



CITY COUNCIL AGENDA REPORT



DEPARTMENT: Community Development

MEETING DATE: January 23, 2001

PREPARED BY: Daniel McConnell
Housing Coordinator

AGENDA LOCATION: D-1

**TITLE: PROPOSED 27TH YEAR (FY 2001-02) CDBG PROGRAMS
PUBLIC HEARING – RESOLUTION NO. 2001-01**

OBJECTIVE: The purpose of this report is to acknowledge the estimated FY 2001-2002 Community Development Block Grant, (CDBG), allocation and consider the use of these funds.

BACKGROUND: Over the past 26 years, the City of Monrovia has received over \$9 million dollars in CDBG funds under the HCDA, (Housing and Community Development Act) program. Since we are a city with a population under 50,000 we contract with the Los Angeles County Community Development Commission, (CDC), for participation in the Community Development Block Grant Program funded through the Department of Housing and Urban Development, (HUD). We have received notification from the county that our fiscal year 2001-2002 CDBG allocation is an estimated \$524,710.00.

In addition to our annual allocation the City has \$75,096.00 held in contingency. These funds are an accumulation of unspent monies throughout the twenty six year program coupled with proceeds from the sales of block grant acquired properties. These funds may be utilized during the program year for block grant eligible projects.

ANALYSIS: Based on the information provided by the County there will be a slight increase in our annual Community Development Block Grant budget This estimate may change as final budget figures are adopted by HUD.

The Community Development Commission requires participating cities to report a preliminary summary of the projected use of these funds by February 1, 2001. The purpose of this report is to meet this deadline understanding that some changes may occur during the City's budget process.

PROPOSED PROGRAMS:

Staff is recommending a continuance of the basic programs we have funded in previous years understanding some changes may be necessary based on the final allocation amount. The City also has \$75,096.00 held in contingency. These funds may be programmed during the program year for block grant eligible projects.

These programs and budget allocations can be further modified or amended when the City Council reviews our own FY 2001-2002 budget. The following projects and estimated budgets represent the City of Monrovia's proposed fiscal year, 2001-2002, CDBG programs;

REHABILITATION:

1. Residential Rehabilitation Project - \$184,710.00

This project provides assistance to low and moderate income families through grants utilizing our very successful Handyworker program. The Handyworker program facilitates free home repairs for those who cannot afford to make needed minor home improvements. The program also works with the JTPA and provides training to area youth in various trades while earning their G.E.D. This budget would allow approximately (30), grants and associated administrative fees. This program is coordinated with L.A. Works, a Health & Human Services Consortium that provides labor and on site supervision. The program also partially funds Housing Division staff responsible for the administration of this project.

NEIGHBORHOOD PRESERVATION

2. Code Enforcement - \$180,000.00

The purpose of this project is to eliminate substandard housing conditions and insure conformance with City zoning, building, property maintenance codes, and State and County Health Codes. This allocation provides for the salaries of the Neighborhood preservation staff. Last year Neighborhood Preservation Officers conducted over (3,000) property inspections, abated approximately (75) abandoned vehicles, prosecuted (25) court cases and held (10) property hearings.

PUBLIC SERVICE

3. Neighborhood Recreation Program - \$78,000.00

This program provides organized sports and recreation opportunities and neighborhood pride and citizenship programs to benefit at-risk youths from low and moderate income households. This budget will pay the salaries of part-time staff who operate the Neighborhood Recreation Program. This budget also provides for expenses associated with the operation of the program.

PUBLIC FACILITIES

4. Remedial Sidewalk Project - \$30,000.00

This is a continuing sidewalk project designed to construct 2,000 feet of sidewalks, accessible ramps, gutters and add some landscaping. Due to certain topographic features within this project area, some landscaping, parkway and retaining wall improvements will be required in conjunction with the sidewalk construction. In addition, street lighting will be added as a feature to construction in areas where it is presently non-existent. The design will compliment these overall improvements and provide safe passage for low and moderate-income residents, as well as improve the aesthetic value of the neighborhood.

