

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, MARCH 28, 2000, 7:30 P.M.**

CONVENE: Mayor Robert T. Bartlett convened the Regular Meeting of the Monrovia City Council of Thursday, March 28, 2000, at 7:32 P.M., at City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

INVOCATION: Pastor David Buckell, Harvest Church, led the Invocation.

PLEDGE OF ALLEGIANCE: Councilmember Rob Hammond led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Lara L. Blakely, Joe Garcia, Rob Hammond, Mayor Pro Tem Tom Adams and Mayor Robert T. Bartlett.

PRESENTATIONS:

1. **Recognition of Diane and Ron Babcock, Newly Sworn American Citizens:** Councilmember Rob Hammond introduced Diane and Rob Babcock, owners of Diron Business Services, and presented them with an American flag received from Congressman Dreier's office and flown over the nation's capitol in commemoration of their newly acquired United States citizenship.

2. **Recognition of Lil Steffens, Retiring Meals on Wheels Program Volunteer:** Mayor Bartlett congratulated Lil Steffens, who had been doing volunteer work for many years and was honored with the Older American Recognition Award from Los Angeles County Commission on Aging, representing the City of Monrovia in 1988. He stated that she had been delivering Meals On Wheels for the last 17 years. Thanks to Ms. Steffens' dedication, many homebound seniors received not only a hot and cold meal, but also a friendly face, a kind smile, and a little companionship from a very caring lady.

The Community Services Department and the Volunteer Center recently honored Ms. Steffens at the New Horizon Senior Club. She was also given flowers from Councilmember Rob Hammond in recognition for her years of service to the City, the Volunteer Center and the Meals-On-Wheels participants. Mayor Bartlett presented her with a Certificate of Appreciation for her many years of volunteerism.

3. **Recognition of Retiring Library Boardmember William Savage:** Mayor Bartlett noted that Mr. Savage had served on the Monrovia Library Board since 1994. As a board member, he was an active participant in the Library Board's own development process and the library's strategic planning process. He was instrumental in bringing forth the need for a new library in Monrovia and, since 1996, dedicated many hours of service as Chairman of the Library Task Force. Bill also spent the last six years diligently working to bring technology and additional library services to the community. His countless hours of volunteer service was a living expression of his sincere interest in improving the quality of life for all Monrovians.

April Soash, Director of Community Services, assisted the Mayor and City Council in recognizing Bill Savage for his tireless service to the community. Mayor Bartlett presented him with a plaque in recognition of his many years of service. Library Board Vice President Gail LaBau presented a Certificate of Appreciation to him.

4. Recognition of the Department of Community Services Winter Youth Sports Cheer and Basketball Winners: Four elementary school cheer squads competed at the March 15, 2000 cheer competition. The winning squad from Mayflower School introduced themselves and were recognized by City Council. They performed a cheer.

Four elementary schools also competed in a six-week basketball league as part of Monrovia's Youth Sports Program. The first place team members from Mayflower Elementary School introduced themselves and were recognized by the City Council. The team presented the winning teams' plaque to the Mayor and City Council to be displayed at City Hall. Kerri Zessau, Recreation Coordinator, introduced the coaches for both teams.

PROCLAMATIONS:

1. Proclaiming April 2-8, 2000 as "National Records and Information Management Week: Mayor Bartlett proclaimed the week of April 2, 2000 as "National Records and Information Management Week". The City Clerk's local ARMA (Association of Records Managers and Administrators, Inc.) Chapter planned events in recognition of this week to celebrate able records managers all over the world and asked the City to participate in this celebration. The Proclamation was received by City Clerk Proctor.

2. Proclaiming the Month of April, 2000 as "National Volunteer Month": Mayor Bartlett proclaimed the month of April 2000 as "National Volunteer Month". Recognition of the event was designed to celebrate and recognize the importance of volunteers in America. Monrovia has been very fortunate to have hundreds of volunteers registered with the Volunteer Center. The Center opened in 1987 and provides ongoing support to many agencies and businesses in Monrovia. It also initiated programs such as "Make a Difference Day" and administers the "Meals on Wheels" program for our community. We also know the efforts of the Volunteer Center through the "Human Race" event held in May of each year. Over 300 volunteers will be recognized at the annual Volunteer Luncheon on April 6, 2000.

Pattie Tellez, Volunteer Center Coordinator, accepted the proclamation.

3. Proclaiming April 2000 as "Earthquake Preparedness Month": Mayor Bartlett proclaimed the month of April as Earthquake Preparedness Month. The Monrovia Fire Department has continued to prepare City employees, businesses and residents in the event of a major disaster. Fire Chief Peter Bryan accepted the proclamation naming April, 2000, "Earthquake Preparedness Month". He introduced Battalion Chief Sam DiGiovanna, and applauded all of his efforts in preparing Monrovia for a major disaster.

