

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

## Welcome to the Monrovia City Council Meeting

Tuesday, June 2, 2015, 7:30 P.M.



73<sup>RD</sup> CITY COUNCIL

Tom Adams  
Mayor

Larry J. Spicer  
Mayor Pro Tem

Alexander C. Blackburn  
Councilmember

Gloria Crudgington  
Councilmember

Becky A. Shevlin  
Councilmember

Stephen R. Baker  
City Treasurer

Alice D. Atkins  
City Clerk

Oliver Chi  
City Manager

Craig A. Steele  
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Copies of individual Agenda Reports are available via email upon request ([aatkins@ci.monrovia.ca.us](mailto:aatkins@ci.monrovia.ca.us)). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at [www.kgem.tv](http://www.kgem.tv). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE CITY COUNCIL,** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

**ROUTINE MATTERS** can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 73<sup>rd</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, June 2, 2015  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
INVOCATION	Police Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE	Councilmember Gloria Crudgington
ROLL CALL	Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Recognition of 2015 MAP Neighborhood Conference Sponsors and Partners  
Staff Reference: Alfred Enriquez, Management Analyst

PR-2 Recognition of 2015-2016 Monrovia High School Student Liaison Nick Miranda

STUDENT GOVERNMENT REPRESENTATIVE REPORT

Student Liaison Nick Miranda

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 Payroll No. 11 in the Net Amount of \$511,003.19 and Warrant Register Dated May 14, 2015, in the Total Amount of \$940,288.65

Staff Reference: Mark Alvarado, Director of Administrative Services

Recommendation: Approve Payroll No. 11 in the net amount of \$511,003.19 and Warrant Register dated May 14, 2015, in the total amount of \$940,288.65

CC-2 Ordinance of the City of Monrovia Amending the Storm Water and Urban Runoff Pollution Control Provisions of the Municipal Code to Comply with the National Pollutant Discharge Elimination System (NPDES) Permit No. CAS004001, Order No. R4-2012-0175; Amending the Monrovia Municipal Code, Adoption of Ordinance No. 2015-01

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt Ordinance No. 2015-01

CC-3 Amendment to Title 17 (Zoning) of the Monrovia Municipal Code to Use Restrictions for the HCD (Historic Commercial-Downtown) Zone; Adoption of Ordinance No. 2015-03

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt Ordinance No. 2015-03

**CC-4 2015-2016 Gann Appropriations Limit, Resolution No. 2015-25**

Staff Reference: Buffy Bullis, Finance Division Manager

Recommendation: Adopt Resolution No. 2015-25

**PUBLIC INPUT**

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At this time citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

**PUBLIC HEARINGS/MEETINGS**

**PH-1 Continued from May 19, 2015 Appeal of Planning Commission Decision for Hillside Development Permit HDP2015-01 and Minor Exception ME2015-06 Requiring a Covenant for a Common Driveway as a Condition of Approval and Requests that Condition No. 17 be Removed from Data Sheet 1 Planning Conditions for Property Located at 9 Hidden Valley Road by Vince Capobianco, Appellant**

Staff Reference: Craig Jimenez, Planning Division Manager

Recommendation: Open and continue the public hearing to the June 16, 2015 City Council Meeting

**PH-2 Tentative Tract Map No. 73396, Conditional Use Permit CUP2015-02, Variance 2015-01 and 2015-02, Minor Exceptions ME2015-07, 2015-08, 2015-09 and 2015-10 For A Fourteen Unit Condominium Development at Property Located at 430-438 West Duarte Road; MJW Investments, LLC (Matt Waken), Applicant; Resolution No. 2015-17**

Staff Reference: Craig Jimenez, Planning Division Manager

Recommendation: Adopt Resolution No. 2015-17 and determine that pursuant to the California Environmental Quality Act (CEQA), this project is exempt as a Categorical Exemption Class 32

**PH-3 Tentative Tract Map No. TTM73257, Conditional Use Permit CUP2015-03 For a Four Unit Planned Unit Development at Property Located at 725 East Lemon Avenue; Lanno Lemon LLC (Jie Li), Applicant; Resolution No. 2015-18**

Staff Reference: Craig Jimenez, Planning Division Manager

Recommendation: Adopt Resolution No. 2015-17 and determine that pursuant to the California Environmental Quality Act (CEQA), this project is exempt as a Categorical Exemption Class 3

