

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

## Welcome to the Monrovia City Council Meeting Tuesday, July 19, 2016, 7:30 P.M.



73<sup>RD</sup> CITY COUNCIL

Tom Adams  
Mayor

Alexander C. Blackburn  
Mayor Pro Tem

Gloria Crudgington  
Councilmember

Becky A. Shevlin  
Councilmember

Larry J. Spicer  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Oliver Chi  
City Manager

Craig A. Steele  
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Copies of individual Agenda Reports are available via email upon request ([aatkins@ci.monrovia.ca.us](mailto:aatkins@ci.monrovia.ca.us)). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.kgem.tv](http://www.kgem.tv). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE CITY COUNCIL,** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**ROUTINE MATTERS** can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 73<sup>rd</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, July 19, 2016  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams  
 INVOCATION Ginny Nielsen  
 PLEDGE OF ALLEGIANCE Councilmember Becky A. Shevlin  
 ROLL CALL Councilmembers Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams. Councilmember Larry J. Spicer is excused

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Introduction of Newly Hired Employees  
Staff Reference: Lauren Vasquez, Deputy City Manager
- PR-2 Introduction of Newly Promoted Fire Department Employees  
Staff Reference: Brad Dover, Interim Fire Chief
- PR-3 Recognition of Fourth of July Concert and Fireworks Show Sponsors  
Staff Reference: Lisa Hansberger, Senior Recreation Supervisor

STUDENT GOVERNMENT REPRESENTATIVE REPORT – to resume in September

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 Unadopted Minutes of the June 20, 2016, Special Joint Meeting of the Monrovia City Council and Monrovia Historic Preservation Commission, the June 21, 2016, Regular Meeting of the Monrovia City Council, the June 28, 2016, Special Joint Meeting of the Monrovia City Council and Monrovia Unified School District, and the July 5, 2016, Regular Meeting of the Monrovia City Council  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Adopt the Minutes of the June 20, 2016, Special Joint Meeting of the Monrovia City Council and Monrovia Historic Preservation Commission, the June 21, 2016, Regular Meeting of the Monrovia City Council, the June 28, 2016, Special Joint Meeting of the Monrovia City Council and Monrovia Unified School District, the July 5, 2016, Regular Meeting of the Monrovia City Council
- CC-2 Payroll No. 14 in the Net Amount of \$556,447.45 and Warrant Register dated July 14, 2016, in the Total Amount of \$3,573,474.96  
Staff Reference: Mark Alvarado, Assistant City Manager  
Recommendation: Approve Payroll No. 14 in the net amount of \$556,447.45 and Warrant Register dated July 15, 2016, in the total amount of \$3,573,474.96

- CC-3 Agreement with West Coast Arborists Related to Tree Maintenance Services for the Period Ending June 30, 2019, with Two (2) One-Year Options to Extend  
Staff Reference: Sean Sullivan, Public Works Manager  
Recommendation: Approve an agreement with West Coast Arborist related to Tree Maintenance Services for the period ending June 30, 2019, with two (2) one-year options to extend, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-4 Solicitation of Bids for the Monrovia Renewal Southwest and Southeast Area Sewer Lining and Repair Project  
Staff Reference: Sean Sullivan, Public Works Manager  
Recommendation: Authorize staff to solicit bids for the Monrovia Renewal Southwest and Southeast Sewer Lining and Repair Project
- CC-5 Solicitation of Bids for the Monrovia Renewal Southwest and Southeast Area Street Improvements Project  
Staff Reference: Sean Sullivan, Public Works Manager  
Recommendation: Authorize staff to solicit bids for the Monrovia Renewal Southwest and Southeast Street Improvements Project
- CC-6 Installation of Stop Signs at Three (3) Intersections; Mayflower Avenue at Evergreen Avenue/Diamond Street, Raymond Avenue at Pomona Avenue, and Raymond Avenue at Railroad Avenue  
Staff Reference: Tina Cherry, Public Services Director  
Recommendation: Receive and file the report
- CC-7 Extension of Agreement with All City Management Services Related to Crossing Guard Services for the Period Ending June 30, 2017, in an Amount Not to Exceed \$99,302.40, with Two (2) Remaining One-Year Options to Extend  
Staff Reference: Jim Hunt, Police Chief  
Recommendation: Approve extension of the agreement with All City Management Services to provide school crossing guard services in an amount not to exceed \$99,302.40 for the period ending June 30, 2017, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

## PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

At this time citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS - None

## REPORTS OF CITY MANAGER AND STAFF

### RCM-1 City Council Directives Update

Staff Reference: Oliver Chi, City Manager

### RCM-1 Directly Elected Mayor Advisory Review Committee Report

Staff Reference: Oliver Chi, City Manager

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES****RCC-1 Mayor Tom Adams**

- (a) Appointment of Voting Delegate for League of California Cities Annual Conference; October 5-7, 2016 – Long Beach, CA

**RCC-2 Mayor Pro Tem Alexander C. Blackburn****RCC-3 Councilmember Gloria Crudginton**

- (a) San Gabriel Valley Council of Governments Water Policy Committee

**RCC-4 Councilmember Becky A. Shevlin****RCC-5 Councilmember Larry J. Spicer - Excused****ADMINISTRATIVE REPORTS****AR-1 Amendment to Chapter 12.32 of the Monrovia Municipal Code to Prohibit Smoking and Tobacco Use in All City Parks and Changing all References in the Chapter to Public Services Director, Introduction and First Reading of Ordinance No. 2016-09**

Staff Reference: Katie Distelrath, Recreation Manager

Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2016-09

**AR-2 Letter of Support for Assembly Joint Resolution No. 44 Related to Stormwater Issues**

Staff Reference: Lauren Vasquez, Deputy City Manager

Recommendation: Stipulate the City's support for AJR 44 by authorizing the issuance of the attached letter of support

**AR-3 Consideration of the Los Angeles County Metropolitan Transportation Authority's 2016 Transportation Sales Tax Ballot Measure (Measure R2)**

Staff Reference: Oliver Chi, City Manager

Recommendation: Provide direction regarding the City's position on Measure R2

**AR-4 Amendment No. 1 to Memorandum of Understanding Between the City and the Monrovia Unified School District for the Continued Provision of the School Resources Officer (SRO) Program for the Period Ending June 30, 2018**

Staff Reference: Alan Sanvictores, Police Captain

Recommendation: Approve Amendment No.1 To Memorandum of Understanding between the City of Monrovia and the Monrovia Unified School District to continue the SRO Program through June 30, 2018, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

**PUBLIC INPUT, CONTINUED, IF NEEDED**

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**SCHEDULED MEETINGS**

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, August 2, 2016, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. NOTE: The August 16, 2016, Regular Meeting has been cancelled.

**ADJOURNMENT**

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 15th day of July, 2016.

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Alice D. Atkins CMC, City Clerk