STUDENT GOVERNMENT LIAISON REPORT: Student Representative Starlin Oldaker, III, reported on activities at Monrovia High School.

A. CONSENT CALENDAR: It was moved by Councilmember Hammond, seconded by Councilmember Garcia, to approve the Consent Calendar consisting of Agenda Items *F-2, *I-4, *I-5, *I-6, *I-7, *I-8, *I-9, *J-2, and *K.

ROLL CALL:

Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Pro Tem Adams and Mayor Bartlett
Motion carried: 5-0

***B. MINUTES: None**

C. ORAL COMMUNICATIONS:

1. Tom O'Connell, 303 1/2 South Madison Avenue, complained about his renter and the police department.

D. PUBLIC HEARINGS

1. Application of Newly Adopted Specific Plan Densities and Standards; Resolution No. 2000-35

City Attorney Michael G. Colantuono reviewed the Staff Report.

As part of the resolution related to the Doug Wright property, which Mayor Pro Tem Adams sold to the owner over a year ago, Mayor Pro Tem Adams elected to abstain from that portion of the resolution, although he was not legally compelled to do.

At the March 16, 2000 City Council meeting, Resolution Nos. 2000-20, 2000-21, and 2000-22 were approved adopting the Cloverleaf Canyon Specific Plan Amendment for the Leonard, Fors, & Woodward Properties and the Amendment to the Cloverleaf Specific Plan. These amendments established, and further refined, appropriate residential densities from 1 du/2 acres to 1du/20 acres and amended the development standards for the entire plan area.

Although the amendments to the Plan were adopted by the passage of the above mentioned Resolutions, the passage of the Resolution No. 2000-35 further clarified the intent of the City Council to apply the densities and development standards to any subsequent maps received.

The adoption of the Resolution eliminated any questions regarding the densities and standards needed for filing any subdivision maps. Staff recommended the adoption of Resolution No. 2000-35.

Public Hearing Opened and Closed: Mayor Bartlett opened and closed the Public Hearing as there was no one who wished to speak for or against the matter.

It was moved by Councilmember Hammond, seconded by Councilmember Blakely, to adopt Resolution No. 2000-35, notifying the public of the City's initiation and adoption of certain amendments to the Cloverleaf Canyon Specific Plan.

ROLL CALL: Ayes: Councilmembers Blakely, Garcia, Hammond,
*Mayor Pro Tem Adams and Mayor Bartlett
Motion carried: 5-0

***abstained from that portion relating to Doug Williams property**

**CONVENE MONROVIA REDEVELOPMENT AGENCY MEETING
WITHOUT ADJOURNING CITY COUNCIL MEETING**

CONVENE: Chairman Bartlett convened the Regular Meeting of March 28, 2000 of the Monrovia Redevelopment Agency Board of Directors 8:13 P.M. without adjourning the City Council Meeting.

ROLL CALL: In attendance were Boardmembers Lara L. Blakely, Joe Garcia, Rob Hammond, Vice-Chairman Tom Adams and Chairman Robert T. Bartlett.

CONSENT: None

1. Opened and Continued from February 22, 2000; Joint Public Hearing; Approval of an Improvement Reimbursement Agreement with Investment Development Services, Inc., to Assist Development of a 250,000 Square Foot Office Complex Through Construction of a Vehicular/Pedestrian Bridge to be Located at or Near the Property Located at 911-925 South Mountain Avenue; Resolution Nos. 1-2000 and 2000-04

Kevin O'Brien, Senior Project Manager, reviewed the Staff Report.

This was a joint public hearing of the Monrovia City Council and Monrovia Redevelopment Agency to consider approval of an Improvements Reimbursement Agreement ("Agreement") with Investment Development Services.

Since the announced planned closure of the Boeing facility, the City Council and Redevelopment Agency have placed a high priority in ensuring that both the lost jobs in the community are replaced and the site is developed with a quality project. The site has traditionally suffered by the lack of a quality ingress and egress point. While the logical main access point to the property is Mountain Avenue, the existence of the County Flood Control Channel has dictated that access be taken from Shamrock and Royal Oaks. To maximize the potential development of the site, it is recommended that an adjoining parcel fronting Mountain Avenue be acquired and that the channel be bridged to permit a new, primary site access point on Mountain Avenue.

While the Boeing site and adjoining property site are not currently located in the project area, they are currently in the process of being added. The proposed Agreement would provide future tax increment in the form of a promissory note to assist in the construction of the bridge, conditioned on the ultimate successful adoption of the sites into the project area. The maximum amount of the loan would be \$475,000.00.

Public Hearing Opened: Chairman Bartlett opened the Public Hearing.

Those in favor:

1. Dan Simpson, IDS

Those against:

1. None

Public Hearing Closed: Chairman Bartlett closed the Public Hearing as there was no one who else who wished to speak for or against the matter.

