



# CITY COUNCIL AGENDA REPORT



**DEPARTMENT:** Public Works

**MEETING DATE:** September 12, 2000

**PREPARED BY:** David Fike  
Acting Director of Public Works

**AGENDA LOCATION:** CONSENT \*E - 1

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**TITLE:** Purchase of Carpet for City Hall – First Floor

**OBJECTIVE:** To purchase carpet for the entire first floor of City Hall.

**BACKGROUND:** The existing carpet in City Hall was installed in 1990 and has a life expectancy of seven (7) years. After ten (10) years of service, the carpet is due for replacement.

At this time, staff is requesting to purchase a total of 862 square yards of carpeting only. Installation of the new carpeting will be scheduled at a later date and completed in sections to reduce the impact on daily operations and inconvenience to the general public. Purchasing the carpet in advance will also eliminate the possibility of any color variations in the carpeting, which will occur if purchased in small quantities.

**ANALYSIS:** Staff solicited price quotes from four (4) vendors for carpet only. The results are as follows:

Vendor	Quote Amount
1. Contractors Carpet Center - Monrovia	\$16,424.42
2. California Carpet Service, Inc. – Arcadia	\$17,648.51
3. 20 <sup>th</sup> Century Floor Service, Inc. – Monrovia	\$18,541.62
4. Carpet Wagon – Monrovia	No Response

**FISCAL IMPACT:** Funds are available in the Facilities Maintenance Fund Reserve.

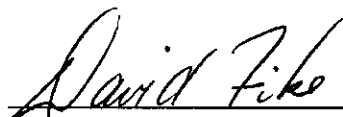
**RECOMMENDATION:** Staff recommends that the City Council award a purchase order to Contractors Carpet Center (624 East Evergreen Avenue, Monrovia, CA 91016) in the total amount of \$16,424.42 for 862 square yards of carpeting.

**\*E - 1**

**COUNCIL ACTION REQUIRED:** If the City Council concurs, the appropriate action would be a motion to:

1. Award a purchase order to Contractors Carpet Center (624 East Evergreen Avenue, Monrovia, CA 91016) in the total amount of \$16,424.42 for 862 square yards of carpeting.
2. Authorize staff to issue a purchase order to Contractors Carpet Center (624 East Evergreen Avenue, Monrovia, CA 91016) in the total amount of \$16,424.42 for 862 square yards of carpeting.

Respectfully submitted,



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David Fike, Acting Director of Public Works