



CITY COUNCIL AGENDA REPORT



DEPARTMENT: City Manager's Office

MEETING DATE: October 6, 2020

PREPARED BY: Alice D. Atkins, City Clerk

AGENDA LOCATION: CC-1

TITLE: Unadopted Minutes of the September 15, 2020, Regular Meeting of the Monrovia City Council

OBJECTIVE: To adopt the meeting Minutes of the Monrovia City Council

BACKGROUND: The purpose of the Minutes is to record the actions taken by the legislative body.

RECOMMENDATION: Staff recommends that the City Council adopt the Minutes of the Regular Monrovia City Council Meeting.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to adopt the Minutes of the September 15, 2020, Regular Meeting of the Monrovia City Council.

CC-1

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, SEPTEMBER 15, 2020, 7:30 P.M.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at www.foothillsmedia.org.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, September 15, 2020, at 7:30 p.m. in City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were City Manager Dylan Feik and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via video conference.

INVOCATION: Pastor Tim Mahan led the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Alexander C. Blackburn led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Gloria Crudginton, Becky A. Shevlin, Mayor Pro Tem Alexander C. Blackburn, and Mayor Tom Adams. Councilmember Larry J. Spicer was excused. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming September 22, 2020, as National Voter Registration Day: City Clerk Alice Atkins read the proclamation.

PR-2 Proclaiming September 15 through October 15, 2020, as Hispanic Heritage Month: Mayor Adams read the proclamation to be mailed to the Monrovia Latino Heritage Society.

The Mayor, City Council, and meeting participants wished Councilmember Gloria Crudginton a Happy Birthday.

ORDER OF BUSINESS: Mayor Adams noted that Agenda Report AR-1 would be moved forward.

The following item was heard out of order:

ADMINISTRATIVE REPORTS:

AR-1 Ratifying the City Manager's Proclamation of Existence of a Local Emergency; Resolution No. 2020-72:

It was moved by Councilmember Crudginton, Seconded by Mayor Pro Tem Blackburn, to adopt Resolution 2020-72. The motion carried unanimously by roll call vote.

City Manager Dylan Feik provided an overview and update of the Bobcat Fire, and answered questions of the City Council.

CONSENT CALENDAR: It was moved by Councilmember Shevlin, seconded by Councilmember Crudginton, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the September 1, 2020, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the September 1, 2020, Regular Meeting.

CC-2 Payroll No. 18 in the Net Amount of \$702,159.54, and Warrant Registers dated September 3 and September 10, 2020, in the Total Amounts of \$852,159.64 and \$404,647.55, Respectively: The City Council approved Payroll No. 18 in the Net Amount of \$702,159.54, and Warrant Registers dated September 3 and September 10, 2020, in the Total Amounts of \$852,159.64 and \$404,647.55, Respectively.

CC-3 Amendment to Chapter 10.16 of the Monrovia Municipal Code Related to Stopping, Standing, and

Parking; Adoption of Ordinance No. 2020-11: The City Council adopted Ordinance No. 2020-11.

PUBLIC INPUT:

Public comment was accepted by email to City Clerk Atkins prior to 6:00 p.m. on the day of the meeting, and read allowed. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Phil Cannon, Monrovia
2. Judy Schaeffler and Sari Canales, Monrovia Chamber of Commerce
3. Ulises Gutierrez, Healing Connections

PUBLIC HEARINGS / MEETINGS:

PH-1 Amendment to the Monrovia Municipal Code, Amending Regulations Pertaining to Accessory Dwelling Units and Junior Accessory Dwelling Units in Compliance with State Law; Introduction and First Reading of Ordinance No. 2020-10:

Sheri Bermejo, Planning Division Manager, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened and closed the Public Hearing, as no comments or objections were received by the City Clerk.

It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Blackburn, to introduce, waive further reading, and read by title only Ordinance No. 2020-10. The motion carried unanimously by roll call vote.

City Attorney Craig Steele read the title of Ordinance No. 2020-10 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA AMENDING THE MONROVIA MUNICIPAL CODE TO AMEND REGULATIONS PERTAINING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS IN COMPLIANCE WITH STATE LAW, AND FINDING THE ORDINANCE TO BE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager thanked the community for their support of all those working to protect life and property from threat of the Bobcat Fire.

RCM-2 Election and Census Updates: City Clerk Alice Atkins provided an update related to mail ballots, vote centers, and secure ballot drop off boxes, as well as the latest regarding Census response rates.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams had no report, but thanked Congresswomen Chu and Napolitano, Senator Portantino, Mayors from surrounding cities, and the community for their support.

RCC-2 Mayor Pro Tem Alexander C. Blackburn had no report but expressed his appreciation for the hard work of everyone involved with the Bobcat Fire.

RCC-3 Councilmember Gloria Crudgington:

- (a) Elected as Chair of the San Gabriel Valley Council of Government Water Policy Committee
- (b) Recent Regional water quality meetings
- (c) Thanked everyone for the efforts related to the Bobcat Fire.

RCC-4 Councilmember Becky A. Shevlin

- (a) MAP Leadership Academy – delayed due to the fire
- (b) Virtual Monrovia Today and Library programs
- (c) Regional board and committee meeting updates
- (d) Thanked the many agencies for their firefighting efforts

RCC-5 Councilmember Larry J. Spicer was excused, but provided written comments related to the Bobcat Fire, commending staff and all agencies for their hard work.

ADMINISTRATIVE REPORTS:

AR-1 Ratifying the City Manager's Proclamation of Existence of a Local Emergency; Resolution No. 2020-72:

This item was heard out of order, preceding the Consent Calendar, above.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, October 6, 2020, 7:30 P.M.

ADJOURNMENT: At 9:08 p.m., Mayor Adams adjourned the meeting in memory of Peter Tapia, 80 year resident and longtime Monrovia youth baseball league coach.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, MMC, City Clerk