It was moved by Vice-Chairman Adams, seconded by Boardmember Hammond, to adopt Resolution No. 1-2000 approving the Improvements Reimbursement Agreement by and between the Redevelopment Agency and Investment Development Services, Inc.

ROLL CALL: Ayes: Boardmembers Blakely, Garcia, Hammond, Vice-Chairman Adams and Chairman Bartlett
Motion carried: 5-0

It was moved by Mayor Pro Tem Adams, seconded by Councilmember Hammond, to adopt Resolution No. 2000-04 approving the Improvements Reimbursement Agreement by and between the City of Monrovia and Investment Development Services, Inc.

ROLL CALL: Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Pro Tem Adams and Mayor Bartlett
Motion carried: 5-0

2. Joint Public Hearing; Joint Powers Agreement; Lease to Own Housing Incentive Program, Resolution No 7-2000, Resolution No. 2000-11

Dan McConnell, Housing Coordinator, reviewed the Staff Report.

Neighborhoods tend to be more stable and suffer less crime when people own their own homes and have a vital stake in their community. As a result, most cities promote home ownership when possible and resources are available. The lease-to-own program concentrates on making the dream of home ownership possible for families who have sufficient income to make mortgage payments but who have not been able to save enough money to afford conventional down payment and closing costs.

In a lease-to-own program, private industry and a Joint Powers Authority (JPA) work together to offer home ownership opportunities to a wide range of citizens. The cost of the management of the joint powers authority is covered by the fee paid by the participant.

Staff recommended the Agency Board and City Council adopt Resolution Nos. 7-2000 and 2000-11 approving a joint exercise of powers agreement authorizing the participation in a joint power's agreement with the California Cities Home Ownership Authority and the California Communities Housing and Finance Agency in a residential "lease to own" program.

J. Kenneth Chilton and Jim Chilton of Chilton Associates, and Lori Johnson, CCHOA, were in attendance to answer questions.

Ken Chilton explained the financial implication of the Lease to Own Home purchase. He noted the series of bonds would sunset at the end of 22 months. The Agency and the City Council could then go back for more bond money at the discretion of the Agency Board.

Ms. Johnson stated that there were now a total of 34 cities in the program, and that 22 had been brought on board on March 2, 2000. She reported that Pacific Housing & Finance Agency in the resolution needed to be changed to the California Cities Home Ownership Authority and the California Communities Housing and Finance Agency. She stated that her toll free telephone number was (877) 949-9833. She encouraged families to call their office, that had bilingual speaking staff members.

Public Hearing Opened and Closed: Chairman Bartlett opened and closed the Public Hearing as there was no one who wished to speak for or against the matter.

It was moved by Boardmember Garcia, seconded by Vice-Chairman Adams, to adopt Resolution No. 7-2000, as amended, approving a Joint Exercise of Powers Agreement authorizing the participation in Joint Power's Agreement with the California Cities Home Ownership Authority and the California Communities Housing and Finance Agency in a residential "Lease to Own" program.

ROLL CALL: Ayes: Boardmembers Blakely, Garcia, Hammond, Vice-Chairman Adams; and Chairman Bartlett
Motion carried: 5-0

It was moved by Councilmember Garcia, seconded by Mayor Pro Tem Adams, to adopt Resolution No. 2000-11, as amended, approving a Joint Exercise of Powers Agreement authorizing the participation in Joint Power's Agreement with the California Cities Home Ownership Authority and the California Communities Housing and Finance Agency in a residential "Lease to Own" program.

ROLL CALL: Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Pro Tem Adams and Mayor Bartlett
Motion carried: 5-0

3. Student Home Construction Program 101, Project No. 2; Educational Services Agreement with Monrovia Unified School District, Los Angeles County Regional Occupation Program, Resolution No. 8-2000

Dan McConnell, Housing Coordinator, reviewed the Staff Report.

In September 1998, the Monrovia Redevelopment Agency and the Monrovia Unified School District entered an "Educational Services Agreement" to construct one affordable single-family home. The house, located at 519½ E. Almond Avenue, was nearly completed and the program was ready to continue with a second project. The Agency recently acquired property at 234 E. Cypress. Staff recommended this site for a second project.

The proposed development, built in partnership with the School District, was the same design as the first Housing 101 project at 519½ E. Almond Avenue. The house is 1,250 square feet, with three bedrooms and an attached garage.

Due to generous donations by local businesses, the total cost for the first project was kept to a minimum and Staff estimated that the Agency will net approximately \$40,000.00 upon selling to an affordable income buyer. This money will be carried over to the second project at 234 E. Cypress. Factoring the carrying over amount, Staff estimated that the proposed Cypress project would net \$17,800.00.

It was moved by Councilmember Garcia, seconded by Mayor Pro Tem Adams, to approve Resolution No. 2-2000 and to execute an Educational Services Agreement with the Monrovia Unified School District and Monrovia Adult School/ROP to construct one affordable single-family home at 234 E. Cypress Avenue.

