well as for marketing and promotional activities that provide benefits to businesses in Old Town Monrovia.

At its December 14, 2004 regular Board meeting, MOTAB recommended that the City Council award a one-year extension to the current FFPI Franchise Agreement.

Staff recommended that the City Council award a one-year extension to the Family Festival Productions, Inc. Exclusive Franchise Agreement between the City of Monrovia and Family Festival Productions, Inc. for the production of a weekly street fair in Old Town Monrovia, ending December 31, 2005.

J. PAYROLL & VOUCHERS Payroll No. 26 and 27 in the net amount of \$528,094.75 and \$501,556.03, respectively, and Voucher Numbers 122648 through 122953 non-sequentially in the amount of \$547,901.73, and 122954 through 123181 in the amount of \$483,410.86, respectively.

K SCHEDULED MEETINGS

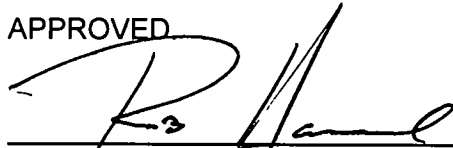
The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, January 18, 2005, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California, preceded by a Study Session to discuss the 2004-2005 Mid-Year Budget, 6:00 P.M., City Council Chambers.

L ORAL COMMUNICATIONS, CONTINUED, IF NEEDED: None

M. CLOSED SESSION: None

N. ADJOURNMENT: Mayor Hammond adjourned the Meeting at 9:36 P.M.

APPROVED



Rob Hammond, Mayor

ATTEST



Linda B. Proctor, MMC, City Clerk