



CITY COUNCIL AGENDA REPORT



DEPARTMENT: City Manager's Office

MEETING DATE: October 17, 2023

STAFF REFERENCE: Alice D. Atkins, MMC, City Clerk

AGENDA LOCATION: CC-1

TITLE: Unadopted Minutes of the October 3, 2023, Regular Meeting of the Monrovia City Council

OBJECTIVE: To adopt the meeting Minutes of the Monrovia City Council

BACKGROUND: The purpose of the Minutes is to record the actions taken by the legislative body.

RECOMMENDATION: Staff recommends that the City Council adopt the Minutes of the Special and Regular Monrovia City Council Meetings.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the October 3, 2023, Regular Meeting.

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, OCTOBER 3, 2023, 7:30 P.M.**

CONVENE: Mayor Pro Tem Spicer convened the Regular Meeting of the Monrovia City Council of Tuesday, October 3, 2023, at 7:31 p.m. in City Council Chambers. In attendance were City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez, and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Larry J. Spicer led the pledge of allegiance.

The City Council received a request from Mayor Becky A. Shevlin to participate remotely due to an emergency. Without objections, Councilmembers Sergio P. Jiménez, Dr. Tamala Kelly, and Mayor Pro Tem Larry J. Spicer approved Mayor Shevlin's to participation remotely pursuant to Government Code Section 54953(f).

ROLL CALL: In attendance were Councilmembers Sergio P. Jiménez, Dr. Tamala Kelly, and Mayor Pro Tem Larry J. Spicer. Mayor Becky A. Shevlin participated remotely pursuant to Government Code Section 54953(f). Councilmember Gloria Crudgington was excused.

REPORT OF CLOSED SESSION: None.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Presentation of Check by Assemblymember Chris Holden for Canyon Park: This item was rescheduled to November 7, 2023.

PR-2 Proclaiming October 2023 as "Domestic Violence Awareness Month": The Mayor and City Council proclaimed October 2023 as Domestic Violence Awareness Month.

PR-3 Proclaiming October 2023 as "Breast Cancer Awareness Month": The Mayor and City Council proclaimed October 2023 as Breast Cancer Awareness Month.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Guadalupe Hilario was excused.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: Councilmember Jiménez stated he would be abstaining from Item CC-3 due to campaign contributions received from the contractor. **It was moved by Councilmember Dr. Kelly, seconded by Councilmember Jiménez, to approve the consent calendar.** The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the September 19, 2023, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the September 19, 2023, Special and Regular Meetings.

CC-2 Payroll No. 20 in the Net Amount of \$766,542.42, and Warrant Registers dated September 21 and September 28, 2023, in the Total Amounts of \$650,201.53 and \$371,194.08, Respectively: The City Council approved Payroll No. 20 in the net amount of \$766,542.42, and Warrant Registers dated September 21 and September 28, 2023, in the total amounts of \$650,201.53 and \$371,194.08, respectively.

CC-3 Amendment No. 4 to the Contract to Pokrajac Corporation dated March 15, 2022, Related to the Canyon Park Repair Project in an Amount not to Exceed \$709,293.60; Authorize a Contingency Amount not to Exceed \$70,000.00, for Total Project Funding in an Amount not to Exceed \$5,519,480.43; and Amendment No. 1 to the Task Order No. with Merrell Johnson Engineering dated January 18, 2022, in an Amount not to Exceed \$70,929.36, for Total Contract Funding in an Amount not to Exceed \$750,068.76: The City Council approved Amendment No. 4 to the Contract with Pokrajac Corporation dated March 15, 2022, related to the Canyon Park Repair Project in an Amount not to Exceed \$709,293.60 for a total contract amount of \$5,449,480.43; authorized a contingency amount not to exceed \$70,000.00, for total authorized project funding in an amount not to exceed \$5,519,480.43; approved Amendment No. 1 to the Task Order with Merrell Johnson Engineering dated January 18, 2022, in an amount not to exceed \$70,929.36 for total contract funding in an

amount not to exceed \$750,068.76, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney. **Councilmember Jimenez abstained from voting on this item.**