ROLL CALL: Ayes: Boardmembers Blakely, Garcia, Hammond, Vice-Chairman Adams and Chairman Bartlett
Motion carried: 5-0

MRA ADJOURNMENT: The Monrovia Redevelopment Agency Meeting adjourned at 9:02 P.M. and the City Council Meeting continued.

RECONVENE MONROVIA CITY COUNCIL MEETING

E. BIDS:

1. **Purchase/Replacement of Seven (7) Public Works Vehicles; Sierra Autocars in the Amount of \$24,288.92 for one 3/4 Ton Utility Truck, and from Miracle Ford in the Amount of \$122,161.97 for one each Staff Sedan, 3/4 Ton Pickup Truck, Sport Utility Vehicle, 1/2 Ton Standard Cab Pickup Truck, 1/2 Ton Extended Cab Pickup Truck, and 1/2 Ton Pickup Truck with Bed Cover, Totaling \$146,417.87**

Dennis Shiflett, Facilities Division Manager, reviewed the Staff Report.

The Department of Public Works needed to acquire seven existing vehicles, which were assigned to the Streets, Utilities, and Engineering Divisions. These vehicles were used by the Divisions in a wide range of field service duties, and reached their expected service life.

Bids were solicited from seven dealers with three submitting bid proposals. Miracle Ford submitted the lowest responsive bid for all seven vehicles. However, after factoring in one-percent sales tax rebate allowance per Section 3.24.080B of the Monrovia Municipal code, Sierra Autocars was the low bidder for the 3/4-ton utility truck.

This Agenda Report was originally submitted at the February 22nd Council meeting however, the Council requested that it be deferred until Staff could review several issues related to their purchase and meeting certain criteria. Corresponding information was as follows:

- *Would the new vehicles comply with the proposed Rule 1190?*

Yes, the new proposed Rule 1191 covers the vehicles submitted for replacement.

- *Should the resale value of a vehicle be factored into the purchasing decision?*

Staff contacted Sierra Autocars, Miracle Ford and General Motors Financial Corporation on this issue. It was found that the maximum time that they can predict an actual resale value of a vehicle is five years, the City retains vehicles of this type for ten years.

Staff used the Kelley Blue Book to provide a comparison of the resale values between Chevrolet and Ford products. The resale value between the two makes appears to be equal at this time, however it must be remembered that market trends, politics and the economy drives these values.

- *Should the location of a maintenance facility for the vehicles purchased be a considering factor.*

For years, the Facilities Division has provided the maintenance needs for vehicles in the Equipment Pool. The Division, as of August 1999, is also providing these services for the Police Department's patrol vehicles. The Fire Department vehicle maintenance is contracted out.

- *Was the City's sale tax retention policy considered in this purchasing process?*

Yes, the Monrovia Municipal Code Section 3.24.090B provides for a 1% local vendor's preference that is to reduce their net bid pricing. The vendor's preference was applied to the purchase price of these vehicles.

Staff met with Sierra personnel in an effort to determine if they had missed any possibilities in the bidding process. They found that they did not look at Chevrolet's Fleet Assistance program when bidding these vehicles, however Sierra Autocars still could not see any way that they could beat the differences between the Ford pricing.

It was moved by Councilmember Hammond, seconded by Mayor Pro Tem Adams, to award a contract to Award Building Services in the amount of \$152,980, for the Community Center Lobby and Office Alteration Project; and reject all other bids.

ROLL CALL: Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Pro Tem Adams and Mayor Bartlett
Motion carried: 5-0

3. General Plan Elements Update; Award of Contract to Parsons Harland Bartholomew & Associates, Inc., in the Amount of \$57,050.00

Robert Kastenbaum, Community Development Director, reviewed the Staff Report.

The State of California requires that cities update their housing elements every five years. In response to a City request for proposal, four consulting firms submitted proposals for the Housing Element.

After interviewing the consultants, Staff believed that Cotton/Beland/Associates, Inc. (CBA), and Parsons Harland Bartholomew & Associates, Inc. (Parsons) presented the best proposals. CBA submitted a bid of \$32,525, Parsons bid was \$29,250. Subsequently, staff requested proposals to complete the Safety and Noise Elements, which are outdated. CBA submitted a proposal for all three elements at a budget of \$74,155. Parsons submitted a proposal of \$57,050 for all three elements. Both proposals are comparable for the scope of work and products produced. A major difference in the cost factor is that Parsons has the ability to do the work in-house. Parsons' bid was \$17,105 less CBA and Staff was confident that they have the expertise to produce quality elements.

Based on the formal bid process, the City Council can: 1) accept Parsons Harland Bartholomew & Associates, Inc. proposal or 2) reject all bids and direct Staff to send out a new request for proposal to complete the three elements.

