

**MINUTES OF THE REGULAR AND SPECIAL MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, JUNE 17, 2025, 7:30 P.M.**

CLOSED SESSION: Mayor Becky A. Shevlin convened the Special Meeting/Closed Session of the Monrovia City Council on Tuesday, June 17, 2025, at 6:40 p.m., to discuss 1) Public Employee Evaluation Pursuant to Government Code GC 54957(b)(1): City Manager 2) Conference with Labor Negotiator pursuant to Government Code §54957.6; City Negotiator - City Attorney; Unrepresented Employee: City Manager. All members were present. Mayor Shevlin adjourned the closed session at 7:20 p.m.

CONVENE: Mayor Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, June 17, 2025, at 7:32 p.m. in City Council chambers. In attendance were City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez and City Clerk Alice D. Atkins. City Manager Dylan Feik was absent.

INVOCATION: Pastor Joel Larson led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Larry J. Spicer led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Edward Belden, Sergio P. Jiménez, Larry J. Spicer, Mayor Pro Tem Dr. Tamala Kelly, and Mayor Becky A Shevlin.

REPORT OF CLOSED SESSION: City Attorney Craig A. Steele reported that the City Council met in closed session to discuss the two items on the posted agenda and took no reportable action. All members were present.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Pasadena Humane Pet of the Month: Kevin McManus, Public Relations & Communications Manager introduced Helga the dog as pet of the month.

PR-2 Proclaiming June 19, 2025 as Juneteenth National Freedom Day: Mayor Pro Tem Dr. Kelly read the proclamation aloud.

PR-3 Proclaiming June 20-26, 2025, as "National Mosquito Control Awareness Week": The Mayor and City Council presented a proclamation to Pablo Cabrera, Communications Specialist, on behalf of the San Gabriel Valley Mosquito & Vector Control District.

STUDENT GOVERNMENT REPRESENTATIVE: To resume in September

ORDER OF BUSINESS: There were no further changes to the order of business.

CONSENT CALENDAR: It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Dr. Kelly, to approve the remainder of the consent calendar. The motion carried unanimously. The Consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the June 3, 2025, Regular and Special Meetings of the Monrovia City Council: The City Council adopted the Minutes of the June 3, 2025, Regular and Special Meetings of the Monrovia City Council.

CC-2 Payroll No. 12 in the Net Amount of \$883,954.39, and Warrant Registers dated June 5 and June 12, 2025, in the Total Amounts of \$521,718.36 and \$604,316.74, Respectively: The City Council approved Payroll No. 12 in the net amount of \$883,954.39, and Warrant Registers dated June 5 and June 12, 2025, in the total amounts of \$521,718.36 and \$604,316.74, respectively.

CC-3 Adding Chapter 17.42 (Affordable Housing Requirements) to the Monrovia Municipal Code and Finding the Adoption of the Ordinance to be Categorically Exempt from Review under the California Environmental Quality Act; Adoption of Ordinance No. 2025-03: The City Council adopted Ordinance No. 2025-03

CC-4 Amending Section 3.24.100 (Professional Services) of Chapter 3.24 (Purchasing, Bidding and Sale Procedures) of Title 3 (Revenue and Finance) of the Monrovia Municipal Code to Delegate to the

City Manager the Authority to Retain Legal Counsel and/or Investigators for Confidential Personnel Matters; Adoption of Ordinance No. 2025-07: The City Council adopted Ordinance No. 2025-07.

CC-5 Award of Contract for Publication of Legal Advertisements to Beacon Media, Inc., for the period ending June 30, 2026: The City awarded a contract to Beacon Media, Inc., for the period ending June 30, 2026, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Agreement with TLC Luxury LLC (DBA Lion Express), for Transportation Services Related to Recreation Program Excursions in an Amount Not to Exceed \$60,000.00 for the Period Ending June 30, 2026: The City Council approved an agreement with TLC Luxury LLC (DBA Lion Express), for transportation services related to Recreation Program Excursions in an amount not to exceed \$60,000.00 for the period ending June 30, 2026, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-7 Amendment No. 1 to the Consultant Services Agreement with Tony's California BBQ, Inc., dba Jake's Roadhouse dated July 1, 2024, Related to the Senior Lunch Program, to Increase Compensation by \$17,880.00 for a Total Amount Not to Exceed \$60,000.00 for the Period Ending June 30, 2025: The City Council approved Amendment No. 1 to the Consultant Services Agreement with Tony's California BBQ, Inc. dba Jake's Roadhouse dated July 1, 2024, related to the Senior Lunch Program, increasing compensation by the amount of \$17,880.00 for a total amount not to exceed \$60,000.00 for the period ending June 30, 2025, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-8 Annual Review and Renewal of The Monrovia Police Department's Military Equipment Use Policy, in Compliance with Government Code Section 7071(e)(1), Resolution No. 2025-35: The City Council adopted Resolution No. 2025-35.

