

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, NOVEMBER 16, 2021, 7:30 P.M.**

In accordance with Government Code Section 54953(e) and guidance from the California and Department of Public Health, Los Angeles County Health Department, and Occupational Safety and Health Administration, the City Council made the determination that there would not be a physical meeting location. Members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at [www.foothillsmedia.org](http://www.foothillsmedia.org).

**SPECIAL MEETING:** Mayor Tom Adams convened the Special Meeting of the Monrovia City Council on Tuesday, November 16, 2021, at 6:00 p.m., at which all members were present, to discuss: CS-1 Public Employee Evaluation Pursuant to Government Code GC 54957(b)(1): City Manager and CS-2 Conference with Legal Counsel, Anticipated Litigation Pursuant to Government Code §54956.9(d)(4); One (1) Potential Case. In accordance with Government Code Section 54953(e), the meeting was conducted via video conference. Mayor Adams adjourned the special meeting at 7:32 p.m.

**CONVENE:** Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, November 16, 2021, at 7:35 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Dylan Feik, Assistant City Manager Lauren Vasquez and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via videoconference.

**INVOCATION:** Pastor Karen Mastrogiovanni led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Becky A. Shevlin led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudginton, and Mayor Tom Adams. All members participated via videoconference pursuant to Government Code Section 54953(e). Councilmember Alexander C. Blackburn was absent.

**REPORT OF CLOSED SESSION:** City Attorney Craig Steele stated that the City Council met in closed session via teleconference to discuss the items on the posted agenda; all members were present and took no reportable action on item CS-1. The City Council voted unanimously on item CS-2 to authorize the City Attorney's Office to file litigation against FRC Reality Corporation to seek payment for unpaid building permit/plan check fees.

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Pasadena Humane Pet of the Month:** Michelle Holbrook, Pasadena Humane, provided a video featuring Boba the cat as the Pet of the Month.

At this time Santa Claus joined the meeting unexpectedly via teleconference and, with the assistance of Police Officer Ian Vanderburg, reviewed the schedule of the 2021 Santa Tours.

**STUDENT GOVERNMENT REPRESENTATIVE:** Student Liaison Angelina Hamilton provided an update on happenings at Monrovia High School.

**ORDER OF BUSINESS:** There were no changes to the order of business.

**CONSENT CALENDAR:** At the request of Mayor Adams, City Clerk Alice Atkins read public input receive via email from Brian Yamaguchi related to item CC-3. **It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to approve the consent calendar.** The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the November 2, 2021, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted Minutes of the November 2, 2021, Special and Regular Meetings of the Monrovia City Council.

**CC-2 Payroll No. 23 in the Net Amount of \$654,117.14 and Warrant Registers dated October 28, November 4, and November 11, 2021, in the Total Amounts of \$985,390.75, \$467,951.29, and \$926,888.03, Respectively:** The City Council approved Payroll No. 23 in the net amount of \$654,117.14 and Warrant Registers dated October 28, November 4, and November 11, 2021, in the total amounts of \$985,390.75,

\$467,951.29, and \$926,888.03, respectively.

**CC-3 Amendment to the Monrovia Municipal Code, Amending Regulations Pertaining to Wireless Telecommunications Facilities Installations in Public Rights-of-Way and on Private Property and Public Property Outside of Public Rights-of-Way in Accordance with State and Federal Law; Adoption of Ordinance Nos. 2021-09 and 2021-10:** The City Council adopted Ordinance Nos. 2021-09 and 2021-10.

**CC-4 Amendment No. 1 to Memorandum of Agreement dated October 5, 2021, with the San Gabriel Valley Council of Governments related to Participation in the Regional Food Recovery Program:** The City Council approved Amendment No. 1 to the Memorandum of Agreement with the San Gabriel Valley Council of Governments related to Participation in the Regional Food Recovery Program and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-5 Solicitation of Bids for the Magnolia Water Line Improvement Project, Project No. W-356:** The City Council authorized staff to solicit bids for the Magnolia Water Line Improvement Project, Project No. W-356.

**CC-6 Consultant Services Agreements with Electrical Service and Supply Co. of Pasadena, ECM PECO, Inc., dba Precision Electric Co., and RJL Electrical for On-Call Electrical Design and Maintenance Services for the Period Ending November 30, 2022:** The City Council approved Consultant Services Agreements with Electrical Service and Supply Co. of Pasadena, ECM PECO, Inc., dba Precision Electric Co., and RJL Electrical for on-call electrical design and maintenance services for the period ending November 30, 2022, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-7 Capital Improvement Program for Fiscal Years 2022-2026; Receive and File:** The City Council received and filed the report.

