MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE MONROVIA CITY COUNCIL HELD TUESDAY, JUNE 16, 2015, 7:30 P.M.

STUDY SESSION: Mayor Tom Adams convened the Special Meeting/Study Session of the Monrovia City Council at 5:30 p.m. on Tuesday, June 16, 2015, in the City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present, to discuss the Hillside Wilderness Preserve Maintenance Plan. Mayor Adams adjourned the meeting at 6:29 p.m.

CLOSED SESSION: Mayor Adams convened the Closed Session Meeting of the Monrovia City Council at 6:30 p.m. on Tuesday, June 16, 2015, in City Council Chambers, 415 South Ivy Avenue, Monrovia, California, at which all Councilmembers were present to discuss the following Closed Session item: CS-1 Conference with Labor Negotiator pursuant to Government Code §54957.6; Agency Negotiator: Oliver Chi; Group Employees: All Groups. Mayor Adams adjourned the meeting at 7:25 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council of Tuesday, June 16, 2015, at 7:35 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Pastor Aaron Schmidt led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Becky A. Shevlin led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams.

REPORT OF CLOSED SESSION: City Attorney Craig Steele stated that the City Council met in closed session to discuss the item on the posted agenda. There was no reportable action.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of Friends of the Monrovia Public Library: the Mayor and City council presented Certificate of Appreciation to Karen Hollinhurst, Louise Robertson, Julian Otis, Steve Baker in recognition of the Friends of the Monrovia Public Library's countless volunteer hours and more than $175,000 in donations to the Library since 2012.

PR-2 Recognition of Police Agent Richard Schneider and Firefighter/Paramedic Nick Board: The Mayor and City Council recognized Agent Schneider and Firefighter/Paramedic Nick Board as honorees of Congresswoman Grace Napolitano at the recent Congressional Prayer Breakfast.

STUDENT GOVERNMENT REPRESENTATIVE REPORT: Resumes in September 2015.

ORDER OF BUSINESS: There were no changes.

CONSENT CALENDAR: It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Spicer, to approve the consent calendar. The motion carried unanimously. The Consent Calendar consisted of the following Agenda items:

CC-1 Unadopted Minutes of the April 7, 2015, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the April 7, 2015, Special and Regular Meetings.

CC-2 Payroll No. 12 in the Net Amount of $552,669.94 and Warrant Register Dated May 28, 2015, in the Total Amount of $2,796,068.42: The City Council approved Payroll No. 12 in the net amount of $552,669.94 and Warrant Register dated May 28, 2015, in the total amount of $2,796,068.42.

CC-3 Renewal of Annual Maintenance Agreements with 3M, Blueprint Technologies, Emerson Process Management, Environmental Science Research Institute (ESRI), Konica Minolta, NeoGov, SirsiDynix, Spillman Technologies, and Tyler Technologies for Fiscal Year 2015-2016: The City Council approved the annual maintenance agreements and authorize payment of the Fiscal Year 2015-16

maintenance fees for 3M, Blueprint Technologies, Emerson Process Management, ESRI, Konica Minolta, NeoGov, SirsiDynix, Spillman Technologies and Tyler Technologies as detailed in the Agenda Report.

CC-4 Professional Services Agreement with Cost Recovery Systems, Inc., for the Completion of Senate Bill 90 (SB 90) State Mandated Reimbursement Claims in an Amount Not to Exceed $ 9,300.00: The City Council approved a professional services agreement with Cost Recovery Systems, Inc., in an amount not to exceed $9,300.00, and authorize the City Manager, or his designee, to execute the necessary documents in a form approved by the City Attorney.

CC-5 Professional Services Agreement with Bartel Associates, LLC, for the Completion of Actuarial Valuation Services in an Amount not to Exceed $39,500.00: The City Council approved a professional services agreement with Bartel Associates, LLC, in an amount not to exceed $39,500 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Destruction of Certain Departmental Records, Resolution No. 2015-26: The City Council adopted Resolution No. 2015-26.

CC-7 Purchase of Equipment for the Regional Smart Classroom Project from CDW-G in an Amount Not to Exceed $37,000.00 Using State Homeland Security Grant Funds: The City Council Authorized the purchase of equipment for the Regional Smart Classroom Project from CDW-G in an amount not to exceed $37,000.00 using State Homeland Security Grant Funds.

