



CITY COUNCIL AGENDA REPORT



DEPARTMENT: Administration

MEETING DATE: September 4, 2018

PREPARED BY: Alice D. Atkins, City Clerk

AGENDA LOCATION: CC-1

TITLE: Unadopted Minutes of the August 7, 2018, Special and Regular Meetings of the Monrovia City Council

OBJECTIVE: To adopt the meeting Minutes of the Monrovia City Council

BACKGROUND: The purpose of the Minutes is to record the actions taken by the legislative body.

RECOMMENDATION: Staff recommends that the City Council adopt the Minutes of the Special and Regular Monrovia City Council Meeting.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the August 7, 2018, Special and Regular Meetings of the Monrovia City Council.

CC-1

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, AUGUST 7, 2018, 7:30 P.M.**

CLOSED SESSION: Mayor Tom Adams convened the Closed Session of the Monrovia City Council on Tuesday, August 7, 2018, at 6:00 p.m. in City Council Chambers, at which all members were present, to discuss the following items: CS-1 Conference with Legal Counsel, Initiation of Litigation Pursuant to Government Code §54956.9(d)(4); One (1) Potential Case; and CS-2 Conference with Legal Counsel - Existing Litigation Pursuant to Government Code §54956.9(d)(1); John Meeks vs. City of Monrovia, Workers' Compensation Case No. COMV-0732. Mayor Adams adjourned the Closed Session meeting at 6:45 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, August 7, 2018, at 7:34 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Gloria Crudgington led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudgington, Mayor Pro Tem Becky A. Shevlin, and Mayor Tom Adams. Councilmember Larry J. Spicer was excused.

SALUTE TO SERVICE PROGRAM

SS-1 Presentation to Salute to Service Families: The Mayor and City Council recognized the service of Patrick D. O'Beirne, Infantry, United States Marine Corps; Aisling M. O'Beirne, Intelligence, United States Navy; Joel Joshua Rodriguez, Hospitalman, United States Navy; and Michelle Jolene Billings, Seaman Recruit, United States Coast Guard. Blue Star window displays and spirit boxes were provided to the family and friends.

REPORT OF CLOSED SESSION: City Attorney Steele reported that the City Council met in closed session regarding the two items on the posted agenda and took no reportable action. Councilmember Spicer was excused.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of Outgoing Boardmembers and Commissioners: Community Services Commissioner Susan Hirsch, and Monrovia Old Town Advisory Board Member Ricardo Jurado: The Mayor and City Council recognized the outgoing Commissioner and Boardmember, thanking them for their time and dedication to the community.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: To resume in September.

ORDER OF BUSINESS: None.

CONSENT CALENDAR: It was moved by Councilmember Blackburn, seconded by Mayor Pro Tem Shevlin to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the July 16, 2018, Special Joint Meeting of the Monrovia City Council and the Monrovia Unified School District Board of Education, and the July 17, 2018, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the July 16, 2018, Special Joint Meeting and the July 17, 2018, Special and Regular Meetings.

CC-2 Payroll No. 15 in the Net Amount of \$644,177.20, and Warrant Registers dated July 19, July 26, and August 2, 2018, in the Total Amounts of \$1,365,475.93, \$819,979.81, and \$1,199,455.84, Respectively: The City Council approved Payroll No. 15 in the net amount of \$644,177.20, and Warrant Registers dated July 19, July 26, and August 2, 2018, in the total amounts of \$1,365,475.93, \$819,979.81, and \$1,199,455.84, respectively.

CC-3 Administrative Correction to Numbering of Ordinance No. 2018-02 Relating to Amendment to the Monrovia Municipal Code Adding Chapter 12.42 Relating to Permit and License Requirements for the

Use of City Streets and Public and Private Property by Bikeshare Services: The City Council approved the administrative renumbering of the previously adopted Ordinance No. 2018-02 related to Permit and License Requirements for the Use of City Streets and Public and Private Property by Bikeshare Services, to Ordinance Number 2018-05.

CC-4 Installation of a 4-Way Stop at the Intersection of South Ivy Avenue and Cypress Avenue: The City Council received and filed the report.

CC-5 Destruction of Certain Departmental Records; Resolution No. 2018-40: The City Council adopted Resolution No. 2018-40.

CC-6 Lease Agreements with Options for Learning for Land Use at Recreation Park and Rotary Park for the Period Ending June 30, 2021, with Four (4) One-Year Extensions: The City Council approved the Options for Learning Lease Agreements for land use at Recreation Park and Rotary Park for the period ending June 30, 2021, with four (4) one-year extensions, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-7 Memorandum of Understanding between the City and the Monrovia Unified School District for the Continued Provision of the School Resources Officer (SRO) Program for the Period Ending June 30, 2021: The City Council approved a Memorandum of Understanding between the City of Monrovia and the Monrovia Unified School District to continue the SRO Program through June 30, 2021, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-8 Consultant Services Agreement with Hazard Management Consulting, Inc. for Environmental Consulting Services Related to Real Property at 1601 South Myrtle Avenue: The City Council approved an environmental consultant services agreement with Hazard Management Consulting, Inc. related to real property at 1601 South Myrtle Avenue in an amount not to exceed \$207,350, and authorized the City Manager to execute the necessary documents in the a form approved by the City Attorney.