**CC-8 Third Amendment to the Agreement for Legal Services with Richards, Watson & Gershon:** The City Council approved the Third Amendment to the Agreement for Legal Services with Richards, Watson & Gershon and authorized the Mayor to execute on behalf of the City.

**CC-9 Letter of Opposition to Metro's Public Safety Advisory Committee's Recommendation to Remove Law Enforcement from Metro:** The City Council authorized the City Manager to submit a letter of opposition to Metro's Operations, Safety & Customer Service Experience Committee and the Metro Board of Directors.

**CC-10 Advisory for Limited City Operations December 27 through December 30, 2021:** The City Council received and filed the report.

**PUBLIC INPUT:** Public comment was accepted by email to City Clerk Atkins prior to 3:00 p.m. on the day of the meeting, and read aloud. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Rosemary Gavidia, Grow Monrovia (via Zoom)
2. Gayle Montgomery (via Zoom)
3. Robert Costanza (via Zoom)
4. Stephanie Meyer (via Zoom)
5. Barbara Fatello (via Zoom)
6. Sari Canales, Executive Director, Monrovia Chamber of Commerce (via Zoom)
7. Jason Willoughby (via email)
8. Melissa Taylor (via email)
9. Nick Long (via Zoom)

**PUBLIC HEARINGS / MEETINGS:**

**PH-1 Historic Landmark HL-159 for the Farmers Club Fountain at 321 South Myrtle Avenue, City of Monrovia, Applicant; Resolution No. 2021-56:**

Craig Jimenez, Community Development Director, reviewed the Agenda Report.

Mayor Adams opened and closed the Public Hearing, as there was no one wishing to provide testimony.

Following discussion, it was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to adopt Resolution No. 2021-56. The motion carried unanimously by roll call vote.

**REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Dylan Feik reviewed the directives as well as upcoming initiatives and programs.

**RCM-2 SB-9 Housing Development Update:** Craig Jimenez, Community Development Director, provided an overview of Senate Bill 9 and the City's next steps.

**RCM-3 Upcoming Holiday Programs:** Tina Cherry, Community Services Director, reviewed the 2021 Halloween Bash and provided an overview of upcoming holiday programs.

**RCM-4 Proposed Dog Park Update:** Tina Cherry, Community Services Director, provided an overview of the community outreach conducted regarding proposed dog park and community feedback, as well as a review of potential locations. The City Council directed staff to consider alternative locations to the north side of Recreation Park.

**Public Input:**

1. Jason Willoughby (via zoom)
2. Gayle Montgomery (via zoom)

**RCM-5 Water Conservation Update:** Alex Tachiki, Public Works Deputy Director, provided an overview of water conservation programs and reviewed water conservation phases in the Monrovia Municipal Code. The City Council directed staff to bring a Resolution to Council to adopt Phase II at a future meeting.

**Public Input:**

1. Jason Willoughby (via zoom)

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:****RCC-1 Mayor Tom Adams**

- (a) Recent Veterans Day event
- (b) Upcoming Community Prayer Breakfast
- (c) Metro Gold Line security

**RCC-2 Mayor Pro Tem Gloria Crudgington**

- (a) Encouraged shopping in Old Town Monrovia for Christmas

**RCC-3 Councilmember Alexander C. Blackburn** was excused.

**RCC-4 Councilmember Becky A. Shevlin**

- (a) Los Angeles County Redistricting Commission Update
- (b) Baldwin Park Esperanza Villa homeless shelter
- (c) Upcoming community events

**RCC-5 Councilmember Larry J. Spicer**

- (a) Upcoming community events

**ADMINISTRATIVE REPORTS:** None

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, December 7, 2021, 7:30 P.M.

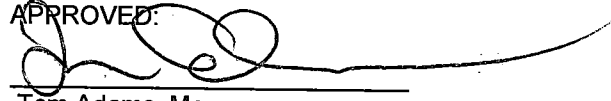
**ADJOURNMENT:** At 9:58 p.m., Mayor Adams adjourned the meeting in memory of Dr. Leslie N. Cross, husband of Librarian Mabel Cross; Gabriel Ornelas, longtime resident and business owner; Roger Chandler, Arcadia City Council; and Brad Bateson, longtime resident and old town business owner.

ATTEST:



Alice D. Atkins, MMC, City Clerk

APPROVED:



Tom Adams, Mayor