CC-4 Consultant Services Agreement with Innovative Light Designs (ILD) for Holiday Tree Light Installation at Library Park and White Tree Lights in the 100-600 Blocks of Myrtle Avenue in the Amount of \$64,619.00: The City Council allocated an additional \$18,120 from the General Fund and \$44,388 from the Business Improvement District Fund, and approve an agreement with ILD for the installation of holiday tree lights in Library Park and enhanced outdoor lighting in 100 – 600 blocks of Myrtle Avenue in Old Town Monrovia in the amount of \$64,619; and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 Amendment No. 1 to Consultant Services Agreement with David Evans and Associates, Inc., dated April 4, 2023, Related to the Sewer System Management Plan (SSMP) Update in Compliance with the Statewide General Waste Discharge Requirements (WDRs) for Sanitary Sewer Systems Pursuant to State Water Board Order 2006-0003-DWQ: The City Council approved Amendment No. 1 to the Consultant Services Agreement dated April 4, 2023, with David Evans and Associates, Inc., related to the Sewer System Management Plan (SSMP) Update and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Amendments No. 1 to the Agreements with Yunex LLC, dba Yunex Traffic, dated June 21, 2022, Related to Traffic Signal Maintenance Services in an Amount Not to Exceed \$300,000.00 and Street Light Maintenance Services in an Amount Not to Exceed \$200,000.00, for the Period Ending June 30, 2024: The City Council approved Amendments No. 1 to the agreements with Yunex LLC dba Yunex Traffic dated June 21, 2022, in an amount not to exceed \$300,000.00 for Traffic Signal Maintenance and \$200,000.00 for Street Light Maintenance through the period ending June 30, 2024.

CC-7 Task Order No. 108 under the Agreement dated June 20, 2023, with Merrell Johnson Engineering, Inc., in an Amount Not to Exceed \$26,715, for Design and Bid Assistance of the Well No. 6 Rehabilitation Project: The City Council approved Task Order No. 108 under the Agreement dated June 30, 2023, with Merrell Johnson Engineering, Inc. in an amount not to exceed \$26,715 for design and bid assistance of the Well No. 6 Rehabilitation Project, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

PUBLIC INPUT: Public comment was accepted by email prior to 3:00 p.m. on the day of the meeting, provided to City Council, and posted to City website.

1. Jorge Rivera, Healing & Justice Center
2. Juliana Onate, Monrovia Chamber of Commerce

PUBLIC HEARINGS / MEETINGS: None

REPORTS OF CITY MANAGER AND STAFF: None

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Councilmember Gloria Crudginton was excused.

RCC-2 Councilmember Sergio P. Jiménez

- (a) Recent and upcoming community events
- (b) League of California Cities Annual Conference and Expo, Sacramento, CA, September 20-22, 2023

RCC-3 Councilmember Dr. Tamala Kelly

- (a) Recent and upcoming community events
- (b) SGV Cares Planning Meeting

RCC-4 Mayor Pro Tem Larry J. Spicer had no report.

RCC-5 Mayor Becky A. Shevlin

- (a) Recent and upcoming community events
- (b) Los Angeles County Superior Court No Bail System

ADMINISTRATIVE REPORTS:

AR-1 Calling for the March 5, 2024, General Municipal Election; Requesting Consolidation with the Statewide Primary Election to be Conducted by the Los Angeles County Registrar of Voters, and Providing Regulations for Candidates; Adoption of Resolution Nos. 2023-40, 2023-41, and 2023-42

Alice Atkins, City Clerk, reviewed the agenda report and answered questions of the City Council.

It was moved by Councilmember Dr. Kelly, seconded by Mayor Shevlin, to adopt Resolution Nos. 2023-40, 2023-41, and 2023-42.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, October 17, 2023, 7:30 P.M.

ADJOURNMENT: At 8:11 p.m., Mayor Pro Tem Spicer adjourned the meeting of the Monrovia City Council.

ATTEST:

APPROVED:

Becky A. Shevlin, Mayor

Alice D. Atkins, MMC, City Clerk