CC-9 Declaration of Intention to form Community Facilities District No. 2018-01 (Station Square South) to Fund Certain Public Services and Authorizing and Directing Certain Related Actions per the Mello-Roos Community Facilities Act of 1982, Resolution No. 2018-41: The City Council adopted Declaration of Intention to form Community Facilities District No. 2018-01 (Station Square South) to Fund Certain Public Services and Authorizing and Directing Certain Related Actions per the Mello-Roos Community Facilities Act of 1982, Resolution No. 2018-41.

PUBLIC INPUT:

1. Mrs. Smith, Monrovia
2. Marjorie Zuk, Monrovia
3. Jeff Kagan, Linwood Court Townhome Association
4. Brian Tindall, Monrovia

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update: City Manager Chi provided an update on items recently added to the log of City Council Directives.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

- (a) Recent and upcoming events in the community

RCC-2 Mayor Pro Tem Becky Shevlin

- (a) League of California Cities 2018 Annual Conference, Long Beach, California, September 12 - 14, 2018; Resolutions Packet was tabled to the next meeting on September 4, 2018.
- (b) Appointment of Voting Delegate and Alternate for the League of California Cities 2018 Annual Conference; **It was moved by Mayor Adams, seconded by Councilmember Blackburn to appoint Mayor Pro Tem Shevlin as the delegate and City Manager Chi as the alternate.** The motion carried

- unanimously.
- (c) San Gabriel Valley Council of Governments Consideration of Safe Clean Water Ordinance was moved by Councilmember Blackburn, seconded by Councilmember Crudgington to take no position. The motion carried unanimously.
 - (d) Program Elements and Resolution of Support for HR 113 (Rubio) Piqui's Resolution; It was moved by Councilmember Crudgington, seconded by Councilmember Blackburn to send a Letter of Support to Blanca Rubio. The motion carried unanimously.
 - (e) Monrovia Area Partnership Adult and Youth Leadership Academies
 - (f) Upcoming events in the community

RCC-3 Councilmember Alexander C. Blackburn had no report.

RCC-4 Councilmember Gloria Crudgington

- (a) Status of Underground Aquifer

RCC-5 Councilmember Larry J Spicer was excused.

ADMINISTRATIVE REPORTS:

AR-1 Amendment No. 1 to the Agreement with Lyft, Inc., and Amendment to Monrovia Municipal Code Chapter 12.42 Relating to Permit and License Requirements for the Use of City Streets and Public and Private Property by Bikeshare and Scooter-share Services, Introduction and First Reading of Ordinance No. 2018-07

City Manager Chi, reviewed the agenda report and answered questions of the City Council.

Public Input:

- 1. Gayle Montgomery, Monrovia

Following discussion, **it was moved by Councilmember Crudgington, seconded by Mayor Pro Tem Shevlin, to approve Amendment No. 1 to the City's General Service Agreement with Lyft, Inc., and introduce, waive further reading, and read by title only Ordinance No. 2018-07.** The motion carried unanimously.

City Attorney read the title of Ordinance No.2018-07 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING CHAPTER 12.42 OF THE MONROVIA MUNICIPAL CODE RELATING TO PERMIT AND LICENSE REQUIREMENTS FOR THE USE OF CITY STREETS AND PUBLIC AND PRIVATE PROPERTY BY BIKESHARE AND SCOOTER-SHARE SERVICES

AR-2 Second Amendment to Legal Services Agreement with Richards, Watson & Gershon

City Attorney Steele exited Council Chambers.

City Manager Chi, reviewed the agenda report and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Blackburn, seconded by Mayor Pro Tem Shevlin, to approve the Second Amendment to the Legal Services Agreement between the City of Monrovia and Richards, Watson & Gershon and authorize the Mayor to execute it.** The motion carried unanimously.

City Attorney Steele returned to Council Chambers.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, September 4, 2018, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. The August 21, 2018, Regular Meeting was cancelled.

ADJOURNMENT: At 9:06 p.m., Mayor Adams adjourned the meeting in memory of Mary Yoshie Uyeda Sakatani, longtime Monrovia resident; Cindy Matthews, mother-in-law of Public Services Senior Administrative Assistant Susan Matthews; and Pam Fitzpatrick, longtime resident, business owner, community advocate, and Old Town icon.

ATTEST:

Alice D. Atkins, CMC, City Clerk

APPROVED:

Tom Adams, Mayor