CC-8 Law Enforcement Transcription Agreement with Huntington Court Reporters for the period ending June 30, 2016: The City Council approved the Law Enforcement Transcription Agreement with Huntington Court Reporters for the period ending June 30, 2016, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-9 Law Enforcement Services Agreement between the County of Los Angeles and the City Of Monrovia by and through the Los Angeles County Police Chief's Association on behalf of Los Angeles Regional Criminal Information Clearinghouse (LA CLEAR) for the Period July 1, 2015, through June 30, 2020: The City Council approved the Law Enforcement Services Agreement with the County of Los Angeles for the period July 1, 2015, through June 30, 2020, and authorize the Police Chief to execute the necessary documents in a form approved by the City Attorney.

CC-10 Purchase of Specialized Tools from E.H. Wachs Company in the Amount of $38,678.30: The City Council approved payment to E.H. Wachs for the purchase of specialized tools in the amount of $38,678.30.

CC-11 Agreement for Cost Sharing with Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority for the Installation of Monitoring Equipment and Monitoring Pursuant to the Harbor Toxic Pollutants Total Maximum Daily Loads (TMDL) for the Period Ending June 30, 2018: The City Council approved the Cost Sharing Agreement with the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority for the Coordinated Monitoring Plan for the Los Angeles River Metals TMDL for the Period Ending June 30, 2018, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-12 Amendment No. 1 to the Agreement with the City of Bradbury to provide Transportation Services through Monrovia Transit Dial-a-Ride for the Period Ending June 30, 2016: The City Council approved Approve Amendment No. 1 to the Agreement with the City of Bradbury to provide Transportation Services through Monrovia Transit Dial-a-Ride for the period ending June 30, 2016, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-13 Amendment No. 2 to the Agreement dated November 1, 2010, between the City of Monrovia and Keolis America, Inc., dba Keolis Transit America (formerly Diversified Transportation, LLC dba Tectrans), related to Monrovia Transit Dial-a-Ride Services for the Period Ending June 31, 2016, with an Option to Extend through June 30, 2016: The City Council approved Amendment No. 2 to the Agreement dated November 1, 2010, between the City of Monrovia and Keolis Transit America related to Monrovia Transit Dial-a-Ride Services for the period ending June 31, 2016, with an option to extend through June 30, 2016, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-14 Athens Services Annual Service Rate Adjustments for the Collection of Residential and Old Town Solid Waste Pursuant to the Exclusive Residential and Old Town Solid Waste Franchise Agreements, Resolution No. 2015-31 and 2015-32: The City Council adopted Resolution Nos. 2015-31 and 2015-32.

CC-15 Amendment to the Professional Services Agreement with Willdan Group, Inc., related to Project Administration of the Connector Pipe Screen Installation Project, Extending the Term for a One-Year Period Ending December 31, 2015: The City Council approved an amendment to the Professional Services Agreement with Willdan Group, Inc., extending the term to December 31, 2015, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-16 Agreement with William Marino Enterprises, Inc. for Graffiti Removal Service for the Period Ending June 30, 2018, with a One-Year Extension Option for Fiscal Year 2018-2019: The City Council approved an agreement with William Marino Enterprises, Inc. for Graffiti Removal Service for the period ending June 30, 2018, with a one-year extension option for Fiscal Year 2018-2019, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-17 One-year Extension of Contract for Heating, Ventilation and Air Conditioning Maintenance Services with Honeywell International in the Amount of $98,285.70 for the Period Ending June 30, 2016: The City Council approved a one-year extension of contract with Honeywell International for HVAC Maintenance Services in the amount of $98,285.70 for the period ending June 30, 2016, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

PUBLIC INPUT:

1. Pam Fitzpatrick, Old Town Merchant
2. Betty Thomas, Monrovia
3. David Nemetz, LA Party Works
4. Joanne Montgomery, Monrovia

PUBLIC HEARINGS / MEETINGS:

PH-1 Continued from June 2, 2015 Appeal of Planning Commission Decision for Hillside Development Permit HDP2015-01 and Minor Exception ME2015-06 Requiring a Covenant for a Common Driveway as a Condition of Approval and Requests that Condition No. 17 be Removed from Data Sheet 1 Planning Conditions for Property Located at 9 Hidden Valley Road by Vince Capobianco, Appellant:

Craig Jimenez, Planning Division Manager, reviewed the agenda report.