CC-9 Consultant Services Agreement with Salvador Rios, M.D., Inc., for Medical Director Services Related to Monrovia Fire Department Emergency Medical Services in an Amount Not to Exceed \$48,750.00 for the Period April 1, 2025 through June 30, 2028: The City Council approved a Consultant Services Agreement with Salvador Rios, M.D., Inc., for Medical Director Services related to Monrovia Fire Department Emergency Medical Services in an amount not to exceed \$48,750.00 for the period April 1, 2025 through June 30, 2028, and authorized the City Manager to execute the necessary documents in a manner approved by the City Attorney.

CC-10 Services Agreement with the Regents of the University of California on Behalf of the UCLA Health System for Prehospital Care for EMT and Paramedic Continuing Education and Quality Improvement Services for the Period Ending July 1, 2030 in an Amount Not to Exceed \$44,797.26 for Fiscal Year 2025-2026, with No More Than a 5% Increase Tied to the Consumer Price Index (CPI) of the Los Angeles-Long Beach-Anaheim area for subsequent years: The City Council approved a Services Agreement with the Regents of the University of California, on behalf of the UCLA Health System for Paramedic and EMT CE and QI Services for the period ending July 1, 2030, in an amount not to exceed \$44,797.26 for Fiscal Year 2025-2026, with no more than a 5% increase tied to the consumer price index (CPI) of the Los Angeles-Long Beach-Anaheim area for subsequent years, and authorized the City Manager to execute the necessary documents in a manner approved by the City Attorney.

CC-11 License and Maintenance Agreement with Tyler Technologies for Fiscal Year 2025-26 in an Amount Not to Exceed \$107,295.00: The City Council approved the agreement with Tyler Technologies in a total amount not to exceed \$107,295.00 for Fiscal Year 2025-26 and authorized the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney.

CC-12 Acceptance of Work, Filing Notice of Completion, and Release of Retention Funds to Houston & Harris PCS, Inc., for the 2024 Sewer Line Cleaning and CCTV Project, Project No. G-967: The City Council accepted the work of Houston & Harris PCS, Inc for the 2024 Sewer Line Cleaning and CCTV Project, Project No. G-967, authorized the City Clerk to file the Notice of Completion, and directed staff to release retained funds in accordance with the contract provisions and applicable law.

CC-13 Cooperative Agreement with Los Angeles County for the Provision of General Public Paratransit Service to County Residents for the Period July 1, 2025, to June 30, 2029: The City Council approved the Cooperative Agreement with Los Angeles County for the provision of general public paratransit services to portions of unincorporated Los Angeles County for the period July 1, 2025, through June 30, 2029, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-14 Amendment No. 7 to the Amended and Restated Street Sweeping Services Agreement dated July 1, 2011, with Arakelian Enterprises, Inc., DBA Athens Services to Adjust the Curb Mile Rate: The City Council approved Amendment No. 7 to the Amended and Restated Street Sweeping Services Agreement dated July 1, 2011, with Arakelian Enterprises, Inc., DBA Athens Services, to adjust the curb mile rate, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-15 Amendment No. 1 to the Agreement with EN Engineering, LLC, dba ENTRUST Solutions Group Dated March 19, 2024, Reducing the Scope of Work and Decreasing Compensation by \$108,335.00 for a Revised Total Amount Not to Exceed \$250,620.00 for the Period Ending September 30, 2025; and Consultant Services Agreements with MADIA Tech Launch, Inc., and Telecom Law Firm P.C. in Amounts Not to Exceed \$43,332.00 and \$65,003.00, Respectively, for the Period Ending December 31, 2025, Related to Broadband Assessments: The City Council approved Amendment No. 1 to the Consultant Services Agreement with EN Engineering, LLC, dba ENTRUST Solutions Group dated March 19, 2024, reducing the scope of work and decreasing compensation by \$108,335.00 for a revised total amount not to exceed \$250,620.00, and extending the term through September 30, 2025; approved Consultant Services Agreements with MADIA Tech Launch, Inc., and Telecom Law Firm P.C. in amounts not to exceed \$43,332.00 and \$65,003.00, respectively, for the period ending December 31, 2025; and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-16 2025-2026 Gann Appropriations Limit, Resolution No. 2025-29: The City Council adopted Resolution No. 2025-29.