If the City Council selected Parsons Harland Bartholomew & Associates, Inc. the cost for the completion of the Housing, Safety, and Noise Elements was \$57,050. The elements will be paid for from the General Plan Cost Recovery Fund which currently has a balance of \$157,000.00.

Staff recommended that the City Council award the contract to Parsons Harland Bartholomew & Associates, Inc.

It was moved by Councilmember Blakely, seconded by Councilmember Hammond, to award a contract to Parsons Harland Bartholomew & Associates, Inc. for completion of the Housing, Safety, and Noise Elements of the General Plan in the amount of \$57,050, and reject all other bids.

ROLL CALL: Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Pro Tem Adams and Mayor Bartlett
Motion carried: 5-0

F. COMMUNICATIONS AND PETITIONS**1. Adelphia Communications' Customer Service Update**

At the request of the City Council in September 1999, Melinda Bitney of Adelphia made a presentation on the Customer Service Surveys of technical and installation services conducted over the last six months with the aid of a power point presentation.

She reported as follows:

Accomplishments:

- Achieved 100 % of installation and Service calls within a 2 hour window
- Will perform pre-calls on 100% of orders
- Continue to perform satisfaction calls on 100% of orders
- Ability to provide Service calls 24 hours a day
- Completion of customer service skills with interactive training for all field personnel
- The addition of training centers in Southern California, now in Van Nuys area; Second center opening in Inland Empire area in the summer
- Increased wages significantly to attract the best personnel in the industry

Customer Satisfaction Call Survey results:

Was our Installer Professional? 98% ranked from excellent to good
Was our technical knowledgeable? 96% ranked from excellent to good
How are installers explaining how to use service? 94% ranked from excellent to good
Was your service call completed to satisfaction? 95% ranked from excellent to good
Professionalism and courtesy of personnel? 97% ranked from excellent to good
Technical knowledge of personnel? 97% ranked from excellent to good
Was your service call to your satisfaction? 94% ranked from excellent to good
Picture quality? 91% ranked from excellent to good

There was a 94% overall satisfaction in performance.

At Mayor Pro Tem Adams' request, Ms. Soash will look at requesting that 100% of the customers be surveyed every other year. Ms. Bitney stated that she would take back the request to consider when the franchise is up for renewal.

***2. Denial of Liability Claim; Patrick Birdwell vs. City of Monrovia**

This matter was approved by order of the Consent Calendar.

Mr. Patrick Birdwell alleged that on November 23, 1999, tar was deposited on his car requiring professional cleaning to remove it. Mr. Birdwell claimed that street work was performed on Highland and Magnolia and the street was reopened to traffic too soon, thus causing the damage to his vehicle.

A private contractor performed street resurfacing work at Hillcrest and Magnolia streets on November 22, 1999. City staff verified with Mr. Birdwell that he misstated his claim when he indicated the incident took place at Highland and Magnolia. He actually meant Hillcrest. As the work was performed by a private contractor, the City bore no responsibility in this matter. Mr. Birdwell was notified to contact the contractor regarding this matter.

Claimant sought approximately \$250.00 in damages. Staff recommended rejection of claim.

G. REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

1. Mayor Bartlett reported that:

- (a) **Appointment of Community Services Commissioner**

It was moved by Mayor Bartlett, seconded by Councilmember Blakely, to appoint Amit Sen to the Community Services Commission.

**ROLL CALL: Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Pro Tem Adams and Mayor Bartlett
Motion carried: 5-0**

(b) He stated that he echoed what Councilmember Hammond had stated about our schools; that it was a matter of Monrovia getting behind the schools as we have for everything else in this community. He stated that there was a very good editorial in the newspaper yesterday regarding the spirit of our City. He stated that we need to be mentors and take time to help our youth. Without all of our students catching up, our students cannot take their rightful places in our community when jobs and opportunities come up. We must make sure that our students are competitive and can think for themselves.

(c) He applauded the Golden Age Senior Club for all it has done for the community and stated that he was pleased to have attended its 45th year celebration.

2. Mayor Pro Tem Adams reported that:

(a) He attended the dedication of the Bill Cull Trail in Canyon Park last Saturday.

(b) He attended the inaugural graduation of Mt. Sierra College at its Monrovia campus. Four students graduated.

(c) He announced that Ferrari Bros. And Monrovia Rotary were co-sponsoring a SoapBox Classic workshop at their place of business on April 1, 10:00 A.M. to 4:00 P.M.

(d) He announced the second annual Don Montgomery Golf Tournament at Azusa Greens on May 19, 2000.

3. Councilmember Blakely reported that:

(a) She congratulated Michele Tompkins for her upcoming run in the Boston Marathon on April 17, 2000.

(b) She reminded residents to return their census forms. She and the Mayor will be at the Friday Night Family Festival to answer any questions and give out balloons.

