

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, NOVEMBER 6, 2018, 7:30 P.M.**

**STUDY SESSION:** Mayor Tom Adams convened the Special Meeting / Study Session of the Monrovia City Council of Tuesday, November 6, 2018, at 5:00 p.m. in City Council Chambers, 415 S. Ivy Avenue, Monrovia, California, at which all members were present, with the exception of Councilmember Alexander Blackburn who was excused, to discuss a Community Garden Pilot Program. Mayor Adams adjourned the Study Session at 5:13 p.m.

**CLOSED SESSION:** Mayor Adams convened the Closed Session of the Monrovia City Council on Tuesday, November 6, 2018, at 5:38p.m. in City Council Chambers, at which all members were present, with the exception of Councilmember Alexander Blackburn who was excused, to discuss the following item: CS-1 Conference with Real Property Negotiator pursuant to Government Code §54956.8; Assessor Parcel Nos. 8507-003-907, 8507-003-908, 8507-003-909; City Negotiator: City Manager; Negotiating Party: Choice Hotels International, Inc.; Under Negotiation: Price and Terms of Payment. Mayor Adams adjourned the Closed Session meeting at 6:25 p.m.

**SPECIAL MEETING:** Mayor Adams convened the Special Meeting / Monrovia Area Partnership Youth and Adult Leadership Academy Graduation at 6:34 p.m. on Tuesday, November 6, 2018, in City Council Chambers, at which all Councilmembers were present. Mayor Adams adjourned the meeting at 7:04 p.m.

**CONVENE:** Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, November 6, 2018, at 7:31 p.m. in City Council Chambers, in honor of Ellen Christine Sullivan, Born on October 26, 2018, to Sean and Meagan Sullivan. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

**PRESENTATION OF COLORS:** Pack 66 Arrow of Light Den presented the colors.

**INVOCATION:** Reverend Cecilia Santana led the invocation.

**ROLL CALL:** In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudginton, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Tom Adams.

The following item was heard out of order:

**PRESENTATION/PROCLAMATIONS:**

**PR-3 Recognition of City of Monrovia as Los Angeles Economic Development Corporation 2018 "Most Business Friendly City" Nominee:** Bob Machuca, Executive Director of LAEDC, presented a plaque to the City Council recognizing the City of Monrovia as a finalist for the 2018 "Most Business Friendly City" award.

**SALUTE TO SERVICE PROGRAM**

**SS-1 Introduction of Service Representatives:** Katie Distelrath, Recreation Manager, introduced the service members, friends and family that were in attendance.

**SS-2 Presentation to Salute to Service Families:** The Mayor and City Council recognized the service of Jack Ryan Rapagna, Corporal, United States Army; Elizabeth Bufanda, Sergeant, United States Army; and Daniel Ramirez, Corporal, United States Marine Corps. Blue Star window displays and spirit boxes were provided to the family and friends.

Pack 66 Arrow of Light Den presented a Lifetime Honorary Membership certificate to the Mayor and City Council.

**REPORT OF CLOSED SESSION:** This item was heard out of order, following Reports of City Manager and Staff.

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Proclaiming the Month of November as Pulmonary Hypertension Awareness Month:** The Mayor and City Council presented a proclamation to the Yuille family in honor of pulmonary hypertension awareness advocate Joannie Yuille.

**PR-2 Recognition of Historical Santa Fe Depot Restoration Project, Recipient of the 2018 Preservation Design Award from the California Preservation Foundation:** Craig Jimenez, Community Development Director, presented the recent recognition award received for the Historical Santa Fe Depot Restoration project.

**PR-3 Recognition of City of Monrovia as Los Angeles Economic Development Corporation 2018 "Most Business Friendly City" Nominee:** This item was heard out of order above.

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** Student Liaison Jessica Orozco reported on the events happening at the High School.

**CONSENT CALENDAR:** It was moved by Councilmember Spicer, seconded by Councilmember Crudgington to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the October 16, 2018, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the October 16, 2018, Special and Regular Meetings.

**CC-2 Payroll Nos. 21 and 22 in the Net Amounts of \$650,879.53, and \$613,461.40, Respectively, and Warrant Registers dated October 18, October 25, and November 1, 2018, in the Total Amounts of \$647,335.08, \$225,139.27, and \$1,984,479.08, Respectively:** The City Council approved Payroll Nos. 21 and 22 in the net amounts of \$650,879.53, and \$613,461.40, respectively, and Warrant Registers dated October 18, October 25, and November 1, 2018, in the total amounts of \$647,335.08, \$225,139.27, and \$1,984,479.08, respectively.

**CC-3 Approval of an Exclusive Negotiating Agreement with Choice Hotels International, Inc.:** The City Council approved the Exclusive Negotiating Agreement with Choice Hotels International, Inc.

**PUBLIC INPUT:**

1. Rich Fricke, Monrovia
2. Ryan Mitchell, Monrovia
3. Chuck Keen, Monrovia
4. Brian Tindall, Monrovia

**PUBLIC HEARINGS / MEETINGS:** None.

**REPORTS OF CITY MANAGER AND STAFF**

**RCM-1 City Council Directives Update:** City Manager Chi provided an update on items recently added to the log of City Council Directives.

The following item was heard out of order:

**REPORT OF CLOSED SESSION:** City Attorney Steele reported that the City Council met in closed session regarding the one item on the posted agenda and took no reportable action.

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

**RCC-1 Mayor Tom Adams** had no report.

**RCC-2 Mayor Pro Tem Becky Shevlin**

- (a) \$4 million Transportation Improvement Grant from Measure M Sub-Regional Funds through the San Gabriel Valley Council of Governments (Support)
- (b) Monrovia Police Department Pink Patch Project

- (c) City Manager's Weekly Report
- (d) Upcoming community events in the community

**RCC-3 Councilmember Alexander C. Blackburn** had no report.

**RCC-4 Councilmember Gloria Crudginton** had no report.

**RCC-5 Councilmember Larry J Spicer**

- (a) Upcoming Monrovia Area Partnership Block Party and Neighborhood Treasurer Unveiling
- (b) Thanked staff on behalf of residents for recent improvements on Peck Road

**ADMINISTRATIVE REPORTS:**

**AR-1 Award of Contract to Howard Roofing Company, Inc. for the Fire Station #102 Roof Replacement Project, Award of Contract to ARYCO Heating and Air Conditioning for the Replacement of the Two Air Conditioning units at Fire Station #102, and Approve a Consultant Services Agreement with Merrell-Johnson Companies for Project Support Services**

Tina Cherry, Public Services Director, reviewed the agenda report and answered questions of the City Council.

Following a brief discussion, it was moved by Councilmember Blackburn, seconded by Councilmember Spicer, to award a contract to Howard Roofing Company Inc., in an amount not to exceed \$87,182.00, ARYCO Heating and Air Conditioning in an amount not to exceed \$28,622.00 and approving a consultant services agreement with Merrell-Johnson Companies in an amount not to exceed \$11,580.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The item moved unanimously.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None.

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, November 20, 2018, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT:** At 8:28 p.m., Mayor Adams adjourned the meeting.

ATTEST.



Alice D. Atkins, CMC, City Clerk

APPROVED:



Tom Adams, Mayor