GRANT COORDINATION

5. Administration - \$52,000.00

The purpose of this allocation is to provide funds for the administration of our CDBG programs. This entails preparing contracts and "MOU's" with the County regarding the City's CDBG programs. There are also regular reporting requirements and annual reports prepared for the County and H.U.D. This budget partially funds Housing Division personnel salaries who administer the block grant program.

FISCAL IMPACT:

These CDBG Programs are crucial to the City's overall neighborhood improvement strategy. Utilizing Community Development Block Grant funds for these programs allows the City to use general funds for other purposes. This Block Grant budget represents the programming of the estimated annual allocation of \$524,710.00.

The remaining funds held in contingency may be programmed when the City Council reviews our own FY 2001-2002 budget. Use of CDBG funds has no negative impact on the City's general fund.

PUBLIC HEARING:

We are required to afford citizens the opportunity to provide input on housing and community development needs. One of the acceptable methods of meeting this requirement is to conduct a public hearing. This meeting and public hearing was advertised in the Monrovia News-Post. This meeting and public hearing was also noticed as part of the consent calendar at the January 9, 2001, Monrovia City Council Meeting.

RECOMMENDATION: This proposed allocation of 26th year funds is the first step in the CDBG process. The specific program description and budget breakdown is the next step in preparation of the Memorandum of Understanding submitted to the County. Staff recommends approval of the CDBG Programs outlined in this report.

COUNCIL ACTION REQUIRED: If the City Council concurs with staff's recommendations, the appropriate action would be: "A motion to adopt Resolution No. 2001-01"

RESOLUTION NO. 2001-01"

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA,
APPROVING THE CITY'S PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAMS FOR FISCAL YEAR 2001-2002**

WHEREAS, on August 22, 1974, the President of the United States signed into law the Housing and Community Development Act of 1974 (act); and

WHEREAS, the primary goals of Title I of the Act are the development of viable urban communities by providing decent housing and suitable living environment, and expanding economic opportunities, principally for persons of low to moderate income; and

WHEREAS, the City of Monrovia has participated in the Community Development Block Grant Program with Los Angeles County over the past 26 years; and

WHEREAS, the City of Monrovia desires to continue the 26th Year Community Development Block Grant Program; and

WHEREAS, the City of Monrovia has received notification of the availability of an estimated \$524,710.00 in Federal Community Development Block Grant (CDBG) funds to further the attainment of these goals during Fiscal Year 2001-2002; and

WHEREAS, the City has approximately \$75,096.00 in CDBG funds from the current fiscal year that need to be allocated to specific projects/programs; and

WHEREAS, suggestions have been requested from City departments for the utilization of these funds; and

WHEREAS, the City of Monrovia has conducted a public hearing to solicit comments and suggestions from the community for the utilization of these funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Monrovia as follows:

Section 1. That the Mayor and/or City Manager are authorized and directed to submit the City's final Cost Summary for Fiscal Year 2001-02 to the County of Los Angeles, reflecting the funding allocations set forth herein. Should the City's final allocation vary by more than twenty five percent, (25%), from the figures contained herein, the City Manager is authorized to allocate the additional funds to eligible activities.

Section 2. That the Mayor and/or City Manager are authorized to execute the contractual and related documents to be prepared by the County of Los Angeles that are required for the implementation of the projects/programs set forth herein.

Section 3. That the City allocate its available Community Development Block Grant funds for the following purposes:

PROPOSED 27TH YEAR CDBG ALLOCATION

Fiscal Year 2001-2002

Project Name	Proposed Budget
HANDYWORKER REPAIR GRANT	\$184,710.00
NEIGHBORHOOD PRESERVATION	\$180,000.00
NEIGHBORHOOD RECREATION	\$78,000.00
REMEDIAL SIDEWALK PROJECT	\$30,000.00
ADMINISTRATION	<u>\$52,000.00</u>
TOTAL	\$524,710.00

Section 4. This Resolution shall take effect from and after the date of this passage and adoption.

PASSED, APPROVED, AND ADOPTED this 23th day of January 2001.

AYES:

NOES:

ABSENT:

ABSTAIN:

BY:

Robert T. Bartlett, Mayor
City of Monrovia

ATTEST:

Linda B. Proctor, City Clerk, CMC/AAE

Approved as to form:

City Attorney