(c) The next San Gabriel and Lower Los Angeles River and Mountains Conservancy will hold its meeting in Monrovia on May 12, 2000, 10:00 A.M. to 2:00 P.M., at the Community Center.

(d) She had materials for Sondra Lee from the League of California Cities Policy Committee regarding waste hauling.

4. Councilmember Garcia reported that:

(a) Boys & Girls Club will have their For the Love of Youth event on April 8, 2000 at the Museum. Tickets were \$40.00.

5. Councilmember Hammond reported that:

(a) The Golden Age Club celebrated its 45th Anniversary last week. He and Mayor Bartlett attended.

(b) The City Council and Board of Education met jointly last week to look at test scores from last year. He stated that collectively, we did not do very well but some things that came out were eye opening. We do not need more money to raise test scores-- what we really need is time to fix it as a community. On a parent to child, grandparent to child, neighbor to child; step forward and help our children out. He challenged the community to call the school nearest them to see how they could help working with our children in raising our test scores.

H. REPORTS OF COMMISSIONS, BOARDS AND COMMITTEES: None**I. ADMINISTRATIVE REPORTS****1. Mid-Year Review of the 1999-2000 Fiscal Year Budget**

Mark Alvarado, Administrative Services Director, reviewed the Staff Report.

Every year the Administrative Services Department completes a comprehensive review of the City and Redevelopment Agency's financial condition. This is based upon actual revenues and expenditures accounted for through the first six months of the fiscal year.

Overall, revenues are tracking on course as initially forecasted at the beginning of this two-year budget cycle. Adjustments have been made to some of our revenue accounts. They include Prop 172 funds, business license fees, transient occupancy fees, property taxes, and motor vehicle license fees. Anticipated new ongoing revenues to the General Fund totals \$155,963.00.

All departments' expenditures within the General Fund are tracking at or below 50%. Staff's recommendations for the use of one time General Fund monies is listed below. These funds come from reserves accumulated at June 30, 1999 and new revenue sources.

- \$71,895 to be transferred to the Emergency Fund to assist in the "City Watch" (reverse 911 emergency calling) program and to do communication and computer upgrades to the Emergency Operations Center.
- \$125,000 to be earmarked for the completion of the Community Center renovation.
- \$50,000 to be added to the funding for ergonomic workstations. These workstations will be installed for all support staff throughout City departments.
- \$50,000 will be appropriated for the hiring of a "grants" writer. This position will assist the City in trying to secure federal and/or state grant funds for the acquisition of open space lands, among other uses.
- \$50,000 will be set aside for the upcoming open space land vote. The election, scheduled for July 11th, will be handled with contract assistance from Los Angeles County.

The total costs for these one time uses are \$346,895.00. The undesignated General Fund balance at June 30, 1999 was \$298,643.00. These remaining funds, along with the new revenue of \$155,963.00, are sufficient to pay for the items listed above.

He also reviewed the Redevelopment Agency funds.

City Manager Hopper congratulated Mr. Alvarado and his Staff, stating that they had done a good job of keeping track of revenues and expenditures. He said that we must have cautious optimism in finishing out the year. The state news was that it was talking about changing the way of sending funds to cities as it related to land use, which may affect Monrovia. He stated that he was also concerned about the change in the way of employing our youth. In past years, we have hired kids for summer jobs for Summer Extravaganza, during which 500 kids had turned out each year. Now, we will lose these students due to changes in the summer youth employment program which will put the program at risk. We need to be concerned about it, and our Community Service Department needs to start now to plan for summer. Leaders, coordinators and others will not be there. He further stated that the City was in pretty good shape but there were things out there that we need to look toward. About \$35,000.00 would be needed to supplement the program if we couldn't get the summer youth training program. Mayor Bartlett noted that a lot of kids were at the crossroads and it was important to give the kids options to do something decent and good. Ms. Blakely stated that a plan needed to be implemented, given this information received this evening.

It was moved by Mayor Pro Tem Adams, seconded by Councilmember Garcia, to adopt the 1999-2000 Mid Year Financial Report, and to direct Staff to implement the budget actions contained herein.

ROLL CALL: Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Pro Tem Adams and Mayor Bartlett
Motion carried: 5-0

Mayor called a break from 9:58 P.M. to 10:05.

2. Pulled

3. Authorization to the Foothill Private Industry Council to Act as Workforce Investment Board and Implementation Provisions of the Workforce Investment Act of 1998 as it Replaces the Job Training Partnership Act, Resolution No. 2000-32

Scott Ochoa, Assistant City Manager, reviewed the Staff Report.

The Job Training Partnership Act (JTPA) of 1983 sunsets on June 30, 2000. In its place is the Workforce Investment Act (WIA) of 1998, which will be fully implemented in California on July 1, 2000. Though the scope and purpose of these programs is similar they do require some key adjustments. Most significant is the need for a Workforce Investment Board (WIB) to oversee the implementation of the WIA programs.