Mayor Adams opened the Public Hearing.

1. Kari Hellman, Monrovia, spoke in support of the project

Mayor Adams Closed the Public Hearing.

Following discussion, it was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to approve the appeal, overturning the decision of the Planning Commission, conditioned upon the City Attorney's approval of a mutual easement agreement between the appellant and property owners. The motion carried unanimously.

PH-2 Open and Continue to July 7, 2015; Amendment to Chapter 3.21 of the Monrovia Municipal Code Relating to the Fire Service Impact Fee; Introduction and First Reading of Ordinance No. 2015-04: Mayor Adams opened the public hearing and continued it to July 7, 2015.

REPORTS OF CITY MANAGER AND STAFF

RCM-1 Overview of Summer Reading Club Program: Annette Simpson, Youth Librarian II, reviewed the successful summer reading club program.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams:
(a) Appointment of Community Services, Historic Preservation, and Planning Commissioners, and Monrovia Old Town Advisory Boardmembers for Terms Beginning July 1, 2015; **It was moved by Mayor Adams, seconded by Mayor Pro Tem Spicer, to reappoint Bill Beebe and appoint Robert Parry to the Planning Commission for a term of three years; reappoint Marianne Lee and appointment Mark Houston and Nancy Burke to the Historic Preservation Commission for a term of three years; reappoint Tom Dittmar and Nancy Matthews to the Community Services Commission for a term of three years, and appoint of Susan Hirsch to the Community Services Commission for the un-expired term of one year to fill the unscheduled vacancy resulting from the election of Gloria Crudgington to the City Council; and reappoint Diane Balsamo and Brian Germany to the board for a term of two years.**
(b) Recognized Fire Department employees for their role in a recent birthday party at Recreation Park.

RCC-2 Mayor Pro Tem Larry Spicer
(a) Niles Boyer, Field Services Manager, explained new Public Services maintenance districts
(b) Recent Community Services Commission meeting update

RCC-3 Councilmember Alexander C. Blackburn
(a) Requested consideration of local vendor for HVAC contract next year
(b) Foothill Workforce Investment Board; Brenda Trainor, Vice Chair provided an over and update on the organization soon to be known as Foothill Workforce Development Board

RCC-4 Councilmember Gloria Crudgington
(a) Recent Meeting of Community Media of the Foothills

RCC-5 Councilmember Becky A. Shevlin
(a) SR-710 Draft Environmental Report/Environmental Impact Statement: Councilmember Shevlin requested input upcoming item on San Gabriel Valley Council of Governments agenda; following discussion, the consensus was to vote that the SGVCOG take no position.
(b) Encouraged participation in the summer reading club
(c) Upcoming events in the community

ADMINISTRATIVE REPORTS:

AR-1 Joint Powers Agreement for Membership in the California Joint Powers Insurance Authority (CJPIA) for the Provision of General Liability and Workers' Compensation Insurance, Resolution Nos. 2015-34 through 2015-40:

Oliver Chi, City Manager, and Lauren Vasquez, Senior Management Analyst, reviewed the agenda report.

Following discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Blackburn, to adopt Resolution Nos. 2015-34 through 2015-40, appoint Mayor Tom Adams as Director, and appoint City Manager Oliver Chi and Senior Management Analyst Lauren Vasquez as Alternates to represent the City.** The motion carried unanimously.

AR-2 Letter of Authorization to the City of Arcadia for Submittal of Enhanced Watershed Management Program (EWMP) Plan on behalf of the Rio Hondo/San Gabriel River Water Quality Group (Consisting of the Cities of Arcadia, Azusa, Bradbury, Monrovia, Sierra Madre, County of Los Angeles and Los Angeles Flood Control District) to the California Regional Water Quality Control Board Los Angeles Region:

Tina Cherry, Director of Public Services, reviewed the agenda report, and noted for the record that the

EWMP was a planning document that must be reviewed and approved by the Los Angeles Regional Water Quality Control Board, and any implementing projects and actions might proceed later only after Regional Board approved the plan. Therefore, the City Council's action to authorize submittal of the EWMP to the Regional Board was not a project for purposes of CEQA under the CEQA Guidelines, because it was not the actual approval of the plan. Following approval by the Regional Board, the City could undertake implementing actions which would then be reviewed pursuant to CEQA as appropriate.

