

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, MARCH 21, 2017, 7:30 P.M.**

**CLOSED SESSION:** Mayor Tom Adams convened the Closed Session Meeting of the Monrovia City Council at 6:30 p.m. on Tuesday, March 21, 2017, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present, with the exception of Councilmember Gloria Crudgington, who was excused, to discuss the following Closed Session items: CS-1 Conference with Legal Counsel, Existing Litigation Pursuant to Government Code §54956.9(d)(1); John Doe v. City of Monrovia, Case No. 2:17-cv-00981-DMG-SS. Mayor Adams Adjourned the meeting at 7:15 p.m.

**CONVENE:** Mayor Tom Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, March 21, 2017, at 7:33 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

**PRESENTATION OF COLORS:** The Veterans of Foreign Wars Post 2070 Color Guard presented the colors.

**PLEDGE OF ALLEGIANCE:** Councilmember Alexander C. Blackburn led the Pledge of Allegiance.

**INVOCATION:** Reverend Kenneth Longson led the invocation.

**ROLL CALL:** In attendance Councilmembers Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Alexander C. Blackburn and Mayor Tom Adams. Councilmember Gloria Crudgington was excused.

**SALUTE TO SERVICE PROGRAM**

**SS-1 Introduction of Service Representatives:** Recreation Supervisor Rebecca Sandoval introduced Chuck Keen and Richard Ryan of American Legion Post 44, who were present to assist in recognizing the service members.

**SS-2 Presentation to Salute to Service Families:** The Mayor and City Council recognized the service of John Papadopoulos, Lance Corporal, United States Marines, and Daniel Naccarati, Lance Corporal, United States Marines. Blue Star window displays and spirit boxes were provided to the family and friends.

**REPORT OF CLOSED SESSION:** City Attorney Craig Steele reported that the City Council met in closed session regarding the item on the posted agenda and took no reportable action.

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Introduction of Newly Hired Employees:** Fire Chief Brad Dover, Deputy Administrative Services Director Alex Kung, and Community Development Director Craig Jimenez introduced newly hired Firefighters Angel Arroyo, Nicholas La Croix, and Brennan Kelly, Senior Accounting Assistant Mila Arellano, and Planning Technician Alfredo Mendez to the City Council and the community.

**PR-2 Recognition of Halo Award Recipient Janet Wall:** The Mayor and City Council recognized Foothill Unity Center volunteer Janet Wall as the 2017 recipient of the Halo Award.

**PR-3 Recognition of 41st Assembly District Woman of Distinction Honoree Gayle Montgomery:** The Mayor and City Council recognized Gayle Montgomery, recently named as Monrovia's 2017 Woman of Distinction by Assemblymember Chris Holden.

**PR-4 Pasadena Humane Society Pet of the Month:** Pasadena Humane Society Executive Director Julie Bank introduced Baylor, this month's dog available for adoption through the Pasadena Humane Society.

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** Student Liaison Martin Muneton reported on activities at the high school.

**ORDER OF BUSINESS:** There were no changes to the order of business.

**CONSENT CALENDAR:** It was moved by Mayor Pro Tem Blackburn, seconded by Councilmember Shevlin, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the March 7, 2017, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the March 7, 2017, Special and Regular Meetings.

**CC-2 Payroll No. 5 in the Net Amount of \$556,211.71 and Warrant Registers dated March 9 and March 16, 2017 in the Total Amounts of \$679,316.72 and \$1,048,762.49:** The City Council approved Payroll No. 5 in the net amount of \$556,211.71 and Warrant Registers dated March 9 and 16, 2017 in the total amounts of \$679,316.72 and \$1,048,762.49.

**CC-3 Agreement with Turbo Data Systems Incorporated for Parking Citation Management Services for the Period April 1, 2017, through June 30, 2022:** The City Council approved the Parking Citation Management Agreement with Turbo Data Systems, Inc., for the period April 1, 2017, through June 30, 2022, and authorized the City Manager to execute the agreement in a form approved by the City Attorney.

**CC-4 Consultant Services Agreement with CEG Engineering, Inc., for On-Call Electrical Engineering Services, for the Period Ending June 30, 2018:** The City Council approved the consultant services agreement with CEG Engineering, Inc., for on-call electrical engineering services for the period ending June 30, 2018, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-5 Acceptance of Work, Notice of Completion, and Release of Retention Funds to TA Rivard, Inc., Related to the Water Service Lines Replacement Project, Project No. C-3089:** The City Council approved the work of TA Rivard, Inc., for Water Service Lines Replacement Project, Project No. C-3089, authorized the City Clerk to file a Notice of Completion, and directed the Staff to release all retained funds in accordance with the contract provisions.

**PUBLIC INPUT:**

1. Karin Crehan, Executive Director, Monrovia Chamber of Commerce
2. Gayle Montgomery, Monrovia
3. Steve Miller, Monrovia

**PUBLIC HEARINGS / MEETINGS:**

**PH-1 Amendment to Chapters 3.21 and 15.44 of the Monrovia Municipal Code Relating to Exemptions from Certain Impact Fees for Development Projects that Elect to Impose a Community Facilities District to Fund the Costs of City Services, Adoption of Ordinance No. 2017-03.**

Oliver Chi, City Manager, reviewed the Agenda Report.