When Monrovia joined with the cities of Arcadia, Duarte, Pasadena, Sierra Madre and South Pasadena in a joint powers agreement to implement the JTPA program on a regional basis, the Foothill Private Industry Council (Foothill PIC) was established to act as the administrator/operator of the program. With the JTPA ending in June, the Foothill PIC (which operates under the umbrella of the City of Pasadena) is approaching its six cities to request their authorization to reestablish itself as the WIB.

The new law does allow for the cities in the service delivery area to create a new body to act as the WIB. However, given the Foothill PIC's past performance and knowledge of the job training needs in this region, it makes sense to designate them as the WIB. This will provide for the smoothest transition from the JTPA to WIA. Under the existing scenario, a group comprised of elected official from the six cities act as the Policy Board for the Foothill PIC. This structure would be carried over to the WIB.

This report highlighted and summarized pending State legislation that may be important to Monrovia and provides a brief analysis of the potential impacts to the City. The recommendations made by Staff reflected the City's priorities and programs, as well as the direction taken by the League of California Cities.

***8. Set for Public Hearing on April 11, 2000; Amendment of Title 3, Chapter 3.46 of the Monrovia Municipal Code Relating to Fees and Charges, Ordinance No. 2000-09, and Amendment of Resolution No. 97-33**

This matter was approved by order of the Consent Calendar.

The purpose of this report was to set this matter for Public Hearing for Tuesday, April 11, 2000, to receive public input. As per legal requirements, this matter must be publicly noticed and a Public Hearing Held.

***9. Sixth Cycle Used Oil Recycling Block Grant for Multiple Fiscal Years 2000-03 in the Amount of \$14,094.00, Resolution No. 2000-33**

This matter was approved by order of the Consent Calendar.

The City of Monrovia has participated in the Used Oil Block Grant Program since 1995. The Used Oil Block Grant Program funds have facilitated the certification of seven local used oil collection centers in the City, in addition to providing a funding source for educating the Monrovia community on the safe disposal of used oil. The Sixth Cycle Used Oil Recycling Grant funds will enable the City to continue providing these valuable programs.

The Sixth Cycle Used Oil Grant Applications cover block grant funding for Fiscal Years 2000 through 2003. The maximum block grant award for the City for the first year of the three-year cycle is \$14,094. Any unused grant funds from the funding allocation for FY 2000-01 may be rolled over to the next two fiscal years of the funding cycle. The City will receive additional funding allocations for FY 2001-02 and 2002-03.

There is no fiscal impact to the City to apply for the Sixth Cycle Used Oil Recycling Block Grant or to accept grant funds. Additionally, Used Oil Recycling Block Grant funds enable the City to provide the Monrovia community with programs that protect our groundwater from contamination and conserve natural resources. For these reasons, staff recommends approval of Resolution No. 2000-33 for the submittal of the Sixth Cycle Used Oil Grant Applications for FY 2000-03 and authorizing the City Manager to execute all necessary documents to secure the grant funds.

10. Continued from February 22, 2000; Oakglade and Ruby Canyon Debris Basin Enlargements; Approval of Los Angeles County Project Plans and Specifications

David Fike, Acting Public Works Director, reviewed the Staff Report.

Los Angeles County Department of Public Works owns and operates the Oakglade and Ruby Canyon Debris Basins in Monrovia. They are planning a 50% increase in size for both basins to better collect the debris from our hillsides. The estimated cost of the work is \$700,000 (funded 100% by Los Angeles County) and the project should be completed by the end of the year.

Public Works Staff worked closely with the County to mitigate impacts during construction. The County requested our approval of their project at this time.

Staff recommended approval of the project and issuance of a permit to the Los Angeles County Department of Public Works.

He introduced from the County of Los Angeles James Yang, Los Angeles County Public Works Project Manager, Flood Section, Mike Boulinger, and Andy Akapolo.

Mr. Boulinger showed pictures depicting floods in the years 2000, 1978 and 1969 in other cities. There has been no burn above Monrovia for 50 years. He stated that the debris basin couldn't store the debris as they thought when the basins were designed.

Mr. Yang presented pictures of the Ruby Debris Basin and Oakglade Debris Basin. Construction will occur from 8:00 A.M. to 5:00 P.M.; traffic hauling hours are scheduled from 8:30 A.M to 4:30 P.M.; and flyers will be sent out to all homes along the hauler route.

Mr. Akapolo addressed the environmental factors, noting that the construction was for the most part on existing construction.

Mr. Fike stated that very little material if any would be exported, and that the County will replant anything removed. Meetings with surrounding residents would be held to inform them of the project.