Following discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Blackburn, to direct the City Manager to submit a Letter of Authorization to the City of Arcadia regarding the Enhanced Watershed Management Program (EWMP) on behalf of the City of Monrovia, to the California Regional Water Quality Control Board**. The motion carried unanimously.

AR-3 Temporary Lease of Main San Gabriel Basin Water Rights from the Watermaster in the amount of $336,500:

AR-4 Temporary Lease of Main San Gabriel Basin Water Rights from the Azusa Valley Water Company in the amount of $612,430.00:

Tina Cherry, Director of Public Services, reviewed the agenda reports for AR-3 and AR-4 concurrently.

Following discussion, **it was moved by Councilmember Blackburn, seconded by Mayor Pro Tem Spicer, to approve the Temporary Lease of Water Rights from the Watermaster in the amount of $336,500.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney; and to approve the Temporary Lease of Water Rights from the Azusa Valley Water Company in the amount of $612,430.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

AR-5 Amendment to Chapter 13.20 of the Monrovia Municipal Code, Establishing Additional Restrictions on the Use of Potable Water; Introduction and First Reading of Ordinance No. 2015-05:

Tina Cherry, Director of Public Services, reviewed the agenda report.

Following discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Blackburn, to introduce, waive further reading, and read by title only Ordinance No. 2015-05.** The motion carried unanimously.

City Attorney Steele read the title of Ordinance No. 2015-05 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING CHAPTER 13.20 OF THE MONROVIA MUNICIPAL CODE, TO ESTABLISH ADDITIONAL RESTRICTIONS ON THE USE OF POTABLE WATER

AR-6 Support Services Agreement with Monrovia Chamber of Commerce in the Amount of $43,819.00 for the Period Ending June 30, 2016:
Heather Greer, Management Analyst II, reviewed the agenda report.

Public Input:
1. Nancy Bond, Chamber of Commerce Board President, and Karin Crehan, Executive Director
2. Brenda Trainor, Foothill Workforce Investment Board

Following discussion, including a request to receive a quarterly report showing measurable metrics, **it was moved by Councilmember Shevlin, seconded by Councilmember Crudgington, to approve a Support Services Agreement with Monrovia Chamber of Commerce in the amount of $43,819.00 for the period ending June 30, 2016, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

AR-7 Amendment to the Contract with West Coast Arborists, Inc., for City Tree Maintenance

Services in an Amount not to Exceed $152,356.54 for the Period Ending June 30, 2016:

Niles Boyer, Field Services Manager, reviewed the agenda report.

Following discussion, **it was moved by Councilmember Blackburn, seconded by Councilmember Shevlin, to approve the amendment to the contract with West Coast Arborists, Inc., for period ending June 30, 2016, in an amount not to exceed $152,356.54 for City Tree Maintenance Services, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

AR-8 Agreement with Valley Crest Landscape Maintenance for Landscape Maintenance of Huntington Drive Medians, Landscaped Areas of Three City Facilities, and Various City Right-of-Way Locations in an Amount not to Exceed $19,692.00 for the Period Ending June 30, 2016, with Two (2) One-Year Options to Extend:

Niles Boyer, Field Services Manager, reviewed the agenda report.

Following discussion, **it was moved by Mayor Pro Tem Spicer, seconded by Councilmember Crudgington, to approve an agreement with Valley Crest Landscape Maintenance for landscape maintenance of Huntington Drive medians, landscaped areas of three City facilities, and various City right-of-way locations in an amount not to exceed $19,692.00 for the period ending June 30, 2016, with two (2) one-year options to extend, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, July 7, 2015, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT: At 10:18 p.m., Mayor Adams adjourned the meeting in memory of John Nicoloro, Longtime Monrovia-Arcadia-Duarte Town Council Member; Lester Ulm, Father of Community Services Commissioner Brian Ulm, Rafik Thorossian, Husband of Monrovia Unified School District Superintendent Dr. Katherine Thorossian, and Janice Board, Mother of Firefighter/Paramedic Nick Board.

APPROVED:

Tom Adams, Mayor

ATTEST:

Alice D. Atkins, CMC, City Clerk