



# CITY COUNCIL AGENDA REPORT



**DEPARTMENT:** City Manager's Office

**MEETING DATE:** November 5, 2019

**PREPARED BY:** Alice D. Atkins, City Clerk

**AGENDA LOCATION:** CC-1

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**TITLE:** Unadopted Minutes of the October 15, 2019, Regular Meeting of the Monrovia City Council

**OBJECTIVE:** To adopt the meeting Minutes of the Monrovia City Council

**BACKGROUND:** The purpose of the Minutes is to record the actions taken by the legislative body.

**RECOMMENDATION:** Staff recommends that the City Council adopt the Minutes of the Regular Monrovia City Council Meeting.

**COUNCIL ACTION REQUIRED:** If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the October 15, 2019, Regular Meeting of the Monrovia City Council.

**CC-1**

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, OCTOBER 15, 2019, 7:30 P.M.**

**CONVENE:** Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, October 15, 2019, at 7:30 p.m. in City Council Chambers. In attendance were Interim City Manager Brad Dover, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

**INVOCATION:** Mayor Pro Tem Larry Spicer led the invocation.

**PRESENTATION OF COLORS AND PLEDGE OF ALLEGIANCE:** Boy Scout Troop 66 presented the colors and led the pledge.

**ROLL CALL:** In attendance were Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Mayor Pro Tem Larry Spicer, and Mayor Tom Adams. Councilmember Gloria Crudgington was excused.

**REPORT OF CLOSED SESSION:** None.

**SALUTE TO SERVICE PROGRAM**

**SS-1 Introduction of Service Representatives:** Rebecca Sandoval, Recreation Superintendent introduced the Service Representatives for tonight's presentation.

**SS-2 Presentation to Salute to Service Families:** The Mayor and City Council recognized the service of Isaac Garcia, Lance Corporal, United States Marine Corps and Nolan Melendes, Private, United States Marine Corps. Blue Star window displays and spirit boxes were provided to the family and friends.

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Proclaiming October 26, 2019 as Make A Difference Day:** The Mayor and City Council presented the proclamation to Penny Arroyo and the Volunteer Center.

**PR-2 Proclaiming November 1, 2019 as "Extra Mile Day":** The Mayor and City Council presented the proclamation to Volunteer Center Executive Director Penny Arroyo and Boardmembers.

**PR-3 Introduction of Newly Hired and Promoted Employees:** Interim Assistant City Manager Lauren Vasquez assisted Police Captain Rob Wilken and Fire Division Chief Brian Patrick and with introducing newly hired Police Services Representative Lucy Lieu and Management Analyst Julie Liang.

**PR-4 Pasadena Humane Society Pet of the Month:** Michelle Holbrook, Pasadena Human Society Outreach Coordinator, introduced Murray, available for adoption through the Pasadena Humane Society.

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** Student Liaison Antonio Delgado provided an update on activities at the high school.

**CONSENT CALENDAR:** It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Shevlin, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the October 1, 2019, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the October 1, 2019, Special and Regular Meetings of the Monrovia City Council.

**CC-2 Payroll No. 20 in the Net Amount of \$687,853.08, and Warrant Registers dated October 3 and October 10, 2019, in the Total Amounts of \$586,350.47 and \$869,849.60 Respectively:** The City Council approved Payroll No. 20 in the net amounts of \$687,853.08, and Warrant Registers dated October 3 and October 10, 2019, in the total amounts of \$586,350.47, and \$869,849.60, respectively.

**CC-3 Amendment to Title 17 (Zoning), Section 17.04.040 of the Monrovia Municipal Code, changing the Residential Medium 3500 (RM 3500) Zone Designation to Planned Development-Area 66 (PD-66) for Property Located at 525 and 721 South Shamrock Avenue; Adoption of Ordinance No. 2019-07:** The City Council adopted Ordinance No. 2019-07.

**CC-4 Amendment to Title 2 of the Monrovia Municipal Code adding Chapter 2.22 Related to Electronic and Paperless Filing of Campaign Finance Disclosure Statements by Elected Officials, Candidates, or Committees; Adoption of Ordinance No. 2019-08:** The City Council adopted Ordinance No. 2019-08.

**CC-5 Installation of Stop Signs on Hacienda Drive at Lemon Avenue and Orange Avenue:** The City Council received and filed the report.

**CC-6 Acceptance of Work, File Notice of Completion, and Release of Retention Funds to RC Foster Corporation, for the Air Stripper Towers 1 & 2 Rehabilitation Project, Project C-3105:** The City Council accepted the work of RC Foster Corporation Air Stripper Towers 1 & 2 Rehabilitation Project, Project C-3105, authorized the City Clerk to file the Notice of Completion, and directed staff to release all retained funds in accordance with the contract provisions.

**CC-7 Side Letters of Agreement to Memorandums of Understanding with the Monrovia Municipal Employees Association (MMEA), Monrovia Police Officers' Association (MPOA), and Management:** The City approved the updated Side Letters of Agreement.

#### **PUBLIC INPUT:**

1. Ed Corser, Monrovia
2. Gordon Chappelle, Monrovia
3. Sari Carneles, Monrovia Chamber of Commerce
4. Brian Tindall, Monrovia

**PUBLIC HEARINGS / MEETINGS:** None.

**REPORTS OF CITY MANAGER AND STAFF:** None.

#### **REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

##### **RCC-1 Mayor Tom Adams**

(a) New City Manager Dylan Feik starting October 22, 2019

##### **RCC-2 Mayor Pro Tem Larry J. Spicer**

(a) Code Enforcement Officer Appreciation Week

**RCC-3 Councilmember Alexander C. Blackburn** had no report.

**RCC-4 Councilmember Gloria Crudgington** was excused.

##### **RCC-5 Councilmember Becky A. Shevlin**

- (a) SB 751 (Rubio) Regional Housing Trust Joint Powers Authority  
(b) Upcoming Community Events

#### **ADMINISTRATIVE REPORTS:**

**AR-1 Resolution of the City Council of the City of Monrovia Endorsing Measure K, The Proposed City Transactions and Use Sales Tax Measure on the November 2019 Ballot, Resolution No. 2019-62**

Interim Assistant City Manager Vasquez and Assistant to the City Manager Brittany Mello reviewed the agenda report and answered questions of the City Council.

Following discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Blackburn, to adopt Resolution No. 62.** The motion carried unanimously by a roll call vote.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, November 5, 2019, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT:** At 8:44 p.m., Mayor Adams adjourned the meeting in memory of Jackie Ford, former resident and sister of lifetime resident and Library Boardmember Betty Thomas; Montague McCarthy, father of Park Naturalist Matthew McCarthy; and Robert Garcia, longtime resident and Monrovia Community Garden participant.

APPROVED:

ATTEST:

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Tom Adams, Mayor

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Alice D. Atkins, MMC, City Clerk