

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, March 15, 2016, 7:30 P.M.



73RD CITY COUNCIL

Tom Adams
Mayor

Larry J. Spicer
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Gloria Crudgington
Councilmember

Becky A. Shevlin
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.kgem.tv. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 73rd
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, March 15, 2016
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams
INVOCATION Police Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE Councilmember Alexander C. Blackburn
ROLL CALL Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Introduction of Newly Hired Employees
Staff Reference: Lauren Vasquez, Deputy City Manager

STUDENT GOVERNMENT REPRESENTATIVE REPORT

Student Liaison Troy Tavangar

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 Unadopted Minutes of the March 1, 2016, Regular Meeting of the Monrovia City Council
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the March 1, 2016, Special and Regular Meeting

CC-2 Payroll No. 5 in the Net Amount of \$517,048.00 and Warrant Register dated February 24, 2016, in the Total Amount of \$3,370,405.98
Staff Reference: Mark Alvarado, Director of Administrative Services
Recommendation: Approve Payroll No. 5 in the net amount of \$517,048.00 and Warrant Register dated February 24, 2016, in the total amount of \$3,370,405.98

CC-3 Purchase for Scheduled Replacement of Police Department Supervisor Patrol Vehicle Plus One Additional Supervisor Patrol Vehicle from Wondries Fleet Group in the Amount of \$60,257.44 and the Installation of New Emergency Equipment by Black and White Emergency Vehicles in the Amount of \$28,941.94
Staff Reference: Jim Hunt, Police Chief
Recommendation: Approve the purchase of two (2) 2016 Ford Interceptor Police Utilities from Wondries Fleet Group in the amount of \$60,257.44 and the installation of new emergency equipment by Black and White Emergency Vehicles in the amount of \$28,941.94

- CC-4 Purchase of Forty (40) Zoll Plus Brand Automated External Defibrillators in the Amount of \$52,920.00 for Use in City of Monrovia Public Buildings and Police First Responder Vehicles**
 Staff Reference: Nels Ortlund, Police Captain
 Recommendation: Approve the purchase of 40 Zoll AED Plus Automated External Defibrillators and auxiliary supplies from General Medical Devices, Inc., in the amount of \$52,920.00
- CC-5 Legislation Review and Adoption of Positions Recommended by the League of California Cities**
 Staff Reference: Caroline Velarde, Management Analyst
 Recommendation: Review and adopt the League of California Cities' recommended positions on key legislation
- CC-6 Amendment to the Agreement for Legal Services between the City of Monrovia and Richards, Watson & Gershon Relating to Bond Counsel Services**
 Staff Reference: Oliver Chi, City Manager
 Recommendation: Approve the Amendment to the Legal Services Agreement between the City of Monrovia and Richards, Watson & Gershon authorize the Mayor to execute it
- CC-7 Acceptance of Fiduciary Management of the 2016-2017 High Intensity Drug Trafficking Area (HIDTA) Grant**
 Staff Reference: Buffy Bullis, Finance Division Manager
 Recommendation: Approve the acceptance of fiduciary oversight of the 2016-2017 HIDTA Grant and other related fiduciary responsibilities, and authorize the Chief of Police to execute the necessary documents
- CC-8 Acceptance of Work for Station Square Off-Site Public Improvements by Griffith Company, Project No. C-3068**
 Staff Reference: Sean Sullivan, Public Works Manager
 Recommendation: Accept the work of Griffith Company on the Station Square Off-Site Public Improvements, Project No. C-3068, authorize the City Clerk to file a Notice of Completion, and direct the City Engineer to release all retained funds in accordingly
- CC-9 Determination of Public Convenience and Necessity to Allow the Sale of Wine and Beer for Off-Site Consumption at 123-137 West Pomona Avenue by Wine of the Month Club**
 Staff Reference: Teresa Santilena, Assistant Planner
 Recommendation: Approve a finding of Public Convenience and Necessity for 123-137 West Pomona Avenue, Wine of the Month Club

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

At this time citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS - None

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 Gold Line Traffic Impacts Update**
 Staff Reference: Oliver Chi, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams**
RCC-2 Mayor Pro Tem Larry J. Spicer

- RCC-3 Councilmember Alexander C. Blackburn
- RCC-4 Councilmember Gloria Crudginton
- RCC-5 Councilmember Becky A. Shevlin
 (a) Southern California Council of Governments (SCAG) Regional Transportation Plan Update
 (b) Monrovia Old Town Advisory Board Liaison Report

ADMINISTRATIVE REPORTS

- AR-1 **Fiscal Year 2014-2015 Comprehensive Annual Financial Report**
 Staff Reference: Buffy Bullis, Finance Division Manager
 Recommendation: Receive and file the Fiscal Year 2014-2015 Comprehensive Annual Financial Report
- AR-2 **City Council Education, Training, and Professional Development Policy**
 Staff Reference: Oliver Chi, City Manager
 Recommendation: Approve Administrative Policy 1.33 to establish a formal City Council Education, Training, and Professional Development program, and allocate \$10,000 in additional funding necessary to establish the overall program
- AR-3 **Task Order with Gibson Transportation Consulting, Inc., to Assess the Gold Line Extension's Impact on Traffic at Key Intersections**
 Staff Reference: Sean Sullivan, Public Services Manager
 Recommendation: Approve the task order with Gibson Transportation Consulting, Inc., for professional services associated with the impact of the Gold Line on the traffic flow at key intersections in an amount not to exceed \$12,000, and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- AR-4 **Amendment to Chapter 12.32 (Parks) of Title 12 (Streets, Sidewalks and Public Places) of the Monrovia Municipal Code to add Station Square Park to the List of City Designated Parks, Introduction of Ordinance No. 2016-05**
 Staff Reference: Tina Cherry, Public Services Director
 Recommendation: Introduce, read by title only, and waive further reading of Ordinance No. 2016-05
- AR-5 **Proposed Smoking Ban in City Parks**
 Staff Reference: Tina Cherry, Public Services Director
 Recommendation: Establish a ban on smoking in public parks, provide direction to staff to update the necessary ordinance and authorize the City Manager, or his designee, to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, March 15, 2016, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Teresa Valdez, Mother of Information Systems Analyst Luis Valdez

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 11th day of March, 2016.

Alice D. Atkins CMC, City Clerk