CC-17 Fiscal Year 2025-2026 List of Projects Funded By Senate Bill 1, the Road Repair and Accountability Act of 2017; Resolution No. 2025-28: The City Council adopted Resolution No. 2025-28.

PUBLIC INPUT: Public comment was accepted by email prior to 3:00 p.m. on the day of the meeting, provided to City Council, and posted to City website.

Public Input

1. Pastor Joel Larson, First Presbyterian Church
2. Ellen Dougher, Monrovia
3. Ion Motkin, Monrovia
4. Jhoana Hirasuna, Foothill Unity Center

PUBLIC HEARINGS/MEETINGS:

PH-1 Confirming the Levy and Collection of Assessments for the Fiscal Year 2025-2026 Citywide Lighting and Landscaping Maintenance District; Resolution No. 2025-32

Rae Bowman, Administrative Services Deputy Director, reviewed the agenda report and answered questions of the City Council.

Mayor Shevlin opened the public hearing.

1. Tom Dougher, Monrovia, spoke in support

Mayor Shevlin closed the public hearing.

It was moved by Councilmember Spicer, seconded by Councilmember Jimenez, to adopt Resolution No. 2025-32. The motion carried unanimously by a roll call vote.

PH-2 Confirming the Levy and Collection of Assessments for the Fiscal Year 2025-2026 Park Maintenance District, Resolution No. 2025-32.

Rae Bowman, Administrative Services Deputy Director, reviewed the agenda report and answered questions of the City Council.

Mayor Shevlin opened and closed the public hearing, as there was no one present who wished to speak on the item.

It was moved by Councilmember Jimenez, seconded by Mayor Pro Tem Dr. Kelly, to adopt Resolution No. 2025-33. The motion carried unanimously by a roll call vote.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: Assistant City Manager Lauren Vasquez noted the current directives log was included in their packet and had no additional updates.

RCM-2 Update on Reopening of Canyon Park: Tina Cherry, Community Services Director provided an update on the reopening of Canyon Park.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Councilmember Edward Belden

(a) Recent and upcoming community events

RCC-2 Councilmember Sergio P. Jiménez

(a) Recent and upcoming community events

RCC-3 Councilmember Larry J. Spicer

(a) Recent and upcoming community events

RCC-4 Mayor Pro Tem Dr. Tamala Kelly

(a) National League of Cities (NLC) Women in Municipal Government (WIMG), May 28-30, 2025, San Antonio, TX
(b) Recent and upcoming community events

RCC-5 Mayor Becky A. Shevlin

(a) Appointments to Boards and Commissions for Terms Beginning July 1, 2025
(b) Recent and upcoming community events.

ADMINISTRATIVE REPORTS:

AR-1 Fiscal Year 2025-27 Budget, Resolution No. 2025-30; Fiscal Year 2025-2026 Schedule of Fees and Charges, Resolution No. 2025-31; and Fiscal Year 2025-27 Authorized Position Listing

Buffy Bullis, Administrative Services Director, reviewed the agenda report and answered questions of the City Council.

It was moved by Councilmember Jimenez, seconded by Councilmember Spicer, to adopt Resolution Nos. 2025-30 and 2025-31, and approve the Fiscal Year 2025-27 Authorized Position Listing. The motion carried unanimously by roll call vote.

AR-2 Adoption of Updated Local Responsibility Area Fire Hazard Severity Zone Map Dated March 24, 2025, Pursuant to Government Code Section 51179; Introduction and First Reading of Ordinance No. 2025-08

Jeremy Sanchez, Fire Chief, reviewed the agenda report and answered questions of the City Council.

It was moved by Councilmember Belden, seconded by Councilmember Spicer, to introduce, waive further reading of, and read by title only Ordinance No. 2025-08, and set for Public Hearing and adoption on July 1, 2025. The motion carried unanimously by roll call vote.

City Attorney Steele read the title Ordinance No. 2025-08 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, DESIGNATING FIRE HAZARD SEVERITY ZONES PURSUANT TO GOVERNMENT CODE SECTION 51179


PUBLIC INPUT, CONTINUED (IF NEEDED): None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, July 1, 2025, 7:30 P.M.

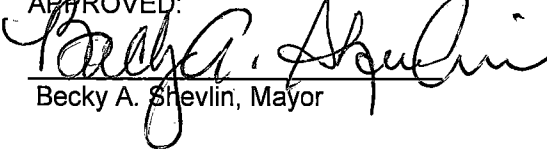
ADJOURNMENT: At 9:46 p.m., Mayor Shevlin adjourned the meeting in memory of longtime resident George Forbes and of the Monrovia City Council.

ATTEST:



Alice D. Atkins, MMC, City Clerk

APPROVED:



Becky A. Shevlin, Mayor