Mayor Adams opened and closed the public hearing, as there was no one present who wished to speak for or against the matter.

**It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to adopt Ordinance No. 2017-03.** The motion carried unanimously.

**PH-2 Historic Landmark HL-141 and Mills Act Contract MA-131 for the Property Located at 438 West Duarte Road by Property Owner Siu K. Cheung; Resolution No. 2017-05.**

Craig Jimenez, Community Development Director reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened and closed the public hearing as there was no one present who wished to speak for or against the matter.

**It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to adopt Resolution No. 2017-05.** The motion carried 3-1, with Mayor Pro Tem Blackburn voting no.

**REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:****RCM-2 April 11, 2017 General Municipal Election Update:**

**RCM-3 Letters of Support: SB 589 (Hernandez) Municipal Separate Storm Sewer Systems: Financial Capability Analysis; SB 541 (Allen) Stormwater Guidelines for Schools; AB 1180 (Holden) Stormwater Permit Compliance Fund:** Following discussion, the City Council unanimously approved sending the proposed letters.

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES****RCC-1 Mayor Tom Adams**

(a) **A Plan to Take Back Our Streets and Parks:** City Manager Oliver Chi and Police Captain Alan Sanvictores reviewed the recent history of the homelessness and crime in and around Library Park, including challenges for law enforcement and strategies for addressing the concerns of the community, City Council, and Staff. Discussion ensued regarding ratcheting up the campaign with legislators, coordinating more clean-up days and other activities to populate the park, encouraging the public to "see something, say something," and focus on helping those who want it. Staff was directed to create a button on the City website for sending a message directly to legislators, research penalty enhancements for drug use in the presence of children, to provide links on the City Website to the San Gabriel Valley Council of Governments Subcommittee on Homelessness meetings held at Monrovia Public Library, and look into providing assistance or coordinating discounts for those who want to install cameras or security systems at their home.

1. Janie Duncan, Foothills Kitchen
2. Elizabeth Caine, Monrovia
3. Gail Montgomery, Monrovia
4. Ann Schneider, Monrovia

**RCC-2 Mayor Pro Tem Alexander C. Blackburn**

(a) **Mills Act Contracts:** In response to questions regarding whether needs based analysis was currently used when evaluating Mills Act Contracts for approval, City Manager Chi and Community Development Director Jimenez reviewed the Mills Act process, stating that all Historic Landmarks were eligible for Mills Act Contracts; staff was currently reviewing conditions for approval.

(b) **Request for Status of Invitations to Assemblymember Holden and Senator Portantino to discuss their support of Propositions 47 and 57 and AB 109;** City Manager Chi stated that staff was still coordinating with the offices of the legislators.

**RCC-3 Councilmember Gloria Crudgington** was excused.

**RCC-4 Councilmember Becky Shevlin**

(a) Upcoming Joint Meeting of the Monrovia City Council and Monrovia Unified School District Board of Education

(b) Upcoming events in the community

**RCC-5 Councilmember Larry J Spicer** had no report.

**ADMINISTRATIVE REPORTS:****AR-1 Fiscal Year 2016/17 Mid-Year Capital Improvement Program Budget Update**

Buffy Bullis, Administrative Services Director reviewed the Agenda Report and answered questions of the City Council.

Following discussion, it was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to approve the Fiscal Year 2016/17 Mid-Year CIP Budget Update. The motion carried unanimously.

**AR-2 Change Orders to the Contract with Sully-Miller Contracting Company Related to the Monrovia Renewal Southwest and Southeast Area Street Improvements Project No. MR-007 and Amendment to the Consultant Services Agreement with Merrell-Johnson Companies dated September 6, 2016, for Project Support Services**

Sean Sullivan, Public Works Division Manager, reviewed the Agenda Report and answered questions of the City Manager.

**It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to approve a change order to the contract with Sully-Miller Contracting Company for the Monrovia Renewal Southwest and Southeast Area Street Improvements Project No. MR-007 in the amount of \$1,090,000, amend the consultant services agreement with Merrell-Johnson Companies dated September 6, 2016, in the amount of \$110,000 for professional services related to the above described changes, and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously.**

**AR-3 PULLED**

**AR-4 National Mayor's Challenge for Water Conservation, Resolution No. 2017-07**

Lauren Vasquez, Deputy City Manager, reviewed the Agenda Report.

**It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to adopt Resolution No. 2017-07. The motion carried unanimously.**

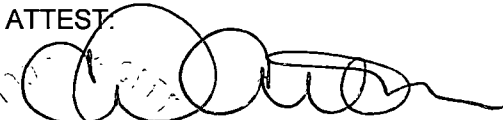
**PUBLIC INPUT, CONTINUED, IF NEEDED: None.**

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:**

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, April 4, 2017, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT:** At 11:15 p.m., Mayor Tom Adams adjourned the meeting in memory of Richard Jimenez, Father of Community Development Director Craig Jimenez; and Larry Gimlich, Longtime Resident and Active Monrovia Garden Club Member.

ATTEST:

  
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Alice D. Atkins, CMC, City Clerk

APPROVED:

  
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Tom Adams, Mayor