After discussion, it was moved by Mayor Pro Tem Adams, seconded by Councilmember Garcia, to approve the project plans and specifications for the enlargement of Oakglade and Ruby Debris Basins and concur with the findings of the County's Negative Declaration dated April 13, 1999; approve the City's recommended Permit conditions for the project; and authorize City Staff to issue a Permit to the County of Los Angeles for the construction of the project.

ROLL CALL: Ayes: Councilmembers Blakely, Garcia, Hammond,
Mayor Pro Tem Adams and Mayor Bartlett
Motion carried: 5-0

J. RESOLUTIONS & ORDINANCES:

1. Amendment of Title 5, Chapter 5.56, of the Monrovia Municipal Code Relating to Junk and Secondhand Dealer Regulations, Introduction and First Reading of Ordinance No. 2000-01

This item was pulled from the Agenda.

*2. Support of S. 1941, Firefighter Investment and Response Enhancement Bill; Resolution No. 2000-27

This matter was approved by order of the Consent Calendar.

For many years the nation's fire service has lobbied our U.S. Senators to sponsor legislation aimed at providing grant funding for the fire service needs. S.1941 is the first such legislation that has received sponsorship. Under the bill, the Federal Emergency Management Agency (FEMA) would administer the \$1 billion proposed annual budget

for Years 2000 through 2005. Local agencies would have a matching-fund requirement of 10%. There are several programs that such funding could greatly benefit the City of Monrovia. Everything from public education of emergency preparedness to Emergency Medical System (EMS) responses may be eligible.

The accompanying Resolution declared the City Council's endorsement and support of S.1941, Firefighter Investment and Response Enhancement Bill. Staff recommended approval.

3. Amendment of Title 17, Sections 17.04.030 and 17.04.040 of the Monrovia Municipal Code Relating to the Creation and Designation of the Hillside Wilderness Preserve (HWP) and Hillside Recreation (HR) Zones, Second Reading and Adoption of Ordinance No. 2000-05

This was the second reading and final adoption of Ordinance No. 2000-05 amending Title 17 of the Monrovia Municipal Code, relating to the Creation and Designation of the Hillside Wilderness Preserve (HWP) and Hillside Recreation (HR) Zones. Staff continued to recommend approval of this ordinance.

It was moved by Mayor Pro Tem Adams, seconded by Councilmember Garcia, to read by title only Ordinance No. 2000-05. As there were no objections, City Attorney Colantuono read as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING TITLE 17, SECTIONS 17.04.030 AND 17.04.040 OF THE MONROVIA MUNICIPAL CODE, ENTITLED ZONING.

It was moved by Councilmember Garcia, seconded by Mayor Pro Tem Adams, to adopt Ordinance No. 2000-05.

**ROLL CALL: Ayes: Councilmembers Blakely, Garcia, Hammond, Mayor Pro Tem Adams and Mayor Bartlett
Motion carried: 5-0**

***K. PAYROLL AND VOUCHERS:** Payroll No. 6 in the net amount of \$338,759.31, and Voucher Numbers 85111 through 85499 nonsequentially in the amount of \$1,058,104.45 were approved by order of the Consent Calendar.

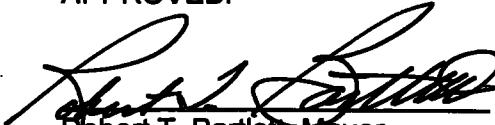
SCHEDULED MEETINGS: The following Regular Meeting of the Monrovia City Council was scheduled for Tuesday, April 11, 2000, Monrovia City Hall, Council Chambers, 415 South Ivy Avenue, Monrovia, California.

M. CLOSED SESSION: At 10:41 P.M., Mayor Bartlett announced that the Conference with Legal Counsel Pursuant to Government Code §54956.9(a), Existing Litigation— Claimant D. R. Schmidt Construction was pulled, and that the Conference with Legal Counsel Pursuant to Government Code §54956.9(a), Existing Litigation— Claimant Howard Jarvis Taxpayers Association vs. City of La Habra would be discussed. Closed Session, at which all members of the City Council were in attendance, convened at 10:50 P.M., and adjourned at 10:54 P.M.

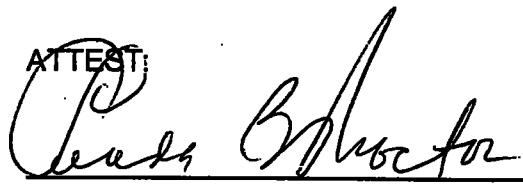
N. ADJOURNMENT: Mayor Bartlett announced that the Meeting would be adjourned in memory of Thomas L. (Tommy) Knowles, Kenneth R. Winschel, Beverly Heim Chandler and John Montgomery.

Todd Witt, 307 Valle Vista, Monrovia, spoke regarding Tommy Knowles.

APPROVED:


Robert T. Bartlett, Mayor

ATTEST:


Linda B. Proctor, CMC/AEE, City Clerk