**PH-4 Fiscal Year 2015-2016 Park Maintenance Assessment District, Resolution No. 2015-27**

Staff Reference: Mark Alvarado, Director of Administrative Services

Recommendation: Adopt Resolution No. 2015-27

**PH-5 Fiscal Year 2015-2016 Citywide Lighting and Landscaping Maintenance Assessment District; Resolution No. 2015-28**

Staff Reference: Mark Alvarado, Director of Administrative Services

Recommendation: Adopt Resolution No. 2015-28

**REPORTS OF CITY MANAGER AND STAFF - None**

**REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**

**RCC-1 Mayor Tom Adams**

**RCC-2 Mayor Pro Tem Larry J. Spicer**

(a) Recent Attendance at Neighborhoods USA Conference

**RCC-3 Councilmember Alexander C. Blackburn**

RCC-4 Councilmember Gloria Crudgington

RCC-5 Councilmember Becky A. Shevlin

#### ADMINISTRATIVE REPORTS

- AR-1 Adoption of Fiscal Years 2015-2017 Budget and Fiscal Year 2015-2016 Schedule of Fees and Charges, Resolution Nos. 2015-29 and 2015-30  
Staff Reference: Mark Alvarado, Director of Administrative Services  
Recommendation: Adopt Resolution Nos. 2015-29 and 2015-30, and authorize staff to move forward with implementing the Monrovia Renewal CIP plan
- AR-2 Agreement with Lance, Soll & Lunghard, CPAs, LLP in the amount of \$132,638.00 related to Auditing Services for Fiscal Years 2014-2015 through 2016-2017  
Staff Reference: Mark Alvarado, Director of Administrative Services  
Recommendation: Approve an agreement with Lance, Soll & Lunghard, CPA's, LLP, in the amount of \$132,638.00 related to auditing services for fiscal years 2014-2015 through 2016-2017, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- AR-3 Agreement with Absolute International Security, Inc. d/b/a AIS, for Security Services Related to Private City Facility Rentals, Colorado Commons Parking Structure and other City Facilities as Designated by the City Manager for the Period Ending June 30, 2016  
Staff Reference: Rebecca Romero, Recreation Supervisor  
Recommendation: Approve an agreement with AIS for security services related to private City facility rentals, Colorado Commons parking structure and other City facilities as designated by the City Manager for the period ending in June 30, 2016, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- AR-4 Annual Performance Evaluation of the Exclusive Residential and Old Town Solid Waste Franchise Agreements with Athens Services  
Staff Reference: Sharon Gallant, Management Analyst II  
Recommendation: Receive and file the report
- AR-5 Agreement with CWE in an Amount Not to Exceed \$95,495.00 for Professional Services Related to MS4 NPDES Permit Compliance for the Period Ending June 30, 2017, with Two (2) One-Year Options to Extend  
Staff Reference: Sharon Gallant, Management Analyst II  
Recommendation: Approve the agreement with CWE in an amount not to exceed \$95,495.00 for professional services related to MS4 NPDES Permit compliance for the period ending June 30, 2017, with two (2), one-year options to extend, and authorize the City Manager to execute the necessary documents

#### CONVENE MONROVIA HOUSING AUTHORITY MEETING WITHOUT ADJOURNING CITY COUNCIL MEETING

MHA CONVENE Chairman Tom Adams

MHA ROLL CALL Boardmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Vice-Chairman Larry J. Spicer, Chairman Tom Adams

#### MHA CONSENT CALENDAR

- MHA CC-1 Adoption of Fiscal Year 2015-2017 Budget, Resolution No. H2015-01  
Staff Reference: Mark Alvarado, Director of Administrative Services  
Recommendation: Adopt Resolution No. H2015-01

MHA PUBLIC HEARINGS/MEETING – None

MHA ADMINISTRATIVE REPORTS – None

MHA ADJOURNMENT

**RECONVENE CITY COUNCIL MEETING****PUBLIC INPUT, CONTINUED, IF NEEDED**

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**SCHEDULED MEETINGS**

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, June 16, 2015, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT****IN MEMORY OF**

Helen Keller Baker, Mother of City Treasurer and Historian, Stephen Baker

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 29th day of May, 2015.

Alice D. Atkins CMC, City Clerk